

The purpose of the FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment is to allow for the utilization of funds allocated and authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES ACT) to prevent, prepare for and respond to the coronavirus(COVID-19)pandemic.**The purpose of this second amendment is to incorporate the second grant allocation from the CARES Act into the Township of Brick's CDBG-CV CARES ACT Fiscal Year 2020 Annual Action Plan Amendment (CDBG-CV#2). **

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD) requires a recipient of federal entitlement grant funds to develop a Consolidated Plan (ConPlan) that describes the community development priorities and multiyear goals every five years, based on an assessment of the housing and community development needs, an analysis of housing, the economic market conditions, and the available resources.

The ConPlan is carried out through an annual Action Plan which provides a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and goals identified in the ConPlan. The ConPlan and Action Plan are submitted to HUD for their review and approval. These regulations guide the following entitlement grant programs:

Community Development Block Grant (CDBG) funds are used to develop viable urban communities by providing decent housing, ADA accessibility, infrastructure improvement and a suitable living environment, and expanding economic opportunities, principally for low, and moderate, income persons.

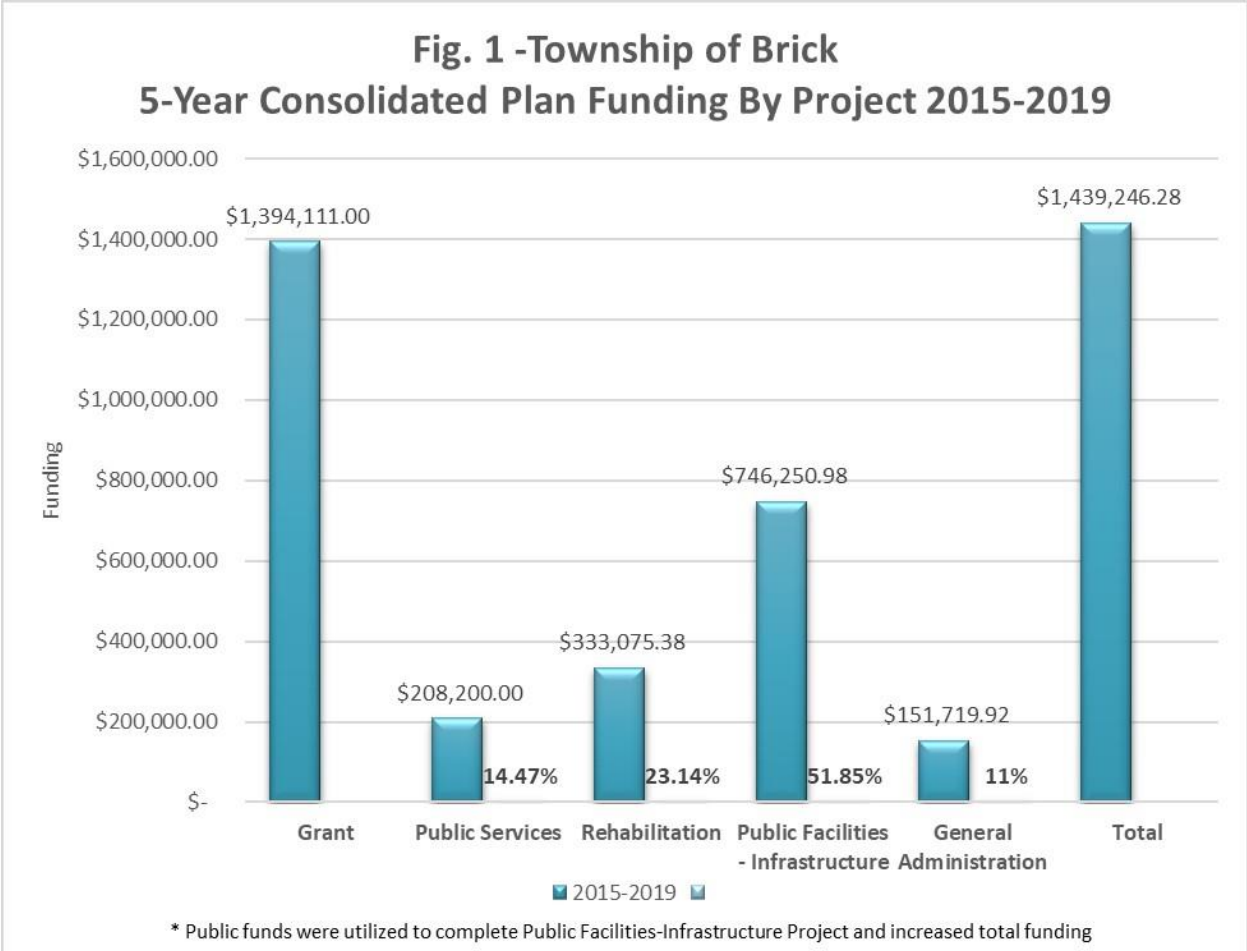
The purpose of the Consolidated Plan is to guide the decisions regarding the use of the federal resources and to set forth the program goals, specific objectives, and benchmarks for measuring progress.

The Township of Brick is an Entitlement Community and participates in the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program (CDBG) as a municipal member of the Ocean County Consortium. The Township of Brick receives a direct CDBG Grant, but not HOME funds. However, the Ocean County Consortium receives HOME funds and the Ocean County

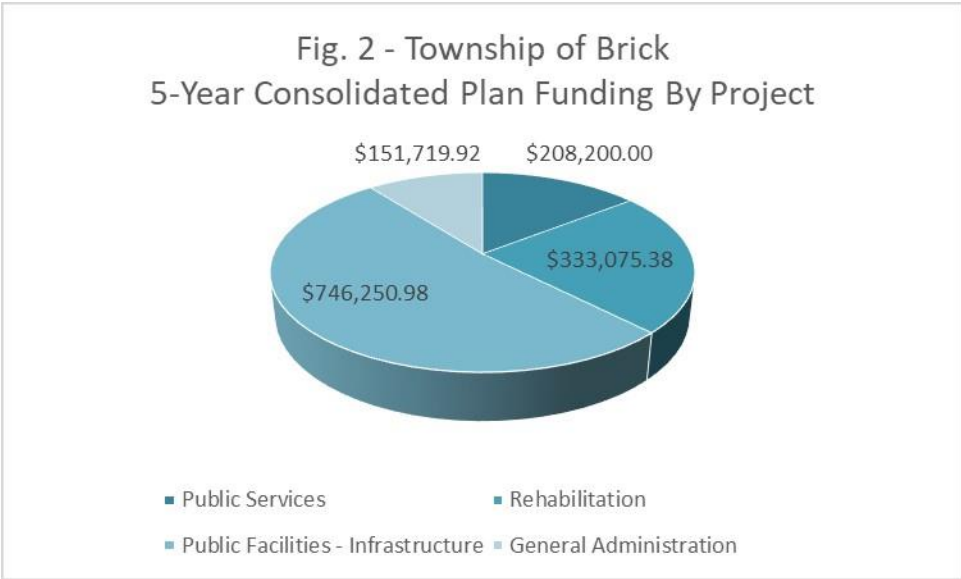
Community Development Program administers HOME Funds throughout the County. Therefore, residents of the Township of Brick do benefit from HOME funding.

The Township administers the CDBG program through its Land Use & Planning Division, Community Development Program. The Township Planner coordinates with staff, the Mayor's Office, Business Administrator and the newly formed Mayor's Committee on Fair Housing, the public, public services organizations, the County and the CHAC Committee on the 5-Year Consolidated Planning process.

The Township of Brick has been fortunate to have received \$1,394,111.00 over the last 5-Year Consolidated Planning period (2015-\$287,194, 2016-\$273,077, 2017-\$247,077, 2018-\$296,556 and 2019 - \$299,207). The funding was utilized to fund four main projects; 14.47% was utilized for Public Services, 23.14% for Housing Rehabilitation, 51.85% for Public Facilities and Infrastructure (partially funded by local sources) and 11% for General Administration. See Figures 1 & 2.



CDBG Fig. 1



CDBG Fig. 2

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

HUD has three objectives: • Creating a suitable living environment • Providing decent affordable housing • Creating economic opportunities

These objectives are combined with three performance outcome categories: • Accessibility/availability • Affordability • Sustainability

The performance outcomes measurement statements are: • Accessibility for the purpose of providing decent affordable housing • Affordability for the purpose of providing decent affordable housing • Suitability for the purpose of providing decent affordable housing • Accessibility for the purpose of providing suitable living environments • Affordability for the purpose of providing suitable living environments • Suitability for the purpose of providing suitable living environments • Accessibility for the purpose of creating economic opportunities • Affordability for the purpose of creating economic opportunities • Suitability for the purpose of creating economic opportunities

The 2020-2025 Consolidated Plan and 2020 Action Plan outlines the various activities to carry out to achieve the objectives and the outcomes required by HUD. The Township of Brick will undertake activities within the following categories: affordable housing construction, housing rehabilitation, public services, public facility and infrastructure and community development general administration. All of the funding priorities will serve the extremely low, very low, and low and moderate income households in The Township of Brick. In addition, the public services activities will serve the special needs populations including: seniors, persons with disabilities, persons experiencing homelessness and at risk of homelessness, persons living with HIV/AIDS, at risk children and youth, and victims of domestic violence.

SUBSTANTIAL AMENDMENT #1: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

SUBSTANTIAL AMENDMENT #2: The third round additional CDBG CARES Act funds allocated \$494,866 to the Township of Brick. The Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

3. Evaluation of past performance

In order to provide a context for this 2020-2025 Consolidated Plan, the Township of Brick reviewed the Consolidated Annual Performance and Evaluation Reports (CAPERs) submitted to the U.S. Department of Housing and Urban Development (HUD) for the period of 2015-2019 and HUD's subsequent Program Year-End Review Letters. The CAPER lists the accomplishments in relationship to the goals and priorities established in the previous Consolidated Plan.

During the course of the previous five years, The Township of Brick has demonstrated that the programs listed in the Consolidated Plan have complied with the statutes and operating regulations set by HUD. In HUD's annual reviews, it has acknowledged that The Township of Brick has the capacity to administer Consolidated Plan programs.

The previous CAPER indicates strong track record of setting and meeting the goals set by The Township of Brick. The Township of Brick had a number of years during the previous CAPER years where timeliness was not met. However, upon review, development of a work-out-plan and policy changes, the Township was able to meet Timeliness for the 2018 program year at a draw ratio of 1.32 on May 3, 2019. The Township was able to demonstrated its timeliness in expending grant funds as prescribed by 24 CFR 570.902(a)(1), which measures the timeliness by requiring that the total of the entitlement grant funds available from the U.S. Treasury is less than 1.5 times the entitlement grant for the current year. The Township of Brick has also demonstrated compliance with 24 CFR 570.200(a)(3), the Overall Benefit Certification. This Certification requires that not less than seventy-percent (70%) of the aggregate of CDBG expenditures be used for activities benefiting low and moderate income constituents. In addition, the Township of Brick is proud to report the following accomplishments and beneficiary data during the 5-Year Planning term as shown on Fig. 3.

5. Summary of public comments

The appendix section includes, but not limited to: a summary of the public comments in the final version of this 2020-2025 Consolidated Plan and 2020 Action Plan.

Public questions received via email were received on December 2nd and were related to the sub recipient application requirements for Youth and Family Counseling services.

SUBSTANTIAL AMENDMENT #1: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

No Comments were received from the public at the County or Township Hearings.

SUBSTANTIAL AMENDMENT #2: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$494,866 to the Township of Brick.

No Comments were received from the public at the County or Township Hearings however, an email was received and responded to on December 2nd, 2020 requesting information about providing Youth and Family Counseling Services.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received to date have been accepted and considered in this 2020-2025 Consolidated Plan and 2020 Action Plan. The appendix section includes, but not limited to: a summary of the public comments in the final version of this 2020-2025 Consolidated Plan and 2020 Action Plan.

No Comments were received from the public at the County or Township Hearings. There were no comments from the public that were not accepted.

7. Summary

The Township of Brick's draft and final version of this 2020-2025 Consolidated Plan and 2020 Action Plan identifies the housing needs and community development needs of the predominantly low and moderate income communities in The Township of Brick. The objective is to target available resources to meet the identified needs in order to revitalize neighborhoods and improve the quality of life.

This 2020-2025 Consolidated Plan provides a vision, a strategy, and the actions to be taken to meet the housing and the community development needs that include, but not limited to: affordable housing, public facility and infrastructure upgrades, public service, and support for the homeless and special needs population in The Township of Brick.

This 2020 Action Plan, beginning July 1, 2020, outlines the eligible projects that address the most critical needs and the funding attributed to serving these need in The Township of Brick.

Substantial Amendment:

The purpose of this amendment is to incorporate the Township of Brick's CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan.

On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick. This amendment prioritizes the pass-through of funds to Public Service Agencies as sub recipients of the grant to assist low-to-moderate income families in our community.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Township of Brick - Div. of Land Use & Planning

Table 1 – Responsible Agencies

Narrative

This 2020-2025 Consolidated Plan and 2020 Action Plan identifies the Township of Brick Division of Land Use & Planning as the lead department responsible for coordinating the development of the Township’s Consolidated Plan and the annual Action Plan. The Land Use & Planning Division is also responsible to provide guidance and policy direction that supports the overall strategy in selecting a program and an activity for the implementation of the CDBG funds.

The Township of Brick’s Department of Finance provides the accounting and financial resources to help assist the Department of Planning’s efforts in administering the federal funds.

Consolidated Plan Public Contact Information

Questions or comments can be directed to the following contact in regards to this 2020-2025 Consolidated Plan Amendment and 2020 Action Plan:

Tara B. Paxton, MPA, PP, AICP

Township of Brick

401 Chambers Bridge Road, Brick, NJ 08723

tpaxton@twp.brick.nj.us

732-262-4783

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

The Ocean County Planning Department in lead and in coordination with the Township of Brick held several hearings and meetings for public input that guided and facilitated the development of this 2020-2025 Consolidated Plan and 2020 Action Plan. In addition, the Township held two more independent public hearings to afford the public additional opportunity to comment. The hearing on January 29th, 2020 was targeted to Sub recipient providers to garner input on future needs for county residents who are in need of supportive services provided through non-profit agencies. This hearing provided a lot of feedback to staff to identify service gaps and potential improvement in the coordination of services amongst the sub recipients.

The Township of Brick recognizes that strong collaboration is vital to ensuring that the needs of the community, and in particular, the needs of low-income persons and households are addressed through the input of the citizenry and key stakeholders. The Township also provided opportunity to comment for Public Service Sub recipients during annual monitoring visits during January and February of 2020.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The Township of Brick does not own land, property, or anticipate owning land and property for public housing. The Township of Brick does not use any of its CDBG funds for public housing activities. The U.S. Department of Housing and Urban Development (HUD) rules do not permit the use of the HOME Program funds to be used to a fund public housing authority activity. The Township of Brick has one public housing authority (PHAs) operating within its boundaries; the Brick Township Housing Authority. This PHA has provided data on the housing choice voucher holder characteristics, waiting lists, and future plans in development.

The Township of Brick participates as a part of the Ocean County Consortium membership that continuously and actively coordinates with the public and assist housing providers with forming a partnership with health, mental health, and service agencies in a variety of ways that include, but not limited to: 1) Implementation of an accounting mechanism to share the annual distribution of funding, preparation of routine work including written documentation, such as an application, a form, or a letter with housing and service providers, develop an eligible activity and project that meets the need of the community, provide technical assistance, and assistance in management of a project to ensure successful programming; 2) Active in local and regional boards, committees, and coordination efforts; 3)

Strong working relationship with many local housing and service providers. This relationship includes, but not limited to: meeting regularly to discuss housing and human service needs and to develop strategies to address these needs; 4) Coordination occurs continuously between the local jurisdictions and the housing and service providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Township of Brick through its participation with the Ocean County Consortium supports its affiliates that work with a homeless assistance agency to coordinate the delivery of a housing assistance and a service to a homeless family, individual, youth, and a person with a disability. The Township of Brick, through sub recipients that provide homelessness services takes an initiative to provide the maximum personal independence for a homeless person and a person at risk of becoming homeless through the design and implementation of the U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) model.

The Township of Brick has significantly increased its efforts towards coordination and collaboration across the many systems of care in an effort to serve the most “at-risk” residents including a homeless person, a person at risk of becoming homeless, a veteran, and an unaccompanied youth. As a part of the 2020-2025 Consolidated Plan planning process, The Township of Brick will complete an update to the 2011 Analysis of Impediments to Fair Housing Choice (AI) and other tools to identify where the underserved population is located and concentrated. The Township of Brick and its partners are taking efforts to identify the number of homeless residents and listing the social and human services designed to meet these specific needs. In January 2014, a Point-In-Time Count (PITC) was conducted to identify both a sheltered and an unsheltered homeless person. The PITC survey provides the insight into the demographics of a subpopulation within the overall homeless population. These subpopulations include, but not limited to: the homeless veterans, the chronically homeless, the victims of domestic violence, and the homeless with HIV/AIDS, the mentally ill, and the substance abusers.

The Township of Brick through its participation in the Ocean County Consortium has made progress in implementing a Regional Coordinated Assessment System (RCAS) based on a U.S. Department of Housing and Urban Development (HUD) mandate and its method of best practice. The Township of Brick has adopted the guiding principle and the common assessment tool that inhibits service providers to share and understand together the information on the needs of the community. A common assessment, about a need, a mutual and comprehensive understanding of a service program requirement, and a target population to be served, is the threads when combined that link an individual and a family to a referral that supports their need. Upon entry into the CoC system, an individual and a family of low income has access to receive a variety of services designed to help find permanent housing, education, employment, and/or additional public assistance as necessary. A variety of housing options exist that

include, but not limited to: transitional living, emergency shelter, rapid re-housing, and affordable housing (based on unit availability).

An individual and a family may also receive any and all of the following services: employment training, job search assistance, and assistance in preparing for the General Educational Development (GED) test, medical service that treats and helps a homeless child and a unaccompanied youth (under 24 years of age), Veterans Assistance (VA) that offers supportive services and public benefits to veterans and their families that include, but not limited to: housing counseling services, health care services, child care services, educational assistance, legal services, transportation services, financial planning services, daily living services, and temporary financial assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The Township of Brick is not an Emergency Solution Grant (ESG) recipient. However, under the Continuum of Care (CoC) model, with the Ocean County Consortium as the lead, the goal and priority is to strive toward the elimination of homelessness and to improve the lives of those who are homeless and at risk of homelessness. This 2020-2025 Consolidated Plan and 2020 Action Plan sought consultation from data sources that include, but not limited to: the CoC, the Point-in-Time Count (PITC), the Housing Inventory Count (HIC), and the Annual Homeless Assessment Report (AHAR). The consultation process ensures that the goal and the priority integrate into the Consolidated Plan planning process.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Ocean County Board of Social Services
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Ocean County Consortium, including the Township of Brick, provides funding to the Board of Social Services (BOSS). The BOSS coordinates the entry into the Continuum of Care (CoC) system that serves the homeless, the at risk of homelessness, and other low and moderate income persons.
2	Agency/Group/Organization	Homes For All, Inc.
	Agency/Group/Organization Type	Services - Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Homes for All, Inc. is a non-profit, affordable housing developer that seeks to advance the principle that people have a right to affordable housing regardless of income. Homes For All, Inc. is a subrecipient of the Township of Brick that provides rehabilitation services to the residents of Brick. Homes For All, Inc. commits itself to affordable housing and support services that serve an individual and a family of low and moderate income.
3	Agency/Group/Organization	Northern Ocean Habitat For Humanity, Inc.
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Northern Ocean Habitat for Humanity is a community based organization that is a subrecipient of the Township CDBG Program that provides housing opportunities to low and moderate income residents in the Township of Brick through the housing rehabilitation program. is a non-profit, affordable housing developer that seeks to advance the principle that people have a right to affordable housing regardless of income. Northern Ocean Habitat for Humanity commits itself to affordable housing and support services that serve an individual and a family of low and moderate income..</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Ending Homelessness Group	The Ending Homelessness Group is the coordinator of the region's Continuum of Care (CoC) in The Township of Brick as part of the Ocean County Consortium. This agency is the Lead Agency for the Ocean County Homelessness Prevention and Assistance Coalition (HPAC). The Continuum of Care (CoC) has 4 goals to prevent homelessness: 1) Develop community-wide strategies for affordable housing; 2) Identify and provide services for those most at risk of becoming homeless in our community; 3) Increase employment and income opportunities for people at risk of losing their homes; and 4) Educate the community about homelessness and advocate for evidence-based practices and solutions. These goals are in alignment with this 2020-2025 Consolidated Plan and 2020 Action Plan that includes two prevention objectives: 1) Assist persons experiencing homelessness or who are at risk of becoming homeless; and 2) Assist persons living with HIV/AIDS to achieve stable housing and increase access to medical care and supportive services.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

The Township of Brick consults and discusses the barriers to affordable and accessible housing with non-profit and for-profit housing developers, community members, advocacy groups, government and industry representatives. In addition, The Township of Brick consults with representatives of organizations that focus on serving the need of the elderly, the child and youth, the fair and public housing, the transportation modes, and the medical and health services. The Township of Brick continues its effort to coordinate well with its local, regional, state, and federal partners to create opportunities for a comprehensive strategic partnership that reduces the duplication of effort.

The Township of Brick also consults with the other entitlement communities in the Ocean County Consortium: Jackson, Lakewood, and Toms River. Each municipality participates in the Consortia and it holds two public hearings on its CDBG eligible activities.

Narrative

The purpose of this amendment is to incorporate the Township of Brick's CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan.

On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick. This amendment prioritizes the pass-through of funds to Public Service Agencies as sub recipients of the grant to assist low-to-moderate income families in our community.

SUBSTANTIAL AMENDMENT: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at **CDBGProgram@bricktownship.net**.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick advertised and made available the Substantial

Amendment for public comment from July 27th through July 31st, 2020. The Township held a virtual public hearing on July 27th, 2020 at 6pm. There were no participants at the virtual meeting.

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Township of Brick's Citizen Participation Plan (CPP) largely centers on public hearings, and public comment periods.

The publication of each of these public hearings appears in a local newspaper, Asbury Park Press, and a Spanish language newspaper, Latino Unidos. The Township of Brick currently hosts a website that includes: an announcement about the two public hearings, the schedule meeting (s) and timeline for this 2020-2025 Consolidated Plan and 2020 Action Plan, as well as, the draft and final versions of this 2020-2025 Consolidated Plan and 2020 Action Plan. The draft version of the 2020-2025 Consolidated Plan and 2020 Action Plan are available to the public in a paper-format at the following County of Ocean Libraries: Brick, Jackson, Lakewood, Stafford, and Toms River.

A 30-day public comment period (March 25-April 24, 2020) was held.

SUBSTANTIAL AMENDMENT: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at CDBGProgram@bricktownship.net. **SUBSTANTIAL AMENDMENT #2:** Virtual Hearing was held on December 1st, 2020 at 6pm via ZOOM there were no participants. The invited and noticed attendance represented a broad range of service agencies, township officials and residents; however, no one attended the meeting. However, questions were received on December 2nd via email. The Township never-the-less provided a brief presentation regarding the use of the CV funds and responded to the email promptly regarding application questions. The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick held the 5-day comment period and public hearing for the 2020 CARES ACT Amendment CDBG-CV-#2. The Township advertised and made available the Substantial Amendment for public comment from December 1st through December 6th, 2020.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community County-wide Agencies	A County Housing Advisory Committee (CHAC) Meeting was held on December 3, 2019.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//8e2c1d51-532e-426b-a56a-8f373972a578.pdf
2	On-line Survey	Non-targeted/broad community County-wide	An online survey was posted on the Planning Department's website December through January 18, 2020.	No comments were received.	N/A	http://www.bricktownship.net/index.php/notices/county-seeks-citizen-input-on-housing-and-community-development-needs/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	County-wide	A public hearing was held on December 16, 2019 to solicit public input on The 5-year 2020-2025 Consolidated Plan and 2020 Action Plan.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//8e2c1d51-532e-426b-a56a-8f373972a578.pdf

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community Township of Brick	A public hearing was held on December 18, 2019 as a Pre-Development Hearing to solicit public input for the 5-year 2020-2025 Consolidated Plan/ 2020 Action Plan at the Brick Municipal Offices.	No comments were received.	N/A	http://www.bricktownship.net/index.php/notices/cdbg-consolidated-action-plan-pre-development-public-hearing/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/broad community County-wide	A Consolidated Plan Public Meeting was held on January 22, 2020 at Toms River Municipal Offices to solicit public input for the 5-Year 2020-2025 Consolidated Plan and 2020 Action Plan.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//2020-2024_CAPDPPMFE.pdf

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community County-wide	A Consolidated Plan Public Meeting was held on January 30, 2020 at Jackson Township Library to solicit public input for the 5-Year 2020-2025 Consolidated Plan and 2020 Action Plan.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//2020-2024_CAPDPPMFE.pdf

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	Non-targeted/broad community County-wide	A Consolidated Plan Public Meeting was held on February 6, 2020 at Stafford Township Library to solicit public input for the 5-Year 2020-2025 Consolidated Plan and 2020 Action Plan.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//2020-2024_CAPDPPMFE.pdf

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	Non-targeted/broad community County-wide	A public hearing was held on April 12, 2020 to solicit public input on The 5-year 2020-2025 Consolidated Plan and 2020 Action Plan.	No comments were received.	N/A	http://www.co.ocean.nj.us//WebContentFiles//8e2c1d51-532e-426b-a56a-8f373972a578.pdf
9	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in the Asbury Park Press on July 1 to solicit public input during a 5-day comment period beginning July 1 through July 7th, 2020.	No comments were received.	N/A	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Hearing	Non-targeted/broad community	A public hearing was held on July 2, 2020 to discuss and solicit public comment and input on the FY 2020 Action Plan CARES Act Amendment.	No Comments were received.	N/A	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in the Asbury Park Press on July 24 to solicit public input during a 5-day comment period beginning July 27 through July 31, 2020 and to advertise a ZOOM public hearing held on July 27, 2020 at 6pm. The ZOOM meeting was accessed through links on the Township CDBG webpage.	No comments were received and no one attended other than township staff.	N/A	http://www.bricktownship.net/index.php/notices/public-notice/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Public Hearing	Non-targeted/broad community	A ZOOM public hearing held on July 27, 2020 at 6pm. The ZOOM meeting was accessed through links on the Township CDBG webpage.	No One Attended and no comments were received.	N/A	http://www.bricktownship.net/index.php/events/2020-annual-action-plan-cdbg-cv/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
13	Newspaper Ad	Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 2, 2020 Public Hearing via ZOOM and the 5-day Comment Period. - No one attended.	N/A	N/A	https://www.njpublicnotices.com/Details.aspx?SID=aebfrpelfyqwdkunt2ycd4xz&ID=515301

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
14	Public Meeting	Non-targeted/broad community	A public hearing was held on July 2, 2020 to solicit public input on the Township of Brick's 2020-Annual Action Plan CARES ACT Amendment.	N/A	N/A	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
15	Newspaper Ad	Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 27, 2020 Public Hearing via ZOOM and the 5-day Comment Period.	N/A	N/A	http://classifieds.app.com/category.php?ft=brick

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
16	Public Meeting	Non-targeted/broad community	A public hearing was held on July 27, 2020 to solicit public input on The Township of Brick's 2020-Annual Action Plan CARES ACT Amendment. No one attended.	N/A	N/A	http://www.bricktownship.net/index.php/events/2020-annual-action-plan-cdbg-cv/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
17	Newspaper Ad	Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, in the Asbury Park Press and the Ocean Star advertising the December 1st . 2020 Public Hearing via ZOOM and the 5-day Comment Period.	Questions regarding the application process - Questions were accepted and replied to.	The comments were accepted.	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
18	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	An advertisement was printed in the Spanish Speaking Monthly Newspaper Los Unidos in the December 2020 Edition	N/A	N/A	http://www.lunj.net/noticia-p%3%bablica-el-township-de-brick-invita-al-p%3%bablico-a-comentar-sobre-una-enmienda-sustancial-al.html

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
19	Public Meeting	Non-targeted/broad community	A public hearing was held on December 1, 2020 to solicit public input on The Township of Brick's 2020-Annual Action Plan CARES ACT Amendment #2 Meeting - No One Attended	Questions regarding the application process. Questions were accepted and replied to.	N/A	https://us02web.zoom.us/j/81593218486?pwd=eUdBaFhCdGFmMVlJWUhOTUhxGhTdz09

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The U.S. Department of Housing and Urban Development (HUD) receives a “special tabulation” of data from the U.S. Census Bureau’s American Community Survey (ACS). This data is largely not available through the standard U.S. Census product. This data, known as the Comprehensive Housing Affordability Strategy (CHAS) data, can be used by a government agency (particular interest to planners and policy-makers) for the planning of an affordable housing development and for the implementation of a service that supports the Low and Moderate Clientele (LMC) and the Low and Moderate Area (LMA) national objective. This special tabulation data provides the counting of the number of households that fit certain combinations of HUD defined criteria, such as housing need, income limit (primarily 30, 50, and 80 percent of area median income (AMI)), and household cost burden.

The Needs Assessment (NA) section describes the primary housing needs assessment in the region based on the data in each table. The housing needs are largely based on an income level per a household by size, racial/ethnic composition, cost burden, and a number and percentage of a renter and an owner occupied housing problem (s). The formula is provided for calculating a disproportionate need that exists in the jurisdiction of The Township of Brick.

The Needs Assessment section provides the data to craft a realistic and responsive affordable housing strategy. As such, an assessment of the affordable rental and single-family housing is based on the available demographic, economic, and housing data for The Township of Brick. The tables and its attribute data is sourced from the HUD eCon Planning Suite, a module internal to the federal Integrated Disbursement and Information System (IDIS). The eCon Planning Suite pre-populates the housing and economic data available to assist in identifying the goals and the priorities for this 2020-2025 Consolidated Plan and 2020 Action Plan in the jurisdiction of The Township of Brick.

The Area Median Income (AMI) level is defined as follows:

- Extremely Low Income: 0-30% AMI
- Low Income: 30-50% AMI
- Moderate Income: 50-80% AMI
- Middle Income: 80-100% AMI

NA-10 Housing Needs Assessment - 24 CFR 91.405, 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	75,072	74,990	-0%
Households	31,317	29,940	-4%
Median Income	\$66,844.00	\$70,647.00	6%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	4,020	3,655	4,045	3,415	14,805
Small Family Households	785	1,010	1,465	1,515	8,460
Large Family Households	95	170	205	325	1,215
Household contains at least one person 62-74 years of age	1,030	820	1,135	840	3,145
Household contains at least one person age 75 or older	1,250	1,135	780	480	1,130
Households with one or more children 6 years old or younger	290	289	315	420	1,020

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	125	10	0	0	135	70	35	0	0	105
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	55	0	25	0	80	0	10	0	0	10
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	15	0	0	0	15	20	45	0	55	120
Housing cost burden greater than 50% of income (and none of the above problems)	900	345	95	0	1,340	1,390	1,450	705	260	3,805
Housing cost burden greater than 30% of income (and none of the above problems)	165	265	300	85	815	540	755	1,070	1,075	3,440

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative Income (and none of the above problems)	145	0	0	0	145	200	0	0	0	200

Table 7 – Housing Problems Table

Data 2011-2015 CHAS
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	1,100	360	120	0	1,580	1,480	1,535	705	315	4,035
Having none of four housing problems	325	445	600	560	1,930	770	1,315	2,620	2,540	7,245
Household has negative income, but none of the other housing problems	145	0	0	0	145	200	0	0	0	200

Table 8 – Housing Problems 2

Data 2011-2015 CHAS
Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	464	240	145	849	280	680	785	1,745
Large Related	50	60	60	170	14	110	95	219
Elderly	410	140	45	595	1,340	1,070	560	2,970

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Other	295	185	175	655	340	430	330	1,100
Total need by income	1,219	625	425	2,269	1,974	2,290	1,770	6,034

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	460	125	55	640	280	560	325	1,165
Large Related	50	50	0	100	4	110	0	114
Elderly	275	95	0	370	845	545	190	1,580
Other	270	90	40	400	300	310	185	795
Total need by income	1,055	360	95	1,510	1,429	1,525	700	3,654

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	70	0	25	0	95	20	10	0	50	80
Multiple, unrelated family households	0	0	0	0	0	0	45	0	4	49
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	70	0	25	0	95	20	55	0	54	129

Table 11 – Crowding Information - 1/2

Data 2011-2015 CHAS
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present								

Table 12 – Crowding Information – 2/2

Describe the number and type of single person households in need of housing assistance.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

What are the most common housing problems?

Are any populations/household types more affected than others by these problems?

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

Discussion

**NA-15 Disproportionately Greater Need: Housing Problems - 91.405, 91.205
(b)(2)**

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,290	390	345
White	2,860	375	255
Black / African American	185	0	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	10	0	0
Hispanic	180	15	90

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,920	735	0
White	2,450	715	0
Black / African American	0	0	0
Asian	95	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	345	20	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,195	1,850	0
White	1,880	1,740	0
Black / African American	110	4	0
Asian	10	60	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	180	30	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,480	1,935	0
White	1,370	1,860	0
Black / African American	45	29	0
Asian	20	10	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	30	30	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

Discussion

NA-20 Disproportionately Greater Need: Severe Housing Problems - 91.405, 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,580	1,095	345
White	2,175	1,060	255
Black / African American	165	20	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	10	0	0
Hispanic	180	15	90

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,895	1,760	0
White	1,630	1,545	0
Black / African American	0	0	0
Asian	20	80	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	225	140	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	825	3,220	0
White	685	2,935	0
Black / African American	0	114	0
Asian	0	75	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	125	80	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	315	3,100	0
White	285	2,945	0
Black / African American	10	64	0
Asian	0	30	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	20	45	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

NA-25 Disproportionately Greater Need: Housing Cost Burdens - 91.405, 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	17,655	6,285	5,570	430
White	16,365	5,590	4,755	330
Black / African American	150	235	165	0
Asian	245	150	20	0
American Indian, Alaska Native	0	0	0	0
Pacific Islander	10	0	0	10
Hispanic	775	310	550	90

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion

NA-30 Disproportionately Greater Need: Discussion - 91.205 (b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

If they have needs not identified above, what are those needs?

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

NA-35 Public Housing - 91.405, 91.205 (b)

Introduction

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units/vouchers available									

Table 22 - Public Housing by Program Type

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Data Source: PIC (PIH Information Center)

Characteristics of Residents

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White									
Black/African American									
Asian									
American Indian, Alaska Native									
Pacific Islander									
Other									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 23 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic									
Not Hispanic									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

What are the number and type of families on the waiting lists for public housing and section 8 tenant-based rental assistance? Based on the information above, and any other information available to the jurisdiction, what are the most immediate needs of residents of public housing and Housing Choice voucher holders?

How do these needs compare to the housing needs of the population at large

Discussion

NA-40 Homeless Needs Assessment - 91.405, 91.205 (c)

Introduction:

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
Ethnicity:	Sheltered:	Unsheltered (optional)

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Discussion:

NA-45 Non-Homeless Special Needs Assessment - 91.405, 91.205 (b,d)

Introduction

Describe the characteristics of special needs populations in your community:

What are the housing and supportive service needs of these populations and how are these needs determined?

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

If the PJ will establish a preference for a HOME TBRA activity for persons with a specific category of disabilities (e.g., persons with HIV/AIDS or chronic mental illness), describe their unmet need for housing and services needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2) (ii))

Discussion:

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

In order for an entitlement jurisdiction to receive funding under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program, it must formulate a plan that describes and prioritizes the housing and the non-housing community development needs eligibility for federal assistance. These needs must be prioritized by category, reflecting the needs of families for each type of activity, as appropriate. Furthermore, a jurisdiction is required to state its specific long term and short term community development objectives that must be developed in accordance with the statutory goals described in Section 24 Part 91.1.

The CDBG Program, which began in 1974, has a primary objective to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for the low and moderate income persons. Funding is provided to undertake an activity that would result in the realization of the objective formulated in the Participating Jurisdiction's (PJ) consolidated plan and annual action plan. The funding is provided annually, on a formula basis to an entitlement jurisdiction. However, additional funding may be provided under special appropriation to address an economic and a natural catastrophe by Congress. Each CDBG funded activity must meet one of the three National Objectives, as follows:

1. Benefit low and moderate income persons
1. Prevent or eliminate blight
1. Meet other community development needs having a particular urgency

An entitlement community may develop its own program and funding priority. However, a grantee must give maximum feasible priority to an activity that benefits a low and moderate income person because the CDBG program has a regulation that requires at least 70% of a PJ's annual award be expended on an activity designed to meet a national objective (s). The Township of Brick has a few areas of the Township that meet the criteria discussed above. The most critical areas are public facilities that serve the needs of our senior communities who are also in low and moderate income areas. These facilities include buildings, parks, sidewalks, roadways and storm sewer infrastructure. Due to the municipalities' need to respond and mitigate for flood impacts, a number of public facilities and infrastructure in special flood hazard areas are in need of upgrade, repair and improvement.

How were these needs determined?

The Non-Housing Community Development Needs section has been prepared based on needs, which were determined through information from:

- U.S. Department of Housing and Urban Development (HUD) Matrix Codes for an eligible activity, and for a national objective code
- A series of public meetings and public hearings, interviews with stakeholders, and surveys that involved a detailed public survey of the needs, the problems and the issues of the community
- A public comment (s) received relative to a CDBG program activity and need
- A review of the requests received from a non-profit organization and a municipality participating in the CDBG program
- A review of the applications received from the a municipality regarding its priority need for using the CDBG funds
- The priority needs and objectives of the Ocean County Three-Year (2014-2016) Priority Needs & Objectives. The assigned priority signifies, per HUD’s recommendation, the following:

High Priority: The jurisdiction plans to use funds made available for an activity that addresses an unmet need during the period of time designated in the Consolidated Plan and in the annual Action Plan

Medium Priority: If funds are available, an activity that addresses the unmet need that may be partially funded by the local municipal government during the period of time designated in the Consolidated Plan and in the annual Action Plan

Low Priority: The jurisdiction may or may not plan to use funds made available for an activity that addresses an unmet need during the period of time designated in the Consolidated Plan and in the annual Action Plan

With regard to public facilities in special flood hazard areas, these needs were determined through the Hazard Mitigation Plan and the Floodplain Management Plan.

Describe the jurisdiction’s need for Public Improvements:

A local municipality prioritizes its public facility and improvements that serve a low income household. An improvement to a public facility shall further improve the quality of life by supporting open space and recreation, providing a space for a public support service, and an expansion of the public infrastructure to an area underserving its existing residents with their health and safety. Most public facilities are in a continuous need of improvement that provides an affordability of service and an improved accessibility to all residents, including when a population increases and creates a need for more capacity and improvement. Additionally, the public infrastructure has a maintenance and an improvement schedule that must be adhered to in order to support the long term viability of a community as a place to live, operate a business, and to work. The Township of Brick has a few areas of the Township that meet the criteria discussed above. The most critical areas are public facilities that serve the needs of our senior communities who are also in low and moderate income areas. These

facilities include buildings, parks, sidewalks, roadways and storm sewer infrastructure. Due to the municipalities' need to respond and mitigate for flood impacts, a number of public facilities and infrastructure in special flood hazard areas are in need of upgrade, repair and improvement. In addition, the Township has undertaken a large project to upgrade all of the municipal parks to become ADA compliant and upgrade playgrounds and facilities to meet the Joint Insurance Fund requirement for "fall safety" compliance. A few park facilities that are in special flood hazard areas have special considerations for development on the coastal zone and require permitting for development compliance. These park facilities will be included in the 5-Year 2020-2025 Consolidated Plan for public improvements.

How were these needs determined?

The needs are continuously identified through the annual CDBG funding round, as well as, through the ongoing coordination with many local service providers serving a low income population.

With regard to public improvements in special flood hazard areas, these needs were determined through the Hazard Mitigation Plan and the Floodplain Management Plan.

Describe the jurisdiction's need for Public Services:

The Township of Brick's special needs populations, as well as, its low and moderate income households have a variety of public service needs. The following are the public service needs identified through this Consolidated Plan planning process:

- Social services for domestic violence survivors and their families
- Mental health services for adults and children
- Primary health services for the homeless and persons living with HIV/AIDS
- Senior services
- Services for persons with disabilities
- Job training and placement services
- Homeless services
- Prevention programs to identify problems and intervene quickly to keep people in their homes
- Affordable permanent housing linked with support services and case management
- Additional substance abuse and mental health treatment resources
- Community education to redefine social stigmas about people who are homeless
- Affordable healthcare

- Legal assistance and tenant and landlord mediation
- Employment opportunities and workforce development programs to address insufficient income and wages that are specifically targeted at the homeless

The need for public services is also demonstrated by the overwhelming response by public service agencies when funding applications are advertised. Consistently, the Township receives more and more applications and inquiries each year from organizations that provide much needed public services. In addition, the Township reached out to the Brick Township School District to determine if there was a need we could address for any of the students or families. It was determined after a two hour long meeting and subsequent contacts that there is a significant need to provide counseling services to the youth and families - especially those where English is the second language spoken in the home.

How were these needs determined?

The needs are continuously identified through the annual CDBG funding round, as well as, through the ongoing coordination with many local service providers serving a low income population. An important public service is protecting, sustaining, and supporting the long term health and safety of an individual and a family.

CDBG CV-#2 Substantial Amendment:

1. Outreach to the Brick Township School District, identified a significant need to provide these families with additional support in response to the Coronavirus pandemic. The sub-group of these English as a Second Language youth and families already have disparity in finding and obtaining services. The Pandemic has made this disparity even greater. There is a need to link these children and families with services so they can cope and learn how to navigate the changing school schedule, virtual instruction and curriculum changes in their children's lives. The Brick Township School District 2020-2021 School Year has 1,037 families that do not speak English as their primary language in the home and approximately 50% of the English Language learners need additional special needs educational services. Approximately 32% of the total families in the school district are economically disadvantaged. These families need additional resources that have been difficult to obtain because of economic situations and language barriers. This grant will provide opportunities to obtain these services.

2. Due to the freeze on rental evictions and the economic impact to the public from the Coronavirus pandemic, the Township is anticipating when the freeze is lifted, evictions will increase exponentially, leaving residents with no alternative but homelessness. These payments will provide utility, rent and mortgage payments to low-moderate income families who are impacted by the Coronavirus pandemic which will alleviate household stress from making housing payments. In 2019, the US Census estimated

approximately 5,175 individuals living below the poverty line. With the onset of the pandemic, that number has assumed to have grown because of unemployment increases. The estimated unemployment rate jumped from below 4% in 2019 to 17% in June of 2020. This will affect family's ability to pay rent and mortgages on time. The Township will enter into a subrecipient agreement with Homes Now, Inc., to administer the program to provide up to 40 families with short-one-time sustenance payments to utility companies, mortgage companies and landlords to prevent these families from falling into financial hardship as a result of the pandemic and protect the Township's housing stock.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The Housing Market Analysis has a purpose of providing a picture of the environment in which The Township of Brick must administer its programs over the course of this 2020-2025 Consolidated Plan and 2020 Action Plan. In conjunction with the Needs Assessment, the Housing Market Analysis provides the basis for the Strategic Plan and the programs and projects to be administered.

The Housing Market Analysis indicates the numerical housing conditions by the following: the proposed housing activities, the conditions of housing stock (according to the 2010 Census), the availability of public and assisted housing, the special needs facilities and services, and the non-housing community development needs.

MA-10 Housing Market Analysis: Number of Housing Units - 91,410, 91.210(a)&(b)(2)

Introduction

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	27,210	79%
1-unit, attached structure	3,325	10%
2-4 units	665	2%
5-19 units	1,455	4%
20 or more units	1,485	4%
Mobile Home, boat, RV, van, etc	125	0%
Total	34,265	100%

Table 25 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	50	0%	285	6%
1 bedroom	535	2%	1,560	33%
2 bedrooms	7,550	30%	1,845	38%
3 or more bedrooms	17,010	68%	1,110	23%
Total	25,145	100%	4,800	100%

Table 26 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

Does the availability of housing units meet the needs of the population?

Describe the need for specific types of housing:

Discussion

MA-15 Housing Market Analysis: Cost of Housing - 91.410, 91.210(a)

Introduction

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	306,500	272,600	(11%)
Median Contract Rent	916	1,114	22%

Table 27 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	748	15.6%
\$500-999	1,185	24.7%
\$1,000-1,499	2,195	45.8%
\$1,500-1,999	630	13.1%
\$2,000 or more	40	0.8%
Total	4,798	100.1%

Table 28 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

Number of Units affordable to Households earning	Renter	Owner
30% HAMFI	315	No Data
50% HAMFI	805	1,280
80% HAMFI	2,395	4,525
100% HAMFI	No Data	8,490
Total	3,515	14,295

Table 29 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent					
High HOME Rent					
Low HOME Rent					

Table 30 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

How is affordability of housing likely to change considering changes to home values and/or rents?

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

Discussion

MA-20 Housing Market Analysis: Condition of Housing - 91.410, 91.210(a)

Introduction

Describe the jurisdiction's definition for "substandard condition" and "substandard condition but suitable for rehabilitation":

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	9,350	37%	2,285	48%
With two selected Conditions	200	1%	215	4%
With three selected Conditions	35	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	15,565	62%	2,295	48%
Total	25,150	100%	4,795	100%

Table 31 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,840	7%	150	3%
1980-1999	8,435	34%	1,860	39%
1950-1979	13,455	54%	2,580	54%
Before 1950	1,415	6%	200	4%
Total	25,145	101%	4,790	100%

Table 32 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	14,870	59%	2,780	58%
Housing Units build before 1980 with children present	1,404	6%	1,095	23%

Table 33 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units			
Abandoned Vacant Units			
REO Properties			
Abandoned REO Properties			

Table 34 - Vacant Units

Describe the need for owner and rental rehabilitation based on the condition of the jurisdiction's housing.

Estimate the number of housing units within the jurisdiction that are occupied by low or moderate income families that contain lead-based paint hazards. 91.205(e), 91.405

Discussion

MA-25 Public And Assisted Housing - 91.410, 91.210(b)

Introduction

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units/vouchers available									
# of accessible units									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 35 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

Public Housing Condition

Public Housing Development	Average Inspection Score

Table 36 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

Discussion:

MA-30 Homeless Facilities and Services - 91.410, 91.210(c)

Introduction

Facilities Targeted to Homeless Persons

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)					
Households with Only Adults					
Chronically Homeless Households					
Veterans					
Unaccompanied Youth					

Table 37 - Facilities Targeted to Homeless Persons

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

MA-35 Special Needs Facilities and Services - 91.410, 91.210(d)

Introduction

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

MA-40 Barriers to Affordable Housing - 91.410, 91.210(e)

Describe any negative effects of public policies on affordable housing and residential investment

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

The population of the Township of Brick, unlike most of Ocean County has not seen much in the way of growth since the 2000 or 2010 US Census. We have had net employment growth as a result of retail trade, business relocation, and existing business expansion that captures market share. Unfortunately, the unemployment rate is above the state and national averages in The Township of Brick.

While the 2007-2011 U.S. Census Bureau's American Community Survey (ACS) states that the unemployment rate is 9.48%, the economy is steadily improving with increasing job numbers in The Township of Brick. In 2013, the U.S. Bureau of Labor Statistics (BLS) reports that the unemployment rate was reduced to 8.5% in The Township of Brick.* This rate is slightly more than the 8.2% New Jersey 2013 unemployment rate.** While some residents are able to benefit from transportation, retail and other employment opportunities, as well as, the public services that are offered like the public parks and the school systems, many low income neighborhoods still do not have equal access to these assets located in different parts of The Township of Brick. Some constituents and regional non-profits suggest that the public supportive service providers are only able to reach a small portion of low income households due in part to the proximity of the person from the service and in part due to the lack of a feasible transit option for low income residents to get from one part of the County to another location.

The economic development focus is placed into four key sectors: Education and Healthcare Services, Retail Trade, Professional, Scientific, Management Services, and Arts, Entertainment, Accommodations. While these sectors expand, new employers from other sectors like construction, wholesale trade, and manufacturing are also being welcomed into the community for their potential investment in the area and the number of new job creations throughout The Township of Brick.

*(Source: U.S. Department of Labor, Bureau of Labor Statistics, Local Area Unemployment Statistics (LAUS), Labor Force Data by County, 2013 Annual Averages, March 17, 2020, <http://www.bls.gov/lau/laucnty13.xlsx>)

** (Source: U.S. Department of Labor, Bureau of Labor Statistics, Local Area Unemployment Statistics (LAUS), Unemployment Rates for States, Unemployment Rates for States Annual Average Rankings Year: 2013, March 4, 2020, <http://www.bls.gov/lau/lastrk13.htm>)

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	47	1	0	0	0
Arts, Entertainment, Accommodations	3,358	2,292	14	13	-1
Construction	1,845	1,080	8	6	-2
Education and Health Care Services	5,749	7,400	23	41	18
Finance, Insurance, and Real Estate	1,642	418	7	2	-5
Information	469	213	2	1	-1
Manufacturing	1,354	171	6	1	-5
Other Services	1,166	773	5	4	-1
Professional, Scientific, Management Services	2,546	1,130	10	6	-4
Public Administration	0	0	0	0	0
Retail Trade	4,109	4,021	17	22	5
Transportation and Warehousing	843	186	3	1	-2
Wholesale Trade	1,354	202	6	1	-5
Total	24,482	17,887	--	--	--

Table 38 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	40,505
Civilian Employed Population 16 years and over	36,665
Unemployment Rate	9.48
Unemployment Rate for Ages 16-24	23.04
Unemployment Rate for Ages 25-65	6.95

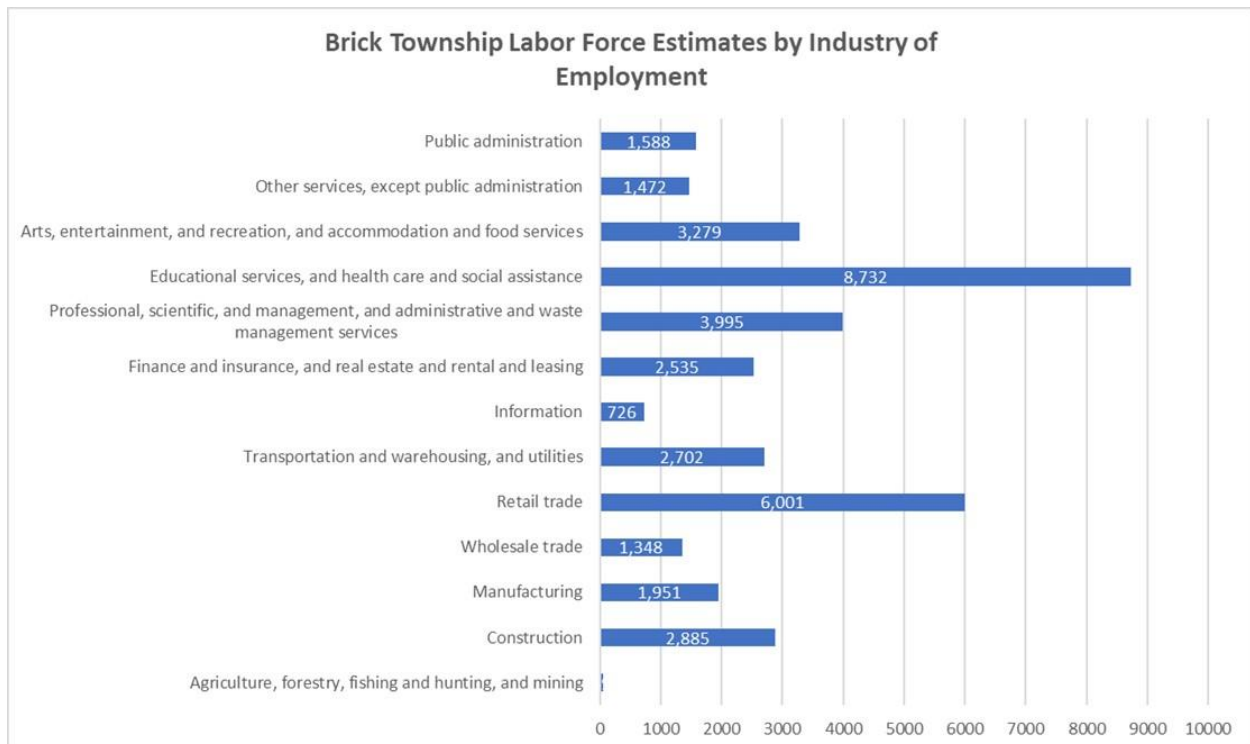
Table 39 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	7,875
Farming, fisheries and forestry occupations	1,575
Service	3,455
Sales and office	10,955
Construction, extraction, maintenance and repair	3,720
Production, transportation and material moving	2,340

Table 40 – Occupations by Sector

Data Source: 2011-2015 ACS



Labor Force Estimates 2011-2019

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	19,110	55%
30-59 Minutes	9,435	27%
60 or More Minutes	5,960	17%
Total	34,505	100%

Table 41 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	1,325	210	570
High school graduate (includes equivalency)	9,325	1,255	2,690
Some college or Associate's degree	9,390	800	2,450
Bachelor's degree or higher	10,360	540	1,495

Table 42 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

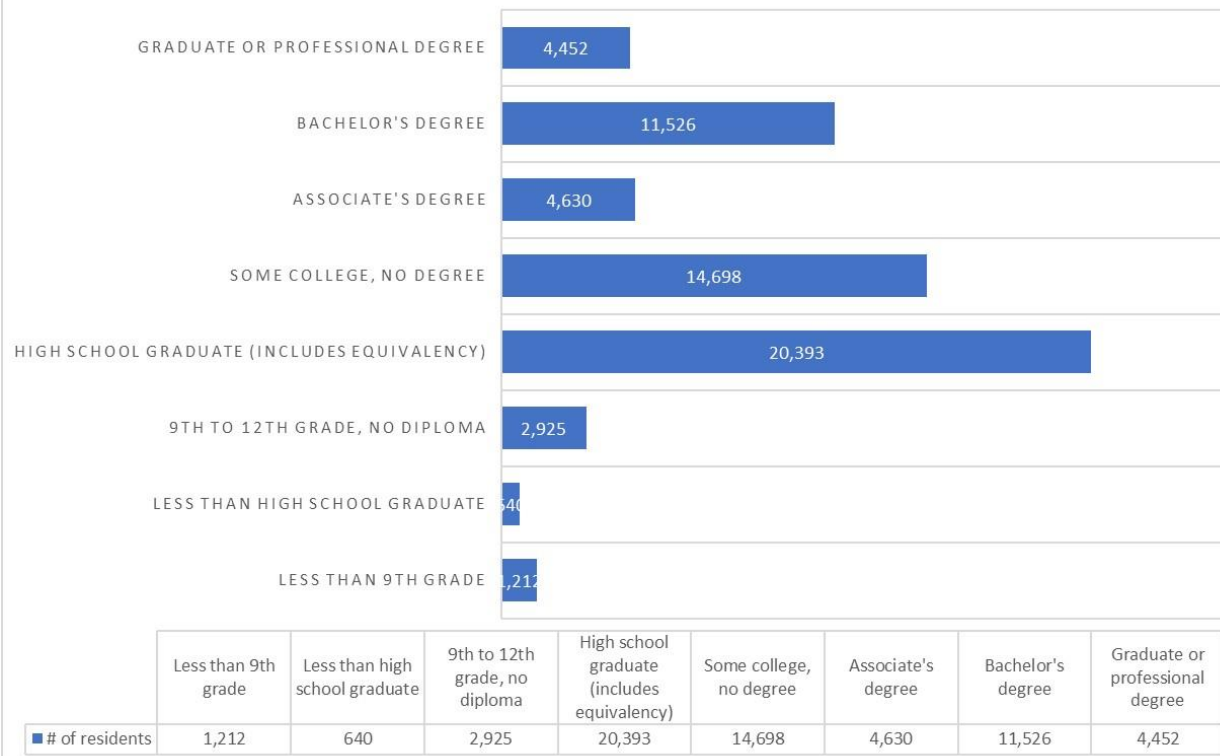
Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	74	95	100	430	695
9th to 12th grade, no diploma	655	200	405	870	1,345
High school graduate, GED, or alternative	1,665	2,165	2,555	8,560	6,155
Some college, no degree	2,045	1,945	1,985	5,120	2,320
Associate's degree	405	905	800	1,925	635
Bachelor's degree	710	2,630	2,455	4,100	1,670
Graduate or professional degree	60	730	715	1,770	1,035

Table 43 - Educational Attainment by Age

Data Source: 2011-2015 ACS

EDUCATIONAL ATTAINMENT OF BRICK TOWNSHIP RESIDENTS OVER THE AGE OF 25



Educational Attainment 2011-2019 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	20,842
High school graduate (includes equivalency)	35,796
Some college or Associate's degree	45,052
Bachelor's degree	55,000
Graduate or professional degree	67,976

Table 44 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS



Adjusted Income 2017

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The major employment sectors within the Township of Brick include sales and office (10995) and management, business and financial (7875). This includes Education/Health Care (5749), Retail (4109), Arts/Entertainment/Accommodations (3358) and Professional, Scientific and Management Services (2546).

According to the U.S. Census Bureau's American Community Survey (ACS), The Township of Brick's workforce comprises private wage and salary workers (77.4%), government employees (17%), self-employed business owners (5.6%), and unpaid family workers (0.1%).*

*(Source: U.S. Census Bureau, 2013 American Community Survey (ACS) 1-Year Estimates, DP03 Selected Economic Characteristics, http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_DP03&prodType=table)

Describe the workforce and infrastructure needs of the business community:

Economic growth is dependent on the continuing development of the local labor forces that include, but not limited to: the low and moderate income residents. Education is a key workforce development need that should include, but not limited to: adult education and supplemental education activities for primary and secondary school students. Furthermore, the regional education system limits the advantage in making the most of our human capital assets because of the following shortcomings: foreign born residents have lower educational attainment levels than the regional average, and the need to retain the college educated, young adult population.

In the years ahead, the trend suggests the demand for high skilled employees will increase twice as fast as the demand for lower skilled workers, and will be particularly strong in a specific subset of occupations, such as engineering and technology. The Township of Brick's workforce will continue to depend on a large pool of residents that have attained higher levels of education.

According to a U.S. Census Bureau's American Community Survey (ACS) report, the educational attainment is 86.6% for the percentage of high school graduate or higher and 25.9% for the percentage of the workforce that holds a position in management, administration, education, healthcare or a similar field that typically requires a minimum of a bachelor's degree in The Township of Brick.*

The most critical infrastructure for the business community remains transportation infrastructure. Traffic congestion frequently makes a list of top concerns within the community and congestion may increase as our population growth rate rises. The population has alternative modes of transportation options that offer accessibility to: sidewalks, bike lanes, bus service, and mass transit. The variety of transportation options does help a resident get from his/her home, to an educational outlet, and to a job center. Another critical infrastructure is the publically owned utility authorities that offer some of the most affordable and reliable service in the State of New Jersey; a priceless asset for a business and a resident alike in The Township of Brick.

*(Source: U.S. Census Bureau, 2013 American Community Survey (ACS) 1-Year Estimates, S1501Educational Attainment, http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_S1501&prodType=table)

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

No significant project (s) is on the horizon that will require an additional assistance in terms of workforce development, business support, and infrastructure aid. However, considering the fact that the Township of Brick has a significant amount of land area, residential structures and roadway infrastructure in a special flood hazard area, potential for the need for major changes that could have a major impact due to storm, hurricane or flooding could create a need.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The fastest growing industries are health care, retail, and education in The Township of Brick. However, employment is available within the following sectors as well: finance, manufacturing, technology, and environmental systems. The majority of these sectors offer a job position that requires an educational attainment beyond a high school diploma; either a graduate degree or a type of technical training. In these employment sectors, the current trend is to have a prior experience or a graduation from an established educational program.

A bachelor's degree is held by 25.9% of residents in The Township of Brick. A college degree and/or equivalent experience is necessary for three of the five top major employment sectors in The Township of Brick: Education and Health Care Services, Professional/Scientific/Management Services, and Finance/Insurance/Real Estate. However, the Retail Trade industry typically does not require an advanced education; although it employs 19% of the workforce in The Township of Brick.*

From 2010 to 2020, Ocean County is projected to add 18,300 new jobs. Total employment is expected to increase by 12% (the largest growth rate in the state) for an average annual increase of 1.1% over the decade. In comparison, employment statewide is projected to increase by 8%. The Healthcare and Social Services industry is projected to add the most jobs, 5,650, and grow at a rate of 1.6 % per year. The employment gain in Healthcare and Social Services is anticipated to account for 30.9% of the job gains through 2020 in The Township of Brick.**

Most of The Township of Brick's occupations with the highest replacement needs tend to require lower skills and pay lower wages. These job occupations include, but not limited to: a cashier, a retail salesperson, and a waiter and waitress. In comparison, the occupations requiring a higher level of skill, like a registered nurse and a primary and secondary school teacher, will command the highest annual salaries among the top occupations with the most projected job openings from 2010-2020.**

*(Source: U.S. Census Bureau, 2013 American Community Survey (ACS) 1-Year Estimates, S1501 Educational

Attainment, http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_S1501&prodType=table)

**(Source: State of New Jersey, Department of Labor and Workforce Development, Division of Workforce Research and Analytics, County Community Fact Book , Ocean County Edition, June 2014, Pages 13-14, <http://lwd.dol.state.nj.us/labor/lpa/pub/factbook/ocefct.pdf>)

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Ocean County Workforce Investment Board (WIB) oversees the workforce development activities and it establishes a job program in response to the workforce needs. The WIB is committed to a comprehensive workforce development system that operates through its One-Stop Career Center and satellite centers conveniently located throughout The Township of Brick, if applicable. The One-Stop Career Center offers a wealth of training, information, and assistance for businesses and job seekers.

The WIBs commitment to a One-Stop Center is a best practice for employers to articulate their employment needs to adults, dislocated workers, and the youth. This Center offers resources to guide vocational trainers and educators in creating demand driven curricula, programming, and counseling that lead workers into sustainable careers.

The One-Stop Career Center helps the job seekers (particularly people receiving unemployment insurance) to navigate the job search process and to improve their life skills to meet the changing needs of the economy. The One Stop Career Center offers resources for both a job seeker and an employer:

- **Job seeker** - Job search assistance, access to online job listings, career counseling and coaching, networking and guidance on unemployment insurance, access to computers, resume building software, and reference materials.
- **Employer** - Provides access to qualified applicants, job postings, help with planning job fairs and other recruitment activities, assessments of job candidates, and information on training grants and tax credits.

Also, the One-Stop Center specializes in supportive services that target when: unemployment dislocates the economy, a worker experiences a disability, a veteran and his/her family need employment and training, and other groups in reduced circumstances.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

No

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

No, The Township of Brick does not participate in a Comprehensive Economic Development Strategy (CEDs).

The Township of Brick is a committee member in these business and workforce initiatives:

- **Joint Base McGuire-Dix-Lakehurst (MDL)** – Doing Business with the Military.
- **Monmouth-Ocean Development Council (MODC)** - Networking and advocacy group dedicated to supporting the business environments of Monmouth and Ocean Counties, New Jersey.
- **Toms River-Ocean County Chamber of Commerce** - Networking and advocacy group dedicated to foster economic growth and community well-being through development of the commercial, professional, industrial, educational, civic, cultural, recreational, and general interest of the community.
- **Brick Township Chamber of Commerce** - Networking and advocacy group dedicated to supporting the business environments of Brick Township, New Jersey.
- **Southern Ocean Chamber of Commerce** - Networking and advocacy group dedicated to supporting the business environments of southern Ocean County, New Jersey, including the Long Beach Island area.

Discussion

Postsecondary education completion rates will continue to be a critical component to economic success. However, postsecondary education rates are disproportionately lower among some demographic segments in The Township of Brick. Left unabated, this trend will leave the local economy without the skilled workforce it needs to remain competitive and will likely increase the education gap between those from low income backgrounds and the rest of the population.

The Health Care and Social Services industry may account for 30.9% of the job gains through 2020 in The Township of Brick. This industry's annual wage may pay, on average, at least \$21.60 per hour (\$43,200.00 per year) but those jobs require some level of postsecondary education. By contrast low skill jobs are lower annual wage jobs with a requirement of educational attainment at a high school level or equivalence.*

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

For the purposes of this section, the U.S. Department of Housing and Urban Development (HUD) prescribed definition of "concentration" is utilized to describe any neighborhood or Census tract in which: 1) The percentage of households in a particular racial or ethnic minority group is at least 20 percentage points higher than the percentage of that minority group for the housing market areas; 2) The total percentage of minority persons is at least 20 percentage points higher than the total percentage of all minorities in the housing market as a whole; or 3) for metropolitan areas, the total percentage of minority persons exceeds 50 percent of its population.

For the purpose of the 2020-2025 Consolidated Plan, a concentration that is 20 percent higher than the rate overall is considered concentrated in The Township of Brick. The HUD Office of Community Planning and Development (CPD) allows specifically for the exploration of a housing need through its online mapping tool. These housing needs include: substandard housing, overcrowding, cost burden, severe cost burden, and the risk of homelessness (multiple unrelated family renter households with overcrowding).*

The housing need is not concentrated in one geographic area in the region. Instead, a high level of owner and renter cost burden persists across the region. Overall, several households appear to have a disproportionately greater need for housing compared to other racial or ethnic groups. The following list is an overall summary of the disproportionately greater needs:**

Disproportionately Greater Need: Housing Problems | Section NA-15

Hispanics: middle income (80%-100% AMI)

American Indian, Alaska Native | Black/African American | and Asian moderate income (50%-80% AMI)

American Indian, Alaska Native | Hispanic | Black/African American: low income (30%-50% AMI)

No reporting race and ethnicity data subjects: extremely low-income (0-30% AMI)

Disproportionately Greater Need: Severe Housing Problems | Section NA-20

Hispanics: middle income (80%-100% AMI)

American Indian, Alaska Native: moderate income (50%-80% AMI)

Hispanic | Black/African American: low income (30%-50% AMI)

Black/African American | Asian | and American Indian, Alaska Native: extremely low income (0-30% AMI)

*(Source: U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development, Welcome to eGIS: HUD's Enterprise Geographic Information Systems Portal, CPD Maps, <http://egis.hud.gov/>)

***(Source: U.S. Department of Housing and Urban Development, 2020-2025 Consolidated Plan, NA-15 Disproportionately Greater Need: Housing Problems – 91.405, 91.205(b)(2), NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.405, 91.205(b)(2), and NA-25 Disproportionately Greater Need: Housing Cost Burden – 91.405, 91.205(b)(2), 2007-2011 CHAS data)

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

For the purposes of this section, "concentration" uses the U.S. Department of Housing and Urban Development's (HUD) prescribed definitions of any neighborhood or Census tract in which: 1) The percentage of households in a particular racial or ethnic minority group is at least 20 percentage points higher than the percentage of that minority group for the housing market areas; 2) The total percentage of minority persons is at least 20 percentage points higher than the total percentage of all minorities in the housing market as a whole; or 3) for metropolitan areas, the total percentage of minority persons exceeds 50 percent of its population.

Low Income families are not concentrated in one geographic area in the township. Instead, high levels of owner and renter cost burden persist across the region. Overall, the concentration of population (>= 20%) that are not White alone (not Hispanic) includes, but not limited to, within the CDBG allocation for The Township of Brick.

What are the characteristics of the market in these areas/neighborhoods?

A Designated Target Neighborhood (DTN) is a place with a higher concentration of non-White alone (not Hispanic) population. Each DTN is in a neighborhood where at least 51 percent of the people who would benefit from implementation of a CDBG activity are of low or moderate income (LMI). An activity is most commonly (but not exclusively) undertaken in an area or community wherein at least 51 percent of the residents having a low and moderate income.

Each CDBG activity is described in detail for each DTN in this 2020-2025 Consolidated Plan and 2020 Action Plan. The CDBG funding will benefit a low and moderate income (LMI) resident and a low and

moderate area (LMA) throughout The Township of Brick. A low and moderate income (LMI) resident and low and moderate (LMA) area includes, but not limited to: a senior citizen population, an individual or a family with a physical disability, and a special needs population.

Are there any community assets in these areas/neighborhoods?

The Township of Brick strives to have a community asset through The Township of Brick. An asset may include, but not limited to: a school, a park, a shopping, entertainment, and employment center, a library, and a public transportation facility like a bus stop. A concentration of low and moderate income households reside closely to many of these assets in The Township of Brick.

Are there other strategic opportunities in any of these areas?

Given that housing needs and racial or ethnic minorities or low income families are not concentrated in one geographic area in the region and that high levels of owner and renter cost burden persist across the region, the funds and the resources (each not defined and limited to a geographic location) will continue to be prioritized and distributed to include, but not limited to:

- The HUD low and moderate income (LMI) priority neighborhoods (51% of households living in poverty); a Designated Targeted Neighborhood (DTN).
- The areas in need of the Americans with Disability Act (ADA) improvements and in the areas that benefit a clientele that is generally presumed to be principally low and moderate income (LMI).

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

Currently, the Township of Brick is served by multiple broadband wiring providers that serve the entirety of the municipality, including low- and moderate income households and neighborhoods.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Multiple broadband internet service providers are available in the Township of Brick.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The Township of Brick has increased natural hazard risks associated with climate change. The Township's coastal location including riverine, bayfront and oceanfront properties (more than any other municipality in the State of New Jersey at 53.2 miles), make it at greater risk from natural hazards. In particular, the Township is subject to severe coastal storms including hurricanes, tropical storms and Nor'easters that cause multiple potential hazards such as heavy rainfall, coastal and riverine flooding, coastal erosion, storm surge and sea level rise. Most recently, the Township has been experiencing what is known as nuisance flooding; when during moderate to high wind events, or combinations of wind, high-tide, full moon events, streets flood without precipitation occurring, overwhelming storm sewer systems and blocking travel into many neighborhoods. In 2016, the Township adopted a Hazard Mitigation Plan and a Floodplain Management Plan to address these challenges. In addition, the Township entered into the Federal Emergency Management Agency, National Flood Insurance Program Community Rating System. The CRS program provides incentives to residents and the municipality to comply with the Federal Flood Regulations.

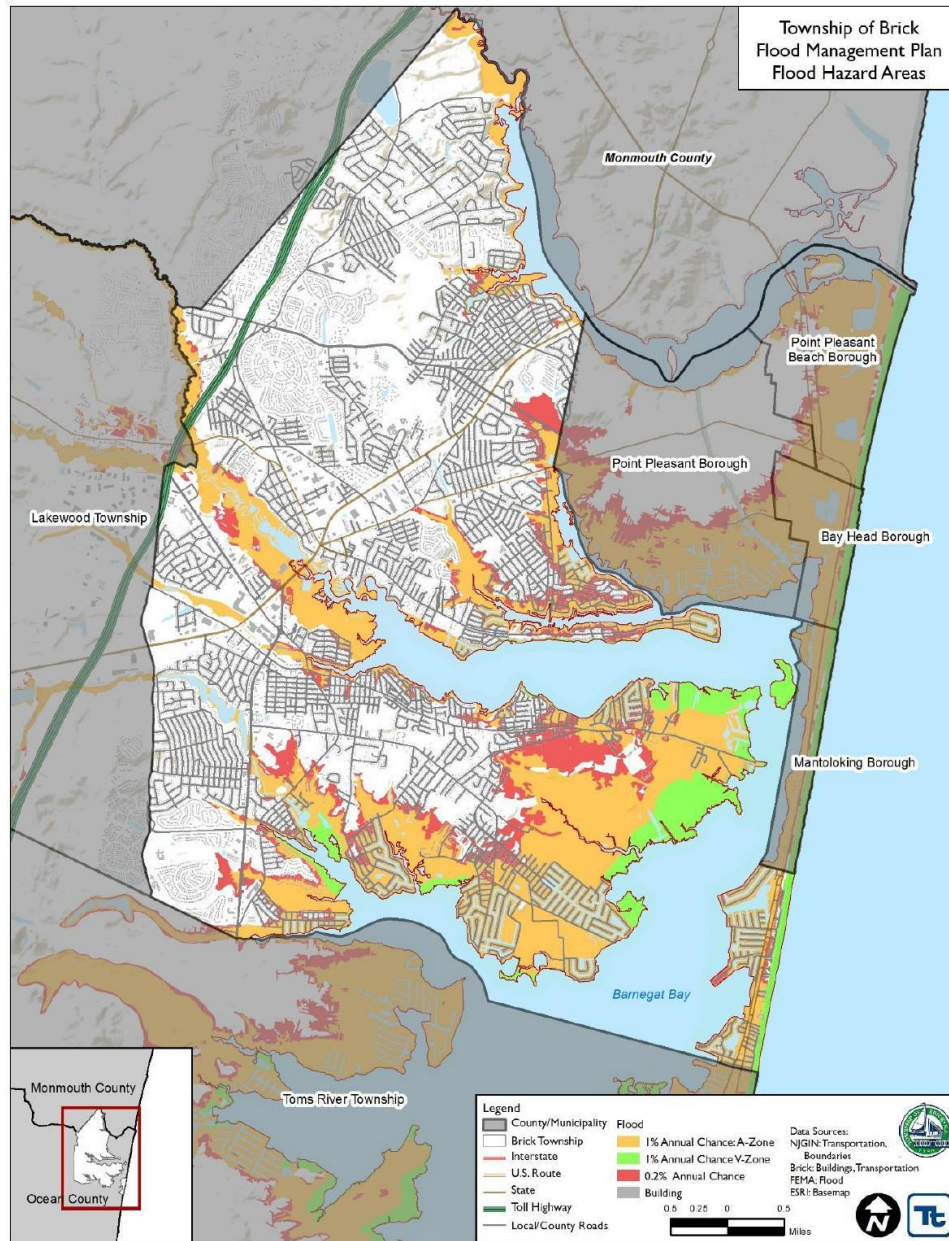
Approximately 20% of the residential structures in the Township are located in the 1% annual chance (both A and V-zones) floodplain. See Map 1.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Blockgroup areas 7135, 7139, 7142 and 7144 on Map 3 - CDBG Low-Mod Blockgroup Map overlay the areas shown on the Township's Coastal Vulnerability Index Map (Map 2) indicating that a large number of low-moderate income occupied households are at risk of increased natural hazard risks associated with climate change. For this reason, the Township has included in its 5-Year Consolidated Plan Projects, Public Facility and Infrastructure to address the need to upgrade and harden infrastructure in response to increased flooding from climate change. In addition, the homeowner occupied housing rehabilitation program provides funding to residents who qualify for home upgrades to create resiliency and flood compliance, where applicable.

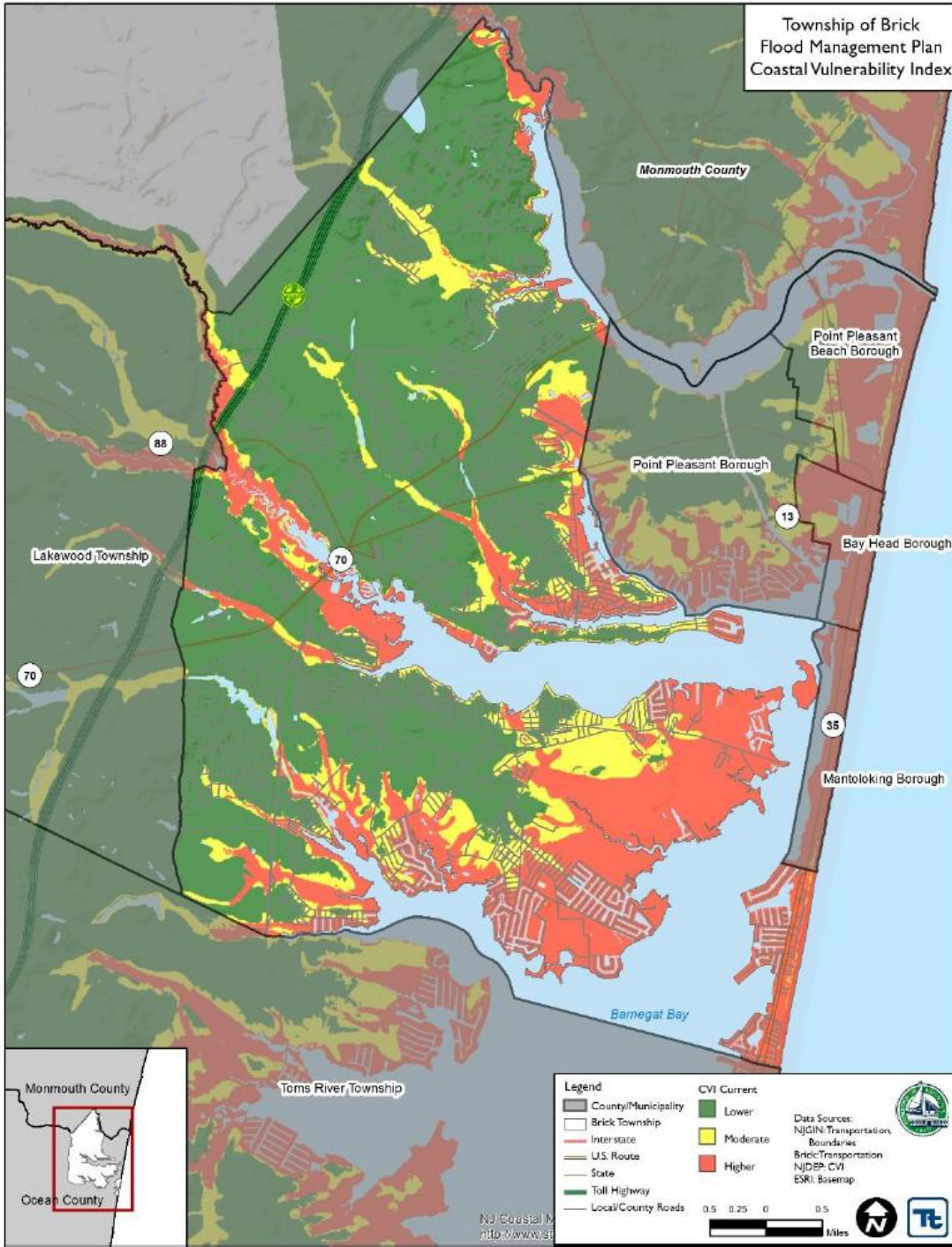


Figure 1. Floodplains in the Township of Brick



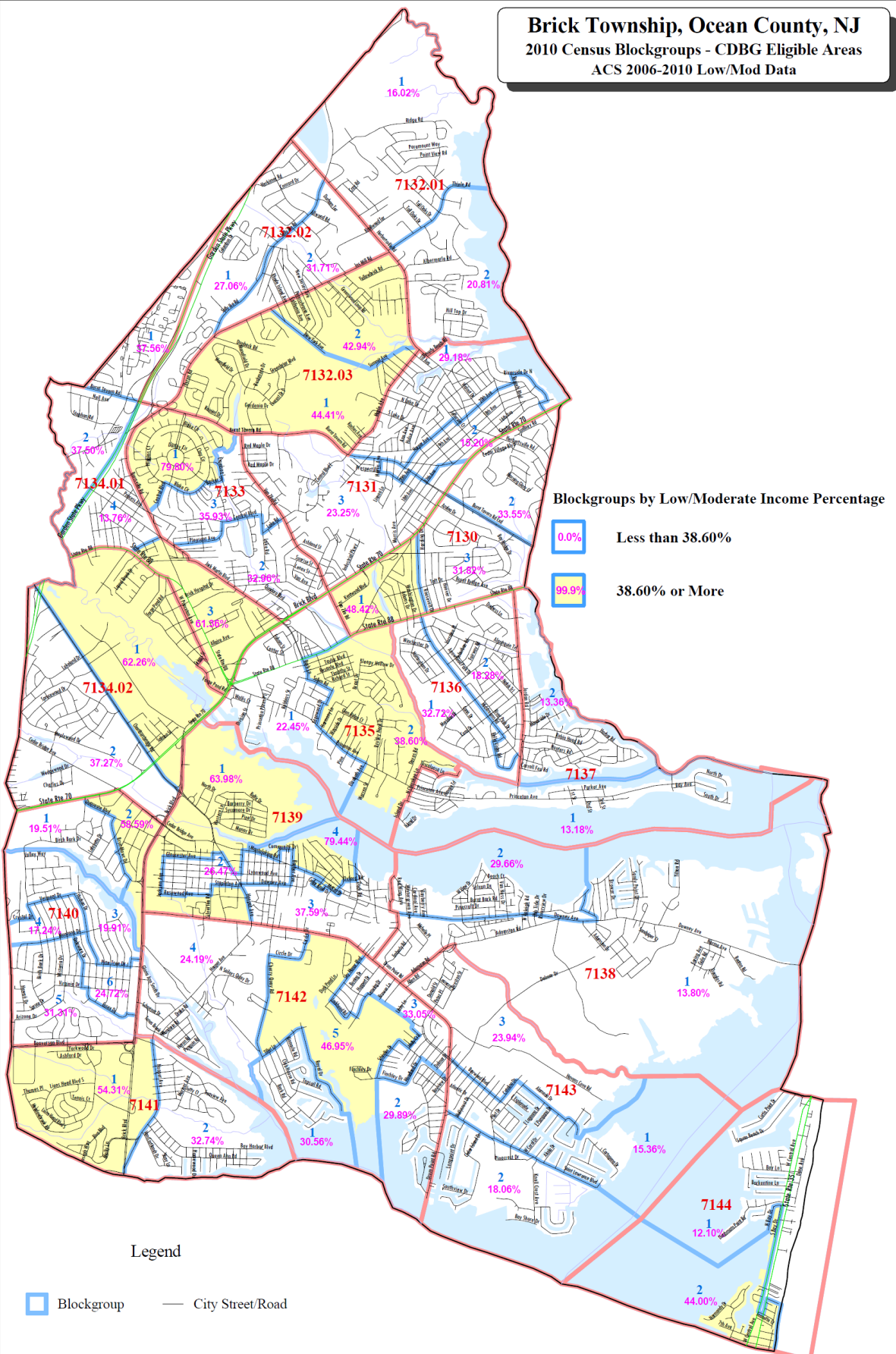
Floodplain Hazard Areas - Map 1

Figure 5. Coastal Vulnerability Index in the Township of Brick



Map 2 - Coastal Vulnerability Map

Brick Township, Ocean County, NJ
2010 Census Blockgroups - CDBG Eligible Areas
ACS 2006-2010 Low/Mod Data

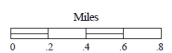


Blockgroups by Low/Moderate Income Percentage

- 0.0% Less than 38.60%
- 99.9% 38.60% or More

Legend

- Blockgroup
- Tract
- City Street/Road
- State Highway



Mapping by BonData
 245 West High Street
 Hummelstown, PA 17036
 (717) 566-5550
 (c) Copyright 2014
 Source: 2014 HUD CDBG Allocation

C
O

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Map 3 - CDBG Low-Mod Blockgroup Map

Strategic Plan

SP-05 Overview

Strategic Plan Overview

Through this comprehensive Consolidated Plan planning process, The Township of Brick involves the public, private, not-for profit agencies, and other organizations to create a five year strategy that identifies the priority needs and that describes the strategies undertaken to serve the priority needs. This 2020-2025 Consolidated Plan sets the general priorities for allocating entitlement grant funds within The Township of Brick. The Strategic Plan describes the basis for assigning the priority given to each category of need, identifies obstacles to meeting underserved populations, and discusses the expectations and the accomplishments to achieve over the next five fiscal years.

The Strategic Plan bases the allocation of the available local entitlement resources and non-federal resources to the priority needs of the community, as determined through data analysis, the public hearings and meetings, and the public surveys.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 45 - Geographic Priority Areas

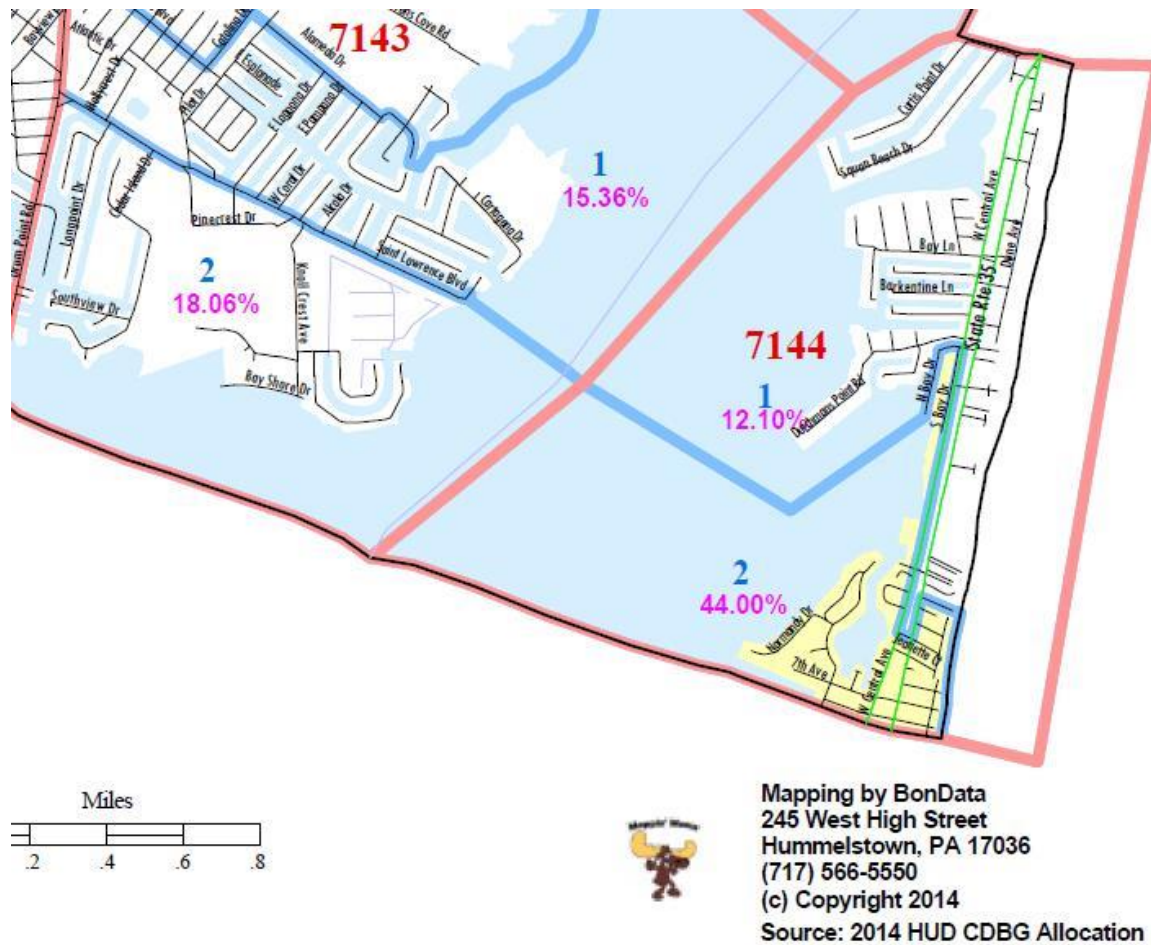
1	Area Name:	Lions Head South Roadway Project
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Other
	Other Revital Description:	Roadway Reconstruction
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
Are there barriers to improvement in this target area?		
2	Area Name:	Normandy Beach
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Other
	Other Revital Description:	Infrastructure Improvement Project
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	

	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	
3	Area Name:	Township-Wide
	Area Type:	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	Other Target Area Description:	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

The basis for allocating investments geographically within the jurisdiction is the need for hazard mitigation efforts to reduce flooding on roadways that is caused by overwhelmed storm sewer systems from sea level rise.



Target Area - Normandy Beach

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 46 – Priority Needs Summary

1	Priority Need Name	Housing Rehabilitation
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly
	Geographic Areas Affected	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	Associated Goals	Housing Rehabilitation - Single Unit Residential
	Description	Rehabilitation of single-unit residential housing. Homeowner Assistance provides a service to an individual and a family of a low and moderate income. These people must own their home, but need assistance to make it safe, functional, and/or ADA accessible. Additionally, the homebuyer assistance provides counseling to both a renter transitioning to a homebuyer and a homeowner to stay in his/her home. This category includes the Down Payment Assistance Program, which offers a loan to a qualified low and moderate income homebuyer to help purchased his/her first home.
	Basis for Relative Priority	This program is a priority of the Township due to the large number of elderly residents and aging housing stock. We have had great success in the completion of these projects due to a large applicant base and outreach program.
2	Priority Need Name	Public Services for At-Risk Populations
	Priority Level	High

Population	<p>Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence</p>
Geographic Areas Affected	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
Associated Goals	Public Services
Description	<p>A low and moderate income person in need may access a public supportive services that include, but not limited to: case management (including referrals for additional services), counseling (marital, family, individual, and substance abuse disorders), crime prevention, delivery of a necessity item (food, meals, and clothing), education, employment and job training, home services (elderly, frail elderly, and homebound), medical assistance, parenting skills, and youth services.</p> <p>Public services seek to ameliorate emotional distress as a result of a loss suffered by an individual and a family regardless of age, race, sex, nationality, handicapping condition, religious affiliation, and socioeconomic status.</p>

	Basis for Relative Priority	<p>A low and moderate income person in need may access a public supportive services that include, but not limited to: case management (including referrals for additional services), counseling (marital, family, individual, and substance abuse disorders), crime prevention, delivery of a necessity item (food, meals, and clothing), education, employment and job training, home services (elderly, frail elderly, and homebound), medical assistance, parenting skills, and youth services.</p> <p>Public services seek to ameliorate emotional distress as a result of a loss suffered by an individual and a family regardless of age, race, sex, nationality, handicapping condition, religious affiliation, and socioeconomic status.</p>
3	Priority Need Name	CV-CDBG Public Services for At Risk Individuals
	Priority Level	High
	Population	<p>Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development</p>
	Geographic Areas Affected	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr

	Associated Goals	CV-Public Services
	Description	<p>The Coronavirus Pandemic has made the vulnerable all that more vulnerable when they are in need of public services. The Township has made it a high priority to provide public service organizations with pass through sub receipt grant funds to serve those who most need it during this pandemic. A low and moderate income person in need may access a public supportive services that include, but not limited to: case management (including referrals for additional services), counseling (marital, family, individual, and substance abuse disorders), crime prevention, delivery of a necessity item (food, meals, and clothing), education, employment and job training, home services (elderly, frail elderly, and homebound), medical assistance, parenting skills, and youth services.</p> <p>Public services seek to ameliorate emotional distress as a result of a loss suffered by an individual and a family regardless of age, race, sex, nationality, handicapping condition, religious affiliation, and socioeconomic status.</p>
	Basis for Relative Priority	<p>The Coronavirus Pandemic has made the vulnerable all that more vulnerable when they are in need of public services. The Township has made it a high priority to provide public service organizations with pass through sub receipt grant funds to serve those who most need it during this pandemic. A low and moderate income person in need may access a public supportive services that include, but not limited to: case management (including referrals for additional services), counseling (marital, family, individual, and substance abuse disorders), crime prevention, delivery of a necessity item (food, meals, and clothing), education, employment and job training, home services (elderly, frail elderly, and homebound), medical assistance, parenting skills, and youth services.</p> <p>Public services seek to ameliorate emotional distress as a result of a loss suffered by an individual and a family regardless of age, race, sex, nationality, handicapping condition, religious affiliation, and socioeconomic status.</p>
4	Priority Need Name	Affordable Housing Assistance
	Priority Level	Low

	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Families with Children veterans Victims of Domestic Violence Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence
	Geographic Areas Affected	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	Associated Goals	Affordable Housing Development
	Description	Increase the supply of affordable single family and multifamily housing for extremely low, low and moderate income residents through new construction or rehabilitation of housing.
	Basis for Relative Priority	Most people need affordable housing of a low and moderate income.
5	Priority Need Name	Administration & Planning
	Priority Level	High
	Population	Other
	Geographic Areas Affected	Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	Associated Goals	Planning & Administration
	Description	Provide overall coordination, administration, and monitoring of entitlement grant funding programs.

	Basis for Relative Priority	Provide overall coordination, administration, and monitoring of entitlement grant funding programs.
6	Priority Need Name	Public Facilities & Infrastructure
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Non-housing Community Development
	Geographic Areas Affected	Normandy Beach Housing Rehabilitation, Affordable Housing, Public Services, Administration, Public Facilities & Infr
	Associated Goals	Public Facility & Infrastructure Improvements
	Description	Improvement and upgrade of public facility and improvements for ADA access and upgrades to infrastructure.
	Basis for Relative Priority	<p>A public facility and improvements have eligible types of facilities and improvements and eligible costs associated with its activity that include but not limited to: acquisition, construction, reconstruction, rehabilitation, or installation.</p> <p>Eligible types of facilities and improvements</p> <ul style="list-style-type: none"> • Infrastructure improvements (construction or installation) that include, but not limited to: streets, curbs, and utility lines like water and sewer • Neighborhood facilities that include, but not limited to: public schools, libraries, recreational facilities, parks, and playgrounds • Facilities for persons with special needs that include, but limited to: homeless and domestic violence shelters, nursing homes, and group homes for the disabled <p>Eligible costs associated with eligible activities</p> <ul style="list-style-type: none"> • Energy efficiency improvements • Handicapped accessibility improvements that include, but not limited to: buildings used for the general conduct of government <p>Architectural design features and other treatments aimed at improving aesthetic quality (e.g., sculptures, fountains, etc.)</p>

Narrative (Optional)

The Township of Brick has identified the priority needs for the next five years. These needs are the following: housing rehabilitation, affordable housing, public services, community public facility and infrastructure improvements, Americans with Disability Act (ADA) improvements, and other services for a special needs populations.

SP-30 Influence of Market Conditions - 91.415, 91.215(b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	
TBRA for Non-Homeless Special Needs	
New Unit Production	
Rehabilitation	
Acquisition, including preservation	

Table 47 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

The Community Development Block Grant (CDBG) program has anticipated resources that are outlined in the table below. The U.S. Department of Housing and Urban Development (HUD) allocates the funding available to the Township as an entitlement community for this 2020-2025 Consolidated Plan and 2020 Action Plan.

This 2020-2025 Consolidated Plan and 2020 Action Plan are not intended to confer any legal rights or entitlements on any persons, groups, or entities, including those named as intended recipients of funds or as program beneficiaries. The terms of this 2020-2025 Consolidated Plan and the 2020 Action Plan are subject to the amendment and to the effect of the applicable laws, regulations, and ordinances. Statements of numerical goals or outcomes are for the purpose of measuring the success of programs and policies and do not impose a legal obligation to achieve the intended results. Actual funding of particular programs and projects identified in this 2020-2025 Consolidated Plan and 2020 Action Plan are subject to the completion of various further actions, some of which involve discretionary determinations by The Township of Brick and others. These actions include a U.S. Department of Housing and Urban Development's (HUD) approval of this 2020-2025 Consolidated Plan and 2020 Action Plan; an appropriation by the United States Congress; a review and a determination under environmental and related laws; and a result of a bid and a contract process.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	302,309	0	0	302,309	0	At the writing of this plan, the municipality currently has 1.5 its allocation available for funding but has encumbered an additional \$50,000 for a 2019 Action Plan ADA project. CDBG funds will be used to support community development programming in low and moderate income neighborhoods. Programs include affordable housing development, housing preservation, public services for at risk populations and public improvement. Also, program income that is reinvested.
Other	public - federal	Admin and Planning Public Services	494,766	0	0	494,766	0	CDBG-CV funds will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). 2nd allocation. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV3 (which is the 2nd CDBG-CV allocation for the Township) and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	177,866	0	0	177,866	0	CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus.

Table 48 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

N/A

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land within the municipalities' jurisdiction will be improved through CDBG Funding for public facility and infrastructure projects to upgrade park facilities, ADA improvements and repair and upgrade roadways, drainage facilities and stormwater management to address flooding.

Discussion

The Township will utilize the CDBG-CV3 allocation (CDBG-CV #1 & #2 for Township document purposes) to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV3 (CDBG-CV#2) and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services. N/A

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS	Government	Economic Development Homelessness Non-homeless special needs Public Housing public facilities public services	Jurisdiction
NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY	Government	Economic Development Homelessness Non-homeless special needs Public Housing public facilities public services	Jurisdiction
New Jersey Dept. of Human Services	Government	Homelessness Non-homeless special needs Public Housing public services	Jurisdiction
New Jersey Division of Mental Health Servies	Government	Homelessness Non-homeless special needs Public Housing public services	Jurisdiction
Ocean County Board of Social Services	Government	Economic Development Homelessness Non-homeless special needs Public Housing public services	Jurisdiction
Brick Township Housing Authority	PHA	Public Housing	Jurisdiction

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
O.C.E.A.N., Inc.	CHDO	Public Housing	Jurisdiction
Homes For All, Inc.	CHDO	Ownership public services	Jurisdiction
HOMES NOW, INC.	CHDO	Ownership Rental public services	Jurisdiction
Caregiver Volunteers of Central Jersey	Non-profit organizations	public services	Jurisdiction
CONTACT OF OCEAN COUNTY	Non-profit organizations	public services	Jurisdiction
Interfaith Family Services	Community/Faith-based organization	Homelessness public services	Jurisdiction
The Arc, Ocean County Chapter, Inc.	Non-profit organizations	Non-homeless special needs public services	Jurisdiction
Ocean's Harbor House	Non-profit organizations	Homelessness public services	Jurisdiction
PROVIDENCE HOUSE	Non-profit organizations	Homelessness Non-homeless special needs public services	Jurisdiction
COMMUNITY SERVICES- MEALS ON WHEELS	Non-profit organizations	Non-homeless special needs public services	
STEPS TO END POVERTY	Non-profit organizations	Non-homeless special needs Rental public services	Jurisdiction
True Vine Community Services, Inc.	Non-profit organizations	Homelessness Non-homeless special needs public services	Jurisdiction
Jersey Shore Council, BSA	Non-profit organizations	Non-homeless special needs public services	Jurisdiction
Faith Fellowship Outreach Ministries, Inc.	Community/Faith-based organization	Homelessness public services	Jurisdiction

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Church of the Ephiany, Society of St. Vincent de Paul	Community/Faith-based organization	Non-homeless special needs public services	Jurisdiction
Church of the Visitation	Community/Faith-based organization	Non-homeless special needs public services	Jurisdiction
Northern Ocean Habitat For Humanity, Inc.	Non-profit organizations	Ownership public services	Jurisdiction
DOTTIE'S HOUSE-CRISIS SHELTER FOR WOMEN	Non-profit organizations	Non-homeless special needs Rental public services	Jurisdiction

Table 49 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The CDBG and HOME programs do improve the lives of citizens through an increase in partnerships with housing associations that include, but not limited to: Community Housing Development Organizations (CHDOs), regional and local non-profits, government agencies, private foundations, and other organizations. Each agency has the confidence to set and meet the goals of the community needs because each has its own standard of commitment, resources, and expertise from a broad range of partnerships in the public and private sectors, and the local network of community-based and non-profit groups. The mosaic shows that the institutional delivery system of partners collaborate together to leverage resources effectively here in The Township of Brick.

The public and private sector collaboration is essential to serving the varied needs of the low income population in The Township of Brick. Many County of Ocean governmental departments do participate in the delivery of comprehensive services that provide a service to an individual and a family. Often a County department takes the lead of the partnership to address the needs at hand. Partnership agreements assist in organizing the workflow to maximize resources that limit or avoid the duplication of services that the lead agency manages.

A known gap is that the demand for supportive services is larger than the availability of resources. Therefore, the scope for major change is always limited by realities that include, but not limited to: the quantity of necessities needed daily, the capacity of the network to perform transfers between links in the delivery system, the qualifications cannot be met satisfactorily with the use of supplementary aids and services, and within the same service of need the work to be performed may be a uniform and a normal distribution. For a service provider, a continuous distribution of the need and a discrete distribution of the need is a critical setup in targeting the beneficiaries of an area beforehand. Basically, the funds may be exhausted exponentially when knowing the need to service.

For instance, two houses may need a boiler but the work to be performed at each house is different. One house requires just an installation of a new boiler system and the other house requires work to replace the floor boards to support the weight of the new boiler and an installation of a boiler. Each activity has the same need (a new boiler installation) but the work to be performed is entirely different and the labor and material costs are different too. However, other services fill need as a continuous distribution of service, such as the food banks, to strengthen more beneficiaries. In many cases, the need may be too large to treat each individual event in a discrete manner. We try to coordinate the specific needs of our clientele based on the capacity our program has for housing rehabilitation and subrecipient strenghts.

In many situations, the service to fill the need often lends itself to market forces essentially because the partnership can maximize its use of funds on more beneficiaries through the combination of materials, labor, land, and technology in such a way as to capture a higher yield of beneficiaries (in excess above the cost of production). In addition, we utilize our subrecipients to attempt to provide the most timely services necessary to serve the clientele the fastest and most efficient way possible.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics	X		
Other Street Outreach Services	X		
Supportive Services			
Alcohol & Drug Abuse	X	X	X
Child Care	X		
Education	X		
Employment and Employment Training	X	X	
Healthcare	X	X	X
HIV/AIDS	X		X
Life Skills	X		

Supportive Services			
Mental Health Counseling	X	X	X
Transportation	X		X
Other			
	X		

Table 50 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The Ocean County Board of Social Services (BOSS) is the primary point of entry for the intake and referral coordination of an individual and a family of low and moderate income. The BOSS provides both public and private prevention resources, including Ocean County Rental Assistance Program, which provides a short term financial assistance to an individual and a family who are at risk of an eviction and homelessness. The BOSS also provides homelessness prevention resources to an individual and a family that seeks the eligibility and the referral for rapid re-housing (RRH) assistance. The BOSS completes the initial evaluation for RRH assistance.

When a potential client telephone calls the BOSS, this governmental agency begins the case management procedures to screen and evaluate the eligibility of a client for a supportive service.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The Township of Brick funds many programs that continue to be in high demand. Often the delivery of service meets or exceeds the demand for the service; that makes the program successful. However, a discourse from stakeholders is suggesting that a better client screening and assessment process is necessary to improve a community wide targeting of supportive housing to end chronic homelessness. Within the homeless system and the supportive housing industry, several key factors impede effective targeting of supportive housing for the chronically homeless population. These shortcomings may identify strategies for building a robust Coordinated Assessment system that may better serve the chronically homeless population. Brick does not directly serve the homeless population, but provides support to our subrecipients and the County, when needed.

Overcoming impediments requires an assessment tool that coordinates its integration into a mainstream service system. The goal of ending homelessness requires an automation of network processes that improve the speed, accuracy, and consistency of the client screening and assessment process and that target the scarce resources like vacant housing units more efficiently and accurately. An assessment tool will be effective in moving the target toward the goal of ending homelessness.

A Central Referral System (CRS) assessment tool is a data driven approach that refers various service providers and system level strategies as efficient pathways to supportive housing for vulnerable populations. Ultimately, a CRS can support applying for housing on a website (an application is not a guarantee to housing). The housing available can include:

- Permanent Supportive Housing (PSH) | Affordable housing with services
- Permanent Housing with Short Term Support | Affordable housing with services for up to 24 months

Essentially, a CRS is a coordinated assessment that targets the current housing situation for a vulnerable population. If comprehensive and well integrated with a mainstream service system, strong networks for mission critical services can identify these living situations that include, but not limited to:

- Living on the streets or other location not fit for people to live in, like a car, abandoned building, bus/train/subway station or airport
- Living in an emergency shelter, in a hotel/motel that is paid for by an organization, or fleeing domestic violence with nowhere to go per night
- Living in an institution (examples include a nursing home, jail or prison, mental health hospital)
- Living in an interim housing program
- Living in a permanent housing with short-term support program
- Living in a permanent housing unit for formerly homeless persons
- Staying with family and friends in a room, apartment or house
- Temporarily living in a hotel/motel that you are paying for yourself
- Renting your own apartment or house (with or without a housing subsidy program)
- Living in an apartment or house that you own

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The homeless services system is fragmented and difficult to navigate. For a person in a housing crisis, he/she needs to find the best supportive service program that meets his/her needs that include, but not limited to: affordable housing, emergency shelter, permanent supportive housing, prevention services, rapid re-housing, transitional housing, and other services. When a potential client finds a suitable program, many times the entry into a program requires criteria meeting an eligibility requirement that is unique and complex.

A Coordinated Assessment (CA) system could remedy many of the challenges that a client faces when seeking access to the homeless services system. A CA system with a web portal interface can provide a client with the most appropriate housing intervention, the service (s) that best meet need, and a housing referral and placement that is suitable and accurate.

Implementing a CA program may not immediately result in additional services or housing options for people experiencing homelessness or at risk of homelessness. However, an effective CA system would allow the community to begin developing a strategy for a process based on quality data collection, evidence based best practices, and a thorough analysis of consumer need. A client service would be based on a universal assessment that prioritizes a client, and allocates service to the most vulnerable - chronically homeless “first” instead of the traditional “first come, first served” method.

A CA system could also allow access to use data that identifies the number of individuals in need of the different types of housing interventions. A CA system can store and retrieve how many units and what types of housing services are required to meet the needs of our homeless population. A CA system can integrate network systems operated by various service providers to determine when a client may be ready to exit a Permanent Supportive Housing (PSH), thereby increasing capacity. A CA system could also include the expansion of housing opportunities through mainstream network integrations with partnership agreements between Community Housing Development Organizations (CHDOs), integral medical care, private foundations, and Public Housing Authorities (PHAs).

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation - Single Unit Residential	2020	2024	Affordable Housing Non-Homeless Special Needs	Township-Wide	Housing Rehabilitation	CDBG: \$100,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	Public Services	2020	2025	Homeless Non-Homeless Special Needs	Township-Wide	Public Services for At-Risk Populations	CDBG: \$45,300	Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
3	Public Facility & Infrastructure Improvements	2020	2025	Non-Housing Community Development	Lions Head South Roadway Project Normandy Beach Township-Wide	Public Facilities & Infrastructure	CDBG: \$85,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100000 Persons Assisted
4	Planning & Administration	2020	2025	Administration & Planning	Township-Wide	Administration & Planning	CDBG: \$62,055 CDBG-CV: \$35,573	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Affordable Housing Development	2020	2025	Affordable Housing	Township-Wide	Affordable Housing Assistance	CDBG: \$10,000	Rental units constructed: 5 Household Housing Unit Rental units rehabilitated: 5 Household Housing Unit
6	CV-Public Services	2020	2024	Coronavirus Response	Township-Wide	CV-CDBG Public Services for At Risk Individuals	CDBG-CV3: \$494,766 CDBG-CV: \$142,293	Public service activities for Low/Moderate Income Housing Benefit: 1290 Households Assisted Other: 10000 Other

Table 51 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation - Single Unit Residential
	Goal Description	The Township of Brick has a successful history of providing funds for homeowner housing rehabilitation projects to assist low and moderate income homeowners maintain and repair their homes. This goal is an ongoing priority for the municipality to assist residents and keep home values and neighborhoods viable. Moderate and substantial rehabilitation program provided to owner occupied low and moderate income households. The moderate rehabilitation program provides ten-year deferred loans from \$1,000 to \$24,999. The substantial rehabilitation program provides deferred loans from \$25,000 to \$50,000 that require a ten-year deferred loan. A dwelling is rehabilitated to local and state building codes.

2	Goal Name	Public Services
	Goal Description	Provide operating support (including labor, supplies, materials, and other costs) to organizations that serve low to moderate income people.
3	Goal Name	Public Facility & Infrastructure Improvements
	Goal Description	
4	Goal Name	Planning & Administration
	Goal Description	Provide overall coordination, implementation, and monitoring of entitlement grant programming.
5	Goal Name	Affordable Housing Development
	Goal Description	Provide funding to increase the amount of decent, safe, and affordable housing is expanded to homeowners or renters in the low and moderate income households.
6	Goal Name	CV-Public Services
	Goal Description	To prevent, prepare for and respond to Coronavirus.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The Township of Brick anticipates continuing the same production amount of affordable housing units as accomplished in previous years with the Consortium HOME program funds.

SP-50 Public Housing Accessibility and Involvement - 91.415, 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Activities to Increase Resident Involvements

Is the public housing agency designated as troubled under 24 CFR part 902?

Plan to remove the 'troubled' designation

SP-55 Strategic Plan Barriers to Affordable Housing - 91.415, 91.215(h)

Barriers to Affordable Housing

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

SP-60 Homelessness Strategy - 91.415, 91.215(d)

Describe how the jurisdiction's strategic plan goals contribute to:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The reduction of Lead Based Paint (LBP) hazards in the housing stock is an annual objective in The Township of Brick. As a part of the CDBG and HOME funded Housing Rehabilitation Program, each house is inspected and is tested for LBP hazards. The Township of Brick offers assistance to make repairs and address code violations and safety issues to a home. The Housing Rehabilitation Program, as per protocol, is to have a certified Lead Based Paint (LBP) inspector and a risk assessor perform an inspection and an assessment on all properties built prior to January 1st, 1978. When a housing unit tests positive for lead, a certified contractor is hired for remediation and abatement of the lead hazard. Occupants are not allowed back into a unit. Before a residency can begin again, the unit must be completely remediated and receive a Certificate of Occupancy (CO).

The Township of Brick also takes steps to educate all recipients of HOME and CDBG funds on the hazards and dangers of lead-based paint. The Township of Brick distributes the U.S. Department of Housing and Urban Development (HUD) pamphlet, *Watch Out for Lead-Based Poisoning*, and the U.S. Environmental Protection Agency (EPA) pamphlet, *Protect Your Family from Lead in Your Home*, to all of its program recipients. The latter pamphlet informs homeowners on how to prevent lead from becoming a health concern in the home.

The Ocean County Department of Health (DOH) is primarily responsible for community outreach and elevated blood level testing. The DOH shares information on inspections and blood lead levels with the Ocean County housing choice voucher (HCV) program. This procedure informs the Ocean County Board of Social Services (BOSS) on the actions it needs to take with a landlord who operates a rental housing unit (s). Another part of the DOH service includes, but not limited to:

- Educating primary health care providers and promotes blood lead testing
- Performing medical case management of children with elevated blood lead levels
- Inspecting homes for lead-based paint hazards and order remediation when hazards are found
- Analyzing blood lead test results and linking that data to housing information in order to identify higher risk housing and lowest risk housing
- Conducting inspection on a prospective day care facility to determine the existence of a lead-based paint hazard

How are the actions listed above related to the extent of lead poisoning and hazards?

The major cause of lead poisoning is lead-based paint in housing, especially housing built before 1950, when lead paint was commonly used. Most children are poisoned in their own homes by peeling lead-based paint. Two situations account for the vast majority of poisoning in children. Most commonly,

children are poisoned by lead dust from deteriorated paint in poorly maintained older housing. A lesser number of cases - though often more serious - are caused by repainting and remodeling projects that disrupt old painted surfaces without proper safeguards to control, contain, and cleanup of lead dust. The age of a house is an important predictor of risk, because the lead content of paint varied substantially over the past century.

In The Township of Brick, 48% of existing owner-occupied housing have been built since 1980, 45% of the homes were built between 1950 and 1979; and 7% of the housing stock was built before 1950.*

The U.S. Environmental Protection Agency's (EPA) Report, the *National Survey of Lead-Based Paint in Housing*, released in 1995** found that 83% of the nation's privately owned housing units built before 1980 had lead-based paint somewhere in the building. The survey found "no statistically significant differences in the prevalence of lead-based paint by type of housing, market value of the home, amount of rent payment, household income, or geographic region."

Applying this research to the pre-1980 housing stock, 95,116 housing units are likely to contain a lead-based paint hazard, which is roughly 52% of homes located in The Township of Brick. Roughly 16% of homes were built prior to 1960 in The Township of Brick. According to the U.S. Census Bureau's American Community Survey (ACS) report, the renter occupied housing for the same period of time is the following in Ocean County:***

- 41% of existing renter occupied housing have been built since 1980, 53% of the homes were built between 1940 and 1979; and 6% of the housing stock was built before 1939
- Applying this research to the pre-1980 rental housing stock, 23,714 housing units are likely to contain lead-based paint, which is roughly 59% of rentals. Roughly 22% of rentals were built prior to 1960

*(Source: Ocean County Consortium, 2020-2025 Consolidated Plan, MA-20 Housing Market Analysis: Condition of Housing - 91.410, 91.210(a), Table 34 - Year Unit Built)

** (Source: U.S. Environmental Protection Agency (EPA), Report on the National Survey of Lead-Based Paint in Housing, Base Report, June, 1995, <http://www2.epa.gov/sites/production/files/documents/r95-003.pdf>)

*** (Source: U.S. Census Bureau, 2007-2011 American Community Survey (ACS) 5-Year Estimates, B25127 Tenure By Year Structure Built By Units In Structure, http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_11_5YR_B25127&prodType=table)

How are the actions listed above integrated into housing policies and procedures?

The Township of Brick's policies and procedures call for full compliance and enforcement of lead-based paint regulations listed in 24 *CFR* Part 35. Contractors, Subrecipients, and other community partners are advised of lead-based paint regulations. The Ocean County Department of Planning Department (OCPD) adheres to the regulations and it informs its partners about the regulations and requirements before and after an inspection, testing, and abatement of a lead hazard occurs.

Contractors and inspectors are required to have lead-certification licensure for testing and/or abating lead from a property, if they participate with the CDBG and HOME funded Housing Rehabilitation Program. In addition, the OCPD and Ocean County Department of Health (DOH) distribute literature and information on lead hazards to households that may be at risk of exposure.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

According to a U.S. Census Bureau's American Community Survey report, 10.2% lived in poverty in The Township of Brick* and 4.5% lived in extreme poverty.** The poverty status rate has decreased only slightly from 2012 when 11% of people lived in poverty*** but is still higher than 2007 when 8.7% households lived in poverty.**** According to another ACS report, approximately 9.5% of households are uninsured.*****

The Township of Brick is dedicated to supporting a Continuum of Care (CoC) with coordinated services that enhance the lives of our residents, particularly those most in need from an infant to a senior citizen. The Continuum of Care (CoC) receives support from the CDBG and HOME programs and other sources of funding. The goal of the CoC is to provide a critical and emergency human service so that an individual and a family may maintain its self-sufficiency. The Township of Brick works together with its network of community-based organizations, social service providers, and institutions. The partnership objective is to administer a basic need that improves their quality of life for low income residents.

The Ocean County Department of Health (DOH) manages many programs - HIV prevention, lead poisoning abatement, mental health, violence prevention, and Women, Infants, and Children Supplemental Nutrition (WIC) – that focus on low income communities throughout the jurisdiction of The Township of Brick. The WIC program acts as an income supplement, providing case management, coordination with other needed services for those at high risk of malnutrition, healthy food, and nutritional education. The DOH's programs serve to improve the chance of a household having a stable residence, healthy family members, and sufficient health that enables steady employment.

The Ocean County Board of Social Services (BOSS) operates a Medicaid program that pays a medical bill (s) for an individual and a family of low income that qualify for assistance through a program administered by either the BOSS or the federal government. The operations of this program involve case managers that enroll a client in Medicaid as an effort to ensure that the cost of medical care is covered, rather than by the client's own limited funds.

*(Source: U.S. Census Bureau, 2013 American Community Survey, S1701, Poverty Status in the Past 12 Months,
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_S1701&prodType=table)

***(Source: U.S. Census Bureau, 2013 American Community Survey (ACS) 1-Year Estimates, S1703, Selected Characteristics of People at Specified Levels of Poverty in the Past 12 Months,
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_S1703&prodType=table)

***(Source: U.S. Census Bureau, 2012 American Community Survey, S1701, Poverty Status in the Past 12 Months,
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_12_1YR_S1701&prodType=table)

****(Source: U.S. Census Bureau, 2007 American Community Survey (ACS) 1-Year Estimates, S1701, Poverty Status in the Past 12 Months,
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_07_1YR_S1701&prodType=table)

***** (Source: U.S. Census Bureau, 2013 American Community Survey, S2701, Health Insurance Coverage Status,
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_13_1YR_S2701&prodType=table)

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

In this 2020-2025 Consolidated Plan and 2020 Action Plan, some of the poverty reduction programs and the affordable housing programs may be managed by the Ocean County Department of Planning (OCPD), as well as, the Ocean County Board of Social Services (BOSS), the Ocean County Health Department (DOH), the Public Housing Authorities (PHAs), and other local government departments. This administration structure allows for the most efficient, effective, and comprehensive management of supportive services that reach an individual and a family of low income.

The Ocean County Consortium's First-Time Homebuyers (FTHB) Program has a family self-sufficiency component that helps low income households that were previously a Housing Choice Voucher (HCV) recipient to obtain decent employment and/or gain further education that will lead to economic independence and self-sufficiency. The FTHB program participants voluntarily transfer into an affordable housing program, such as the down-payment assistance component. When an FTHB individual or family is determined to be at a financially stable point in its life then it can maintain homeownership. In addition, all housing program recipients are required to receive housing counseling and training that supplies homebuyers, renters, and homeowners with the skills and knowledge they need to be successful in maintaining their home, as well as, their finances.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Township of Brick Division of Land Use & Planning, Community Development Program is responsible for ensuring that the CDBG funds are in compliance with federal regulations and guidelines. As a part of these compliance measures, the staff performs its monitoring activities that include but not limited to: technical assistance, desk reviews, and on-site monitoring of a Subrecipient.

A contractual agreement is signed with each Subrecipient, contractor, grantee, etc., to ensure long term compliance. These agreements include a detailed scope of services, the federal general provisions, and appropriate OMB Circulars. As part of the U.S. Department of Housing and Urban Development's (HUD) Subrecipient monitoring policy, the OCPD staff reviews all OMB Circular A-133 reports pursuant to the requirements of the Circular. If a problem is noted with a Subrecipient's audit report, the staff will request a correction of the problem and a revision of the audit report from a Subrecipient. Each Subrecipient is required to submit its audit within thirty days of receipt of its auditor's report to the staff.

The staff uses various administrative mechanisms to track and monitor compliance with record keeping, financial standards, and programmatic requirements. The goal is to ensure that activities are carried out in a timely manner and in compliance with federal, state, and local regulations. Additionally, the staff annually monitors to help establish or maintain proper accounting policies and procedures in order to improve the internal controls and operational efficiency of a Subrecipient.

The staff has a construction, monitoring, and compliance process. This procedure is carried out on all federally assisted projects for both long term compliance and monitoring of construction standards. The monitoring of construction includes, but not limited to: a review of payroll and a contractors' sworn statement to ensure compliance with the Davis-Bacon Act, the New Jersey Prevailing Wage requirement, as well as, the Section 3 requirement. The Davis-Bacon and/or the NJ prevailing wage rate, the Section 3 requirement, the Minority Business Enterprise (MBE) hiring, the Women Owned Business Enterprise (WBE) hiring, and the local hiring requirements receive a monitor review before a drawdown request is released on a federally funded project. In addition, the OCPD records and submits the contractor and subcontractor information form (OMB Approval No.: 2577-0088 and OMB Approval No.: 2502-0355) that includes, but not limited to the MBE and the WBE participations to the U.S. Department of Housing and Urban Development (HUD).

The staff is also responsible for ensuring that a long term affordability requirement is met for a CDBG project, as well as, a review that includes, but not limited to: a tenant's household income, a Fair Housing Requirement, and a physical condition standard requirement met of other various programs.

The housing rehabilitation program requires a screening and an eligibility qualification process, as well as, the head of a household must sign an affidavit that declares the dwelling is a primary residence and that monitoring will occur at the dwelling on an annual basis. An affidavit must explicitly state that monitoring is a requirement for participating in a federally funded program. The staff utilizes HUD's income eligibility tools and HEROs to perform environmental reviews.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Community Development Block Grant (CDBG) program has anticipated resources that are outlined in the table below. The U.S. Department of Housing and Urban Development (HUD) allocates the funding available to the Township as an entitlement community for this 2020-2025 Consolidated Plan and 2020 Action Plan.

This 2020-2025 Consolidated Plan and 2020 Action Plan are not intended to confer any legal rights or entitlements on any persons, groups, or entities, including those named as intended recipients of funds or as program beneficiaries. The terms of this 2020-2025 Consolidated Plan and the 2020 Action Plan are subject to the amendment and to the effect of the applicable laws, regulations, and ordinances. Statements of numerical goals or outcomes are for the purpose of measuring the success of programs and policies and do not impose a legal obligation to achieve the intended results. Actual funding of particular programs and projects identified in this 2020-2025 Consolidated Plan and 2020 Action Plan are subject to the completion of various further actions, some of which involve discretionary determinations by The Township of Brick and others. These actions include a U.S. Department of Housing and Urban Development’s (HUD) approval of this 2020-2025 Consolidated Plan and 2020 Action Plan; an appropriation by the United States Congress; a review and a determination under environmental and related laws; and a result of a bid and a contract process.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	302,309	0	0	302,309	0	At the writing of this plan, the municipality currently has 1.5 its allocation available for funding but has encumbered an additional \$50,000 for a 2019 Action Plan ADA project. CDBG funds will be used to support community development programming in low and moderate income neighborhoods. Programs include affordable housing development, housing preservation, public services for at risk populations and public improvement. Also, program income that is reinvested.
Other	public - federal	Admin and Planning Public Services	494,766	0	0	494,766	0	CDBG-CV funds will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). 2nd allocation. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV3 (which is the 2nd CDBG-CV allocation for the Township) and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.
Other	public - federal	Other	177,866	0	0	177,866	0	CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus.

Table 52 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

N/A

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land within the municipalities' jurisdiction will be improved through CDBG Funding for public facility and infrastructure projects to upgrade park facilities, ADA improvements and repair and upgrade roadways, drainage facilities and stormwater management to address flooding.

Discussion

The Township will utilize the CDBG-CV3 allocation (CDBG-CV #1 & #2 for Township document purposes) to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV3 (CDBG-CV#2) and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation - Single Unit Residential	2020	2024	Affordable Housing Non-Homeless Special Needs	Township-Wide	Housing Rehabilitation	CDBG: \$100,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
2	Public Services	2020	2025	Homeless Non-Homeless Special Needs	Township-Wide	Public Services for At-Risk Populations	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
3	Public Facility & Infrastructure Improvements	2020	2025	Non-Housing Community Development	Lions Head South Roadway Project Normandy Beach Township-Wide	Public Facilities & Infrastructure	CDBG: \$85,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20000 Persons Assisted
4	Planning & Administration	2020	2025	Administration & Planning	Township-Wide	Administration & Planning	CDBG: \$60,000	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Affordable Housing Development	2020	2025	Affordable Housing	Township-Wide	Affordable Housing Assistance	CDBG: \$10,000	Rental units constructed: 1 Household Housing Unit Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit
6	CV-Public Services	2020	2024	Coronavirus Response	Township-Wide	CV-CDBG Public Services for At Risk Individuals	CDBG-CV3: \$494,766 CDBG-CV: \$177,866	Public service activities for Low/Moderate Income Housing Benefit: 290 Households Assisted Other: 10000 Other

Table 53 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation - Single Unit Residential
	Goal Description	The Township of Brick proposes to continue the Housing Rehabilitation - Single Unit Residential program and anticipates rehabilitation of approximately 5 homes in the 2020 program year.
2	Goal Name	Public Services
	Goal Description	The Township of Brick proposes to continue providing Public Services through subrecipient agreements to non-profit and faith-based community support programs. The Township anticipates assisting up to 10,000 persons in the program year.
3	Goal Name	Public Facility & Infrastructure Improvements
	Goal Description	The Township of Brick anticipates conducting public facility and infrastructure improvements for public facility buildings, drainage, stormwater infrastructure and park facility upgrades.

4	Goal Name	Planning & Administration
	Goal Description	The Township of Brick will utilize up to the permitted 20% of annual grant allocation on planning and administration for staff salaries, publications, supplies, advertisements, training, travel, and workshops.
5	Goal Name	Affordable Housing Development
	Goal Description	The Township of Brick anticipates utilizing funding to assist in the creation or rehabilitation of affordable housing units, for sale or rental.
6	Goal Name	CV-Public Services
	Goal Description	To prevent, prepare for and respond to the Coronavirus. CDBG-CV #1 & #2 Funds will be utilized to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The U.S. Department of Housing and Urban Development's (HUD) Notice of Outcome Performance Measurement System offers three possible objectives for each activity. HUD's Office of Community Planning and Development (CPD) noted in its guidebook, CPD Performance Measurement Guidebook that the three possible objectives are based on the broad statutory purposes of the programs and include:

- **Creating Suitable Living Environments** – Relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues faced by low and moderate income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or health services
- **Providing Decent Housing** – This objective focuses on housing activities whose purpose is to meet individual family or community housing needs
- **Creating Economic Opportunities** – Applies to activities related to economic development, commercial revitalization, or job creation

The system outcome is closely aligned with the objective and helps to further refine the expected result of the objective that is sought. HUD narrowed this system to three outcomes that include:

- **Availability/Accessibility** – Applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low and moderate income people, including persons with disabilities
- **Affordability** – Applies to activities that provide affordability in a variety of ways to low and moderate income people. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low income household
- **Sustainability** – Applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods

The allocation of funds for the following projects are closely aligned with the main housing and community development needs identified in the Needs Assessment and Housing Market Analysis of this 2020-2025 Consolidated Plan and aligned through input contributed by stakeholders and citizens who participated in the development of this 2020-2025 Consolidated Plan. The objectives and outcomes may be found in section AP-38 Project Summary for each proposed activity.

#	Project Name
1	Housing Rehabilitation - Single-Unit Residential
2	Senior Transportation Services
3	24-Hour Crisis Hotline
4	Emergency Shelter & Assistance to Homeless Families with Children
5	Abused, Neglected, & Abandoned Children
6	Battered & Abused Spouses - Legal Advocay Program
7	Community Services - Meals on Wheels
8	Community Lunch Program
9	Emergency Subsistance Assistance
10	Vocational Support for Intellectually Disabled
11	Shelter for Victims of Domestic Violence
12	Youth Services - Scouting Program
13	Community Education and Counseling Services
14	Planning & Administration
15	Public Facility & Infrastructure Improvement
16	Affordable Housing
17	CDBG-CV Services for Individuals with Disabilities
18	CDBG CV - Youth Services
19	CDBG CV - Senior Services - Transportation
20	CDBG CV - Safehouse Program - Battered & Abused Spouses
21	CDBG CV - Food/meals/Supplies/Services
22	CDBG CV - Emergency Shelter Services
23	CDBG CV - Homelessness Prevention
24	CDBG CV - Short Term Rent & Utilities Payments
25	CDBG CV - Rental Assistance
26	CDBG CV - Administration & Planning
27	CDBG CV - Senior Services & Recreation Program - PPE
28	CDBG CV #2- Utilities, Rental & Mortgage Assistance (short term sustenance payments)
29	CDBG#2 Counseling & Referrals for Youth & Families
30	CDBG-CV #2 Planning and Administration

Table 54 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are tentative and will be adjusted once grant awards are reviewed by Mayor's CDBG Committee for Public Services.

AP-38 Project Summary
Project Summary Information

1	Project Name	Housing Rehabilitation - Single-Unit Residential
	Target Area	Township-Wide
	Goals Supported	Housing Rehabilitation - Single Unit Residential
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$100,000
	Description	Housing Rehabilitation of Single Family Residential Units for income qualified residents to bring properties up to code standards. This will be carried out through the in-house program as well as emergency assistance through subrecipients including Northern Ocean Habitat for Humanity and Hands for All programs.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Township proposes to benefit approximately 20 low and moderate income families from the proposed activities.
	Location Description	Various
	Planned Activities	Activities will be identified as applications are recieved by program staff.
2	Project Name	Senior Transportation Services
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$10,000
	Description	Caregiver Volunteers of Central Jersey: Senior Transportation Services will be provided through a subrecipient agreement to cover costs of transportation, supplies and salaries.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Public services to approximately 225 at risk senior citizens.
	Location Description	Services provided to residents throughout Brick Township.
Planned Activities		

3	Project Name	24-Hour Crisis Hotline
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,500
	Description	Contact of Ocean County: 24-Hour Crisis Hotline - cost of operations, supplies, overhead and salaries will be covered by this grant through a subrecipient agreement.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	783 calls were from the Township of Brick seeking housing/assistance and or counseling services.
	Location Description	Service throughout Ocean County, including Brick Township.
	Planned Activities	CONTACT of Ocean County requests funds for salaries of the Executive Director and Administrative Assistant. These positions support 80 + volunteers whom staff the crisis hotline, 24-hours/day, 365-days/year. Staff support includes coordinating volunteer, scheduling crisis line shifts, ensuring that telephone workers adhere to established standards, maintaining phone room records, and providing for upkeep and funding for the telephone center.
4	Project Name	Emergency Shelter & Assistance to Homeless Families with Children
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$5,000
	Description	Interfaith Hospitality Network of Ocean County, Inc.: Emergency Shelter & Assistance to Homeless Families with Children will be provided through a subrecipient agreement that funds salaries, supplies and services.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The Network provided 2,662 overnight accommodations and 7,986 meals to 47 family members consisting of 20 adults and 27 children.
	Location Description	Services provided throughout Ocean County, including the Township of Brick.
	Planned Activities	Interfaith Hospitality Network of Ocean County requests funds to provide temporary shelter, meals, intensive case management and other needed services to homeless families with children in Ocean County to assist them in searching for permanent, affordable housing. Participating churches and members arrange for temporarily overnight sheltering in various church locations in the Township of Brick where families are provided a safe place to sleep, receive meals prepared with them by church member volunteers and homework assistance for children.
5	Project Name	Abused, Neglected, & Abandoned Children
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,300
	Description	Ocean's Harbor House: Abused, Neglected, & Abandoned Children - services will be provided through a subrecipient agreement to provide funding for salaries, supplies, and services to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Services were provided to approximately 1600 at risk youth for shelter and counseling services.
	Location Description	Throughout Ocean County

	Planned Activities	Ocean's Harbor House requests funding to provide a range of services to runaway, homeless, abused, neglected, and abandoned youth in Ocean County. These services include emergency shelter, transitional housing, food, clothing, crisis hotline and drop-in services, community education activities, mobile street outreach services, community satellite prevention initiatives, individual, group and family counseling, employment/vocational assistance, drug and alcohol assistance, peer leadership initiatives, after care and follow-up services, as well as case management and advocacy activities.
6	Project Name	Battered & Abused Spouses - Legal Advocay Program
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$5,000
	Description	Providence House: Battered & Abused Spouses - provide assistance to individuals at Brick Municipal Court. Services will be provided through a subrecipient agreement to cover salaries of counselor that provides counseling and legal advocacy for clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide 140 individuals assistance for domestic violence and abuse in Brick municipal court.
	Location Description	Brick Municipal Court - 401 Chambers Bridge Road, Brick, NJ 08723
	Planned Activities	Providence House provides a domestic violence counselor to offer a Legal Advocacy Program to address the safety concerns and unique needs that victims of family violence bring to the court system. Staff is present in the Brick Municipal Court to interview both parties and present recommendations before the judge.
7	Project Name	Community Services - Meals on Wheels
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$5,000

	Description	Community Services - Meals on Wheels provides meals to home bound, disabled and senior citizens in the Township of Brick. Services will be provided through subrecipient agreement to fund rent, overhead, gas, supplies and/or salaries of those who provide this nutrition program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	330 senior and hombound disaced residents benefit from these acitivites in the Township of Brick.
	Location Description	Brick Senior Services and throught the Township of Brick.
	Planned Activities	Community Services - Meals on Wheels provides 100 senior citizens meals at the Brick Senior Center daily, 180 meals to homebound and disabled older adults monday-friday and 50 meals on weekends and holidays to homebound and disabled seniors who have no formal support network.
8	Project Name	Community Lunch Program
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,500
	Description	Church of the Visitation Community Lunch Program provides nutritious lunch each Wednesday to youth, elderly, homeless and homebound seniors. Services will be provided to fund a subrecipient agreement to cover the cost of food and supplies for the community lunch program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 youth, homeless, homebound are served lunch weekly.
	Location Description	Church of the Visitation - 755 Mantoloking Road, Brick, NJ 08723
	Planned Activities	Volunteers shop, prepare and serve approximately 100 individuals a hot lunch each Wednesday at the Visitation Church.
9	Project Name	Emergency Subsistance Assistance
	Target Area	Township-Wide

	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$5,000
	Description	St. Vincent DePaul Society - Church of the Epiphany provides emergency subsistence payments for those in need for utility or rent payments. Services will be provided through a subrecipient agreement to pay for the emergency subsistence payments.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 families are assisted from this subsistence payment activity.
	Location Description	Township-wide
	Planned Activities	The St. Vincent dePaul Society provides emergency subsistence payments to those in need of having their electric, gas or water/sewer utility shut off. In addition, they also assist when rent payemnts are needed.
10	Project Name	Vocational Support for Intellectually Disabled
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG: \$2,000
	Description	ARC of Ocean County provides vocational skills training for individuals with intellectual disabilities. Services will be provided through a subrecipient agreement to fund salaries of staff who provide vocational training to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 24 individuals with intellectual disabilities will receive vocational training.
	Location Description	Township of Brick facility.
	Planned Activities	Provide vocational training to 24 individuals currently enrolled at the ARC Employment Center.

11	Project Name	Shelter for Victims of Domestic Violence
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,000
	Description	Dottie's House provides temporary shelter for victims of domestic violence including women and children. Counseling services are also provided as part of this grant project. Services will be provided through a subrecipient agreement to fund the salary of counselors.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 17 families including women and children will benefit from the counseling provided at this shelter.
	Location Description	Confidential
	Planned Activities	Counseling services will be provided through the Program Director, including therapy, tutos, art therapy, trauma therapy and life skills assistance.
12	Project Name	Youth Services - Scouting Program
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,000
	Description	Jersey Shore Council, Boy Scouts of America 'Campership' program to provide 15 full- or partial scholarships for underserved youth to participate in a summer camp program. Services will be provided through a subrecipient agreement to fund the salaries of the camp counselors and tuition scholarships.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	15 students will recieve scholarship for camping program.

	Location Description	Brick residents will attend Boy Scout Camp at Joseph A. Citta Scout Reservation - 229 Brookville Road, Barnegat, NJ 08005
	Planned Activities	Grant funds will be utilized to fund salaries for souctin activities for low-moderate income camper scholarships.
13	Project Name	Community Education and Counseling Services
	Target Area	Township-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services for At-Risk Populations
	Funding	CDBG: \$2,000
	Description	True Vine Community Services - provides homeless shelter, counseling and group home services. Services will be provided through a subrecipient agreement to fund salaries and supplies.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	190 families
	Location Description	537 Lakehurst Road, Toms River, NJ - Group Home
	Planned Activities	Provide supplies, salary, utilities and/or office space for program support.
14	Project Name	Planning & Administration
	Target Area	Township-Wide
	Goals Supported	Planning & Administration
	Needs Addressed	Administration & Planning
	Funding	CDBG: \$62,009
	Description	General Administration for salaries, mailings, publications, notices, conferences and travel.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	General Administration for salaries, mailings, publications, notices, conferences and travel.
15	Project Name	Public Facility & Infrastructure Improvement
	Target Area	Township-Wide
	Goals Supported	Public Facility & Infrastructure Improvements
	Needs Addressed	Public Facilities & Infrastructure
	Funding	CDBG: \$85,000
	Description	Improvements to Public Facilities including parks and infrastructure including roadways, drainage and stormwater improvements. Multiple projects and activities will be funded to improve ADA and stormwater infrastructure and roadway improvements at public facilities and parks. The two main activities that will be conducted during the 2019 project year, include the Windward Beach ADA improvement project and the planning and design of stormwater and roadway infrastructure in the Normandy Beach area of the Township.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Residents in the Township of Brick
	Location Description	Windward Beach Park & Normandy Beach stormwater improvement and roadway project.
	Planned Activities	Public facility improvements to upgrade ADA facilities at Windward Beach including construction and inspection. Design of stormwater and roadway improvements for Normandy Beach area.
16	Project Name	Affordable Housing
	Target Area	Township-Wide
	Goals Supported	Affordable Housing Development
	Needs Addressed	Affordable Housing Assistance
	Funding	CDBG: \$10,000

	Description	Creation of affordable housing units. The Township will work with our Affordable Housing Agent, Homes Now, Inc. to rehabilitate market rate units to be converted to affordable units or participate in the construction of new affordable units in single-family or multi-family developments. Activities will potentially include the creation of veterans units.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds to rehabilitate affordable housing units or to contribute to the construction of new units.
17	Project Name	CDBG-CV Services for Individuals with Disabilities
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$10,000
	Description	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Location Description	73 Group Homes and Apartments in Ocean County, NJ for People with Disabilities
	Planned Activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
18	Project Name	CDBG CV - Youth Services
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$3,250
	Description	The Jersey Shore Council is partnering with over 6 separate sponsoring organizations (churches, school Parent-Teacher Associations, etc.) to provide programming to more than 200 Brick children throughout the summer & fall of 2020. As we begin to relax restrictions and meet however, Jersey Shore Council will need to provide both virtual meeting spaces and specific Personal Protective Equipment to youth and adult leaders. We are asking for a grant of \$3,250.00 from the Community Development Block Grant Program to help subsidize the cost of providing these services to our families.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	200 Brick youth and adults will participate in Scouting Programs this fall. While not all youth participants are low or moderate income, no family is turned away from participating due to lack of financial ability. Assistance is provided to all families in need. Families are asked to fill out a financial assistance form, and are asked to provide proof of assistance through the free & reduced lunch program, or similar benefit.
	Location Description	Virtually
	Planned Activities	<p>Through this grant, Jersey Shore Council will provide all youth and adult leaders with the following personal protective equipment:</p> <ul style="list-style-type: none"> • 500 KN95 Masks for all youth and adult leaders (2-3 per person) • 2,500 disposable gloves (enough to cover all participants throughout the summer at each meeting) • 12 Digital Infrared Thermometers (2 per location) to quickly screen adult & youth participants for safety. • Virtual learning environment (e.g. Zoom) and training for adult leadership. <p>o 500 Masks @ \$2.50 each = \$1,250 o 12 Digital Thermometers * \$75.00 = \$900 o 25 Boxes Disposable Gloves * \$10.00 = \$250 o Zoom Licenses & Training = \$850 Total Project Cost = \$3,250</p>
19	Project Name	CDBG CV - Senior Services - Transportation
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$4,000
	Description	Caregiver Volunteers has switched their face to face services to COVID-19 Response programming. Staff has been making calls to homebound Seniors, to offer reassurance and case management to identify gaps in their support networks that will put them at risk during the extended stay at home order. Through coordinating a system of partnerships with foodbanks, Ocean Ride, COAD, Ocean County Office of Senior Services, Brick Senior Services and Jersey Care, they are able to connect homebound seniors with no or limited supportive networks to food and transportation. Trained volunteers engage in weekly friendly phone calls to check in and catch up with these seniors. To address anticipated volunteers to reboot services, social media platforms are being used to offer on-line trainings.

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	Various
	Planned Activities	Funds will be utilized to respond to needs that arise from clients who need services due to the Coronavirus pandemic. Program Supervisor, Director salaries and Reproduction and Printing costs will be funded through the CDBG CV funds.
20	Project Name	CDBG CV - Safehouse Program - Battered & Abused Spouses
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$4,680
	Description	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	3 families who are victims of domestic violence.
	Location Description	Confidential
	Planned Activities	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
21	Project Name	CDBG CV - Food/meals/Supplies/Services
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$10,000

	Description	During the COVID-19 pandemic Homes Now, Inc.'s mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources, helping to assist them with any emergency home repairs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 low-moderate income families
	Location Description	Various locations in Brick
	Planned Activities	During the COVID-19 pandemic our mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources and helping to assist them with any emergency home repairs
22	Project Name	CDBG CV - Emergency Shelter Services
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$20,000
	Description	The interfaith Hospitality Network of Ocean County (IHNOG) has been supporting homeless families to find shelter each night with a network of faith-based organizations. In response to COVID-19, families that would stay temporarily at shelters had to be housed in semi-permanent facilities. IHNOG's staff substantially dedicated their administrative time and resources to altering its sheltering model from rotating among faith communities to securing shelters at a single location.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	14 homeless families
	Location Description	Various
	Planned Activities	IHNOC will utilize funding to support salary and administrative costs to provide semi-permanent housing to homeless families who are affected by the COVID-19 pandemic.
23	Project Name	CDBG CV - Homelessness Prevention
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$32,505
	Description	Northern Ocean Habitat for Humanity have been affected by the COVID-19 Pandemic and has applied to secure funding to re-hire service workers including truck drivers, telephone operators and helpers for the Re-Store.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	N/A
	Planned Activities	Re-hiring of staff to support services that are needed to fulfill the mission to provide housing to low-income seniors, veterans and the disabled. The ReStore employees are truck drivers, telephone operators and helpers that work with clients to raise funds to support providing services.
24	Project Name	CDBG CV - Short Term Rent & Utilities Payments
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$25,000

	Description	Saint Vincent DePaul Society provides short term rental assistance, utility bill payments, mortgage payments for families who have been financially affected by the COVID-19 pandemic.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	15 low income minority families will benefit from this project.
	Location Description	Brick Twp.
	Planned Activities	Funds will be utilized to supplement rent, mortgage and/or utility payments for families affected by the COVID-19 Pandemic.
25	Project Name	CDBG CV - Rental Assistance
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$10,000
	Description	STEPS will provide tenant assistance and provide back rent payments to avoid eviction as the result of financial hardship related to the COVID-19 pandemic to prevent homelessness. * This program was amended on 12/8/2020 to terminate the Sub recipient agreement with STEPS and will be providing additional funds to HOMES NOW, INC. to provide the \$10,000 in rent/mortgage payments to Brick Residents.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	Residents in Brick Township
	Planned Activities	STEPS propose to utilize funding to support administrative costs and utilities and back rent for low-income renters.
26	Project Name	CDBG CV - Administration & Planning

	Target Area	Township-Wide
	Goals Supported	Planning & Administration
	Needs Addressed	Administration & Planning
	Funding	CDBG-CV: \$35,573
	Description	CDBG Staff will utilize up to 20% of the CDBG-CV funding to administer the program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Utilization of up to 20% of CDBG-CV Allocation for Administration of the Program.
27	Project Name	CDBG CV - Senior Services & Recreation Program - PPE
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV: \$22,858
	Description	Purchase of PPE for Senior Population and Recreation Program; purchase of gas for senior services additional trips to homebound seniors.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	3000 Seniors
	Location Description	Brick Township
	Planned Activities	Purchase of PPE for Senior Population and Recreation Program; purchase of gas for senior services additional trips to homebound seniors.
28	Project Name	CDBG CV #2- Utilities, Rental & Mortgage Assistance (short term sustenance payments)
	Target Area	Township-Wide

	Goals Supported	Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV3: \$24,000
	Description	Homes Now, Inc., will provide utility, tenant and mortgage payment assistance and provide back utility payments, rent payments and mortgage payments to avoid financial hardship, eviction or loss of homes related to the COVID-19 pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	40
	Location Description	Residents in Township of Brick
	Planned Activities	
29	Project Name	CDBG#2 Counseling & Referrals for Youth & Families
	Target Area	Township-Wide
	Goals Supported	CV-Public Services
	Needs Addressed	CV-CDBG Public Services for At Risk Individuals
	Funding	CDBG-CV3: \$195,813
	Description	Counseling referral services and Youth and Family Counseling Services to low-moderate income and English as a second language communities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	Township of Brick

	Planned Activities	Provide counseling and referrals to 250 youth and families who have been negatively affected by the COVID-19 Pandemic. The Township will identify non-profit agencies to administer these services through subrecipient agreements. Coordinate with the Brick Township School District to identify families in need and connect them with the services provided to respond, prepare and prevent negative outcomes from Coronavirus impacts.
30	Project Name	CDBG-CV #2 Planning and Administration
	Target Area	Township-Wide
	Goals Supported	Planning & Administration
	Needs Addressed	Administration & Planning
	Funding	CDBG-CV3: \$58,953
	Description	Township of Brick will utilize funding to administer programs in response to the need created because of the COVID-19 Pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Planning & Administration of programs.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The majority of the projects in the FY 2020 Action Plan are Township-wide and do not have a specific geographic area where areas of low-income and minority populations are concentrated.

Geographic Distribution

Target Area	Percentage of Funds
Lions Head South Roadway Project	1
Normandy Beach	20
Township-Wide	80

Table 55 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The majority of the projects in the FY 2020 Action Plan are Township-wide and do not have a specific geographic area where areas of low-income and minority populations are concentrated.

Discussion

The majority of the projects in the FY 2020 Action Plan are Township-wide and do not have a specific geographic area where areas of low-income and minority populations are concentrated.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported
Homeless
Non-Homeless
Special-Needs
Total

Table 56 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through
Rental Assistance
The Production of New Units
Rehab of Existing Units
Acquisition of Existing Units
Total

Table 57 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Brick Township has reached a major milestone in receiving “Substantive Certification” from the New Jersey Council on Affordable Housing which makes a strong commitment from a local standpoint of providing a fair share supply of affordable housing in the municipality.

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently. However, on the good news front; the local affordable housing agent/developer “Homes Now” has been very active in the completion of additional supportive housing in Brick. Please refer to the Affordable Housing discussions above regarding the recent addition of Affordable Housing mechanisms to the Township’s Plans and Ordinances as a result to the recent Settlement Agreement.

Actions planned to address obstacles to meeting underserved needs

The Township recently worked with Homes Now, Inc. and Enable Inc. on two development projects to provide group homes for individuals who meet the very low and income guidelines at the Herbertsville Road and Drum Point road project sites. These group homes utilized HMFA and DDD funding, supplemented with the donation of land and use of the Township’s Affordable Housing Trust Funds to provide two 4 bedroom group homes for individuals with developmental disabilities.

In addition, the Township provides funding through sub recipient agreements with Habitat for Humanity and Homes for All to rehabilitate income qualified single family residential homes.

The Township refers residents in need of services not offered by the Program to the Township’s Senior Services Office, Ocean County Board of Social Services, Ocean Inc, NJHMFA and the Township’s Affordable Housing Agent, Homes Now Inc.

Actions planned to foster and maintain affordable housing

IMPEDIMENT- Educate the public regarding fair housing, the complaint process and local developments:

The Township of Brick, through its Administrative Agent advertises and publicizes the availability of Fair and Affordable housing in the Township by way of advertisements in local newspapers, public notices, a prominently displayed poster-board describing what rights every citizen has in obtaining fair housing and existing affordable housing opportunities in town. Postings at all public areas are encouraged. The Township will look to expand public outreach through the use of their popular social media sites.

IMPEDIMENT- Discrimination in Mortgage Lending: The Township of Brick, in conjunction with a coalition of local lenders, could collaborate with each other through working sessions to ensure that there are not issues of bias in lending and credit opportunity for those who qualify. NJHMFA “Live Where You Work Program” can be a guide.

IMPEDIMENT- Limited availability of New Section 8 Certificates: Congress, by way of the US Department of Housing and Urban Development (HUD), has NOT increased the availability of Section 8 vouchers to assist very-low and low-income residents in obtaining vital subsidies in the payment of their rents. Recent modifications of the Section 8 program has the added nuance of making them ‘Welfare to work vouchers’ or ‘Family Self Sufficiency’ vouchers adding yet more obstacles to those who would not qualify within the new special criteria for eligibility.

In 2011, the Township of Brick completed an Analysis of Impediments to Fair Housing that identified the following:

IMPEDIMENT- Availability of mass transit: The Township of Brick does not operate a mass transit system and utilizes the Ocean County Bus system (Ocean Ride) which serves the populations along major arteries in the municipality. Brick Township has been lobbying NJ Transit for additional bus routes in other less served areas of the jurisdiction. Ideally the Township would like to provide bus routes which can provide transportation to areas of employment from low- and moderate-income sectors of the municipality. Additionally, the Township has secured grants and capital funding for the purchase of ADA accessible busses to provide senior services transportation.

As required by the aforementioned Settlement Agreement, the Township is obligated to create new and maintain existing affordable housing according to strict performance and monitoring guidelines.

As of the writing of this Action Plan, the Township is in the midst of updating the 2011 Analysis of Impediments to Affordable Housing and producing a community-wide survey.

Actions planned to reduce lead-based paint hazards

Recognizing the danger of lead-based paint, lead-based paint regulations are part of the Township's housing rehabilitation program which takes a strong stance in ensuring that target units which are to receive funding assistance are free of lead-based paint.

The Township will continue to fulfill the requirements of HUD's lead regulations. The Township was part of a screening and referral program as established by the Ocean County Health Department some time ago. When the County Service is not available, the Township utilizes a private licensed contractor to inspect for lead paint and provide a report identifying areas of concern. If a residence is found to be built prior to 1978 and there are young children present, or a non-senior household, the home is tested for lead based paint and if children are present they are referred (or strongly recommended) for testing at the OC Health Department.

Actions planned to reduce the number of poverty-level families

The following are often cited as major factors that contribute to poverty:

The Township has established goals and policies designed to improve the local economy and reduce the level of poverty within the community. This strategy is outlined in the following sections.

Self Sufficiency Programs

Brick Township does support job training and employment referral programs when possible through its support of local CDBG public service programs inclusive of those people with developmental disabilities or Veterans confronting those same issues. The Township also refers individuals to Programs supported by and available through the County.

Actions planned to develop institutional structure

Potential gaps in institutional structure that will be approached over the next five (5) year planning period include the following:

- Build upon the successes of the Brick Township Affordable Housing Plan as required by the NJ Council on Affordable Housing (COAH) and Ocean County Superior Court.
- Identify need for housing and/or service resources available for persons whose needs can be met through the funding availability of the CDBG or Ocean County HOME program.
- Look for additional match revenue and work with the government to ensure that current revenue remains available to meet needs.

Actions planned to enhance coordination between public and private housing and social service agencies

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently.

However, The Township is working to improve coordination between the public and private housing and social service agencies by developing a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

The Township is also developing relationships with the dozen or so sub recipient public service agencies through its monitoring program; staff visit annually with the organizations and share information to better collaborate efforts of the program.

The Township will continue to explore available funding opportunities from federal, state and private resource to address the needs of the underserved and leverage resources across Township departments to better match resources to needs. The Township will improve communication between land use, planning, police, senior services, code enforcement and recreation departments to identify individuals for whom information can be related regarding the resources available for assistance.

The Township has also engaged bi-lingual staff that are available during working hours to communicate with non-English speaking qualified individuals regarding materials and resources that are available through the CDBG program.

Discussion

Brick Township, although not a selected member or recipient of the Federal or Countywide Continuum of Care Program, has taken it upon itself to provide services and job referral opportunities for persons and families who are homeless through the Ocean County Board of Social Services. According to Township planning and housing officials, the 2010 Census will be studied as to where specific areas of homelessness are in the community and are committed to developing programs and assistance for said population as follows:

- Find a reliable and constant stream of funding to support a stand-alone homeless service organization or facility. CDBG and/or HOME funds are not sufficient to support such a venture.
- Develop a collaborative relationship with nonprofits, County officials and other Ocean County municipalities and their representatives to target symptomatic problem areas which can be mitigated in the community that adds to the homeless issue.
- Prepare a dynamic and proactive approach for residents within a shelter to find employment, constant medical or psychological care and other services which individuals and families are not successful in finding without proper direct care and support.

If the above conditions are not met, such a homeless initiative cannot succeed on either a local or regional level.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

For the previous four Program Years and 2019 Program Year the Township has proposed a Housing Rehabilitation Project and Public Service Projects. Both of these Projects provide a 100% Low/Mod benefit. The Township updated the 2018 Action Plan to include Public Improvement and Infrastructure Projects. The 2020 Action Plan will also include Projects that are planned within a Designated Target Neighborhoods, public facilities or directly benefit and eligible population group.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	10,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

After the adoption of the 5-Year Consolidated Plan and FY 2020 Annual Action Plan, the Township Amended the plans to incorporate the Township of Brick's CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan.

On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick. This amendment prioritizes the pass-through of funds to Public Service Agencies as sub recipients of the grant to assist low-to-moderate income families in our community.

2nd Sustentative Amendment - CDBG-CV #1 & #2 Funds will be utilized to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

Attachments

Citizen Participation Comments

A GANNETT COMPANY
ASBURY PARK PRESS APP.com

Agency:
 BRICK TOWNSHIP
 40 CHAMBERS BRIDGE RD
 BRICK, NJ 08723
 ATTN:
 Airtel: 455-009478

Client: BRICK TOWNSHIP
 401 CHAMBERS BRIDGE RD
 BRICK, NJ 08723
 Advt No: ASB-009478

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
C001475450	FUND CARES Act CDBG-CV #2 Amendment HUD CAR PUBL NOTICE PUBLIC HEARING AND FINANCIAL STATEMENT PERIOD SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY2021 ANNUAL BUDGET PLAN FOR THE HUD COMMUNITY DEV	2 col x 62 lines	\$9.45	\$506.80
		Affidavit of Publication Charge	1	\$35.00
		Tear-sheet Charge	0	\$0.00
		Net Total Due:		\$541.80

Run Dates: 11/21/2020

Check # _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY:
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE ABOVE INFORMATION HAS BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OF OTHER FEDERAL AGENCIES AND SAID CERTIFICATION IS BASED ON SIGNED AND VERIFIED SOURCE INFORMATION THAT INCLUDES VERIFIABLE INFORMATION.

AGENCY: _____
 TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL:
 I, _____, DO HEREBY CERTIFY AND DECLARE THAT THIS BILL OF MATERIALS IS CORRECT, AND THAT ALL INFORMATION IS AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGED TO _____.

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____
 SIGNATURE: _____
 TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I, _____, DO HEREBY CERTIFY AND DECLARE THAT THE INFORMATION HAS BEEN RECEIVED OR THE SERVICES RENDERED AS STATED HEREIN; THAT NO OTHER INFORMATION HAS BEEN RECEIVED OR RECEIVED BY ANY OTHER PERSONS WITHIN THE KNOWLEDGE OF THE SIGNANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE ABOVE INFORMATION IS JUSTLY DUE AND OWING; AND THAT THE AMOUNTS CHARGED ARE A CORRECT ONE.

DATE: 11/21/2020
 Signature: *Martha Stewart*
 Official Position: Clerk
 Federal ID #: 061032273

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
 New Jersey Press Media Solutions
 P.O. Box 677599

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$66.60 Affidavit \$35.00

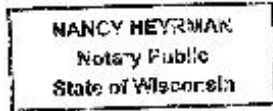
STATE OF WISCONSIN
Brown County

Personally appeared Martha Steinert at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 time, once in each issue as follows:

11/21/2020 A.D. 2020

Nancy Heyrman
Notary Public State of Wisconsin (County of Brown)
5-15-23
My commission expires



PUBLIC NOTICE

PUBLIC HEARING AND 5 DAY COMMENT PERIOD ON SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY 2020 ACTION PLAN AND THE HUD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM HUD CARES Act CDBG CDA Amendment

The Township of Brick invites public comment on a Substantial Amendment to the fiscal year 2020 Annual Action Plan. The substantial amendment is to be discussed online at approximately 6:00pm on an amended open house by calling 732.284.1000 or visiting www.bricktownship.net

The Township of Brick will hold a virtual public hearing on December 1, 2020 at 6 PM. All interested parties are invited to view the documents available on the Township of Brick's website www.bricktownship.net

These documents will be referred to HUD as the FY 2020 Action Plan Amendment to increase the total allocation of the Township of Brick's CDBG CDA funds.

For all other information about the meeting or to arrange for special accommodations or alternative document format contact CDBGProgram@bricktownship.net

The purpose of the hearing is to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES act to address the needs of the community in response to the spread and related economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$494,000.00 in CARES CDBG funds which will be used for rental accommodations, inspection and repair and family counseling services to prevent, prepare for and recover from the Coronavirus (COVID-19) pandemic. For subject's availability in the Substantial Amendment.

A 5 DAY COMMENT PERIOD, including the public comment on the FY 2020 Action Plan Amendment, will be held from December 1, 2020 through December 6, 2020.

Comments on the Substantial Amendment may be submitted by e-mailing comments to CDBGProgram@bricktownship.net. All comments must be received by 5pm on December 7, 2020.

The Township of Brick intends to submit the Substantial Amendment to the HUD Department of Housing and Urban Development (HUD) on or about December 22, 2020.

PA
The Township of Brick has been fortunate to receive a second special allocation of Community Development Block Grant and emergency housing Grant. This funding will be used to address the needs of the community in response to the spread and related economic impacts caused by COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act, Public Law 116-36) which was signed into law on March 27, 2020. The CARES Act will provide an additional \$54,767 in Community Development Block Grant funds specifically aimed at addressing needs arising from the COVID-19 pandemic. These funds are commonly referred to as COVID-19 funds.

The HUD Department of Housing and Urban Development (HUD) has waived some CDBG expense requirements for grantees that will utilize the implementation of COVID-19 grants.

Please click the link to view the 2020 Action Plan for the use of CDBG funds. This one hour event is the only opportunity for the community to provide input on the 2020 Action Plan for the use of CDBG funds. This one hour event is the only opportunity for the community to provide input on the 2020 Action Plan for the use of CDBG funds.

For more information, please contact the Township of Brick at www.bricktownship.net.

056200 _____ 0004476450

13 Broad Street • Manasquan, NJ 08736 • 732-223-0076

Bill to:
 Erin Sauter
 Brick Township
 401 Chambers Bridge Road
 Brick, NJ 08723

Sold to: Account ID: 3507
 Erin Sauter
 Brick Township
 401 Chambers Bridge Road
 Brick, NJ 08723

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Description		
Classification of Ac: 175 - Public Notice		Zone
Text: CDBG		

Charges from 11/27/2020 to 11/27/2020

Date	Pub	Type	Description	Price	Discount	Applied	Due
11/27/20	OS	Ad	Legals: CDBG Legal Line Ad -	\$42.84			\$42.84
11/27/20	OS	Affidavit	Affidavit: Legal Line Ad - Ocean	\$7.00			\$7.00

\$49.84			\$49.84
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Remit Payment to: Star News Group 13 Broad Street Manasquan, NJ 08736 Phone: 732-223-0076 Fax: 732-528-1212		Amount Due \$49.84	
Erin Sauter Brick Township 401 Chambers Bridge Road Brick, NJ 08723		Amount Enclosed _____	
		Issue Date: 11/27/2020	
		Advertising Prebill Date: 11/24/2020	
		Ad # 37870	
		Account # 3507	

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13 Broad Street
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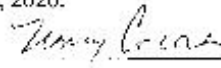
County of Ocean

SS.

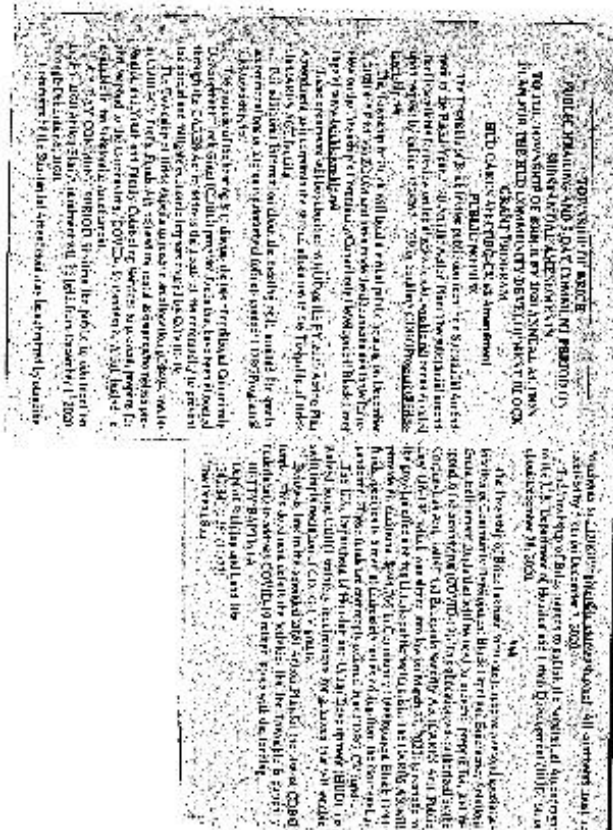
I, Alison Manser Urtl, publisher of The Ocean Star, a newspaper printed and published once a week at Point Pleasant Beach, in said county and state, who being duly sworn, deposeth and saith that the advertisement, of which the annexed is a true copy, has been published in said newspaper 1 time(s), beginning on the 27th day of November, 2020 and ending on the 27th day of November, 2020.



Sworn and subscribed to before me this 27th day of November, 2020.


Notary Public of New Jersey

Total Cost Including \$7.00 Affidavit Fee: \$49.84
Brick Township CDBG



Nancy Corcoran
Notary Public
New Jersey
My Commission Expires 2-28-2023
No. 2430640

J A Rod Associates, LLC
 Publishers of *Latinos Unidos de NJ* & *The Jewish Journal*
 P.O. Box 1082
 Jackson, NJ 08527

Invoice

Date	Invoice #
12/1/2020	7418

Bill To
Brick Township Dept of Building & Land Use Betty Baptista 401 Chambers Bridge Road Brick, NJ 08723

Terms	Edition	Rep
Due on receipt	DECEMBER	TR

Description	Rate	Amount
4.72" x 10.75" 1/2 page vertical ad in Black & White	285.00	285.00
www.jarodassociates.com		

We appreciate your prompt payment.			Total	\$285.00
Phone #	Fax #	E-mail	Payments/Credits	\$0.00
732-534-5959	732-942-6633	huajpr@optonline.net	Customer Total Balance	\$285.00

NOTICIA PUBLICA

AUDIENCIA PÚBLICA Y PERÍODO DE COMENTARIOS DE 5 DÍAS SOBRE ENMIENDAS SUSTANCIALES AL PLAN DE ACCIÓN ANUAL 2020 DEL TOWNSHIP OF BRICK PARA EL PROGRAMA DE HUD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM HUD CARES ACT CDBG-CV # 2 Enmienda

El Township de Brick invita al público a comentar sobre una enmienda sustancial al plan de acción anual del año fiscal 2020. La enmienda sustancial está disponible para su revisión en línea en www.bricktownship.net o puede enviarse por correo electrónico a pedido llamando al 732-262-1039 o enviando un correo electrónico a CDBGProgram@bricktownship.net.

El Township de Brick celebrará una audiencia pública virtual el 1 de diciembre de 2020 a las 6 p.m. a través de ZOOM y han puesto los documentos a disposición para su revisión en la página de subvenciones en bloque para el desarrollo comunitario / comunitario del municipio en www.bricktownship.net.

Estos documentos se enviarán a HUD como la Enmienda al Plan de Acción del año fiscal 2020 para incorporar la segunda asignación al Township de Brick a través de los fondos de CARES ACT.

Haga obtener información adicional sobre la reunión o para saber acerca de las adaptaciones especiales o formatos de documentos alternativos, comuníquese con CDBGProgram@bricktownship.net.

El propósito de la audiencia es discutir el uso de fondos adicionales del programa de Community Development Block Grant (CDBG) que se han asignado a través de la (CARES ACT) para abordar las necesidades de la comunidad para prevenir la propagación y mitigar los impactos económicos causados por COVID-19.

El Township de Brick espera recibir una asignación de \$ 491,766.00 en fondos CDBG-CV. Los fondos se utilizarán para asistencia de alquiler / prevención de personas sin hogar y servicios de aseguramiento para jóvenes y familias para prevenir, prepararse y responder a la pandemia de coronavirus (COVID-19). Un presupuesto completo está disponible en la Enmienda Sustancial.

Un PERÍODO DE COMENTARIOS DE 5 DÍAS, invitando al público a comentar sobre la Enmienda al Plan de Acción del año fiscal 2020, se llevará a cabo desde el 1 de diciembre de 2020 hasta el 6 de diciembre de 2020.

Los comentarios sobre la Enmienda Sustancial pueden enviarse por correo electrónico a CDBGProgram@bricktownship.net. Todos los comentarios deben recibirse antes de las 5 pm del 7 de diciembre de 2020.

El Township de Brick tiene la intención de presentar la Enmienda Sustancial al Departamento de Vivienda y Desarrollo Urbano (HUD), el 28 de diciembre de 2020 o alrededor de esa fecha.

El Township de Brick ha tenido la suerte de recibir una segunda asignación especial de Community Development Block Grant y fondos del Emergency Soli-jinn Grant Entitlement que se utilizarán para prevenir, prepararse y responder al coronavirus (COVID-19). Esta asignación fue autorizada por la Ley de Ayuda, Alivio y Seguridad Económica por Coronavirus (CARES ACT), Ley Pública 116-136, que se convirtió en ley el 27 de marzo de 2020, para responder a las condiciones efectivas de esta crisis histórica de salud pública. La (CARES ACT) proporciona \$ 491,766 adicionales en fondos de Community Development Block Grant específicamente restringidos a abordar los problemas que surgen de la pandemia del coronavirus. Estos fondos se denominan comúnmente fondos CDBG-CV.

El U.S. Department of Housing and Urban Development (HUD) ha emitido algunas regulaciones legales de CDBG para los beneficiarios que permitirán la implementación rápida de las subvenciones CDBG-CV.

A continuación se muestra el cuadro al Plan de Acción 2020 enmendado para el uso de fondos CDBG. Este documento detalla las actividades que el municipio está llevando a cabo actualmente para abordar los problemas relacionados con COVID-19 con la financiación.

PUBLIC NOTICE

**PUBLIC HEARING AND 5-DAY COMMENT PERIOD ON SUBSTANTIAL AMENDMENTS
TO THE TOWNSHIP OF BRICK FY 2020 ANNUAL ACTION PLAN FOR THE HUD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The Township of Brick invites public comment on a Substantial Amendment to the Fiscal Year 2020 Annual Action Plan. The substantial amendment is available for review online at www.bricktownship.net or can emailed upon request by calling 732-262-1039 or emailing CDBGProgram@bricktownship.net.

The Township of Brick will hold a virtual public hearing on Monday, July 27th, 2020 at 6 P.M. via ZOOM and have made the documents available for review on the Township's Community/Community Development Block Grant Page at www.bricktownship.net

These documents will be submitted to HUD as the FY 2020 Action Plan Amendment to incorporate the CARES ACT funding allocated to the Township of Brick.

For additional information about the meeting or to arrange for special accommodations or alternative document formats contact CDBGProgram@bricktownship.net.

The purpose of the hearing was to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES Act to address the needs of the community to prevent the spread and mitigate economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$177,866 in CDBG-CV funding. Funds will be used for rental assistance/homeless prevention, emergency shelter operations, food service/meal delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. A full budget is available in the Substantial Amendment.

A 5-DAY COMMENT PERIOD, inviting the public to comment on the FY 2020 Action Plan Amendment will be held from July 27, 2020 through July 31, 2020.

Comments on the Substantial Amendment may be submitted by emailing comments to CDBGProgram@bricktownship.net. All comments must be received by 5 pm July 31st, 2020.

The Township of Brick intends to submit the Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) on or about August 31st, 2020.

###

The Township of Brick has been fortunate to receive a special allocation of Community Development Block Grant and Emergency Solutions Grant Entitlement funds that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020, to respond to the growing effects of this historic public health crisis. The CARES Act will provide an additional \$177,866 in Community

Development Block Grant funds specifically aimed at addressing issues arising from the Coronavirus pandemic. These funds are commonly referred to as CDBG-CV funds. The U.S. Department of Housing and Urban Development (HUD) has waived some CDBG statutory requirements for grantees that will enable swift implementation of CDBG-CV grants. Below is link to the amended 2020 Action Plan for the Use of CDBG funds. This document details the activities that the Township is currently undertaking to address COVID-19 related issues with the funding.

Asbury Park Press Legal Department: Please publish for one day.

Send bill to : Township of Brick Finance Department

Attention: Jennifer Ingenito

Acct# AS8009478

401 Chambers Bridge Road, Brick, NJ 08723

If you have any questions, please contact: Tara Paxton @ 732-262-4783 Thank you.

TOWNSHIP OF BRICK
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PUBLIC HEARING
FY 2020 FUNDING DRAFT ACTION PLAN CARES ACT AMENDMENT

AGENDA

July 27, 2020

6:00 PM

VIRTUAL MEETING VIA ZOOM

1. The Township of Brick expects to receive an allocation of \$177,866 in CDBG-CV funding. Funds will be used for rental assistance/homeless prevention, emergency shelter operations, food service/meal delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. CDBG FY 2020 funds will be used to support these programs. A full budget is available in the Substantial Amendment FY 2020 Action Plan.
2. This public hearing will be held in accordance with the Township's adopted Citizen Participation Plan, which provides for and encourages citizen participation during the program's planning process.
3. The purpose of this meeting is to obtain citizen's views and questions to address housing and community development needs and the development of proposed activities for FY 2020 AMENDMENT.
4. A copy of the FY 2020 Action Plan AMENDMENT will be available on the Township of Brick website at www.bricktownship.net and public comments can be mailed to Tara B. Paxton at 401 Chambers Bridge Road, Brick, NJ 08723 or emailed to tpaxton@bricktownship.net. The plan will be posted prior to the required submission to Ocean County on July 27th, 2020.
5. A 5 day comment period will be held to allow the public to comment on the draft plan beginning on July 27th, 2020 and ending July 31st, 2020.
6. At the end of the 5 day comment period, the Township may adopt the Action Plan Amendment.
7. Discussion of Proposed Projects in 2020 Action Plan AMENDMENT.
8. Public Comment
9. Adjournment

A GANNETT COMPANY
ASBURY PARK PRESS | APP.com

Agency:
 BRICK TOWNSHIP
 401 CHAMBERS BRIDGE RD
 BRICK, NJ 08723
 ATTN:
 Acct: ASB-008478

Client: BRICK TOWNSHIP
 401 CHAMBERS BRIDGE RD,
 BRICK, NJ 08723
 Acct No: ASB-008478

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0004281488	PUBLIC NOTICE PUBLISHED IN ASBURY PARK PRESS SUBSTANTIAL AMENDMENT TO THE TOWNSHIP OF BRICK 2019 ANNUAL ACTION PLAN THE TOWNSHIP OF BRICK INVITES PUBLIC COMMENT ON	2 col x 76 lines	\$0.45	\$68.40
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Not Total Due:		\$103.40

Run Dates: 07/01/2020

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNATURE DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.


SIGNATURE: _____
 TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____
 TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS, THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN, THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM, THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING, AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 07/08/2020
 Signature: 
 Federal ID #: 081932273
 Official Position: Clerk


Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
 New Jersey Press Media Solutions
 P.O. Box 677599

AFFIDAVIT OF PUBLICATION

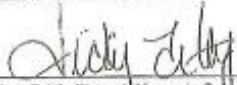
Publisher's Fee \$68.40 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared  at County of Brown, State of Wisconsin.

Of the Asbury Park Press, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

07/01/2020 A.D 2020


Notary Public State of Wisconsin County of Brown
91921
My commission expires



**PUBLIC NOTICE
PUBLIC HEARING AND SUBSTANTIAL AMENDMENTS
TO THE TOWNSHIP OF BRICK FY 2019 ANNUAL ACTION PLAN**

The Township of Brick invites public comment on a Substantial Amendment to the Fiscal Year 2019 Annual Action Plan. The public comment period will begin on July 2nd and end on July 7th, 2020. The substantial amendment is available for review online at www.bricktownship.net or can emailed upon request by calling 732 262-1039 or emailing CDBGProgram@bricktownship.net.

Notice is hereby given, that the Township of Brick will hold a virtual public hearing on Tuesday, July 2, 2020 at 6 P.M. via ZOOM. To join the Township of Brick FY 2019 Action Plan Amendment Zoom Meeting, use this link, or dial in with the information provided below:

<https://us02web.zoom.us/j/85317726001?pwd=ZlZlOGRpS3hSc252SjRkSHZlK0VHbGZkdj09>
Meeting ID: 853 172 6001
Password: 325462

One tap mobile
+1301758592,85317726001...09,325462# US (Germantown)
+1312326790,8531726001...01,325462# US (Chicago)

Dial by your location
+1 301 715 8282 US (Germantown)
+1 312 828 5799 US (Chicago)
+1 646 876 9023 US (New York)
+1 609 950 8825 US (San Jose)
+1 253 215 8082 US (Trenton)
+1 100 243 7700 US (Houston)
+1 408 858 0968 US (San Jose)

Meeting ID: 853 172 6001
Password: 325462

For additional information about the meeting or to arrange for special accommodations or alternative document formats contact CDBGProgram@bricktownship.net.

The purpose of the hearing is to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES Act to address the needs of the community to prevent the spread and mitigate economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$177,866 in CDBG-CV funding. Funds will be used for rental assistance/homeless prevention, emergency shelter operations, food services/meal delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) pandemic. CDBG-CV 2019 funds will be used to support these programs. A full budget is available in the Substantial Amendment.

Comments on the Substantial Amendment may be submitted by participating in the public hearing described above via ZOOM or call in or by emailing comments to CDBGProgram@bricktownship.net. All comments must be received by Tuesday, July 7th, 2020 at 4 PM.

The Township of Brick intends to submit the Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) on or about July 15th, 2020.

The Township of Brick has been fortunate to receive a special allocation of Community Development Block Grant and Emergency Solutions Grant Entitlement funds that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act, Public Law 116-136, which was signed into law on March 27, 2020, to respond to the growing effects of the historic public health crisis. The CARES Act will provide an additional \$177,866 in Community Development Block grant funds specifically aimed at addressing issues arising from the Coronavirus pandemic. These funds are commonly referred to as CDBG-CV funds.

The U.S. Department of Housing and Urban Development (HUD) has issued some CDBG-CV regulatory requirements for grantees that will affect the implementation of CDBG-CV grants.

Below is link to the amended 2019 Action Plan for the use of CDBG-CV funds. This document details the activities that the Township is currently undertaking to address COVID-19 related issues with the funding. The amendments are red.

[\(PDF\)](#)



Classified Ad Receipt
(For Info Only - NOT A BILL)

Customer: BRICK TOWNSHIP
Address: 401 CHAMBERS BRIDGE RD
BRICK NJ 08723
USA

Ad No.: 0004295408
Pymt Method: Invoice
Net Amt: \$92.80

Run Times: 1
Run Dates: 07/24/20

No. of Affidavits: 1

Text of Ad:

TOWNSHIP OF BRICK

**PUBLIC NOTICE
PUBLIC HEARING AND 3-DAY COMMENT PERIOD ON
SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY 2020
ANNUAL ACTION PLAN FOR THE HUD COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

The Township of Brick invites public comment on a Substantial Amendment to the Fiscal Year 2020 Annual Action Plan. The substantial amendment is available for review online at www.bricktownnj.com or can be viewed upon request by calling 732-262-1034 or emailing CDAGProgram@bricktownship.net.

The Township of Brick will hold a virtual public hearing on Monday, July 27th, 2020 at 6 PM, via ZOOM and have made the documents available for review on the Township's Community/Community Development Block Grant Page at www.bricktownnj.com. These documents will be submitted to HUD as the FY 2020 Action Plan Amendment to incorporate the CARES Act funding allocated to the Township of Brick.

For additional information about the meeting or to arrange for special accommodations or alternative discussion formats contact CDAGProgram@bricktownship.net. The purpose of the hearing was to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES Act to address the needs of the community to prevent the spread and mitigate economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$177,556 in CDBG-CV funding. Funds will be used for rental maintenance/repairs, emergency shelter operations, food, nutritional delivery, food pantries, personal protection equipment purchase, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. A full budget is available in the Substantial Amendment.

A 3-DAY COMMENT PERIOD, inviting the public to comment on the FY 2020 Action Plan Amendment will be held from July 27, 2020 through July 31, 2020.

Comments on the Substantial Amendment may be submitted by emailing comments to CDAGProgram@bricktownship.net. All comments must be received by 5 pm July 31st, 2020.

The Township of Brick intends to submit the Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) on or about August 31st, 2020.

HUD
The Township of Brick has been fortunate to receive a special allocation of Community Development Block Grant and Emergency Solution Grant Entitlement funds that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020, in response to the growing effects of this historic public health risk. The CARES Act will provide an additional \$177,556 in Community Development Block Grant funds specifically aimed at addressing issues arising from the coronavirus pandemic. These funds are commonly referred to as CDBG-CV funds.

The U.S. Department of Housing and Urban Development (HUD) has waived some CDBG statutory requirements for grantees that will enable swift implementation of CDBG-CV grants.

Below is link to the amended 2020 Action Plan for the Use of CDBG funds. The document details the activities that the Township is currently undertaking to address COVID-19 related issues with the funding.

(5/7/20)

3500 Highway 66, Neptune, NJ 07753

TOWNSHIP OF BRICK
OCEAN COUNTY, NEW JERSEY
401 CHAMBERS BRIDGE ROAD, BRICK, N.J. 08723

John G. Ducey, Mayor

Township Council:
Lisa Crate - President
Arthur Halloran - Vice President
Heather deJong
Vince Minichino
Paul Mummolo
Marianna Pontoriero
Andrea Zapala



Community Development Program

Tara B. Paxton, MPA, PP, AICP
Township Planner
732-262-4783
Fax: 732-262-2941
tpaxton@twp.brick.nj.us
www.twp.brick.nj.us

Re: 5-day Comment Period Documentation for FY 2020 Action Plan CARES ACT CDBG-CV Substantial Amendment

A public hearing was held on July 27, 2020 via ZOOM where there were no attendees other than municipal staff.

No public comment or questions were submitted within the 5-day comment period following the meeting and the advertisement that was held beginning July 27, 2020 through July 31, 2020.

Respectfully Submitted,

Tara B. Paxton, MPA, PP, AICP
Township Planner
Director of Community Development



www.facebook.com/BrickTwpNJGovernment



@TownshipofBrick

A GANNETT COMPANY
ASBURY PARK PRESS | APP.com

Address:
 BRICK TOWNSHIP
 401 CHAMBERS BRIDGE RD
 BRICK, NJ 08723
 ATTN:
Acct: ASB-009478

Client: BRICK TOWNSHIP
 401 CHAMBERS BRIDGE RD,
 BRICK, NJ 08723
 Acct No: ASB-009478

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Order #	Advertisement Description	# Col x # Lines	Rate Per Line	Cost
0004295408	TOWNSHIP OF BRICK PUBLIC NOTICE PUBLIC HEARING AND DAY OF OWNERSHIP FOR SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY 2020 ANNUAL ACTION PLAN FOR TH	2 col x 64 lines	\$0.45	\$57.60
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$92.60

Run Dates: 07/24/2020

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

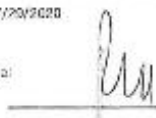
SIGNATURE: _____
 TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____
 TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS, THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN, THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM, THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING, AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 07/23/2020
 Signature: 
 Federal ID #: 081032275
 Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
 New Jersey Press Media Solutions
 P.O. Box 877599

AFFIDAVIT OF PUBLICATION

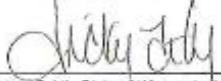
Publisher's Fee \$57.60 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared _____ at County of Brown, State of Wisconsin.

Of the *Asbury Park Press*, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

07/24/2020 A.D. 2020



Notary Public State of Wisconsin County of Brown
4/19/21
My commission expires _____



TOWNSHIP OF BRICK

PUBLIC NOTICE
PUBLIC HEARING AND 5-DAY COMMENT PERIOD ON
SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY 2020
ANNUAL ACTION PLAN FOR THE HUD COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

The Township of Brick invites public comment on a Substantial Amendment to the Fiscal Year 2020 Annual Action Plan. The substantial amendment is available for review online at www.bricktownship.net or can be emailed upon request by calling 732-262-1030 or emailing CDDBGProgram@bricktownship.net.

The Township of Brick will hold a virtual public hearing on Monday, July 27th, 2020 at 6 P.M. via ZOOM and have made the documents available for review on the Township's Community Development Block Grant Page at www.bricktownship.net. These documents will be submitted to HUD as the FY 2020 Action Plan Amendment to incorporate the CARES Act funding allocated to the Township of Brick.

For additional information about the meeting or to arrange for special accommodations or alternative document formats contact CDDBGProgram@bricktownship.net.

The purpose of the hearing was to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES Act to address the needs of the community to prevent, protect and mitigate economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$177,806 in CDBG-CV funding. Funds will be used for rental assistance/hardship assistance, emergency shelter operations, food service/delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. A full budget is available in the Substantial Amendment.

A 5-DAY COMMENT PERIOD, inviting the public to comment on the FY 2020 Action Plan Amendment will be held from July 27, 2020 through July 31, 2020.

Comments on the Substantial Amendment may be submitted by emailing comments to CDDBGProgram@bricktownship.net. All comments must be received by 5 pm July 31st, 2020.

The Township of Brick intends to submit the Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) on or about August 31st, 2020.

The Township of Brick has been fortunate to receive a special allocation of Community Development Block Grant and Emergency Solutions Grant Expendable funds that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020, in response to the growing effects of this historic public health crisis. The CARES Act will provide an additional \$177,806 in Community Development Block Grant funds specifically aimed at addressing issues arising from the Coronavirus pandemic. These funds are commonly referred to as CDBG-CV funds.

The U.S. Department of Housing and Urban Development (HUD) has waived some CDBG statutory requirements for grantees that will enable swift implementation of CDBG-CV grants.

Below is link to the amended 2020 Action Plan for the Use of CDBG funds. This document details the activities that the Township is currently undertaking to address COVID-19 related issues with the funding.
\$177,806

00000001

Tara Paxton

From: Tara Paxton
Sent: Wednesday, December 02, 2020 3:16 PM
To: Tara Chalakani
Cc: Brandi White
Subject: RE: Counseling grant
Attachments: Township of Brick CDBG-CV #2 Application.docx

Tara,

I'm so glad you reached out to me! I was thinking about reaching out to you if we hadn't heard anything from any of the agencies we sent the announcement to. I'm so sorry you couldn't get into the meeting last night – I did hold the zoom but no one showed up! Well – I'll just have to move on from that.... I'll answer the questions in the body of your email below:
I've also copied Brandi White, who will be administering this grant program for us. Please copy her in all of your correspondence with me!
Thanks so much!

Tara



Tara B. Paxton, MPA, PP, AICP
Township Planner
Township of Brick
401 Chambers Bridge Road
Brick, NJ 08723
732-262-4783
tpaxton@p.bricknj.us
Land Use Planning Grants-Affordable Housing-Community Development
www.bricktownship.net

From: Tara Chalakani <tchalakani@preferredbehavioral.org>
Sent: Wednesday, December 02, 2020 1:09 PM
To: Tara Paxton <tpaxton@twp.bricknj.us>
Cc: Valerie Orfense <vorfense@preferredbehavioral.org>
Subject: Counseling grant
Importance: High

Hi Tara!

I hope you and the family are well. How are the girls doing in our new virtual reality?

I am very interested in pursuing the recently announced counseling grant. My operations manager tried desperately to get on last night's webinar but no one responded to her requests. Would you be able to answer the following questions?

1. Can we turn the PDF of the application into a word document? If so:
 - a. Grant length requirement?
 - b. Font/size?
 - c. Page limit per answer? (can we write as much as we want?)

Attached is a word version of the application. Use 12 pt font, no limit to answers, no length requirement – just be descriptive

1

1. Submission format (bound? How many copies?) *Electronic submission to me via email*

2. General grant submission questions:

a. Who will make the referrals and will that party already have client eligibility information regarding income limit? (see below) Yes and no.... If an organization wants to Only provide referral services, we will ask them to carry out income qualifications. If an organization will be doing both Referral and Counseling services, you'd do the income qualification - we have a very simple form and documentation requirement that is on the HUD website to follow and can help with that if you've never done it before. Ideally, the school district will be making the referrals directly to the counseling service.

"To qualify, each individual must establish, by means of financial information on household size and income, that the household income does not exceed the LMI limit. There are certain populations that HUD presumes to be low- and moderate income"

b. Is PBHG permitted to pick from the list to determine what type of client we will be serving through the grant? The grant will specifically be for YOUTH AND FAMILIES listed in HUD's matrix code as OSD and OSL. If any one of the other categories of persons is also provided services, that is fine. It just must be to directly service the children and families impacted by the pandemic who live in brick. The idea is that these families were already at a disadvantage to obtain services and now the pandemic has exacerbated it - assistance in communicating with the school staff and counselors who can provide Spanish Speaking counseling is the priority.

c. Must the client or their family fall into one of these categories to be served through the grant?

The following groups are currently presumed by HUD to be made up principally of low-and

moderate-income persons :

1. Elderly persons (62 or older)

2. Homeless persons

3. Persons living with AIDS

4. Illiterate persons (included non-English speakers)

5. Battered spouses

6. Abused children

7. Severely disabled adults

d. If our agency has already received CARES ACT funding, are we still eligible? Are there other exclusionary factors? I think as long as your record keeping is detailed that you aren't double dipping in both grants and treating the same patient with more than one grant funding source, it isn't considered duplication of benefits. You'll have to sign a duplication of benefits statement and provide us with your billing and back up in order to be reimbursed anyway. AND - the low-moderate income requirement is that 70% of the clients you serve meet the criteria - so, if someone needs services who doesn't qualify, it doesn't preclude you from providing them with services.

To be considered for CDBG-CV funding a program or project must first meet the following National Objective: Benefit to Low- and Moderate-income (LMI) persons; the CARES Act

requirements, and the objective of preventing, preparing for and/or responding to the coronavirus pandemic.

Thank you in advance 🙏
Wishing you at the best,
Tara

Tara Chalakani, PsyD, LPC, RN
Vice President
Mental Health Services for Youth and Families



PO Box 2036 | Lakewood, NJ 08701
p. 732.458.1700 ext. 3133 | preferredbehavioral.org

This E-mail, including any attachments, may be intended solely for the personal and confidential use of the sender and recipient(s) named above. This message may include advisory, consultative and/or deliberative material and, as such, would be privileged and confidential and not a public document. Any information in this e-mail identifying a client of Preferred Behavioral Health, Prevention First, and/or Preferred Behavioral Health Group is confidential. If you have received this e-mail in error, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or any attachments to it and you must delete this message. If you have received this communication in error, you are required by federal law in accordance with the HITECH Act to contact our privacy officer at privacy.officer@preferredbehavioral.org.



TOWNSHIP OF BRICK

FY 2020 ACTION PLAN CDBG-CV CARES ACT AMENDMENT #2

The purpose of this amendment is to incorporate the Second Township of Brick CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan

Prepared by:
Division of Land Use & Management
Community Development Block Grant Program
Tara B. Paxton, MPA, PP, AICP

December 9, 2020

TOWNSHIP OF BRICK

FY 2020 ACTION PLAN CDBG-CV CARES ACT AMENDMENT #2

The purpose of this amendment is to incorporate the second grant allocation from the CARES Act into the Township of Brick's CDBG-CV CARES ACT Fiscal Year 2020 Annual Action Plan Amendment.

On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The CDBG CARES Act funding was provided in three rounds, thus far. The first round provided an additional \$177,866 to the Township of Brick, *the second round the Township was not provided additional funds and the third round has provided an additional \$494,766 to the Township of Brick CDBG Entitlement allocation. This amendment prioritizes utilizing the funding for two main goals; 1. Funding for a referral and counseling service for low-moderate income youth families who need assistance and counseling due to the hardships caused by the Coronavirus pandemic, and 2. Utility, Rental and mortgage payment assistance to families who are income qualified as low-moderate income and who need assistance due to the Coronavirus pandemic and. These services will be provided by providing funds to Public Service Agencies as sub recipients of the grant to assist low-to-moderate income families in our community.*

EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 91.200(C), 91.220(B)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (OCPD) requires the Township of Brick as a recipient of federal entitlement grant funds to develop an Action Plan annually that describes the Township's community development priorities and goals, based on an assessment of housing and community development needs, an analysis of housing and economic market conditions, and other available resources.

The Brick Township Community Development Block Grant (CDBG) program assists low- and moderate-income persons and families through its local housing rehabilitation program, local charity, other non-profits and public service groups sub recipient grants. The program has also assisted in the development of public facilities and infrastructure and in qualified neighborhoods, provided funds to create or retain affordable housing and eliminated barriers for people with disabilities. The program has been active in Brick Township since the early 1990's and has helped many residents of the jurisdiction in their housing, social services and community needs.

2. Summarize the objectives and outcomes identified in the Plan

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

2

OMB Control No: 2506-0117 (exp. 06/30/2018)

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Township of Brick's 2020 One-Year Action Plan coordinates all elements of community development including rehabilitation of housing, creation and retention of affordable housing, public facility reconstruction and development, public services and administration of these programs into a single plan utilizing Block Grant (CDBG) funds. The Ocean County Housing Consortium is the point of contact regarding the HOME Investment Partnerships Program and the Homeless Needs Assessment as the County has the resources and programs to address those needs. Brick and its residents in need are the beneficiaries of the County program and a regular participant of the Consortium.

The Action Plan sets forth the Township's plan to pursue the overall goals of the community development and planning programs of the Department of Housing and Urban Development (HUD). Those goals are:

- To provide decent affordable housing; and
- To establish and maintain a suitable living environment; and
- To expand economic development opportunities primarily for persons of low- to-moderate income; and
- To facilitate the maintenance and improvement of dwellings occupied by low- and moderate-income households; and
- To provide critical services to the homeless, disabled and those in the community unable to sustain themselves; and
- To improve and repair public infrastructure and public facilities that serve low- and moderate-income individuals

The Annual Action Plan serves the following functions:

- A planning document for the Township, based on a participatory process; and
- An application for federal funds to improve accessibility, affordability and suitability to decent housing, living environments and economic opportunities.

SUBSTANTIAL AMENDMENT #1: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

SUBSTANTIAL AMENDMENT #2: The third round additional CDBG CARES Act funds allocated \$494,866 to the Township of Brick. The Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19)

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

3

OMB Control No: 2506-0117 (exp. 06/30/2018)

pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects. In addition, the Township has a procedure for the monitoring of project activities and sub recipient awards. The following is a description of the types of monitoring performed by staff: Performance monitoring, Financial monitoring, Compliance with the Davis-Bacon Act, Environmental Review Compliance utilizing the HUD HEROS system, Federal and State program reporting, Federal Stimulus Job creation reporting and Minority Business Enterprise reporting.

Other Areas of Compliance: The Division of Land Use operates in accordance with the monitoring plan developed for CDBG programs under the most recent HUD monitoring, including an annual single audit in conformance with OMB Circular 133-A. The Township's Division of Land Use monitors all activities of the program on a regular basis.

Sub recipients Grants – Public Services: The past performance of the Sub recipients in the public service group has shown large numbers of individuals and families benefitting from the programs in contrast to the limited funding available to those nonprofits. We will continue to fund as many public service organizations as possible as the practice provides the most favorable cost benefit ratio of any program.

Housing Rehabilitation Program: The need for housing rehabilitation remains consistent in Brick and is growing more prevalent as the Township contains a significant amount of senior housing most of which is between 30 and 40 years old and in need of repairs. Many of the residents in these communities have aged in place, are on a fixed income and can no longer afford critical maintenance on their homes. Forty-three homes have been rehabilitated in the Township of Brick through the CDBG and Affordable Housing Rehabilitation Program and more are anticipated to be completed in the 2020 project year.

Public Facilities and Infrastructure Projects: In addition, infrastructure projects in qualified areas or improvements to public facilities have also benefitted the low-to-moderate income residents by improving living conditions and services. A large roadway repaving, rehabilitation and ADA improvement project was completed in 2018 in a qualified designated target area in the township. In addition, a public facility that houses the Disabled American Veterans received ADA upgrades to the entrance and parking lot.

4. Summary of Citizen Participation Process and consultation process

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

4

OMB Control No: 2506-0117 (exp. 06/30/2018)

Summary from citizen participation section of plan.

The U.S. Department of Housing and Urban Development (HUD) requires an entitlement jurisdiction to provide for its citizen the participation in developing the Consolidated Plan. The Township of Brick's Citizen Participation Plan (CPP) largely centers on public hearings, public comment periods, and The County Housing Advisory Committee (CHAC) public meetings. To encourage citizen participation in this Consolidated Plan planning process, The Consortium holds two public hearings and the municipal members hold their own additional public hearings.

The public hearings provide an opportunity that include, but not limited to, a citizen, an advocacy group, and a government and industry representative to communicate his/her view and need to The Township of Brick. The first public hearing for the Consolidated plan/Action Plan Pre-Development Public Hearing was held on December 16, 2019 at 5pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing is a pre-development hearing that solicits commentary on the draft input of this 2020-2025 Consolidated Plan and 2020 Action Plan. The second public hearing is scheduled to be held on April 14, 2020 at 6 pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing solicits commentary on the information and data contained in the various sections of this 2020-2025 Consolidated Plan and 2020 Action Plan. In addition, the following public hearings were held by the Township of Brick: 1. Township of Brick Municipal Complex – 401 Chambers Bridge Road, Brick, NJ -Township of Brick - Five-Year Consolidated Plan/Action Plan Pre-Development Public Meeting - December 18, 2019@6pm and, 2. Public Services Pre-Application Meeting & Five-Year Consolidated Plan Public Meeting -January 29, 2020@6pm. Furthermore, the 5-Year Consolidated Plan/2020 Action Plan was also the subject of three additional meetings in each of the other municipalities including: Toms River Township 2nd floor Cafeteria, 129 Hooper Avenue on January 22, 2020 at 5pm, Jackson Township Library, 2 Jackson Drive, January 30, 2020, 6pm and Stafford Township Library, 120 N. Main Street, February 6, 2020 6pm.

The publication of each of these public hearings appears in a local newspaper, Asbury Park Press, and a Spanish language newspaper, Latino Unidos. The Township of Brick currently hosts a website that includes: an announcement about the two public hearings, the schedule meeting (s) and timeline for this 2020-2025 Consolidated Plan and 2020 Action Plan, as well as, the draft and final versions of this 2020-2025 Consolidated Plan and 2020 Action Plan. The draft version of the 2020-2025 Consolidated Plan and 2020 Action Plan are available to the public in a paper-format at the following County of Ocean Libraries: Brick, Jackson, Lakewood, Stafford, and Toms River.

A 30-day public comment period (March 25-April 24, 2020) provided a citizen, an advocacy group, and a government and industry representative the opportunity to solicit a comment on this 2020-2025 Consolidated Plan and 2020 Action Plan. The Township of Brick considers each comment, incorporates necessary changes to this 2020-2025 Consolidated Plan and 2020 Action Plan, and provides a response to the commentary received during the public comment period, if applicable. The U.S. Department of Housing and Urban Development (HUD) requests a submittal no later than the date May 15, 2020 for this 2020-2025 Consolidated Plan and 2020 Action Plan.

SUBSTANTIAL AMENDMENT #1 & #2: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

5

OMB Control No: 2506-0117 (exp. 06/30/2018)

period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at CDBGProgram@bricktownship.net.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick advertised and made available the Substantial Amendment #1 for public comment from July 27th through July 31st, 2020. The Township held a virtual public hearing on July 27th, 2020 at 6pm. There were no participants at the virtual meeting. The Township advertised and made available the Substantial Amendment #2 for public comment from December 1st, 2020 to December 4th, 2020. The Township held a virtual public hearing on December 1st, 2020 at 6pm. There were no participants available at the virtual meeting, however, questions were received from interested parties on December 2nd and replies were made.

5. Summary of public comments

Public questions received via email were received on December 2nd and were related to the sub recipient application requirements for Youth and Family Counseling services.

SUBSTANTIAL AMENDMENT #1: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

No Comments were received from the public at the County or Township Hearings.

SUBSTANTIAL AMENDMENT #2: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$494,866 to the Township of Brick.

No Comments were received from the public at the County or Township Hearings

6. Summary of comments or views not accepted and the reasons for not accepting them

No Comments were received from the public at the County or Township Hearings. There were no comments from the public that were not accepted.

7. Summary

The Annual Action Plan is a comprehensive process which sets forth the reasons for and the levels of support for each project. In coordination with staff, Township administration, the Mayor's office, the Ocean County Consortium and the general public, the planning process endeavors to identify feasible objectives and match resources accordingly. True success can be achieved through the program when realistic planning objectives are

matched with available funding to accomplish stated goals. The work involved in the development of the Annual Action Plan is that process.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

7

OMB Control No: 2506-0117 (exp. 06/30/2018)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Tara B. Paxton, MPA, PP, AICP	Township of Brick - Division of Land Use & Planning

Table 1 – Responsible Agencies

Narrative

The Township of Brick, Division of Land Use & Planning is the point of contact and the Chief Administrative agency for the Brick Township HUD Community Development Block Grant (CDBG) program. The CDBG program is now headed by Township Planner, Tara B. Paxton, MPA, PP, AICP, through the Township’s Division of Land Use located in the Brick Township Municipal Building. The Program is also supported by additional staff including Finance Clerk, Jennifer Ingenito, Housing Rehabilitation Clerk, Betty Baptista, Sub-recipient Clerk, Lauren Helmstetter, Program Assistant, Brandy White and two housing rehabilitation inspectors, Peter MacNamara (building inspector) and Pat Callahan (electrical inspector). In addition, the Township is responsible for coordinating all public facility projects, ensuring eligibility and verifying that the disbursement of public service program funds to Sub-recipients primarily assists very-low and low-moderate income persons in the community and carrying out the overall Administration of the Program, including annual reporting, monitoring and plan preparation.

Consolidated Plan Public Contact Information

The Program contacts include Tara B. Paxton, MPA, PP, AICP, Principal Planner, Township of Brick, 401 Chambers Bridge Road, Brick NJ 08723, Phone (732) 262-4783 x 1344 - email: tpaxton@bricktownship.net, Finance Clerk, Jennifer Ingenito at 732-262-1249 – email jingenito@bricktownship.net, Rehabilitation Program Contact, Betty Baptista at 732-262-1030 x 1327 – email: bbaptista@bricktownship.net and Sub-recipient Contact, Lauren Helmstetter at 732-262-1039 x 5312 – email: lhelmstetter@bricktownship.net, Program Assistant, Brandy White at 732-262-1050 – email: bwhite@bricktownship.net

1. Introduction

The County of Ocean, on behalf of the Consortium and participating municipalities conducted significant consultations with citizens, municipal officials, non-profit agencies, public housing agencies, governmental agencies, and the Continuum of Care (CoC) in preparing their Action Plans. The County held many public input meetings attended by Brick representatives to facilitate development of the 2020 Action Plan and previous Action Plans. In addition, as previously noted, Brick has sought additional public input individually, holding its own public hearings. The County, the Township of Brick and key stakeholders recognize that strong collaboration is vital to ensuring community needs, and in particular, the needs of low-income communities, are addressed. The Township has also developed a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Ocean County Housing Consortium, together with the Ocean County Board of Freeholders, support many of the identical public service organizations that the Township of Brick endorses. These agencies benefit those in need, particularly those who are considered very low, low and moderate-income residents. Such groups include assistance to the frail elderly, youth services, domestic violence support organizations, persons with disabilities and veterans. The Township utilizes the Public Services Program to provide additional services to organizations that assist housing providers, government health, mental health and service agencies. These agencies provide services to senior citizens, individuals with disabilities, children and income qualified individuals including; nutrition, financial assistance for utility bills, housing costs, emergency repairs, domestic violence assistance, homelessness prevention, crisis counseling and intervention, transportation, children's services, counseling and mental health support. The website also provides links to sub recipients to coordinate collaboration to ensure services to provide opportunity for collaboration and continuation of services to those in need.

Through a collaborative relationship, Brick Township has worked with Ocean County Housing Consortium and its stated HUD programs and activities and has worked with the County to develop its long-term Consolidated Plan strategy and each of the One Year Action Plans with the advice and input of various concerned citizens and groups.

Brick has a Public Housing Authority that provides affordable housing to the elderly and those with disabilities. The Township does not support the Housing Authority with CDBG Funds. It should be noted that there are nearly 200 and possibly more than 300 U.S. H.U.D. Section 8 units that are managed through either

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

9

the Brick Housing Authority, Ocean County Division of Social Services and the New Jersey Department of Community Affairs that are located in the Township.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The County, on behalf of the Consortium and participating Municipalities such as Brick, has significantly increased its efforts towards coordination and collaboration across systems of care in an effort to serve the most “at-risk” residents including the homeless, those at-risk of becoming homeless, veterans, and unaccompanied youth.

The County has made progress in implementing the HUD mandate and national best practice of establishing a Regional Coordinated Assessment System. The stakeholders have adopted guiding principles and a common assessment tool that will allow a shared understanding of needs by service providers. Under the Action Plan, individuals and families will be referred to services based on the outcomes of a common assessment of needs, a mutual and comprehensive understanding of each program’s requirements, the target population served by each program, and the number of available beds and services. Once a homeless individual or family has accessed the system, they receive a variety of services designed to help find permanent housing, education, employment, and/or additional public assistance as needed. A variety of housing options are provided including transitional living, emergency shelter for single women and families, rapid re-housing, and affordable housing (based on unit availability).

Individuals and families also receive employment training, job search assistance, and assistance preparing for and taking the GED. Homeless children and youth (under 24 years of age) are provided with medical services. The Veterans Service Bureau offers supportive services to veterans and their families that focus on identifying Veterans Affairs (VA) benefits and additional public benefits such as housing counseling services, health care services.

The County of Ocean will utilize the Analysis of Impediments to Fair Housing Choice (AI) to identify where underserved populations are located and concentrated.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Ocean County Homelessness Prevention and Assistance Coalition (HAPC) is a voluntary association that provides information, services, and advocacy for and on behalf of Ocean County’s homeless population. HPAC works to ensure that people who experience homelessness or are at imminent risk of homelessness will have

access to community resources to resolve their immediate housing crisis and facilitate transition from homelessness to stability in permanent housing as rapidly as possible.

The Township, along with a number of its funded Public Service Entities coordinate with the County HPAC and Board of Social Services to direct those in need to the services most convenient and suitable to their situation. The Township of Brick does not receive ESG Funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The County and Township used all of its available resources to include all appropriate Agency Types. All contributing Agencies were consulted. Through its annually monitoring process, the Township of Brick meets with each Public Service Entity and provides a copy of the draft Action Plan for review and comment and invites these agency representatives to attend the public meetings.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Ocean County Homeless Prevention and Assistance Coalition (HPAC)	HPAC is a voluntary association that provides information, services and advocacy for and on behalf of Ocean County's homeless population. HPAC works to ensure that people who experience homelessness are directed to the CDBG funded entities within the County and Brick Township to take advantage of the resources they offer the homeless community.

Table 3 - Other local / regional / federal planning efforts

Narrative

The purposes of HPAC are:

- To provide information and engage with the homeless population of Ocean County to enhance their knowledge of available services and service providers.
- To serve as a forum to analyze and discuss emerging housing needs of the homeless population and those at imminent risk of homelessness in Ocean County.
- To support planning and development of services to meet prioritized needs of homeless individuals and those at-risk of homelessness in Ocean County.

- To develop and implement a coordinated community-based strategy for preventing homelessness when possible and rapidly rehousing those who become homeless in Ocean County through permanent supportive housing solutions, stabilization of at-risk households, education and economic opportunities to promote self-sufficiency, and other mainstream and social services.
- To coordinate Ocean County's resources, including those of individual municipalities such as those offered in Brick, to effectively identify and address the needs of the county's homeless population. To create and maintain systemic approaches to addressing homelessness through collaboration with community and government organizations and liaison relations with statutorily created and other administrative or advisory boards, which are concerned with homeless services. To create and use data and performance measurement tools to evaluate and improve the county's and township's response to homelessness, particularly projects funding through the US Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program. To apply for funding from the US Department of Housing and Urban Development (HUD) under the Continuum of Care (CoC) Program and other

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The U.S. Department of Housing and Urban Development (HUD) requires an entitlement jurisdiction to provide for its citizen the participation in developing the Consolidated Plan. The Township of Brick's Citizen Participation Plan (CPP) largely centers on public hearings, public comment periods, and The County Housing Advisory Committee (CHAC) public meetings. To encourage citizen participation in this Consolidated Plan planning process, The Consortium holds two public hearings and the municipal members hold their own additional public hearings.

The public hearings provide an opportunity that include, but not limited to, a citizen, an advocacy group, and a government and industry representative to communicate his/her view and need to The Township of Brick. The first public hearing for the Consolidated plan/Action Plan Pre-Development Public Hearing was held on December 16, 2019 at 5pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing is a pre-development hearing that solicits commentary on the draft input of this 2020-2025 Consolidated Plan and 2020 Action Plan. The second public hearing is scheduled to be held on April 14, 2020 at 6 pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing solicits commentary on the information and data contained in the various sections of this 2020-2025 Consolidated Plan and 2020 Action Plan. In addition, the following public hearings were held by the Township of Brick: 1. Township of Brick Municipal Complex – 401 Chambers Bridge Road, Brick, NJ -Township of Brick - Five-Year Consolidated Plan/Action Plan Pre-Development Public Meeting - December 18, 2019@6pm and, 2. Public Services Pre-Application Meeting & Five-Year Consolidated Plan Public Meeting -January 29, 2020@6pm. Furthermore, the 5-Year Consolidated Plan/2020 Action Plan was also the subject of three additional meetings in each of the other municipalities including: Toms River Township 2nd floor Cafeteria, 129 Hooper Avenue on January 22, 2020 at 5pm, Jackson Township Library, 2 Jackson Drive, January 30, 2020, 6pm and Stafford Township Library, 120 N. Main Street, February 6, 2020 6pm.

The publication of each of these public hearings appears in a local newspaper, Asbury Park Press, and a Spanish language newspaper, Latino Unidos. The Township of Brick currently hosts a website that includes: an announcement about the two public hearings, the schedule meeting (s) and timeline for this 2020-2025 Consolidated Plan and 2020 Action Plan, as well as, the draft and final versions of this 2020-2025 Consolidated Plan and 2020 Action Plan. The draft version of the 2020-2025 Consolidated Plan and 2020 Action Plan are available to the public in a paper-format at the following County of Ocean Libraries: Brick, Jackson, Lakewood, Stafford, and Toms River.

A 30-day public comment period (March 25-April 24, 2020) provided a citizen, an advocacy group, and a government and industry representative the opportunity to solicit a comment on this 2020-2025 Consolidated Plan and 2020 Action Plan. The Township of Brick considers each comment, incorporates necessary changes to this 2020-2025 Consolidated Plan and 2020 Action Plan, and provides a response to the commentary received during the public comment period, if applicable. The U.S. Department of Housing and Urban Development (HUD) requests a submittal no later than the date May 15, 2020 for this 2020-2025 Consolidated Plan and 2020 Action Plan.

SUBSTANTIAL AMENDMENT #1: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at CDBGProgram@bricktownship.net.

Virtual Hearing was held on July 2nd, 2020 at 6pm via ZOOM there were no participants. The invited and noticed attendance represented a broad range of service agencies, township officials and residents; however, no one attended the meeting and no comments were received via email during the 5-day public comment period. The Township never-the-less provided a brief presentation regarding the use of the CV funds.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick held a second 5-day comment period and public hearing for the 2020 CARES ACT Amendment. The Township advertised and made available the Substantial Amendment for public comment from July 27th through July 31st, 2020. The Township held a virtual public hearing on July 27th, 2020 at 6pm. There were no participants at the virtual meeting. No public comments were received as of 5pm on July 31st, 2020.

SUBSTANTIAL AMENDMENT #2: Virtual Hearing was held on December 1st, 2020 at 6pm via ZOOM there were no participants. The invited and noticed attendance represented a broad range of service agencies, township officials and residents; however, no one attended the meeting. However, questions were received on December 2nd via email. The Township never-the-less provided a brief presentation regarding the use of the CV funds and responded to the email promptly regarding application questions.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick held the 5-day comment period and public hearing for the 2020 CARES ACT Amendment CDBG-CV-#2. The Township advertised and made available the Substantial Amendment for public comment from December 1st through December 6th, 2020.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (If not applicable)
1	Public Hearing	County-wide	A public hearing was held on December 16, 2014 to solicit public input on the pre-development on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
2	Online Survey includes a paper-format	County-wide	An online survey was posted on the Planning Department's website December through January 18, 2020.	Over 700 responses were received. Summary results will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
3	Newspaper Ad	Non-English Speaking Specify other language: Spanish	An advertisement was placed in a Spanish language newspaper, Latino Unidos.	Not Applicable		Not Applicable
4	Newspaper Ad	County-wide	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press.	Not Applicable		Not Applicable
5	Public Meeting	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on December 4, 2014.			Not Applicable
6	Public Meeting	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on January 15, 2020.			Not Applicable
7	Online Survey includes a paper-format	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on March 26, 2020.			Not Applicable
8	Public Meeting	County-wide	A public hearing was held on April 14, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
9	Public Meeting	County-wide	A Board of Chosen Freeholders board meeting to adopt The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. The Ocean County Board of Chosen Freeholders meeting is May 6, 2020.		All comments were accepted.	Not Applicable
10	Public Meeting	County-wide	A public meeting was held on January 22, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
11	Public Meeting	Township of Lakewood	A public meeting was held on January 28, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. This meeting was conducted in the Township of Lakewood.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
12	Public Meeting	Township of Staffick	A public meeting was held on February 9, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. This meeting was conducted in the Township of Staffick.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
13	Public Notice	Township of Brick	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 2, 2020 Public Hearing via ZOOM and the 5-day Comment Period.	N/A	N/A	https://www.njpublicnotices.com/Details.aspx?SID=aebfrpelfyqwdkunt2ycd4xz&ID=515301

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
14	Public Meeting	Township-Wide	A public hearing was held on July 2, 2020 to solicit public input on the Township of Brick's 2020-Annual Action Plan CARES ACT Amendment.	N/A	N/A	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/
15	Public Notice	Township-Wide	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 27, 2020 Public Hearing via ZOOM and the 5-day Comment Period.	N/A	N/A	http://classifieds.app.com/category.php?ft=brick http://www.bricktownship.net/index.php/notices/public-notice/
16	Public Meeting	Township-Wide	A public hearing was held on July 27, 2020 to solicit public input on The Township of Brick's 2020-Annual Action Plan CARES ACT Amendment	N/A	N/A	http://www.bricktownship.net/index.php/events/2020-annual-action-plan-cdbg-cv/
17	Public Notice	Township-Wide	An advertisement was placed in a newspaper that circulates county-wide, in the Asbury Park Press and the Ocean Star advertising the December 1 st . 2020 Public Hearing via ZOOM and the 5-day Comment Period.	Questions regarding the application process	Questions were accepted and replied to.	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (If not applicable)
18	Public Notice	Targeted Spanish Speaking Community	An advertisement was printed in the Spanish Speaking Monthly Newspaper Los Unidos in the December 2020 Edition	N/A	N/A	http://www.lunj.net/noticia-p%3%bablica-el-township-de-brick-invita-al-p%3%bablica-comentar-sobre-una-enmienda-sustancial.html
19	Public Meeting	Township-Wide	A public hearing was held on December 1, 2020 to solicit public input on The Township of Brick's 2020-Annual Action Plan CARES ACT Amendment #2 Meeting	N/A	N/A	https://us02wzb.zoom.us/j/81593218486?pwd=eUdBaFhCdGFmMVIJWUhoOTUhxGhTdZ09

Jurisdictions Need for Public Services:

Substantial Amendment #2- Outreach to the Brick Township School District, identified a significant need to provide these families with additional support in response to the Coronavirus pandemic. The sub-group of these English as a Second Language youth and families already have disparity in finding and obtaining services. The Pandemic has made this disparity even greater. There is a need to link these children and families with services so they can cope and learn how to navigate the changing school schedule, virtual instruction and curriculum changes in their children's lives. The Brick Township School District 2020-2021 School Year has 1,037 families that do not speak English as their primary language in the home and approximately 50% of the English Language learners need additional special needs educational services. Approximately 32% of the total families in the school district are economically disadvantaged. These families need additional resources that have been difficult to obtain because of economic situations and language barriers. This grant will provide opportunities to obtain these services.

Due to the freeze on rental evictions and the economic impact to the public from the Coronavirus pandemic, the Township is anticipating when the freeze is lifted, evictions will increase exponentially, leaving residents with no alternative but homelessness. These payments will provide utility, rent and mortgage payments to low-moderate income families who are impacted by the Coronavirus pandemic which will alleviate household stress from making housing payments. In 2019, the US Census estimated approximately 5,175 individuals living below the poverty line. With the onset of the pandemic, that number has assumed to have grown because of unemployment increases. The estimated unemployment rate jumped from below 4%

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

18

OMB Control No: 2506-0117 (exp. 06/30/2018)

in 2019 to 17% in June of 2020. This will affect family's ability to pay rent and mortgages on time. The Township will enter into a subrecipient agreement with Homes Now, Inc., to administer the program to provide up to 40 families with short-one-time sustenance payments to utility companies, mortgage companies and landlords to prevent these families from falling into financial hardship as a result of the pandemic and protect the Township's housing stock.

Expected Resources

AP-15 EXPECTED RESOURCES - 91.420(B), 91.220(C)(1,2)

Introduction

The Community Development Block Grant (CDBG) program has anticipated resources that are outlined in the table below. The U.S. Department of Housing and Urban Development (HUD) allocates the funding available to the Township as an entitlement community for this 2020-2025 Consolidated Plan and 2020 Action Plan.

This 2020-2025 Consolidated Plan and 2020 Action Plan are not intended to confer any legal rights or entitlements on any persons, groups, or entities, including those named as intended recipients of funds or as program beneficiaries. The terms of this 2020-2025 Consolidated Plan and the 2020 Action Plan are subject to the amendment and to the effect of the applicable laws, regulations, and ordinances. Statements of numerical goals or outcomes are for the purpose of measuring the success of programs and policies and do not impose a legal obligation to achieve the intended results. Actual funding of particular programs and projects identified in this 2020-2025 Consolidated Plan and 2020 Action Plan are subject to the completion of various further actions, some of which involve discretionary determinations by The Township of Brick and others. These actions include a U.S. Department of Housing and Urban Development's (HUD) approval of this 2020-2025 Consolidated Plan and 2020 Action Plan; an appropriation by the United States Congress; a review and a determination under environmental and related laws; and a result of a bid and a contract process.

SUBSTANTIAL AMENDMENT #1: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

SUBSTANTIAL AMENDMENT #2: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$454,866 to the Township of Brick.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

19

OMB Control No: 2506-0117 (exp. 06/30/2018)

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition and Planning Economic Development Housing Public Improvements Public Services	302,355	2,000	300,000	604,355	12,000,000	CDBG funds will be used to support community development programming in low- and moderate-income neighborhoods. Programs include affordable housing development, housing preservation, public services for at risk populations and public improvement. Also, program income that is reinvested.
CDBG-CV #1 Allocation	Federal	Admin, Planning, Public Services	\$177,866	0	0	0	0	CDBG-CV funds will be used to prevent, prepare for, and respond to the coronavirus (COVID-19).
CDBG-CV #2 Allocation	Federal	Admin, Planning, CDBO, Public Services	\$494,766	0	0	0	0	CDBG-CV funds will be used to prevent, prepare for, and respond to the coronavirus (COVID-19).

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

N/A

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land within the municipalities' jurisdiction will be improved through CDBG Funding for public
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2 20

OMB Control No: 2506-0117 (exp. 06/30/2018)

facility and infrastructure projects to upgrade park facilities, ADA improvements and repair and upgrade roadways, drainage facilities and stormwater management to address flooding.

Discussion

N/A

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation - Single Unit Residential	2020	2024	Affordable Housing Non-Homeless Special Needs			CDBG: \$100,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
2	1.Public Services**	2020	2025	Homeless Non-Homeless Special Needs			CDBG: \$45,000	1.Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
	2.CDBG-CV Allocations will Provide an additional Resource	2020	2021				CDBG-CV \$177,866	2. Public Service activities to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic
	3.CDBG-CV #2 Allocations will provide additional Resource	2020	2025	Non-Homeless			CDBG-CV #2 \$494,866	3. Public Service activities to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic
3	Public Facility & Infrastructure Improvements	2020	2025	Non-Housing Community Development			CDBG: \$85,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20000 Persons Assisted
4	Planning & Administration	2020	2025				CDBG: \$60,000	
5	Affordable Housing Development	2020	2025	Affordable Housing			CDBG: \$10,000	Rental units constructed: 1 Household Housing Unit Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

22

OMB Control No: 2506-0117 (exp. 06/30/2018)

Table 5 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation - Single Unit Residential
	Goal Description	The Township of Brick proposes to continue the Housing Rehabilitation - Single Unit Residential program and anticipates rehabilitation of approximately 5 homes in the 2020 program year.
2	Goal Name	Public Services ** Including CDBG-CV Funds
	Goal Description	The Township of Brick proposes to continue providing Public Services through subrecipient agreements to non-profit and faith-based community support programs. The Township anticipates assisting up to 10,000 persons in the program year. CDBG-CV #1 & #2 Funds will be utilized to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.
3	Goal Name	Public Facility & Infrastructure Improvements
	Goal Description	The Township of Brick anticipates conducting public facility and infrastructure improvements for public facility buildings, drainage, stormwater infrastructure and park facility upgrades.
4	Goal Name	Planning & Administration
	Goal Description	The Township of Brick will utilize up to the permitted 20% of annual grant allocation on planning and administration for staff salaries, publications, supplies, advertisements, training, travel, and workshops. CDBG-CV Funds #1 & #2 (20%) will be utilized to administer CDBG-CV Public Services funds to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic.
5	Goal Name	Affordable Housing Development
	Goal Description	The Township of Brick anticipates utilizing funding to assist in the creation or rehabilitation of affordable housing units, for sale or rental.

Introduction

The U.S. Department of Housing and Urban Development's (HUD) Notice of Outcome Performance Measurement System offers three possible objectives for each activity. HUD's Office of Community Planning and Development (CPD) noted in its guidebook, CPD Performance Measurement Guidebook that the three possible objectives are based on the broad statutory purposes of the programs and include:

- **Creating Suitable Living Environments** – Relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues faced by low and moderate income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or health services
- **Providing Decent Housing** – This objective focuses on housing activities whose purpose is to meet individual family or community housing needs
- **Creating Economic Opportunities** – Applies to activities related to economic development, commercial revitalization, or job creation

The system outcome is closely aligned with the objective and helps to further refine the expected result of the objective that is sought. HUD narrowed this system to three outcomes that include:

- **Availability/Accessibility** – Applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities
- **Affordability** – Applies to activities that provide affordability in a variety of ways to low- and moderate-income people. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low income household
- **Sustainability** – Applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods

The allocation of funds for the following projects are closely aligned with the main housing and community development needs identified in the Needs Assessment and Housing Market Analysis of this 2020-2025 Consolidated Plan and aligned through input contributed by stakeholders and citizens who participated in the development of this 2020-2025 Consolidated Plan. The objectives and outcomes may be found in section AP-38 Project Summary for each proposed activity.

2nd Sustainment Amendment - CDBG-CV #1 & #2 Funds will be utilized to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

24

the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived. This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services.

#	FY 2020 Action Plan Project Name
1	Housing Rehabilitation - Single-Unit Residential
2	Senior Transportation Services
3	24-Hour Crisis Hotline
4	Emergency Shelter & Assistance to Homeless Families with Children
5	Abused, Neglected, & Abandoned Children
6	Battered & Abused Spouses - Legal Advocay Program
7	Community Services - Meals on Wheels
8	Community Lunch Program
9	Emergency Subsistance Assistance
10	Vocational Support for Intellectually Disabled
11	Shelter for Victims of Domestic Violence
12	Youth Services - Scouting Program
13	Community Education and Counseling Services
14	Planning & Administration
15	Public Facility & Infrastructure Improvement
16	Affordable Housing

Table 6 – Project Information

#	CDBG-CV Substantial Amendment Project Name
17	CDBG CV - Services for Individuals with Disabilities
18	CDBG CV - Youth Services
19	CDBG CV - Senior Services - Transportation
20	CDBG CV - Safehouse Program - Battered & Abused Spouses
21	CDBG CV - Food/meals/Supplies/Services
22	CDBG CV - Emergency Shelter Services
23	CDBG CV - Homelessness Prevention
24	CDBG CV - Short Term Rent & Utilities Payments
25	CDBG CV - Rental Assistance
26	CDBG CV - Administration & Planning
27	CDBG CV - Senior Services - PPE
28	CDBG-CV #2 – Referral and Counseling for Youth & Families

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

#	CDBG-CV Substantial Amendment Project Name
29	CDBG-CV #2 – Rental and Mortgage Payment Assistance (Sustenance)
30	CDBG-CV #2 – Planning & Administration

Table 7 A– Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are tentative and will be adjusted once grant awards are reviewed by Mayor's CDBG Committee for Public Services.

Applications for the CDBG-CV CARES ACT funds were announced by the Township and made available in May 2020. Applications were due on June 1, 2020. The Mayor's CDBG Committee for Public Services reviewed the applications and recommended them for funding

This Second Substantial Amendment will incorporate the additional funds in to the Township's FY 2020 Action Plan as CDBG-CV#2 and prioritize funding to be used for Public Service Programs for Rental and Mortgage Payment Assistance and Youth and Family Counseling Services. The CARES Act **CDBG-CV#2** allocations included in this Second Sustainment Amendment are to be utilized to:

1. Provide counseling and referrals to youth and families who have been negatively affected by the COVID-19 Pandemic. The Township will identify non-profit agencies to administer these services through subrecipient agreements. Coordinate with the Brick Township School District to identify families in need and connect them with the services provided to respond, prepare and prevent negative outcomes from Coronavirus impacts. The funds will be utilized to provide low-moderate income families and families who do not speak English as the primary language in the household. Outreach to the Brick Township School District, identified a significant need to provide these families with additional support in response to the Coronavirus pandemic. The sub-group of these English as a Second Language youth and families already have disparity in finding and obtaining services. The Pandemic has made this disparity even greater. There is a need to link these children and families with services so they can cope and learn how to navigate the changing school schedule, virtual instruction and curriculum changes in their children's lives. The Brick Township School District 2020-2021 School Year has 1,037 families that do not speak English as their primary language in the home and approximately 50% of the English Language learners need additional special needs educational services. Approximately 32% of the total families in the school district are economically disadvantaged. These families need additional resources that have been difficult to obtain because of economic situations and language barriers. This grant will provide opportunities to obtain these services.
2. Provide utility, rent and mortgage payments to low-moderate income families who are impacted by the Coronavirus pandemic. In 2019, the US Census estimated approximately 5,175 individuals living below the poverty line. With the onset of the pandemic, that number has assumed to have grown because of unemployment increases. The estimated unemployment rate jumped from below 4% in 2019 to 17% in June of 2020. This will affect family's ability to pay rent and mortgages on time. The Township will enter into a subrecipient agreement with Homes Now, Inc., to administer the program to provide up to 40 families with short-one-time sustenance payments to utility companies, mortgage companies and landlords to prevent these families from falling into financial hardship as a result of the pandemic and protect the Township's housing stock.
3. The Township will utilize up to 20% of the funding for the administration and planning of these programs.

AP-38 PROJECT SUMMARY

Project Summary Information1	Project Name	Housing Rehabilitation - Single-Unit Residential
	Target Area	
	Goals Supported	Housing Rehabilitation - Single Unit Residential
	Needs Addressed	
	Funding	CDBG: \$100,000
	Description	Housing Rehabilitation of Single Family Residential Units for income qualified residents to bring properties up to code standards. This will be carried out through the in-house program as well as emergency assistance through subrecipients including Northern Ocean Habitat for Humanity and Hands for All programs.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Township proposes to benefit approximately 20 low and moderate income families from the proposed activities.
	Location Description	Various
	Planned Activities	Activities will be identified as applications are recieved by program staff.
2	Project Name	Senior Transportation Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$3,000
	Description	Caregiver Volunteers of Central Jersey: Senior Transportation Services will be provided through a subrecipient agreement to cover costs of transportation, supplies and salaries.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Public services to approximately 225 at risk senior citizens.
	Location Description	Services provided to residents throughout Brick Township.
3	Project Name	24-Hour Crisis Hotline
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

	Description	Contact of Ocean County: 24-Hour Crisis Hotline - cost of operations, supplies, overhead and salaries will be covered by this grant through a subrecipient agreement.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	783 calls were from the Township of Brick seeking housing/assistance and or counseling services.
	Location Description	Service throughout Ocean County, including Brick Township.
	Planned Activities	CONTACT of Ocean County requests funds for salaries of the Executive Director and Administrative Assistant. These positions support 80 + volunteers whom staff the crisis hotline, 24-hours/day, 365-days/year. Staff support includes coordinating volunteer, scheduling crisis line shifts, ensuring that telephone workers adhere to established standards, maintaining phone room records, and providing for upkeep and funding for the telephone center.
4	Project Name	Emergency Shelter & Assistance to Homeless Families with Children
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Interfaith Hospitality Network of Ocean County, Inc.: Emergency Shelter & Assistance to Homeless Families with Children will be provided through a subrecipient agreement that funds salaries, supplies and services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Network provided 2,662 overnight accommodations and 7,986 meals to 47 family members consisting of 20 adults and 27 children.
	Location Description	Services provided throughout Ocean County, including the Township of Brick.
	Planned Activities	Interfaith Hospitality Network of Ocean County requests funds to provide temporary shelter, meals, intensive case management and other needed services to homeless families with children in Ocean County to assist them in searching for permanent, affordable housing. Participating churches and members arrange for temporarily overnight sheltering in various church locations in the Township of Brick where families are provided a safe place to sleep, receive meals prepared with them by church member volunteers and homework assistance for children.
5	Project Name	Abused, Neglected, & Abandoned Children
	Target Area	
	Goals Supported	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		28
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Needs Addressed	
	Funding	CDBG: \$3,000
	Description	Ocean's Harbor House: Abused, Neglected, & Abandoned Children - services will be provided through a subrecipient agreement to provide funding for salaries, supplies, and services to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Services were provided to approximately 1600 at risk youth for shelter and counseling services.
	Location Description	Throughout Ocean County
	Planned Activities	Ocean's Harbor House requests funding to provide a range of services to runaway, homeless, abused, neglected, and abandoned youth in Ocean County. These services include emergency shelter, transitional housing, food, clothing, crisis hotline and drop-in services, community education activities, mobile street outreach services, community satellite prevention initiatives, individual, group and family counseling, employment/vocational assistance, drug and alcohol assistance, peer leadership initiatives, after care and follow-up services, as well as case management and advocacy activities.
6	Project Name	Battered & Abused Spouses - Legal Advocacy Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Providence House: Battered & Abused Spouses - provide assistance to individuals at Brick Municipal Court. Services will be provided through a subrecipient agreement to cover salaries of counselor that provides counseling and legal advocacy for clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide 140 individuals assistance for domestic violence and abuse in Brick municipal court.
	Location Description	Brick Municipal Court - 401 Chambers Bridge Road, Brick, NJ 08723
	Planned Activities	Providence House provides a domestic violence counselor to offer a Legal Advocacy Program to address the safety concerns and unique needs that victims of family violence bring to the court system. Staff is present in the Brick Municipal Court to interview both parties and present recommendations before the judge.
	Project Name	Community Services - Meals on Wheels
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		29
OMB Control No: 2506-0117 (exp. 06/30/2018)		

7	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$7,000
	Description	Community Services - Meals on Wheels provides meals to home bound, disabled and senior citizens in the Township of Brick. Services will be provided through subrecipient agreement to fund rent, overhead, gas, supplies and/or salaries of those who provide this nutrition program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	330 senior and hombound disaced residents benefit from these acitivities in the Township of Brick.
	Location Description	Brick Senior Services and throught the Township of Brick.
	Planned Activities	Community Services - Meals on Wheels provides 100 senior citizens meals at the Brick Senior Center daily, 180 meals to homebound and disabled older adults monday-friday and 50 meals on weekends and holidays to homebound and disabled seniors who have no formal support network.
8	Project Name	Community Lunch Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Church of the Visitation Community Lunch Program provides nutritious lunch each Wednesday to youth, elderly, homeless and homebound seniors. Services will be provided to fund a subrecipient agreement to cover the cost of food and supplies for the community lunch program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 youth, homeless, homebound are served lunch weekly.
	Location Description	Church of the Visitation - 755 Mantoloking Road, Brick, NJ 08723
Planned Activities	Volunteers shop, prepare and serve approximately 100 individuals a hot lunch each Wednesday at the Visitation Church.	
9	Project Name	Emergency Subsistance Assistance
	Target Area	
	Goals Supported	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		30
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	St. Vincent DePaul Society - Church of the Epiphany provides emergency subsistence payments for those in need for utility or rent payments. Services will be provided through a subrecipient agreement to pay for the emergency subsistence payments.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 families are assisted from this subsistence payment activity.
	Location Description	Township-wide
	Planned Activities	The St. Vincent dePaul Society provides emergency subsistence payments to those in need of having their electric, gas or water/sewer utility shut off. In addition, they also assist when rent payments are needed.
10	Project Name	Vocational Support for Intellectually Disabled
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	ARC of Ocean County provides vocational skills training for individuals with intellectual disabilities. Services will be provided through a subrecipient agreement to fund salaries of staff who provide vocational training to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 24 individuals with intellectual disabilities will receive vocational training.
	Location Description	Township of Brick facility.
	Planned Activities	Provide vocational training to 24 individuals currently enrolled at the ARC Employment Center.
11	Project Name	Shelter for Victims of Domestic Violence
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		31
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Description	Dottie's House provides temporary shelter for victims of domestic violence including women and children. Counseling services are also provided as part of this grant project. Services will be provided through a subrecipient agreement to fund the salary of counselors.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 17 families including women and children will benefit from the counseling provided at this shelter.
	Location Description	Confidential
	Planned Activities	Counseling services will be provided through the Program Director, including therapy, tutos, art therapy, trauma therapy and life skills assistance.
12	Project Name	Youth Services - Scouting Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	Jersey Shore Council, Boy Scouts of America 'Campership' program to provide 15 full- or partial scholarships for underserved youth to participate in a summer camp program. Services will be provided through a subrecipient agreement to fund the salaries of the camp counselors and tuition scholarships.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	15 students will receive scholarship for camping program.
	Location Description	Brick residents will attend Boy Scout Camp at Joseph A. Citta Scout Reservation - 229 Brookville Road, Barnegat, NJ 08005
Planned Activities	Grant funds will be utilized to fund salaries for scout activities for low-moderate income camper scholarships.	
13	Project Name	Community Education and Counseling Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	True Vine Community Services - provides homeless shelter, counseling and group home services. Services will be provided through a subrecipient agreement to fund salaries and supplies.
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		32
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	190 families
	Location Description	537 Lakehurst Road, Toms River, NJ - Group Home
	Planned Activities	Provide supplies, salary, utilities and/or office space for program support.
14	Project Name	Planning & Administration
	Target Area	
	Goals Supported	Planning & Administration
	Needs Addressed	
	Funding	CDBG: \$60,000
	Description	General Administration for salaries, mailings, publications, notices, conferences and travel.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	General Administration for salaries, mailings, publications, notices, conferences and travel.
15	Project Name	Public Facility & Infrastructure Improvement
	Target Area	Normandy Beach
	Goals Supported	Public Facility & Infrastructure Improvements
	Needs Addressed	
	Funding	CDBG: \$85,000
	Description	Improvements to Public Facilities including parks and infrastructure including roadways, drainage and stormwater improvements. Multiple projects and activities will be funded to improve ADA and stormwater infrastructure and roadway improvements at public facilities and parks. The two main activities that will be conducted during the 2020 project year, include the Windward Beach ADA improvement project and the planning and design of stormwater and roadway infrastructure in the Normandy Beach area of the Township.
	Target Date	6/30/2021
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		33
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Estimate the number and type of families that will benefit from the proposed activities	Residents in the Township of Brick
	Location Description	Windward Beach Park & Normandy Beach stormwater improvement and roadway project.
	Planned Activities	Public facility improvements to upgrade ADA facilities at Windward Beach including construction and inspection. Design of stormwater and roadway improvements for Normandy Beach area.
16	Project Name	Affordable Housing
	Target Area	
	Goals Supported	Affordable Housing Development
	Needs Addressed	
	Funding	CDBG: \$10,000
	Description	Creation of affordable housing units. The Township will work with our Affordable Housing Agent, Homes Now, Inc. to rehabilitate market rate units to be converted to affordable units or participate in the construction of new affordable units in single-family or multi-family developments. Activities will potentially include the creation of veterans units.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities	Funds to rehabilitate affordable housing units or to contribute to the construction of new units.	

CDBG-CV FY 2020 Action Plan Amendment Projects

17	Project Name	CDBG CV - Services for Individuals with Disabilities
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$10,000

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

	Description	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Location Description	73 Group Homes and Apartments in Ocean County, NJ for People with Disabilities
	Planned Activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
18	Project Name	CDBG CV - Youth Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$3,250
	Description	The Jersey Shore Council is partnering with over 6 separate sponsoring organizations (churches, school Parent-Teacher Associations, etc.) to provide programming to more than 200 Brick children throughout the summer & fall of 2020. As we begin to relax restrictions and meet however, Jersey Shore Council will need to provide both virtual meeting spaces and specific Personal Protective Equipment to youth and adult leaders. We are asking for a grant of \$3,250.00 from the Community Development Block Grant Program to help subsidize the cost of providing these services to our families.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 Brick youth and adults will participate in Scouting Programs this fall. While not all youth participants are low or moderate income, no family is turned away from participating due to lack of financial ability. Assistance is provided to all families in need. Families are asked to fill out a financial assistance form, and are asked to provide proof of assistance through the free & reduced lunch program, or similar benefit.
	Location Description	Virtually
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		35
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Planned Activities	<p>Through this grant, Jersey Shore Council will provide all youth and adult leaders with the following personal protective equipment:</p> <ul style="list-style-type: none"> • 500 KN95 Masks for all youth and adult leaders (2-3 per person) • 2,500 disposable gloves (enough to cover all participants throughout the summer at each meeting) • 12 Digital Infrared Thermometers (2 per location) to quickly screen adult & youth participants for safety. • Virtual learning environment (e.g. Zoom) and training for adult leadership. <p>o 500 Masks @ \$2.50 each = \$1,250 o 12 Digital Thermometers * \$75.00 = \$900 o 25 Boxes Disposable Gloves * \$10.00 = \$250 o Zoom Licenses & Training = \$850 Total Project Cost = \$3,250</p>
19	Project Name	CDBG CV - Senior Services - Transportation
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$4,000
	Description	Caregiver Volunteers has switched their face to face services to COVID-19 Response programming. Staff has been making calls to homebound Seniors, to offer reassurance and case management to identify gaps in their support networks that will put them at risk during the extended stay at home order. Through coordinating a system of partnerships with foodbanks, Ocean Ride, COAD, Ocean County Office of Senior Services, Brick Senior Services and Jersey Care, they are able to connect homebound seniors with no or limited supportive networks to food and transportation. Trained volunteers engage in weekly friendly phone calls to check in and catch up with these seniors. To address anticipated volunteers to reboot services, social media platforms are being used to offer on-line trainings.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	Various
	Planned Activities	Funds will be utilized to respond to needs that arise from clients who need services due to the Coronavirus pandemic. Program Supervisor, Director salaries and Reproduction and Printing costs will be funded through the CDBG CV funds.
20	Project Name	CDBG CV - Safehouse Program - Battered & Abused Spouses
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		36
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Funding	CDBG-CV: \$4,680
	Description	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	3 families who are victims of domestic violence.
	Location Description	Confidential
	Planned Activities	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
21	Project Name	CDBG CV - Food/meals/Supplies/Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$10,000
	Description	During the COVID-19 pandemic Homes Now, Inc.'s mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources, helping to assist them with any emergency home repairs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 low-moderate income families
	Location Description	Various locations in Brick
	Planned Activities	During the COVID-19 pandemic our mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources and helping to assist them with any emergency home repairs
22	Project Name	CDBG CV - Emergency Shelter Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		37
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Funding	CDBG-CV: \$20,000
	Description	The interfaith Hospitality Network of Ocean County (IHNO) has been supporting homeless families to find shelter each night with a network of faith-based organizations. In response to COVID-19, families that would stay temporarily at shelters had to be housed in semi-permanent facilities. IHNO's staff substantially dedicated their administrative time and resources to altering its sheltering model from rotating among faith communities to securing shelters at a single location.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	14 homeless families
	Location Description	Various
	Planned Activities	IHNO will utilize funding to support salary and administrative costs to provide semi-permanent housing to homeless families who are affected by the COVID-19 pandemic.
23	Project Name	CDBG CV - Homelessness Prevention
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$32,505
	Description	Northern Ocean Habitat for Humanity have been affected by the COVID-19 Pandemic and has applied to secure funding to re-hire service workers including truck drivers, telephone operators and helpers for the Re-Store.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	N/A
	Planned Activities	Re-hiring of staff to support services that are needed to fulfill the mission to provide housing to low-income seniors, veterans and the disabled. The ReStore employees are truck drivers, telephone operators and helpers that work with clients to raise funds to support providing services.
24	Project Name	CDBG CV - Short Term Rent & Utilities Payments
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$25,000

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

38

OMB Control No: 2506-0117 (exp. 06/30/2018)

	Description	Saint Vincent DePaul Society provides short term rental assistance, utility bill payments, mortgage payments for families who have been financially affected by the COVID-19 pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	15 low income minority families will benefit from this project.
	Location Description	Brick Twp.
	Planned Activities	Funds will be utilized to supplement rent, mortgage and/or utility payments for families affected by the COVID-19 Pandemic.
25	Project Name	CDBG CV - Rental Assistance
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$10,000
	Description	STEPS will provide tenant assistance and provide back rent payments to avoid eviction as the result of financial hardship related to the COVID-19 pandemic to prevent homelessness.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	Residents in Brick Township
	Planned Activities	STEPS propose to utilize funding to support administrative costs and utilities and back rent for low-income renters.
	Project Name	CDBG CV - Administration & Planning
	Target Area	
	Goals Supported	CDBG Program Administration
	Needs Addressed	CDBG Program Administration
	Funding	CDBG-CV: \$35,573
26	Description	CDBG Staff will utilize up to 20% of the CDBG-CV funding to administer the program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

	Planned Activities	Utilization of up to 20% of CDBG-CV Allocation for Administration of the Program.
27	Project Name	CDBG CV - Senior Services - PPE
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$22,858
	Description	Township of Brick Senior Services to purchase PPE and cleaning supplies and additional gasoline for providing outreach services to Seniors, Disabled, Veterans during COVID-19 Pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	3000 Seniors
	Location Description	Brick Township
	Planned Activities	Purchase of PPE for Senior Population, purchase of gas for senior services additional trips to homebound seniors.
CDBG-CV-#2		
28	Project Name	CDBG CV #2- Utilities, Rental & Mortgage Assistance (short term sustenance payments)
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$240,000
	Description	Homes Now, Inc., will provide utility, tenant and mortgage payment assistance and provide back utility payments, rent payments and mortgage payments to avoid financial hardship, eviction or loss of homes related to the COVID-19 pandemic.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	40
	Location Description	Residents in Brick Township
	Planned Activities	Homes Now, Inc. propose to utilize funding to pay utilities, rent and mortgage payments for a maximum of \$5,000 for income-qualified residents and utilize 20% of funding to support administrative costs for the delivery of service. Payments will be made to lenders, landlords and utility companies by Homes Now, Inc.
Project Name	CDBG#2 – Counseling & Referrals for Youth & Families	
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2		
40		
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Target Area	
	Goals Supported	CDBG Public Services
	Needs Addressed	CDBG Public Services
	Funding	CDBG-CV#2: \$195,813.00
	Description	Counseling referral services and Youth and Family Counseling Services to low-moderate income and English as a second language communities.
	Target Date	6/30/2022
29	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	N/A
	Planned Activities	Provide counseling and referrals to 250 youth and families who have been negatively affected by the COVID-19 Pandemic. The Township will identify non-profit agencies to administer these services through subrecipient agreements. Coordinate with the Brick Township School District to identify families in need and connect them with the services provided to respond, prepare and prevent negative outcomes from Coronavirus impacts.
30	Project Name	CDBG-CV #2 – Planning and Administration
	Target Area	
	Goals Supported	Planning & Administration
	Needs Addressed	Planning & Administration
	Funding	CDBG-CV#2: \$58,953.00
	Description	Township of Brick will utilize funding to administer programs in response to the need created because of the COVID-19 Pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Township of Brick
	Planned Activities	Planning and Administration

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

41

OMB Control No: 2506-0117 (exp. 06/30/2018)

Introduction

Brick Township has reached a major milestone in receiving "Substantive Certification" from the New Jersey Council on Affordable Housing which makes a strong commitment from a local standpoint of providing a fair share supply of affordable housing in the municipality.

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently. However, on the good news front; the local affordable housing agent/developer "Homes Now" has been very active in the completion of additional supportive housing in Brick. Please refer to the Affordable Housing discussions above regarding the recent addition of Affordable Housing mechanisms to the Township's Plans and Ordinances as a result to the recent Settlement Agreement.

Actions planned to address obstacles to meeting underserved needs

The Township recently worked with Homes Now, Inc. and Enable Inc. on two development projects to provide group homes for individuals who meet the very low and income guidelines at the Herbertsville Road and Drum Point road project sites. These group homes utilized HMFA and DDD funding, supplemented with the donation of land and use of the Township's Affordable Housing Trust Funds to provide two 4-bedroom group homes for individuals with developmental disabilities.

In addition, the Township provides funding through sub recipient agreements with Habitat for Humanity and Homes for All to rehabilitate income qualified single-family residential homes.

The Township refers residents in need of services not offered by the Program to the Township's Senior Services Office, Ocean County Board of Social Services, Ocean Inc, NJHMFA and the Township's Affordable Housing Agent, Homes Now Inc.

Actions planned to foster and maintain affordable housing

IMPEDIMENT- Educate the public regarding fair housing, the complaint process and local developments: The Township of Brick, through its Administrative Agent advertises and publicizes the availability of Fair and Affordable housing in the Township by way of advertisements in local newspapers, public notices, a prominently displayed poster-board describing what rights every citizen has in obtaining fair housing and existing affordable housing opportunities in town. Postings at all public areas are encouraged. The Township will look to expand

public outreach through the use of their popular social media sites.

IMPEDIMENT- Discrimination in Mortgage Lending: The Township of Brick, in conjunction with a coalition of local lenders, could collaborate with each other through working sessions to ensure that there are not issues of bias in lending and credit opportunity for those who qualify. NJHMFA "Live Where You Work Program" can be a guide.

IMPEDIMENT- Limited availability of New Section 8 Certificates: Congress, by way of the US Department of Housing and Urban Development (HUD), has NOT increased the availability of Section 8 vouchers to assist very-low and low-income residents in obtaining vital subsidies in the payment of their rents. Recent modifications of the Section 8 program have the added nuance of making them 'Welfare to work vouchers' or 'Family Self Sufficiency' vouchers adding yet more obstacles to those who would not qualify within the new special criteria for eligibility.

In 2011, the Township of Brick completed an Analysis of Impediments to Fair Housing that identified the following:

IMPEDIMENT- Availability of mass transit: The Township of Brick does not operate a mass transit system and utilizes the Ocean County Bus system (Ocean Ride) which serves the populations along major arteries in the municipality. Brick Township has been lobbying NJ Transit for additional bus routes in other less served areas of the jurisdiction. Ideally the Township would like to provide bus routes which can provide transportation to areas of employment from low- and moderate-income sectors of the municipality. Additionally, the Township has secured grants and capital funding for the purchase of ADA accessible busses to provide senior services transportation.

As required by the aforementioned Settlement Agreement, the Township is obligated to create new and maintain existing affordable housing according to strict performance and monitoring guidelines.

As of the writing of this Action Plan, the Township is in the midst of updating the 2011 Analysis of Impediments to Affordable Housing and producing a community-wide survey.

Actions planned to reduce lead-based paint hazards

Recognizing the danger of lead-based paint, lead-based paint regulations are part of the Township's housing rehabilitation program which takes a strong stance in ensuring that target units which are to receive funding assistance are free of lead-based paint.

The Township will continue to fulfill the requirements of HUD's lead regulations. The Township was part of a screening and referral program as established by the Ocean County Health Department some time ago. When the County Service is not available, the Township utilizes a private licensed contractor to inspect for lead paint

and provide a report identifying areas of concern. If a residence is found to be built prior to 1978 and there are young children present, or a non-senior household, the home is tested for lead based paint and if children are present they are referred (or strongly recommended) for testing at the OC Health Department.

Actions planned to reduce the number of poverty-level families

The following are often cited as major factors that contribute to poverty:

The Township has established goals and policies designed to improve the local economy and reduce the level of poverty within the community. This strategy is outlined in the following sections.

Self Sufficiency Programs

Brick Township does support job training and employment referral programs when possible through its support of local CDBG public service programs inclusive of those people with developmental disabilities or Veterans confronting those same issues. The Township also refers individuals to Programs supported by and available through the County.

Actions planned to develop institutional structure

Potential gaps in institutional structure that will be approached over the next five (5) year planning period include the following:

- Build upon the successes of the Brick Township Affordable Housing Plan as required by the NJ Council on Affordable Housing (COAH) and Ocean County Superior Court.
- Identify need for housing and/or service resources available for persons whose needs can be met through the funding availability of the CDBG or Ocean County HOME program.
- Look for additional match revenue and work with the government to ensure that current revenue remains available to meet needs.

Actions planned to enhance coordination between public and private housing and social service agencies

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently.

However, The Township is working to improve coordination between the public and private housing and social service agencies by developing a comprehensive web page on the Township of Brick website that promotes the

public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

The Township is also developing relationships with the dozen or so sub recipient public service agencies through its monitoring program; staff visit annually with the organizations and share information to better collaborate efforts of the program.

The Township will continue to explore available funding opportunities from federal, state and private resource to address the needs of the underserved and leverage resources across Township departments to better match resources to needs. The Township will improve communication between land use, planning, police, senior services, code enforcement and recreation departments to identify individuals for whom information can be related regarding the resources available for assistance.

The Township has also engaged bi-lingual staff that are available during working hours to communicate with non-English speaking qualified individuals regarding materials and resources that are available through the CDBG program.

Discussion

Brick Township, although not a selected member or recipient of the Federal or Countywide Continuum of Care Program, has taken it upon itself to provide services and job referral opportunities for persons and families who are homeless through the Ocean County Board of Social Services. According to Township planning and housing officials, the 2010 Census will be studied as to where specific areas of homelessness are in the community and are committed to developing programs and assistance for said population as follows:

- Find a reliable and constant stream of funding to support a stand-alone homeless service organization or facility. CDBG and/or HOME funds are not sufficient to support such a venture.
- Develop a collaborative relationship with nonprofits, County officials and other Ocean County municipalities and their representatives to target symptomatic problem areas which can be mitigated in the community that adds to the homeless issue.
- Prepare a dynamic and proactive approach for residents within a shelter to find employment, constant medical or psychological care and other services which individuals and families are not successful in finding without proper direct care and support.

If the above conditions are not met, such a homeless initiative cannot succeed on either a local or regional level.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

For the previous four Program Years and 2020 Program Year the Township has proposed a Housing Rehabilitation Project and Public Service Projects. Both of these Projects provide a 100% Low/Mod benefit. The Township updated the 2018 Action Plan to include Public Improvement and Infrastructure Projects. The 2020 Action Plan will also include Projects that are planned within a Designated Target Neighborhoods, public facilities or directly benefit and eligible population group.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	10,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion : A limited number of project income repayments were received in 2019 (\$20,575.00). These funds will be utilized prior to the use of the FY2020 grant funds.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment #2

46

OMB Control No: 2506-0117 (exp. 06/30/2018)

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Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0001475450	FUND CARES Act CDBG-CV #2 Amendment HUD CAR PUBL NOTICE PUBLIC HEARING AND COMMENT PERIOD SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY02 ANNUAL BUDGET PLAN OR HERETO COMMUNITY DEV	2 col x 62 lines	\$0.45	\$26.60
		Affidavit of Publication Charge	1	\$95.00
		Tear sheet Charge	2	\$0.00
		Net Total Due:		\$121.60

Run Dates: 1/21/2020

Check # _____

Date: _____

CERTIFICATION BY ORDERING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE ABOVE HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OF OTHER REQUIREMENTS AND SAID CERTIFICATION IS PART OF THE BIDDING PROCESS OR OF THE REASONABLE INCLUSIONS OR VERIFIABLE INFORMATION

AGENCY: _____
 TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THIS BILL OR SERVICE IS CORRECT AND THAT ALL NECESSARY FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE PAID IN FULL.

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: \$0. # _____

 SIGNATURE: _____
 TITLE: _____ DATE: _____

CLAIMANT'S DECLARATION AND SIGNATURE
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE ABOVE HAVE BEEN RECEIVED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO OTHER WORK HAS BEEN GIVEN OR RECEIVED BY ANY OTHER PERSONS WITH THE KNOWLEDGE OF THE SIGNANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREON IS JUSTLY DUE AND OWING AND THAT THE AMOUNT IS NOT IN ARREARS.

DATE: 1/21/2020
 Signature: *Martha Stewart*
 Official Position: Clerk
 Federal ID #: 061532273

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Asbury Park Press
 New Jersey Press Media Solutions
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Publisher's Fee \$66.60 Affidavit \$35.00

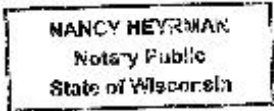
STATE OF WISCONSIN
Brown County

Personally appeared Martha Steinert at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 time, once in each issue as follows:

11/21/2020 A.D. 2020

Nancy Heyrman
Notary Public State of Wisconsin (County of Brown)
5-15-23
My commission expires



PUBLIC NOTICE

PUBLIC HEARING AND 5 DAY COMMENT PERIOD ON SUBSTANTIAL AMENDMENTS TO THE TOWNSHIP OF BRICK FY 2020 ACTION PLAN FOR THE HUD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (HUD CARES Act CDBG CDA) Amendment

The Township of Brick invites public comment on a Substantial Amendment to the fiscal year 2020 Annual Action Plan. The substantial amendment is to be discussed online at approximately 10:00am on the amended agenda posted by calling 732.284.1000 or visiting www.townshipofbrick.com/development

The Township of Brick will hold a public hearing on December 1, 2020 at 6 PM, at 20000, and have had the documents available for review on the Township's community development Block Grant Page at www.townshipofbrick.com

These documents will be referred to HUD as the FY 2020 Action Plan Amendment to increase the total allocation of the Township of Brick's CDBG CDA funds.

For all other information about the meeting or to arrange for special accommodations or alternative document format contact CDBGProgram@townshipofbrick.com

The purpose of the hearing is to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES act to address the needs of the community in response to the spread and related economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$494,000.00 in CARES Act funds which will be used for rental accommodations, disaster relief and health and safety counseling services to prevent, prepare for and respond to the Coronavirus (COVID-19) pandemic. For subject's availability in the Substantial Amendment.

A 5 DAY COMMENT PERIOD, including the public comment on the FY 2020 Action Plan Amendment, will be held from December 1, 2020 through December 6, 2020.

Comments on the Substantial Amendment may be submitted by e-mailing comments to CDBGProgram@townshipofbrick.com. All comments must be received by 5pm on December 7, 2020.

The Township of Brick intends to submit the Substantial Amendment to the HUD Department of Housing and Urban Development (HUD) on or about December 22, 2020.

The Township of Brick has been fortunate to receive a second special allocation of Community Development Block Grant and emergency housing to cover a Grant Obligation amount that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act, Public Law 116-36, which was signed into law on March 27, 2020) to respond to the broader effects of this novel, global health crisis. The CARES Act will provide an additional \$54,767 to Community Development Block Grant funds specifically aimed at addressing needs arising from the coronavirus pandemic. These funds are commonly referred to as COVID-19 funds.

The HUD Department of Housing and Urban Development (HUD) has waived some CDBG evidence requirements for grantees that will utilize the implementation of COVID-19 grants.

Please click the link to see the 2020 Action Plan for the use of CDBG funds. This one hour event is the act being for the Township of Brick ready understanding to address COVID-19 related issues with the funding.

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 Brick, NJ 08723

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Date	Pub	Type	Description	Price	Discount	Applied	Due
11/27/20	OS	Ad	Legals: CDBG Legal Line Ad -	\$42.84			\$42.84
11/27/20	OS	Affidavit	Affidavit: Legal Line Ad - Ocean	\$7.00			\$7.00

\$49.84			\$49.84
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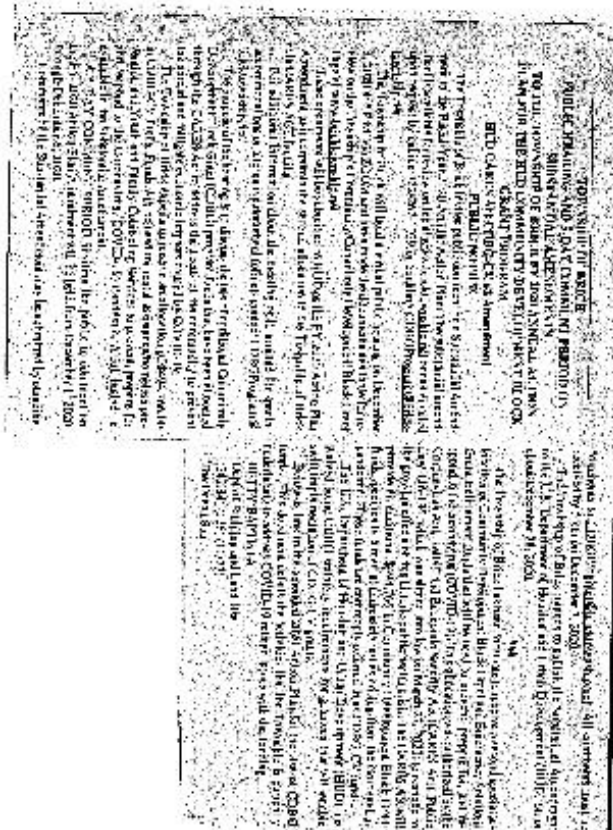
I, Alison Manser Urtl, publisher of The Ocean Star, a newspaper printed and published once a week at Point Pleasant Beach, in said county and state, who being duly sworn, depose and saith that the advertisement, of which the annexed is a true copy, has been published in said newspaper 1 time(s), beginning on the 27th day of November, 2020 and ending on the 27th day of November, 2020.



Sworn and subscribed to before me this 27th day of November, 2020.


Notary Public of New Jersey

Total Cost Including \$7.00 Affidavit Fee: \$49.84
Brick Township CDBG



Nancy Corcoran
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We appreciate your prompt payment.			Total	\$285.00
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NOTICIA PUBLICA

AUDIENCIA PÚBLICA Y PERÍODO DE COMENTARIOS DE 5 DÍAS SOBRE ENMIENDAS SUSTANCIALES AL PLAN DE ACCIÓN ANUAL 2020 DEL TOWNSHIP OF BRICK PARA EL PROGRAMA DE HUD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM HUD CARES ACT CDBG-CV # 2 Enmienda

El Township de Brick invita al público a comentar sobre una enmienda sustancial al plan de acción anual del año fiscal 2020. La enmienda sustancial está disponible para su revisión en línea en www.bricktownship.net o puede enviarse por correo electrónico a pedido llamando al 732-262-1039 o enviando un correo electrónico a CDBGProgram@bricktownship.net.

El Township de Brick celebrará una audiencia pública virtual el 1 de diciembre de 2020 a las 6 p.m. a través de ZOOM y han puesto los documentos a disposición para su revisión en la página de subvenciones en bloque para el desarrollo comunitario / comunitario del municipio en www.bricktownship.net.

Estos documentos se enviarán a HUD como la Enmienda al Plan de Acción del año fiscal 2020 para incorporar la segunda asignación al Township de Brick a través de los fondos de CARES ACT.

Haga obtener información adicional sobre la reunión o para saber acerca de las adaptaciones especiales o formatos de documentos alternativos, comuníquese con CDBGProgram@bricktownship.net.

El propósito de la audiencia es discutir el uso de fondos adicionales del programa de Community Development Block Grant (CDBG) que se han asignado a través de la (CARES ACT) para abordar las necesidades de la comunidad para prevenir la propagación y mitigar los impactos económicos causados por COVID-19.

El Township de Brick espera recibir una asignación de \$ 491,766.00 en fondos CDBG-CV. Los fondos se utilizarán para asistencia de alquiler / prevención de personas sin hogar y servicios de asesoramiento para jóvenes y familias para prevenir, prepararse y responder a la pandemia de coronavirus (COVID-19). Un presupuesto completo está disponible en la Enmienda Sustancial.

Un PERÍODO DE COMENTARIOS DE 5 DÍAS, invitando al público a comentar sobre la Enmienda al Plan de Acción del año fiscal 2020, se llevará a cabo desde el 1 de diciembre de 2020 hasta el 6 de diciembre de 2020.

Los comentarios sobre la Enmienda Sustancial pueden enviarse por correo electrónico a CDBGProgram@bricktownship.net. Todos los comentarios deben recibirse antes de las 5 pm del 7 de diciembre de 2020.

El Township de Brick tiene la intención de presentar la Enmienda Sustancial al Departamento de Vivienda y Desarrollo Urbano (HUD), el 28 de diciembre de 2020 o alrededor de esa fecha.

El Township de Brick ha tenido la suerte de recibir una segunda asignación especial de Community Development Block Grant y fondos del Emergency Soli-jinn Grant Entitlement que se utilizarán para prevenir, prepararse y responder al coronavirus (COVID-19). Esta asignación fue autorizada por la Ley de Ayuda, Alivio y Seguridad Económica por Coronavirus (CARES ACT), Ley Pública 116-136, que se convirtió en ley el 27 de marzo de 2020, para responder a las condiciones efectivas de esta crisis histórica de salud pública. La (CARES ACT) proporciona \$ 491,766 adicionales en fondos de Community Development Block Grant específicamente destinados a abordar los problemas que surgen de la pandemia del coronavirus. Estos fondos se denominan comúnmente fondos CDBG-CV.

El U.S. Department of Housing and Urban Development (HUD) ha emitido algunas regulaciones legales de CDBG para los beneficiarios que permitirán la implementación rápida de las subvenciones CDBG-CV.

A continuación se muestra el cuadro al Plan de Acción 2020 enmendado para el uso de fondos CDBG. Este documento detalla las actividades que el municipio está llevando a cabo actualmente para abordar los problemas relacionados con COVID-19 con la financiación.



Classified Ad Receipt
(For Info Only - NOT A BILL)

Customer: BRICK TOWNSHIP
Address: 401 CHAMBERS BRIDGE RD
BRICK NJ 08723
USA

Ad No.: 0003910934
Print Method: Invoice
Net Amt: \$64.76

Run Times: 1
Run Dates: 11/22/19

No. of Affidavits: 1

Text of Ad:

Legal Notice
PUBLIC HEARING
DRAFT 2020-2025 CONSOLIDATED PLAN/2020 ACTION PLAN
TOWNSHIP OF BRICK
COMMUNITY DEVELOPMENT BLOCK GRANT

The Township of Brick has drafted a 2020-2025 CONSOLIDATED PLAN/2020 ACTION PLAN for the Community Development Block Grant Program. A public hearing will be held in accordance with the Township's adopted Citizen Participation Plan, which provides for and encourages citizen participation during the program's planning process. The Township is holding a public hearing to solicit public comments on the 2020-2025 CONSOLIDATED PLAN/2020 ACTION PLAN. The purpose of this meeting is to obtain citizen's views and questions to address housing and community development needs for the proposed activities for the planning period. The public hearing is scheduled for Wednesday, December 18th, 2019 at 6:00 pm in the Municipal Building located at 401 Chambers Bridge Road, Brick, NJ 08723. For more information, please see the Township's Community Development Block Grant Program web page <http://www.bricktownship.net/index.php/community-block-development-block-grant-program/> or contact Tara B. Paxton at 732-262-1030 x 1527 or tpaxton@bricktownship.net.



(\$29.76)

0003910934

3600 Highway 66, Neptune, NJ 07753

TOWNSHIP OF BRICK
OCEAN COUNTY, NEW JERSEY
401 CHAMBERS BRIDGE ROAD, BRICK, N.J. 08723

John G. Ducey, Mayor

Township Council:
Lisa Crate - President
Arthur Halloran - Vice President
Heather deJong
Vince Minichino
Paul Mummolo
Marlanna Pontorero
Andreas Zapicic



Community Development Program

Tara B. Paxton, MPA, PP, AICP
Township Planner
732-262-4783
Fax: 732-262-2941
tpaxton@twp.brick.nj.us
www.twp.brick.nj.us

Re: 30-day Comment Period Documentation for 2020-2025 Consolidated Plan/2020 Action Plan

A public hearing was held on December 18, 2019 where there were no attendees other than municipal staff.

No public comment or questions were submitted within the 30-day comment period following the advertisement.

Respectfully Submitted,

Tara B. Paxton, MPA, PP, AICP
Township Planner
Director of Community Development

**BRICK TOWNSHIP
NEW JERSEY**

**Analysis of Impediments to
Fair Housing Choice**

For Submission to:
US Department of Housing and Urban Development

Submitted by:
Brick Township, Ocean County, NJ

Lead Agency:
Ocean County Housing Consortium
PO Box 2191
Toms River, NJ 08754-2191

June 16, 2011

Table of Contents

I. Introduction	Page 3
II. Demographic Profile	Page 4 - 7
III. Local Housing Affordability	Pages 8 - 13
IV. Public Opinion	Page 14
V. Evaluation of Current Fair Housing Status	Pages 14 - 15
VI. Analysis of Federal Fair Housing Act as it Pertains to the Township of Brick	Page 16
VII. Analysis of Local Government Systems and Housing Opportunity	Page 17- 18
VIII. Township of Brick Profile of Affordable Housing Opportunity	Pages 19- 26
IX. Description of Fair & Equitable Distribution of Affordable Housing	Pages 28- 42
X. Possible Areas of Local Impediments and Cures To Fair Housing Choice- Governmental & Non-Governmental	Page 43

I. INTRODUCTION

The stated purpose of the “Analysis of Impediments to Fair Housing Choice” (AI) is to increase housing choice throughout the Township of Brick, identify barriers to fair housing in the local community, assemble fair housing information and then develop strategies to eliminate such barriers. The AI report serves as the substantive, logical basis for fair housing planning, which provides essential and detailed information to policy makers, and assists in efforts to build public support for local fair housing initiatives. The US Department of Housing and Urban Development (HUD) requires entitlement jurisdictions to develop action plans to overcome the effects of identified impediments to fair housing choice. The Analysis of Impediments report is the essential first step in the Fair Housing Planning process. HUD establishes this effort to educate jurisdictions on their shortcomings as they relate to fair housing choice to mitigate any barriers to fair housing for all persons. This report relies on information from population data and income trend sources such as the Ocean County Department of Planning and the 2010 US Census and various population counts and estimates between the year 2000 and 2010.

This report was compiled by Rehabco, Inc. the Housing and Community Development Consultants for the Brick Township Department of Community Development (CD) and the Division of Planning. This report/plan is also prepared in cooperation with the Office of the Mayor, the Township Administrator, the Township Planner, Department of Inspections- Divisions of Code Enforcement and Building Inspections. Public comment and input was gathered from various members of the public and local housing advocates.

Documentation reviewed for housing impediments included the existing Brick Township “Housing Element and Fair Share Plan”, all existing land use regulations, all housing rehabilitation and community development information required for the compilation of the AI plan from the US Department of Housing and Urban Development, specifically the division of “Fair Housing and Equal Opportunity Center” (FHEO) at HUD-Newark.

The methodology employed to conduct this study was raw data collection, one-on-one discussions with various public officials and discussions and/or written position statements from persons and groups interested in advancing the cause of fair and affordable housing in the Township. A careful and in-depth review was also conducted of all applicable local public policies and regulations within the province of housing and it was discovered that NO obvious and deliberate impediments exist.

This “Analysis of Impediments to Fair Housing Choice” (AI) is formatted in three (3) distinct parts, they are:

- Conduct an Analysis of Impediments to Fair Housing Choice.
- Take appropriate actions to overcome the identified impediments.
- Maintain records with respect to the above.
-

Brick Township officials who participated in the compilation of this report were the Municipal Planner, Assistant Municipal Planner, the Assistant Business Administrator, Township Building Inspector & Township Rental Code Enforcement Officer.

II. DEMOGRAPHIC PROFILE

Demographic information used included 2010 population of the township, income, employment, housing, land use and mapping of spatial relationships. The US Census Bureau 2000, 2007 Census Bureau estimates, the newly released 2010 Census information, resources from the New Jersey Department of Community Affairs (NJCA), US Department of Housing and Urban Development (HUD), New Jersey Department of Labor and Workforce Development (NJLWD), US Bureau of Labor Statistics (BLS), National Low Income Housing Coalition (NLIHC), Legal Services of New Jersey Poverty Research Institute (NJPRI), Brookings Institution, the Ocean County Housing Resource Guide, the Ocean County Data Book, various GIS maps and the Ocean County Housing Surveys were utilized for data analysis and background. A majority of this data was gathered through the Consolidated Planning process. This background data serves as a basis for identifying and analyzing potential impediments and strategies to address the impediments.

According to the 2010 Census, the overall population of Brick Township is 75,072 persons. According to data available from the Ocean County Planning Board, the Township of Brick represents one of the largest increase in population within the confines of Ocean County since the 1930's. With such population counts, it is little wonder that the County of Ocean has consistently posted some of the most dramatic population increases along the eastern portion of the United States over the past 30-year term.

Geographic Information

The Township of Brick consists of 12.9 square miles with a population density of 3127 persons per square mile. Brick is located off of Exit 98 off of the New Jersey Parkway.



Population By Race-2010 Census

According to the 2010 US Census, Brick Township’s overall population was 75,072. Census racial profile information reported 69,856 persons considered White or Caucasian, 5,301 persons listed as Hispanic or Latino, 1,502 considered Black or African American, and 1,173 who are considered Asian. The total population of Brick Township is 75,072 persons of which there are 35,770 males and 39,302 females. The Hispanic population has experienced the most dramatic increase in population between the 2000 and 2010 Census counts. The 2000 census reported 2,930 persons of Hispanic or Latino descent, the 2010 Census count as indicated above reports 5,301 persons overall. However, the Census has reported throughout the previous ten-year term, that the number of ‘undocumented persons’ may as well be dramatically under reported throughout the county, and this may apply to township residents as well.

American Community Survey. Estimate 2009	Brick township, Ocean County, New Jersey	
	Estimate	Margin of Error
Total:	78,321	+/-34
White alone	73,447	+/-849
Black or African American alone	1,791	+/-600
American Indian and Alaska Native alone	49	+/-48
Asian alone	1,391	+/-446
Native Hawaiian and Other Pacific Islander alone	0	+/-123
Some other race alone	940	+/-330
Two or more races:	703	+/-259
Two races including Some other race	220	+/-150
Two races excluding Some other race, and three or more races	483	+/-201

Population Income Profile

According to the 2005-2009 “American Community Survey” Census information, Brick Township had a median household income of \$66,844, compared to the County average median family income of \$46,443. The “American Community Survey” (ACS) reported number for 2008 shows the median increasing to \$71,032. The poverty level in Brick as reported by the US Census Bureau was four (4) percent in 2000 and is estimated to have increased to five (5) percent through 2008 according to the ACS. Municipalities with a poverty rate above 10 percent in 2008 are Lakewood Township, Ocean Gate Borough, Seaside Heights Borough and South Toms River Borough. Current monthly reported unemployment rates in Toms River are 10.1% with 4,915 persons out of work in May of 2010, and 9.9% with 4,824 persons out of work in June of 2010, according to the US Department of Labor, Bureau of Labor Statistics.

Employment Data

According to the 2007 ACS "Economic Census", the leading industries in Brick Township are health care and social assistance. The most common occupations are as follows: health care and social assistance with 5,180 employees overall; retail trade with 4,456 employees overall; accommodation and food services with 1,902 employees overall; arts, entertainment & recreation with 910 employees overall; and administrative, waste management and remediation services with 787 employees overall. According to New Jersey Department of Labor, 2008 data indicates that the County of Ocean overall labor force consisted of 257,800 persons, 125,971 of which were in private sector employment. The 2008 information also indicates that there is a job deficit of 131,829 persons or 49%. The report also indicates that the average weekly wage is \$646 for all persons within the overall workforce. According to the NJ Department of Labor, the unemployment rate was 5.6% in 2008, 9.3% in 2009 and 9.7% in 2010.

The data shows that a single adult with a preschooler would have to make \$47,240 a year in order to pay for all of the monthly costs. A family of four (two adults, a preschooler and a school age child) would have to make \$65,583 in order to afford their monthly costs. According to the Poverty Research Institute, 41.5% of jobs pay under \$25,000 per year, and projections estimate that the percentage of low wage jobs will remain consistent.

Homeownership and Rental Data

According to the 2010 US Census, total occupied households in Brick Township has dropped from an average of 2.66 in 2000 to 2.49 in 2010, representing a slight decline overall. The 2010 Census reports, that there was a slight increase in occupied households with 29,511 according to the 2000 Census and 29,842 occupied households according to the 2010 Census. According to 2010 Census, the township maintains 33,677 total occupied housing units and of that total- 29,842 are owner-occupied units and 4,979 are renter-occupied units. This represents a 1.1% increase from the 2000 Census reported number of 29,511 occupied units. 2000 Census reported 90% of housing units as occupied and 89% occupied as of the 2010 Census report.

The "American Community Survey" data set estimates for the 2005 through 2009 period, reports that there are 18,508 homeowners in Brick Township with a mortgage. The median selected monthly housing costs are \$1,949. The median monthly gross rent in Brick was \$789 in 2000 increasing to \$1,184 per month in 2009. The National Low Income Housing Coalition (LIHC) published "Out of Reach 2009" detailing fair market rent for a two-bedroom unit in New Jersey is \$1,202 and a one-bedroom unit is \$1,033. The LIHC indicates that a person must earn \$50,520 per year, or \$24.29 per hour, in order to afford a two-bedroom apartment in Ocean County. The same holds true for the Township of Toms River.

The 2010 Census reported a total of 33,677 total housing units in Brick Township. Among these households (88.6%) were occupied, 3,835 or 11.4% were vacant housing units. The latest Census also reports that 4,979 or 16.7% of housing units are renter-occupied (16.7%) and 24,863 were owner-occupied representative of 83.3% of the resident population. According to the HUD CHAS data, any housing problems can be described as a cost burden greater than 30% of income and/or overcrowding and/or without complete kitchen or plumbing facilities. Following is the breakdown of renter and owner household totals and housing problems, cost burdens and severe cost burdens for various household

income levels and types.

Housing Costs

According to the "City-Data" source information book, the median monthly owner costs for units with a mortgage is \$2,087 and the median monthly owner costs for units without a mortgage is \$733. According to the same data information, the estimated median house (or condo) value for 2009 is \$299,194. The New Jersey state average is \$348,300 for 2009. White or Non-Hispanic householders is \$298,090, Black or African-American householders is \$313,756, Asian householders \$298,973, Hispanic or Latino householders \$296,104.

Transportation

The overall modes of transportation to work according to "City-Data" report, 85% of all persons in Brick Township traveled to work by car, 10% car-pooled, and 1% used the local or regional bus service. Evidently, the local public transportation network is not adequate. The "Ocean-Ride" system has two (2) stops along the Route 88 and Route 70 corridors. The Brick Township Governing Body has consistently requested more County bus routes in the township.

Poverty

According to the 2010 Census and the 2009 "American Community Survey", residents of Brick who are considered below the poverty level in 2009 consisted 5.8%, and residents with income below 50% of the poverty level consist of 2.4% of the local population. The Ocean County estimate for 2009 is 7.9% of the overall regional population and 9.4% for the State of New Jersey.

New Residential Units Authorized by Building Permits

The Township of Brick ranked number six (6) in building permits filed over the six (6) year period in Ocean County between 2002 and 2007. In 2002, 170 building permits were filed, in 2003, 140 building permits were filed, in 2004, 76 building permits were filed, in 2005, 142 building permits were filed, in 2006, 104 building permits were filed and 111 were filed in 2007. Due to the downturn in the national and regional economy, the period from 2008 to March of 2011 marked a dramatic downturn in the filing of new residential building permits. The number of building permits filed in 2008, were 71, 2009 there were 41 permits filed, and 55 for the calendar year 2010. So far in 2011, there were 12 permits on file. The desire for local builders to add to new residential housing stock can be seen as off-peak.

III. LOCAL HOUSING AFFORDABILITY
Homeownership

The local housing market is directly related to conditions in the national and regional economy. One of the primary indicators of a depressed local economy is the foreclosure rate in the local. One of the primary indicators of a depressed local economy is the foreclosure rate. In Brick Township, according to the Ocean County Sheriff's department which maintains records on the number of homes in foreclosure, seven (7) units representing \$3,678,323 in actual owner-debt was recorded as January of 2011.

The number of foreclosures is slight compared to the New Jersey state average, this is indicative of a quite affluent moderate-to-upper moderate income levels in the Township of Brick. Although the ability for moderate-income persons and families to generally be able to afford the majority of housing available in the municipality, persons of lesser means, particularly those of low and moderate-low income residents do find it difficult to afford the majority of housing available on the market. This disparity can be seen when one compares the median income limits of New Jersey to the median sales prices of homes in Brick Township.

NEW JERSEY
FY 2011 Median Family Income : \$88,200

Family	1	2	3	4	5	6	7	8
30% OF MEDIAN	\$18,500	\$21,150	\$23,800	\$26,450	\$28,600	\$30,700	\$32,800	\$34,950
Very-Low Income	\$30,850	\$35,300	\$39,700	\$44,100	\$47,650	\$51,150	\$54,700	\$58,200
LOW-INCOME	\$44,950	\$51,350	\$57,800	\$64,200	\$69,350	\$74,450	\$79,600	\$84,750

Owning a home in Brick Township can be less expensive in some areas versus other areas of the municipality. Due to the sheer size of the township and its proximity to water-front areas, residential areas either in the western sections or central sections of Brick are typically more affordable than areas in the eastern areas. This being stated, the average listing price of a single-family detached unit in Brick Township is \$399,654 and the median sales price is \$185,000 according to the Ocean County "Analysis of Impediments to Fair Housing Choice" (AI) plan. Furthermore, according to the Ocean County AI, the median value of a home is \$135,500, the median monthly owner costs with mortgage is \$1,310 and the median monthly owner costs as a percentage of household income is 22.2% overall.

What this translates to is a wide disparity between what a very-low and low income family typically can afford to purchase a home in Brick Township.

Rentals

If a person or a family cannot afford to own a home in Brick Township, the other obvious option is to rent. The Ocean County AI reports that based on 2010 Census information, 17% of all county residents rent an apartment or similar dwelling. This however may be a resident choice of a significant number of persons in Ocean County, it does not necessarily mean that it is an affordable choice for persons and families who are either very-low and low-income status.

As reported in the Ocean County “Analysis of Impediments to Fair Housing Choice” plan, a self-sufficiency standard has been established for Ocean County by the Legal Services of New Jersey Poverty Research Institute and the New Jersey Center for Economic Policy and Education. The institute defines the standard of need as a measure of “how much income is needed, for a family of a given composition in a given place, to adequately meet its basic needs-with or without public or private assistance.” Below is the chart and accompanying information associated with the report for Ocean County, NJ which is also applicable to Brick Township as well. It can be inferred from the above information, that it is indeed a struggle for very-low and low-income persons and families to afford decent shelter and housing faced with every-day costs of living.

Monthly Costs	Adult	Adult+ Preschlr	Adult+ Infant+ Preschlr	Adult+ Preschlr+ Schoolage	Adult+ Schoolage+ Teenager	Adult+ Infant+ Preschlr+ Schoolage	2 Adults+ Infant+ Preschlr	2 Adults+ Preschlr+ Schoolage
Housing	1,076	1,314	1,314	1,314	1,314	1,712	1,314	1,314
Child Care	0	738	1,465	1,277	539	2,004	1,465	1,277
Food	245	371	483	555	642	651	694	763
Transportation	289	295	295	295	295	295	566	566
Health Care	133	318	328	339	363	350	384	395
Misc.	174	303	388	378	315	501	442	431
Taxes	424	732	952	913	697	1,471	1,027	986
Earned Income Tax Credit (-)	0	0	0	0	0	0	0	0
Child Care Tax Credit (-)	0	-50	-100	-100	-50	-100	-100	-100
Self-Sufficiency Wage								
Hourly	\$13.30	\$22.37	\$28.17	\$27.30	\$22.43	\$37.69	\$15.98 per adult	\$15.53 per adult
Monthly	\$2,341	\$3,937	\$4,958	\$4,804	\$3,947	\$6,634	\$5,625	\$5,465
Annual	\$28,091	\$47,240	\$59,499	\$57,647	\$47,370	\$79,605	\$67,497	\$65,583

Public Housing

Between the three (3) municipal public housing authorities in Ocean County, all resident units as well as vouchers for Section 8 rental subsidy are either occupied or taken. The Brick Township Housing Authority (Low-income) for senior living, reports that all 266 units are occupied while there exists a waiting list of 75 persons for any one unit located at the two (2) PHA locations.

The desperate need for public housing and rental housing subsidy Section 8 vouchers, is further exacerbated by the serious cuts in Federal assistance in this regard and the overall downturn in the

nations economy and loss of employment. Brick Township officials together with the Ocean County Board of Freeholders consistently call for additional Federal resources to bolster the present state of affairs in the subsidized housing market.

Profile of Municipal Special Housing Resources

According to a comprehensive report conducted by the Ocean County Board of Human Services, the “Ocean County Housing Resource Guide” details the availability of special housing, homeless prevention, and housing rehabilitation resources county-wide. Those resources available in Brick Township are the following:

Assisted Living Residences- Assisted living residences are licensed by the NJ Department of Health and Senior Services to provide apartment-style housing and congregate dining and to ensure that assisted-living services are available when needed for four or more adult persons unrelated to the proprietor. Apartment units offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette and a lockable door on the unit entrance.

Facility Name	Address	City	Phone	Services
Brandywine AL at the Gables	515 Jack Martin Blvd	Brick, NJ	732 836-1400	Senior
Reflections at the Gables	1594 Rt. 88 West	Brick, NJ	732 785-3370	Senior
Shorrock Gardens Care Center	75 Old Toms River	Brick, NJ	732 451-1000	Senior
The Worthington	458 Jack Martin Blvd	Brick, NJ	732 206-9800	Senior

Comprehensive Personal Care Homes- Defines to be a facility which is owned by the NJ Department of Health and Senior Services to provide room and board, and to assure that assisted living services are available when needed for four or more adult persons un-related to the proprietor. Residential units in Comprehensive Personal Care Homes house no more than two residents and have a lockable door on the entranceway.

Facility Name	Address	City	Phone	Services
Burnt Tavern Rehabilitation & Healthcare	1049 Burnt Tavern Rd.	Brick, NJ	732 840-3700	Seniors with Disabilities

Senior Boarding Homes- Class C- There are two (2) primary classes of boarding homes for older adults in New Jersey; Class B and Class C both NJ Department of Community Affairs. Class C includes room, meals, linens, 24-hour supervision, monitoring of self-administered medication, and personal and financial services. Rooms and baths may be private or shared.

Facility Name	Address	City	Phone	Services
Alcoeur Gardens	320 Herbertsville Rd.	Brick, NJ	732 674-5134	Seniors with Disabilities

Long Term Care/ Nursing Homes- Nursing homes provide 24-hour medical care for those who need nursing care but not hospitalization. A registered nurse or licensed professional practical nurse is on duty; though nurse aides provide most of the hands-on care. Some nursing homes specialize in a *certain kind of care, such as care of Alzheimer's disease or rehabilitation.*

Facility Name	Address	City	Phone	Services
Laurelton Manor Care	475 Jack Martin Blvd.	Brick	732 458-6600	Seniors, Disabilities, Mental Illness Low-Income

Subsidized Housing- Subsidized housing refers to apartments or attached housing where the amount of rent is based on the income of the household. The state or federal government usually finances construction or rental costs, and the units are sponsored by non-profit or limited profit organizations or public housing authorities. There are usually lengthy waiting lists for subsidized housing.

Facility Name	Address	City	Phone	Services
Forge Pond Apartments	151 Chambers Bridge	Brick	732 920-9400	Seniors, Disabilities, Mental Illness Low-Income
George Conway Apartments	165 Chambers Bridge	Brick	732 920-9400	Seniors, Disabilities, Mental Illness Low-Income
Chambers Bridge Residence	175 Chambers Bridge	Brick	732 451-1600	Seniors, Disabilities, Mental Illness Low-Income

Senior Housing

According to the Ocean County “Analysis of Impediments to Fair Housing Choice” plan, the 64 and older group in Ocean County represents one-fifth of the regional population. Brick Township is home to thirteen (13) adult communities. The breakdown of the individual “Adult Communities” in Brick Town. They are:

Adult Community Name	Number of Units
Cedar Village	217 units
Greenbriar I	1,432 units
Greenbriar II	600 units
Laurelton Gardens	220 units
Laurelton Mobile Home Park	88 units
Lions Head North	360 units
Lions Head South	615 units
The Pavilion	190 units
Pinewood Mobile Home Park	79 units
Princeton Commons	388 units
Seaview Village	349 units
Wedgewood Place	145 units
Winding River Village	255 units
TOTAL	4,738 units

Homeless and In-Need Population

1. General Housing Assistance/ Homeless Prevention, homeless prevention programs provide limited financial assistance to low and moderate-income tenants and homeowners in imminent danger of eviction or foreclosure due to circumstances beyond their control. Funds disbursed in order to offer assistance are loans and grants to landlords from mortgage companies and banking institutions to assist persons and families in danger of becoming homeless. Those organizations are:

- Contact of Ocean County, PO Box 1121, Toms River NJ Type: Seniors, Disabilities, SSI/SSD assistance, mentally ill, very & low-income assistance, advocacy and referral. Phone # 732 240-6100
- Habitat for Humanity of Northern Ocean County, 1201 Route 166, Toms River NJ. Type: Specialization in the construction of new affordable housing with volunteer assistance. Direct fair and affordable housing services include support for seniors, persons with disabilities, persons on SSI/SSD assistance, the mentally ill, support for persons and families who are very low and low-income. Advocacy and referral services are also available and extended. Phone # 732-818-9500
- Hands for All-Homes for All, 7 Hyers Street, Toms River NJ. Type: Not-for-profit affordable housing developer. Emergency housing rehabilitation assistance also available through volunteers. Direct fair and affordable housing assistance services also include support for seniors, persons with disabilities, persons on SSI/SSD assistance, the mentally ill, support for persons and families who are very low and low-income. Advocacy and referral services are also available and extended. Phone# 732-286-

7929

- Interfaith Hospitality Network of Ocean County (Hope Center), 253 Chestnut Street, Toms River NJ
Type: Homeless shelter program which works with local churches and synagogues for emergency housing and support services. Homeless assistance or assistance for persons who are about to become homeless is extended to seniors, persons with disabilities, persons with SSI/SSD assistance, the mentally ill, support for persons and families who are very low and low-income. Advocacy and intensive referral services, including job training are available and extended. Phone# 732-736-1550
- National Accessible Apartment Clearinghouse. 1-800-421-1221. National Hot-line for persons and families with disabilities seeking affordable housing opportunity.
- New Jersey Housing Resource Center. New Jersey housing website available to all. Primarily offering affordable rental and for-sale housing opportunity throughout the State. The site primarily caters to persons and families seeking affordable housing. The site is: www.njhousing.gov The site is made available through a collaboration between the New Jersey Department of Community Affairs (DCA), the New Jersey Department of Human Services and (DHS) and the New Jersey Housing and Mortgage Finance Agency (HMFA).

2. Homebuyer Assistance. homebuyer assistance programs are designed to help eligible prospective homebuyers through reduced bank fees and closing costs and down payment assistance. The US Department of Housing and Urban Development and the Ocean County Planning Board can be contacted about specific certified "housing counselors" in certain regions in the State of New Jersey. In the Toms River area (one located in Trenton, NJ) three (3) certified Housing Counselors can be of assistance, they are:

- NJ Affordable Housing Management Association, Phone # 856-786-9590
- NJ Housing and Mortgage Finance Agency, Phone # 1-800-654-6873
- OCEAN Inc., 40 Washington Street, Toms River NJ 08753 Phone # 732-244-2351 ext. 14
- Solutions To End Poverty (S.T.E.P.S.) 212 Second Street, Lakewood NJ Phone # 732-684-9690

IV. PUBLIC OPINION

Brick Township as part of the Ocean County Housing Consortium with the Ocean County Department of Planning conducted a housing needs survey in early 2010. The County Consortium mailed a survey to over 70 public service providers in the county which asked specific questions as to the resources provided by these groups as well as the perceived needs that existed in the County and what was needed to alleviate housing conditions and the supply of housing in the County. The data was used for both the 5-Year Consolidated Housing Plan and the County's AI Plan. The County Planning Department received responses from over twenty-six (26) agencies.

The highlights of the survey indicate that the three (3) most predominate problems facing residents of the County is finding "adequate affordable housing" and "homelessness" is the second most difficult problem and the third is "unaffordable rents".

From a local perspective, the Brick Township "Fair Housing" officer did not receive any direct complaints or requests for formal response from any citizen in the township regarding fair or affordable housing barriers being caused by a municipal official or regulation.

V. EVALUATION OF CURRENT FAIR HOUSING STATUS

On September 13, 1988, HUD adopted regulations implementing changes to Title VIII of the Civil Rights Act of 1968. These changes, which became effective March 12, 1989, prohibits discrimination in the sale, rental, and financing of dwellings based on color, religion, sex, national origin, handicap, and familial status. Title VIII data is available to all jurisdictions throughout the United States.

Title VIII data obtained from the US Department of Housing and Urban Development for Ocean County, NJ indicates from 2004 – February 2010, 109 cases of discrimination were filed. The chart below indicates the municipality and type of case filed in Ocean County. Specifically, the Township of Brick seems to have no significant complaint history when it comes to issues of fair housing. As the chart below indicates a total of seven (7) "with relief", seven (7) with no cause and one (1) with conciliation.

Reports of discrimination can occur through local, county, state, or federal agencies. The Township Affordable Housing Officer acts as "Fair Housing Officer" for Brick Township proper. The Fair Housing Officer's initial task is to take the complaint, if one is filed, complete a "Fair Housing Complaint Form" which records the specifics of the complaint and then direct immediate assistance with the complaints. The "Fair Housing Complaint Form" is used in conjunction with HUD complaint form 903. If the individual requires a translator to complete the form, the approved HUD translator will be employed to help with the process. All complaints are then forwarded to the HUD-Region II office in New York for official review and potential finding of discrimination. State complaints are forwarded through the NJ Attorney General's Office Civil Rights Division or the US

Ocean County - Cases filed 2004 - Feb 2010

	Administrative	Withdrawal w/relief	Conciliation	No Cause	Cause	Total
Barnegat	0	0	1	1	0	2
Bayville	0	1	0	2	0	3
Brick Township	0	6	1	7	5	19
Forked River	0	0	0	0	1	1
Jackson	0	1	0	3	0	4
Lakewood	9	1	3	28	3	44
Manahawkin	0	0	0	1	0	1
Ocean County	1	0	0	0	0	1
Ocean Township	0	1	0	1	0	2
Ortley Beach	0	0	0	1	0	1
Seaside Heights	0	0	0	1	0	1
South Tom River	0	0	0	1	0	1
Toms River	2	3	1	10	0	16
Tuckerton	0	1	1	0	0	2
Westcreek	1	0	0	0	0	1
Whiting	0	0	2	2	0	4
Total	14	14	9	59	9	105

Department of Housing and Urban Development.

Findings of Discrimination

No findings of housing discrimination were reported. There have also been no other lawsuits filed by the US Department of Justice or private plaintiffs. No complaints have been recorded by the Toms River Township Fair Housing Officer.

Reasons for Any Trends and Patterns

According to the Title VIII data, complaints on disability, religion, and race accounted for approximately 81% of the cases filed in Ocean County. Disability complaints are related to the aging population in Ocean County. Brick, Lakewood and Toms River Townships accounted for approximately 71% of the cases filed in Ocean County. The Township of Toms River had the highest incidences of complaints as it related to access to housing as it applied to reasons of "disability" or the inability of handicapped persons to readily access available housing. The County, in conjunction with Toms River as part of the Ocean County Housing Consortium, also conducted a fair housing survey, along with a general housing survey and a public housing survey, that was distributed to approximately 75 local and regional housing and service agencies. (For results for the general and public housing surveys, please reference the 2010 Five Year Consolidated Plan.)

VI. ANALYSIS OF FEDERAL FAIR HOUSING ACT AS IT PERTAINS TO THE TOWNSHIP OF BRICK

In an in-depth analysis of the provisions of the Federal Fair Housing Act Section 800 [42 U.S.C. 3601] (see Appendix for full law as published) as it pertains to the fair housing actions of the Township of Brick, there seems to be no evidence of violations as it pertains to discriminatory housing practice or policy. In a review of sections 804 as it pertains to "Discrimination in the sale or rental of housing or other prohibited practices", the township does not maintain any policy, ordinance or regulation which would encourage or allow discriminatory practice as it pertains to the sale or rental housing.

Sections 805 through 806 of the law, pertains, to the sale of property and discriminatory practice as it pertains to real estate brokerage services. The township does not engage in the sale or rental of property. Section 807 pertains to the actions of religious organizations and private clubs. The township practices the strict distinction between church and state. All public areas and facilities are fully accessible to the general public and private clubs operate outside of the jurisdiction of the municipality other than in instances of health and building code compliance.

Section 810 of the law outlines the administrative provisions for aggrieved persons claiming discriminatory housing actions by either public or private entities. The Township of Brick does maintain a "Fair Housing Officer" who assists in the processing of complaint forms, the completion of the HUD 903 form for HUD acceptance and proper intervention and referral services. Section 811 refines the complaint process as it relates to subpoenas and the giving of evidence. 812 describes the enforcement techniques to be employed throughout the claims process. Section 813 details the enforcement provisions for persons who have filed a complaint or is about to file civil action on a housing discrimination matter.

The Township of Brick Township will indeed follow the tenets of the Fair Housing Act through the enforcement and referral duties of the local "Fair Housing Officer". Enclosed is the "Complaint Registration Form" which assists the officer to log in complaints as they are made. There have been NO stated violations of the Fair Housing Act as recorded by the township's Fair Housing Officer.

The Township of Brick Township is a recipient of US Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds. Entitlement funds primarily support the local housing rehabilitation program for low and moderate-income residents, support for various public service groups and general program administration. All such programs and activities are open to all eligible residents and persons in need of assistance. In a review of all program pre-requisites as it pertains to the housing rehabilitation program, the program is completely accessible for all owner-occupied and rental based applicants. As the matter pertains to various public service groups receiving assistance, all organizations are monitored on a bi-annual basis and have been deemed fully accessible to all low and moderate-income persons and families seeking assistance. This is also the case as it pertains to Brick Township's affordable housing program which is available to all income-eligible persons and families. This is in line with New Jersey "Council on Affordable Housing" (COAH) rules and regulations. The township "Administrative Agent" who is charged with enforcing and managing the program follows the provisions of the "Uniform Housing Affordability Controls" (UHAC) which contain strict requirements on access to affordable housing which is available to persons and families. (See UHAC enclosed)

16

VII. ANALYSIS OF LOCAL GOVERNMENT SYSTEMS AND HOUSING OPPORTUNITY

Typically local government intervenes in housing choice and availability through the enforcement of local land use codes, housing codes, building codes and property maintenance codes. Building codes include such matters as structural systems, fire safety, plumbing code, electrical code and in certain multi-family residential structures, commercial and industrial structures, include handicap accessibility. The standards which establish the model for such building and construction codes are governed by rules as established by the New Jersey State "Department of Community Affairs", however other local rules and regulations are locally established. As with building codes and construction mandates as established by the State, municipal government is also charged with updating such codes periodically in conformance with either State or Federal obligations. For instance, the municipal Master Plan which is prepared for the local Planning Board should be in conformance with the local zoning ordinance and land use policies. Another category of codes and regulations are the New Jersey "Rehabilitation Subcode" or retroactive regulations which typically establishes standards for existing structures such as sprinkler systems, handicap access considerations, electrical standards, plumbing standards and the like to ensure public safety in private and public structures. The effort is an extremely important set of regulations which ensures that new codes and building safety standards are applied to older buildings. The code is designed to offer guidance and direction to architects, builders and engineers for building code enforcement. The code also makes it necessary for builders, contractors and sub-contractors to abide by permit regulations and obtain all of the proper permit close-outs upon conclusion of the project.

The Township of Brick Township does indeed ensure conformity in enforcement of the provisions of all building codes, zoning ordinance provisions and land use policies as it applies to all persons regardless of race or income level.

Discriminatory Land Use Practices

Land use and zoning regulations are sometimes used to discriminate against people under the guise of preserving "neighborhood character". Under specific analysis, the zoning and land use policies as they relate to occupancy restrictions, family definition and constraints upon group homes were scrutinized for their effect on fair housing choice. Families with children suffer a disparate impact from overly restrictive occupancy standards. Furthermore, discrimination against families with children oftentimes harms minority populations such as Latino or African-American households. A local definition of "family" can preclude a reasonable number of persons from occupying a residential dwelling by restricting the number of persons within the unit related by blood, adoption or marriage. New Jersey State and Federal law prohibits housing discrimination on any level, however local land use policies which mandate certain building densities endeavor to ensure proper parking availability, traffic flow and health code compliance. Persons with disabilities are often frustrated by their access to fair housing choice. This frustration in terms of finding adequate housing to accommodate their disability can be interpreted as a blatant impediment of fair housing choice however those matters remain between landlord and tenant and in no way involves the municipality in its policy framework or enforcement duties. However, as indicated in the above table "Ocean County Housing Complaints", Toms River has the largest number of complaints in this category. It is unclear if this is a result of individual private entities unwilling or unable to retro-fit residential dwellings to accommodate a person with disability, however it can be clearly stated here that

17

the Township of Brick Township does not maintain any such impediments to fair housing choice for disabled persons within the confines of its public and/or affordable housing units. A review of the township's zoning code showed that the local jurisdiction does not limit the number of occupants in a dwelling beyond the number of allowed in the 2006 "International Property Maintenance Code". Also, licensed group homes for persons with disabilities are allowed in any residential zone.

VIII. TOWNSHIP OF BRICK PROFILE OF AFFORDABLE HOUSING OPPORTUNITY

The following is a table showing Prior Round credits and projects and reallocated credits based on N.J.A.C. 5:97-3.5

Prior Round Credits Obligation = 930 25% Rental = 233 (414 provided) 25% Age Restricted = 233 (159 provided) .1/2 Rental = 116.5 (rounded to 117)	Prior Round Obligation	Prior Round Bonus Credits as per N.J.A.C. 5:97-3.5	Total Credits
George J. Conway Apartments (Family Rental)	125	0	125
David M. Fried Apartments (Family Rental)	41	0	41
Kentwood Victorian Gardens (Rentals)	16	16	32
Timber Ridge (Single Family detached)	12	0	12
Scattered Site Units (Single family D e t a c h e d)	20	0	20
Homes Now, Inc. Dottie's House -1 (F a m i l y R e n t a l)	a	8	16
Chambers Bridge Residence (Rental) 159 are age-restricted	159	52	211
disabled 6 are restricted for the physically	16	16	32
8 - 3 bedroom units for the developmentally disabled	24	0	24
Homes Now, Inc. Pier Avenue — 12 bedrooms (Rental)	12	10 - 1	12
Homes Now, Inc. Bancroft Neurohealth (Rental) — 36 bedrooms	36	0	36
Alternative Living Facilities (Group H o m e s —	19	0	19
Rehabilitation Credit	74	0	74
Rehabilitation Program	18	0	18
Credits without Controls	412	0	412
TOTALS	992	92	1084
Excess units	162	↓	0
Excess credits		154	
Excess rental units	204		

The new rules have recalculated Brick Township's Prior Round obligation. This requires the Township to recalculate the rental obligation and rental bonus cap and senior cap as per N.J.A.C. 5:97-3.5 (a) & (b). Those numbers have been recalculated as set forth below.

According to N.J.A.C. 5:97-3.4 (e) Rental units in excess of the prior round rental obligation may be eligible to satisfy the third round rental housing requirement provided the units satisfy the requirements of N.J.A.C. 5:97-4.1(a) and have affordability controls extending at least through 2018. The Township was required under the recalculated prior round to construct 233 rental units. The Township provided 437 rental units in the Prior Round. This leaves an

excess of 204 rental units from the prior round. The majority of these units have a fifty year deed restriction extending well past 2018 until 2040.

According to N.J.A.C. 5:97-3.5 (a) A municipality may receive two units of credit for each rental unit addressed in its prior round rental obligation, provided the unit was or will be created and occupied in the municipality or received preliminary or final approval on or after December 15, 1986, is not age restricted and has controls on affordability for at least 30 years. No rental bonuses shall be granted in excess of the prior round rental obligation. The Township's rental obligation was 233 and provided 437 rental units in the Prior Round.

According to N.J.A.C. 5:97-3.5 (b) A municipality may receive 1.33 units of credit for each age-restricted rental unit addressing its prior round rental obligation, provided the unit was or will be created and occupied in the municipality or received preliminary or final approval, on or after December 15, 1986, and had controls on affordability for at least 30 years. No rental bonuses shall be granted for age-restricted rental unit in excess of 50 percent of the prior round rental obligation. The Township constructed 159 senior rental units in the Prior Round, providing 52 bonus credits for age restricted rental units. The prior round rental obligation was 233 units, the 52 bonus credits does not exceed fifty percent of the 233 units or 116.5 units. The Township will utilize these credits to satisfy the Third Round rental requirement.

Prior Round Obligation

Pursuant to N.J.A.C. 5:97-1.1 et. seq., the Township's Prior Round Obligation is 92 units of Rehabilitation and 930 units of new construction. The Township's Remaining Prior Round Obligation is zero (0) units. The Township has met its Prior Round Obligation as follows:

Prior Cycle Credits: 976

George J. Conway Apartments — Constructed in 1981, the George J. Conway Apartments is an age-restricted public housing project for low- and moderate-income households consisting of 125 affordable rental units.
125 CREDITS

David M. Fried Apartments — constructed in 1983, the David M. Fried Apartments is an age restricted public housing project for low- and moderate-income households consisting of 41 affordable rental units.
41 CREDITS

Credits without controls - As part of the Township's first round substantive certification, it performed a credits without controls survey pursuant to N.J.A.C. 5:93-3.2. The Township received credit for 412 eligible units constructed between April 1, 1980 and December 15, 1986.
412 CREDITS

Affordable Housing Constructed Since 1986.

Inclusionary Single Family

Timber Ridge (Block 108, Lots 7 and part of 8). — Timber Ridge, which is complete, is located near the intersection of Burnt Tavern and Van Zile Roads. It is a development of single family detached homes on 5,000 square foot and larger lots. The project contains 122 homes, of which 12 are deed restricted for low- and moderate-income households.
12 CREDITS

Rentals

Kentwood Victorian Gardens (Block 1091, Lot 6). — This rental development is located east of Route 70 near Old Squan Road. The project, which is complete, contains a total of 81 units of which 16 are deed restricted for low- and moderate-income households. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.
32 CREDITS

20

Chambers Bridge Residence — Block 701, Lot 1

This site consists of a total of 184 units, including a superintendent's residence. 183 units have been deed restricted. Of the 184 units, 159 are age-restricted, Under N.J.A.C. 5:97-3.5 (b) The Township is eligible to receive 1.33 credits per each rental unit, totaling 211 credits for the senior units. 16 are restricted for the physically disabled, Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit, totaling 32 credits for the physically disabled rental apartments. 8 are 3 bedroom units for the developmentally disabled Under N.J.A.C. 5:97-4.3 (c) a municipality may receive 1.25 credit for each bedroom in supportive and/or special needs housing, totally 24 Credits for this provision. The final unit is for on-site management.

267 CREDITS

Scattered-Site Single Family New Construction.

As part of its first round certification, the Township initiated a scattered-site construction program for the creation of single-family detached homes. The Township completed 12 detached single-family homes located through out the Township prior to its second round certification. It has since completed an additional 8 detached single-family homes. The homes are purchased by low- and moderate-income families and have 20-year deed restrictions.

20 CREDITS

Alternative Living Arrangements.

Homes Now, Inc. - Bancroft (Block 1068, part of lot 11 and 12). This project has been completed since the submission of the Amended Second Round plan. The project is located on Route 70 West, east of the Old Laurelton Circle. It consists of 12 3-bedroom apartments and one manager's apartment. It is occupied by 36 special needs residents who are highly functional adults with moderate disabilities.

36 CREDITS FOR 36 BEDROOMS

Homes Now, Inc. - ARC (Block 702, Lot 3.01). This site is located at the northern terminus of Pier Avenue. It consists of twelve (12) beds in three 4-bedroom units occupied by severely disabled residents. This project has been completed and is being operated by ARC of Ocean County. The Township will take 12 credits for the 12 bedrooms in the 3rd Round.

12 CREDITS FOR 12 BEDS in 6 BEDROOMS.

Homes Now, Inc. Dotties House I — Family Rental

This site is a home for survivors of domestic violence. It was constructed with eight apartment units for families to live temporarily while receiving counseling and training to acclimate back into society after traumatic experiences. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.

16 CREDITS

Group Home Arrangements

The following Group Homes located in the Township are entitled to credits:

1. ARC of Ocean County, Bursville Rd., 1985. 6 BR
2. ARC of Ocean County, Cornell Drive, 1997. 5 BR
3. Developmental Services of NJ, 1999. 5 BR
4. Allies, Inc., 2001. 3 BR

19 CREDITS.

The Township's total Third Round adjusted obligation is 577. The Township's Prior Round plan is summarized below. The Township is entitled to credit for 992 units. It has a Remaining Prior Round Obligation of zero (0) units. It has 204 rental credits that can be applied to the Third Round Growth Share in accordance with 5:97-3.4(e) *Rental units in excess of the prior round rental obligation may be eligible to satisfy the third round rental housing requirement provided the units satisfy the requirements of NJAC 5:97-4.1 (a) and have affordability controls extending at least through 2018.* In addition, the Township also has 154 excess credits to be applied toward its Growth Share Obligation for exceeding the affordable housing obligation of 930 units by providing 992 units. 21

Fair Share Compliance Details — THIRD ROUND GROWTH SHARE = 577 Units

Rehabilitation Share 92 Credits

COAH has used the 2000 Census to estimate substandard housing occupied by low and moderate income households (rehabilitation share). COAH has determined that the Township has a 92 unit rehabilitation share. Brick Township's housing rehabilitation program provides home improvement funds to families who either own and occupy or are owners of rental housing units occupied by households which: 1.) meet family income criteria as established by the Township, State and Federal regulations, 2.) have a demonstrable need to make home improvements to correct eligible serious housing deficiencies, 3.) comply with Township application procedures and provide required personal and financial information, and 4.) agree to use the money in accordance with established Township procedures and stated Federal regulations regarding such expenditures.

Brick Township has established a priority system to ensure that families with seriously substandard units will receive housing rehabilitation program home improvement funds since requests for rehabilitation have historically exceeded the Township's funding capability. The program is administered by the Township's Housing Consultant, Rehab Co. The Township proposes to continue its very active rehabilitation program to meet the 92 units required in the Rehabilitation obligation.

Prior Round Excess

Excess Units — 62 UNITS & CREDITS

Rental Unit Excess — 204 UNITS & CREDITS

Excess Credits -154 CREDITS

Growth Share Units to present = 160 & Growth Share Projection of 417 Units = 577 Units

Pursuant to the calculations above, Brick Township has a Third Round Growth Share Obligation of 160 units to meet the Growth Share that occurred between January 1, 2004 and July of 2008. The Growth Share Projection is an additional 417 units by 2018.

Summary of Third Round Fair Share Plan

Total Growth Share = 577

2004- Present — 160 — actual growth

Balance of Growth Share = 417

Rental Obligation (25%) = 144

Senior Cap (25%) = 144

Low/Mod Split (50/50) = 289

Family Housing (50%) = 289

Third Round Obligation = 577 Credits Actual Growth Share Obligation = 160 Credits			
2004-2008 Actual Growth Plan			
	Units	Bonus Credit	Total Credits
*Excess Rental Credits as per §5:97-3.4(e)	144	0	144
*Dottie's House II- Expansion §5:97-3.6(a)1 (Rental)	9		18
Dottie's House Transitional §5:97-3.6(a)1 (Rental)	8	8	16
*Devereux NJ Treatment Network §5:97-3.6(a)2 (Group Home)	5	5	10
1026 West Eel Street (Special Needs Rental)	3	F.75(1)	4
*Assisted Living Credits—§597-6.11	30		30
Actual Growth Share Obligation 2004-2008	199	23	222
2008-2018 Growth Share Plan = 355 Credits			
Redevelopment Projects			
Laurelton Mobile Home Park - Low Income §5:97-3.7(a) (Family Housing & Rental)	190	90	180
Metedeconk Village Redevelopment §5:97-3.19(a) Foodtown Site (Apartment Rental — Special Needs)	20	6.6(7)	27
New Construction Projects			
*New Visions —§5:97-3.6(a)2 (Special Needs Rental)	36	9.5(10)	46
Route70 — Block 1092, Lot 1 — Special Needs — Autism Housing (Rental)	8	2	10
Waterside Gardens (Low/Mod Family Rental)	29	29	58
Holy Cross — SFH —New Construction (Low/Mod Family Housing)	1	0	1
Scattered Site Single Family Developments (Low/Mod Family Housing)	5	0	5
Market to Affordable Municipal Conversions			
Homes Now, Inc. & Arc of Ocean —Burt Tavern Manor Apartments Market to Affordable §5.97-6.9 (b) 3 & §5:97. 3.6(a)2 (Special Needs Rental)	8	2.6(3)	11
Community Options — Purchase of homes for conversion to special needs housing (Rental)	4	1	5
Market to Affordable —Foreclosures (Low/Mod Family Housing)	5	0	5
Brick Town Center — Growth Share Ordinance	7	0	7
Projected Growth Share Obligation 2008-2018	213	142	355
Total Third Round Growth Share	412	165	577
* Denotes Completed			

Affordability Assistance Program

The Township of Brick has established an agreement with Homes Now, Inc., at Dottie's House and Victorian Gardens to provide affordability assistance to two units in each facility with rental assistance. Two units in each facility will be set aside to provide housing to clients who would not otherwise qualify for the program to receive rental assistance to meet program requirements.

ACTUAL GROWTH SHARE January 1, 2004-Present
160 CREDIT OBLIGATION — 222 CREDIT SUBMISSION

Excess Rental Credits as per 0:97-3.4(e)

The Township of Brick has 204 rental credits that can be applied to the Third Round Growth Share in accordance with 5:97-3.4(e) Rental units in excess of the prior round rental obligation may be eligible to satisfy the third round rental housing requirement provided the units satisfy the requirements of NJAC 5:97-4.1 (a) and have affordability controls extending at least through 2018. The Township will be taking 144 Rental Credits, to meet the 25% Rental Housing requirement under N.J.A.C. 5:97-3.10 (b) 1., to meet its Actual Growth Share for the period between January 1, 2004 and present. This will afford the Township bonus credits on all other rental, family, senior and special needs housing it provides until 2018.

144 CREDITS

Dottie's House H

Owner — Homes Now, Inc. Block 195, Lot 30

This site has been completed. Homes Now Inc., a nonprofit corporation has constructed and operates Shelter Support Housing rental units on a site located on the East Side of Adamston Road in the R-R-1 Rural Residential Zone. The property provides housing to victims of domestic abuse. It consists of 8 rental units. This site has been extremely successful and has experienced a need to expand in order to meet a waiting list of potential residents. An expansion of this 8 unit rental facility has been approved to provide nine (9) additional apartment units for very low income families. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.

18 CREDITS

Dottie's House Transitional Housing — Market to Affordable

The Township of Brick currently has a number of property holdings that are available for use in the creation of transitional housing for residents that previously resided in Dottie's House. The properties will be constructed and/or renovated by Homes Now, Inc. which will also administer the occupancy of the property to ensure compliance with COAH's regulations pertaining to marketing and affordability. Current residents of Dottie's House will move to the transitional housing units until they are ready to obtain their own housing. The properties the Township anticipates utilizing are vacant lots or open space properties that are in residentially zoned areas or currently occupied by a single-family home. The Township anticipates being capable of providing a minimum of four units for utilization under this category. Each unit will be occupied by a single family. All units will be set aside for very low income families. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.

Two properties that are being identified for Dottie's House Transitional Housing are:

1. Block 340, Lot 88
344 Cherry Quay Road
1.24 Acres
Zoned as R-R-1 — Rural Residential
Occupied by a Single Family Residential Unit available for occupancy after renovation
Anticipated occupancy in early 2007

2. Block 321, Lot 4.02
425 Drum Point Road
1.17 Acres
Zoned as B-2 & R-R-1

8 CREDITS

126 West Eel Street— Homes Now, Inc.

This property was purchased in November of 2008 for \$90,000 — clear title and payment of back-taxes (approximately \$30,000). This property is intended to be used as a group home with three bedrooms. 3 CREDITS.

24

NJ Treatment Network

This is a Group Home located on Burrsville Road operated by Devereux NJ Treatment Network under a contract with the State of New Jersey Department of Human Service.

5 CREDITS

Assisted Living Credit

The Township of Brick currently has four New Jersey Department of Health and Senior Services licensed Assisted Living facilities. These facilities have a minimum of thirty (30) approved Medicaid beds set aside in compliance with N.J.S.A. 26:2H-12.16 et seq. requiring that at least ten (10) percent of all beds in each facility shall be occupied with Medicaid eligible persons. These facilities are provided herein;

Brandywine Assisted Living 515 Jack Martin Boulevard Brick, NJ 08724	10 Medicaid approved beds
Reflections at the Gables 1594 Route 88 Brick, NJ 08724	5 Medicaid approved beds
Shorrock Gardens Care Center Inc. 75 Old Toms River Road Brick, NJ 08723	3 Medicaid approved beds
The Worthington 458 Jack Martin Boulevard Brick, NJ 08724	12 Medicaid approved beds

The Township is requesting a waiver of the following requirements under N.J.A.C. 5:97-6-11 :
(c) (2) The deed restriction may be on the facility, rather than individual apartments or rooms;
(d) (5) through (8) and (e) (1) through (3)

These sites and Medicaid beds currently exist and are under the regulatory authority of the Department of Health and Senior Services that monitor the utilization of government subsidized facilities for these residents. Placing additional and duplicative compliance procedures on these facilities would place a hardship on the operators. The regulation ensures compliance with the minimum number of Medicaid beds regardless of the ownership, negating the practical requirement for filing a deed restriction. In addition, these facilities currently maintain more than the minimum ten (10) percent requirement. For example, the Brandywine Assisted Living currently has twenty-six (26) approved Medicaid beds, more than twice the requirement. The Township is requesting the minimum requirement of ten (10) percent to be credited for the Growth Share.
30 CREDITS

GROWTH SHARE PROJECTION 2008-2018

REDEVELOPMENT PROJECTS

Laurelton Home Park

The Township of Brick has been approached by the owner of the Laurelton Mobile Home Park, an 80 unit mobile home development to consider designating this parcel as an Area In Need of Redevelopment. Preliminary discussions have outlined the following plan:

The site will be redeveloped into a mixed use development with commercial fronting Route 88 East and a redesigned residential mobile home park in the rear of the parcel. The residential mobile homes will be replaced, reconfigured and made available to the existing residents for a 100% affordable housing development. It is anticipated that the Township will be able to realize approximately 180 credits for the mobile home units. The Township will be seeking an affirmative marketing waiver for this project. The Town anticipates that most of the current residents will qualify for affordable housing and takes the position that these individuals should not be asked to move from their homes as it would pose a hardship on them and the Township to replace the new living units

through the affirmative marketing procedure. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.
180 CREDITS

Metedeconk Village Redevelopment "Foodtown Site"

The Township of Brick has identified a township owned property as An Area in Need of Redevelopment. This site known as the "Foodtown Site": has been the subject of a Redevelopment Plan and the Township Council is currently reviewing four proposals for the site. The Redevelopment Plan requires a mix of uses including residential, office and retail. Through a redeveloper's agreement, the Township will negotiate with the redeveloper to provide opportunities for families and/or special needs housing to meet the COAH obligation generated by the approved commercial development.
27 CREDITS

NEW CONSTRUCTION PROJECTS

New Visions @ Chambers Bridge - Block 701, Lot 9

This site is a 23 Acre parcel that currently has an approval for 300 age restricted apartments and an affordable housing obligation of 38 units. This project has been stalled due to market conditions, however, the owner is interested in developing the site as a mixed use development and providing the 38 units for special needs housing.
48 CREDITS

Holy Cross - New Construction — Single Family Low Income

Holy Cross Church, Rumson is moving forward with capital campaign to construct a single family low income home. Homes Now, Inc. and the Township of Brick are in ongoing discussion with Father Michael Manning to identify a site for the construction of a new low income home.
1 CREDIT

Rt. 70 Site - Block 1092 Lotl — Special Needs/Autism Housing

The Township of Brick currently owns a property located in front of Bancroft NeuroHealth on the Route 70 corridor. This property has the potential for the construction of (2) wings — (8) units total for special needs housing. Homes Now, Inc. has been working with the Township of Brick regarding the development of this site to house highly functioning Autistic individuals.
10 CREDITS

Waterside Gardens

This is an existing 528-unit apartment complex located south of Drum Point Road. The owner has proposed to convert 29 existing utility/storage areas to 2-bedroom apartments, to be deed restricted for low- and moderate-income households. Prior to submission of the Third Round Plan to the Court, the owner reconfirmed his desire to complete the conversion of the units. Under N.J.A.C. 5:97-3.5 (a) The Township is eligible to receive 2 credits per each rental unit.
58 CREDITS

MARKET TO AFFORDABLE - MUNICIPAL CONVERSIONS

Burnt Tavern Manor Homes Now, Inc., Brick Twp & ARC of Ocean

The Township of Brick in partnership with Homes Now, Inc., and ARC of Ocean County, is working to purchase four, two bedroom condominium units in the Burnt Tavern Manor Complex to be utilized as special needs rental housing for the developmentally disabled. Currently, ARC rents these units and is under contract to purchase them with the assistance of the Township and Homes Now, Inc. The Township will provide funding, \$10,000 per bedroom for 8 bedrooms to renovate the units in exchange for deed restrictions and affordable controls. The Township is requesting waivers from the following requirements;

5.97-6.9 (b) 3. The municipality shall provide a minimum of \$25,000 per unit to subsidize each moderate-income unit and/or \$30,000 per unit to subsidize each low income unit, with additional subsidy depending on the market prices or rents in a municipality. The ARC of Ocean County and the Township of Brick agree that the \$10,000 subsidy is sufficient to providing compliant units for its residents. The additional funding is not necessary as the ARC of Ocean County owns these units and is considering the subsidy in exchange for the deed restriction.

5.97-6.9 (b) 4. No more than 10 for sale and 10 rental units, or an amount equal to a combined total of 10 percent of the faire share obligation, whichever is greater, may be used to address the fair share obligation, unless the municipality has demonstrated a successful history of a market to affordable program. This requirement is

severely limiting due to the fact that the Township has great opportunity to convert market rate units in the Township into affordable housing. Limiting the Township's ability to provide affordable housing in this manner places a hardship on the residents and the tax payers of the community to have to build new units rather than convert units that already exist and provide affordable opportunities naturally. The Township is eligible to receive 1.25 credits per bedroom under N.J.A.C. 5:97-3.6(2).

Community Options & Homes Now, Inc. — Special Needs Housing

Community Options is a non-profit organization that is interested in purchasing market rate housing to be converted into rentals for special needs clients. Homes Now, Inc and the Township of Brick are currently in negotiations to partner with this organization to purchase a 3 bed/2 bath residence.

Municipal Conversions through Foreclosures

The Township of Brick will pursue foreclosed properties to convert to affordable housing for family units. The Township presently anticipates acquiring approximately five properties over the next ten years to be purchased and converted with the assistance of Homes Now, Inc. These properties will be converted to single family affordable or duplex affordable units providing potentially thirty housing opportunities for families

Brick Town Center

In August of 2007, the Township of Brick was awarded Plan Endorsement by the Office of Smart Growth. The Township worked with the Office of Smart Growth, NJDEP, NJDCA, NJOT and their staff to amend ordinances, adopt new ordinances and amend the State Plan Map to reflect the current and future land use patterns of the Township with the appropriate planning area designations. The result was the adoption of an entirely revised Township of Brick Master Plan, four new ordinances including; Mixed Use Overlay Zone, Habitat Protection Ordinance, Riparian Buffer Ordinance, and a Streetscape Ordinance. In addition, the State Plan Map was revised to reflect all of the suburban planning areas (PA2), environmentally sensitive areas (PA5), and critical environmental sites.

Through the Plan Endorsement, the Township established the "Brick Town Center." This designation was also adopted as a rule change to the Coastal Areas Facility Review Act (CAFRA) regulation to allow for up to seventy (70) percent impervious cover on CAFRA regulated projects within the Brick Town Center boundary. This designation will allow the Township of Brick to concentrate future development into areas where infrastructure and services exist and will also provide opportunity for new affordable units to be constructed in this area. Although specific projects have not been identified in this area other than those discussed in the Redevelopment section, the Township is optimistic that through the Growth Share Ordinance, much of the affordable units will be provided in the

Brick Town Center. One potential site is known as the "Hospital Support Zone Site" — Block 1171, Lots 1 & 2 10 Acres. This site in addition to the "New Visions" property discussed above and the "F000dtown Site" will potentially provide for additional opportunities for affordable units as the Mixed Use Overlay Zone Ordinance is an inclusionary ordinance.

Growth Share Ordinance

The Township of Brick anticipates meeting the balance of its Growth Share Plan obligation through implementation of the Growth Share Ordinance. The Growth Share Ordinance was adopted on April 19, 2005 and will be amended to reflect the requirement for a developer to provide one unit for every five residential units approved and one unit for every 16 jobs created through non-residential development... The ordinance will permit on-site affordable housing, a payment in lieu of housing or construction of housing off-site.

IX. DESCRIPTION OF FAIR AND EQUITABLE DISTRIBUTION OF AFFORDABLE HOUSING

The Township of Brick Township, in accordance with New Jersey "Council on Affordable Housing" (COAH) is bound by legal mandates through COAH "Procedural Rules" to ensure that all affordable housing units are marketed and made available to all persons and families, particularly those persons who are low and moderate-income. The COAH process requires that all participating municipalities such as the Township of Brick Township, follow the "Uniform Housing and Affordability Controls" (UHAC) 5:80-26.1 et seq as a provision of the New Jersey Fair Housing Act, lays out specific procedures and mechanisms to ensure that qualified persons and families have access to such housing. The Township of Brick Township employs an affordable housing "Administrative Agent" to ensure that all precepts as delineated in UHAC are adhered to as mandated.

Important provisions as detailed in UHAC are the follows here. As to the issue of affordability and occupancy standards, UHAC specifies that the municipality in conjunction with the "Administrative Agent" follow the following procedural rules for all affordable developments and units as contained therein.

UHAC 5:80-26.3 Affordability average; bedroom distribution

- (a) In each affordable development, at least 50 percent of the restricted units within each bedroom distribution shall be low-income units and the remainder may be moderate-income units.
- (b) Affordable developments that are not age-restricted shall be structured in conjunction with realistic market demands such that:
- 1.) The combined number of efficiency and one-bedroom units is no greater than 20 percent of the total low- and moderate-income units;
 - 2.) At least 30 percent of all low- and moderate-income units are two bedroom units;
 - 3.) At least 20 percent of all low- and moderate-income units are three bedroom units; and
 - 4.) The remainder, if any, may be allocated at the discretion of the developer.
- (c) Age-restricted low- and moderate-income units may utilize a modified bedroom distribution. At a minimum, the number of bedrooms shall equal the number of age-restricted low- and moderate-income units within the affordable development. The standard may be met by creating all one-bedroom units or by creating a two-bedroom unit for each efficiency unit.
- (d) Municipalities shall establish by ordinance that the maximum rent for affordable units within each affordable development shall be affordable to households earning no more than 60 percent of median income. The municipal ordinance shall require that the average rent for low- and moderate-income units be affordable to households earning no more than 52 percent of median income. The developers and/or municipal sponsors of restricted rental units shall establish at least one rent for each bedroom type for both low-income and moderate-income units, provided that at least 10 percent of all low- and moderate-income units

shall be affordable to households earning no more than 35 percent of median income.

(e) The maximum sales price of restricted ownership units within each affordable development shall be affordable to households earning no more than 70 percent of median income. Each affordable development must achieve an affordability average of 55 percent for restricted ownership units. In achieving this affordability average, moderate-income ownership units must be available for at least three different prices for each bedroom type, and low-income ownership units must be available for at least two different prices for each bedroom type.

(f) Municipal ordinances regulating owner-occupied and rental units shall require that affordable units utilize the same type of heating source as market units within the affordable development.

(g) The provisions of this section 3 shall not apply to affordable developments financed under UHORP or MONI or to assisted living residences, which shall comply with applicable Agency policies, guidelines and regulations.

UHAC 5:80-26.4 Occupancy standards

(a) In determining the initial rents and initial sales prices for compliance with the affordability average requirements for restricted units other than assisted living facilities, the following standards shall be used:

- 1.) A studio shall be affordable to a one person household;
- 2.) A one bedroom unit shall be affordable to a one and one-half person household;
- 3.) A two bedroom unit shall be affordable to a three person household;
- 4.) A three bedroom unit shall be affordable to a four and one-half person household;
- 5.) A four bedroom unit shall be affordable to a six person household.

(b) For assisted living facilities, the following standards shall be used:

- 1.) A studio shall be affordable to a one person household;
- 2.) A one-bedroom unit shall be affordable to a one and one-half person household;
- 3.) A two-bedroom unit shall be affordable to a two person household or to two oneperson households.

(c) In referring certified households to specific restricted units, to the extent feasible, and without causing an undue delay in occupying the unit, the administrative agent shall strive to:

- 1.) Provide an occupant for each unit bedroom;
- 2.) Provide children of different sex with separate bedrooms; and
- 3.) Prevent more than two persons from occupying a single bedroom

As to the administrative standards of affordable housing control periods, UHAC stipulates:

UHAC 5:80-26.5 Control periods for ownership units

(a) Each restricted ownership unit shall remain subject to the requirements of this subchapter until the municipality in which the unit is located elects to release the unit from such requirements pursuant to action taken in compliance with (g) below. Prior to such a municipal election, a restricted ownership unit must remain subject to the requirements of this subchapter for a period of at least 30 years; provided, however, that:

- 1.) Units located in high-poverty census tracts shall remain subject to these affordability requirements for a period of at least 10 years;
- 2.) Any unit that, prior to December 20, 2004, received substantive certification from COAH, was part of a judgment of compliance from a court of competent jurisdiction or became subject to a grant agreement or other contract with either the State or a political subdivision thereof, shall have its control period governed by said grant of substantive certification, judgment or grant agreement or contract;
- 3.) 95/5 units are subject to the option and price restriction rules set forth below at N.J.A.C. 5:80-26.20 through 5:80-26.26.

(b) The affordability control period for a restricted ownership unit shall commence on the date the initial certified household takes title to the unit and shall terminate only at such time as the municipality opts to release the unit from the requirements of this subchapter in accordance with (g) below, or at such other time as is applicable under (a) above.

(c) Prior to the issuance of the initial certificate of occupancy for a restricted ownership unit and upon each successive sale during the period of restricted ownership, the administrative agent shall determine the restricted price for the unit and shall also determine the non-restricted, fair market value of the unit based on either an appraisal or the unit's equalized assessed value. At the time of the first sale of the unit, the purchaser shall execute and deliver to the administrative agent a recapture note obligating the purchaser (as well as the purchaser's heirs, successors and assigns) to repay, upon the first non-exempt sale after the unit's release from the requirements of this subchapter, an amount equal to the difference between the unit's non-restricted fair market value and its restricted price. The recapture note shall be secured by a recapture lien evidenced by a duly recorded mortgage on the unit. The recapture note and recapture mortgage lien shall be in favor of the Agency if the unit was financed under UHORP or MONI, in favor of the State if State funds other than UHORP or MONI contributed to the financing of the unit, and, in all other cases, in favor of the municipality in which the unit is located. The recapture note and recapture mortgage lien shall be in the form prescribed in subchapter Appendices L, M, N, O, P and Q, as applicable.

- 1.) The recapture lien shall also provide that [sic] recapture amount shall be reduced by the cumulative dollar value of capital expenditures by all owners during the control period for improvements and/or upgrades to the unit, as approved by the administrative agent.
- 2.) Municipalities that exercise the option to purchase restricted ownership units pursuant to (f) below shall not be required to satisfy the recapture lien.

3.) Upon termination of the affordability control period pursuant to (g) below, and satisfaction of the recapture of the lien [sic], the unit may be sold at fair market value and the proceeds retained by the seller.

As to the administrative standards of price restrictions for affordable ownership units, UHAC stipulates:

UHAC 5:80-26.6 Price restrictions for ownership units

(a) The initial purchase price for a restricted ownership unit shall be approved by the administrative agent and, if the unit is receiving assistance under the Balanced Housing Program, shall be consistent with the Balanced Housing grant agreement.

(b) The initial purchase price for all restricted ownership units except those financed under UHORP or MONI shall be calculated so that the monthly carrying costs of the unit, including principal and interest (based on a mortgage loan equal to 95 percent of the purchase price and the Federal Reserve H.15 rate of interest), taxes, homeowner and private mortgage insurance and condominium or homeowner association fees do not exceed 28 percent of the eligible monthly income of an appropriate household size as determined under N.J.A.C. 5:80-26.4; provided, however, that the price shall be subject to the affordability average requirement of N.J.A.C. 5:80-26.3.

(c) The initial purchase price of a restricted ownership unit financed under UHORP or MONI shall be calculated so that the monthly carrying costs of the unit, including principal and interest (based on a mortgage loan equal to 95 percent of the purchase price and the Federal Reserve HR15 [sic] rate of interest), taxes, homeowner and private mortgage insurance and condominium or homeowner association fees do not exceed 28 percent of the eligible monthly income of a household whose income does not exceed 45 percent of median income, in the case of a low-income unit, or 72 percent of median income, in the case of a moderate-income unit, and that is of an appropriate household size as determined under N.J.A.C. 5:80-26.4.

(d) The maximum resale price for a restricted ownership unit, if the resale occurs prior to the one-year anniversary of the date on which title to the unit was first transferred to a certified household, is the initial purchase price. If the resale occurs on or after such anniversary date, the maximum resale price shall be consistent with the regional income limits most recently published by COAH and calculated pursuant to N.J.A.C. 5:94-7.2(b). The administrative agent shall approve all resale prices, in writing and in advance of the resale, to assure compliance with the foregoing standards.

(e) The master deeds of affordable developments shall provide no distinction between the condominium or homeowner association fees and special assessments paid by low- and moderate-income purchasers and those paid by market purchasers. Notwithstanding the foregoing sentence, condominium units subject to a municipal ordinance adopted before

October 1, 2001, which provides for condominium or homeowner association fees and/or assessments different from those provided for in this subsection shall have such fees and assessments governed by said ordinance.

As to the administrative standards of control periods for rental units, UHAC stipulates:

UHAC 5:80-26.11 Control periods for rental units

(a) Each restricted rental unit shall remain subject to the requirements of this subchapter until the municipality in which the unit is located elects to release the unit from such requirements pursuant to action taken in compliance with (e) below. Prior to such a municipal election, a restricted rental unit must remain subject to the requirements of this subchapter for a period of at least 30 years; provided, however, that:

1. Units located in high-poverty census tracts shall remain subject to these affordability requirements for a period of at least 10 years;
2. Any unit included in a Neighborhood Rehabilitation Project pursuant to N.J.A.C. 5:43-4.4(b) shall remain subject to these affordability requirements for a period of at least 10 years; and
3. Any unit that, prior to December 20, 2004, received substantive certification from COAH, was part of a judgment of compliance from a court of competent jurisdiction or became subject to a grant agreement or other contract with either the State or a political subdivision thereof, shall have its control period governed by said grant of substantive certification, judgment or grant agreement or contract.

(b) The affordability control period for the restricted rental units in a development shall commence on the first date that a certified household occupies a unit and shall terminate only at such time that the municipality opts to release the unit from the requirements of this subchapter in accordance with (e) below, except that the affordability controls set forth in this subchapter shall remain in effect until the date on which a rental unit shall become vacant, provided that the occupant household continues to earn a gross annual income of less than 80 percent of the applicable median income. If, at that time, a rental household's income is found to exceed 80 percent of the regional median income, the rental rate restriction shall expire at the later of either the next scheduled lease renewal or 60 days.

(c) Deeds of all real property that include restricted rental units shall contain deed restriction language substantially in the form set forth in Appendix E to this subchapter, incorporated herein by reference. The deed restriction shall have priority over all mortgages on the property. The deed restriction shall be filed by the developer or seller with the records office of the county in which the unit is located, and a copy of the filed document shall be provided to the administrative agent within 30 days of the receipt of a certificate of occupancy. The preparer of the foregoing instrument shall certify to the administrative agent that the deed restriction language in Appendix E has been included therein.

(d) A restricted rental unit shall remain subject to the affordability controls of this subchapter despite the occurrence of any of the following events:

1. A sublease or assignment of the lease of the unit;
2. A sale or other voluntary transfer of the ownership of the unit; or

3. The entry and enforcement of any judgment of foreclosure.

(e) Any municipality may elect to release any or all of the restricted rental units in a development from the requirements of this subchapter at a time to be set forth in the municipal ordinance required below, but after the expiration of the minimum control period specified under (a) above, provided that:

1. The municipal election to release the unit from the requirements of this subchapter is made pursuant to a municipal ordinance authorizing such elections with respect to units located either in areas specifically identified in the Housing Element of the municipal Master Plan or throughout the entire municipality; and
2. The administrative agent shall, within 60 days of the municipal election shall [sic], execute a release, in the form set forth in Appendix F to this subchapter, incorporated herein by reference, of all restriction instruments with respect to the unit(s). The owner of the restricted unit(s) is responsible for recording the release instruments and returning the recorded originals promptly to the administrative agent. Upon the expiration of the control period for a restricted rental unit established in this section, the owner of the unit shall be entitled to lease it to any tenant at the fair market rent.

As to the administrative standards of restriction on rents as it applies to affordable units, UHAC stipulates:

UHAC 5:80-26.12 Restrictions on rents

(a) The initial rent for a restricted rental unit shall be approved by the administrative agent and, if the unit is receiving assistance under the Balanced Housing Program, shall be consistent with the Balanced Housing grant agreement. The initial rent shall be calculated so as not to exceed 30 percent of the eligible monthly income of the appropriate household size as determined under N.J.A.C. 5:80-26.4; provided, however, that the rent shall be subject to the affordability average requirement of N.J.A.C. 5:80-26.3.

(b) At the anniversary date of the tenancy of the certified household occupying a restricted rental unit, the rent may be increased, if such increase is consistent with the regional income limits most recently published by COAH, calculated pursuant to N.J.A.C. 5:94-7.2(b), and has been filed with the administrative agent. If the landlord has charged a tenant less than the initial maximum allowable rent for a restricted unit, the landlord may, with the approval of the administrative agent, use the maximum allowable rent instead of the current rent in performing this multiplication to establish the rent for the next tenant under a new lease.

(c) Approved initial rents may not be increased when an announcement of a COAH-adopted increase occurs during initial lease-up activity. Rents may not be increased more than once a year. Rents may not be increased by more than one COAH-approved increment at one time. Rents may not be increased at the time of a new occupancy if the new occupancy occurs within a year of the last occupancy and prior to the next published COAH-adopted increase. No additional fees or charges may be added to the approved rent (except, in the case of units in an assisted living residence, for the customary charges for food and services) without the express written approval of the administrative agent.

Application fees (including the charge for any credit check) may not exceed five percent of the monthly rental of the applicable restricted unit and shall be payable to the administrative agent to be applied to the costs of administering the controls in this subchapter as applicable to the unit.

(d) A written lease is required for all restricted rental units, except for units in an assisted living residence. Final lease agreements are the responsibility of the landlord and the prospective tenant. Tenants are responsible for security deposits and the full amount of the rent as stated on the lease. All lease provisions shall comply with applicable law.

15

The landlord shall provide the administrative agent with sufficient information for a preparation of a unit inventory form for entry into the centralized affordable housing unit inventory system. The landlord shall submit a copy of each lease entered into with a certified household to the administrative agent within ten business days after the execution of each lease.

(e) Those tenant-paid utilities that are included in the utility allowance shall be so stated in the lease. The allowance for utilities shall be consistent with the utility allowance approved by DCA for its Section 8 program.

As to the administrative standards of rental tenant income eligibility, UHAC stipulates:

UHAC 5:80-26.13 Tenant income eligibility

(a) Low-income rental units shall be reserved for households with a gross household income less than or equal to 50 percent of median income. Moderate income rental units shall be reserved for households with a gross household income less than 80 percent of median income.

(b) The administrative agent shall certify a household as eligible for a restricted rental unit when the household is a low-income household or a moderate-income household, as applicable to the unit, and the rent proposed for the unit does not exceed 35 percent (40 percent for age-restricted units) of the household's eligible monthly income as determined pursuant to N.J.A.C. 5:80-26.16; provided, however, that this limit may be exceeded if one or more of the following circumstances exists:

1. The household currently pays more than 35 percent (40 percent for households eligible for age-restricted units) of its gross household income for rent and the proposed rent will reduce its housing costs;
2. The household has consistently paid more than 35 percent (40 percent for households eligible for age-restricted units) of eligible monthly income for rent in the past and has proven its ability to pay;
3. The household is currently in substandard or overcrowded living conditions;
4. The household documents the existence of assets, with which the household proposes to supplement the rent payments; or
5. The household documents proposed third-party assistance from an outside source such as a family member in a form acceptable to the administrative agent and the owner of the unit.

(c) The applicant shall file documentation sufficient to establish the existence of the circumstances in (b) above with the administrative agent, who shall counsel the household on budgeting.

As to the administrative standards as to the duties and responsibilities of the "Administrative Agent", UHAC states:

UHAC 5:80-26.14 Administrative agent

(a) The affordability controls set forth in this subchapter shall be administered and enforced by the administrative agent. The primary responsibility of the administrative agent shall be to ensure that the restricted units under administration are sold or rented, as applicable, only to low- and moderate-income households. Among the responsibilities of the administrative agent are the following:

1. Conducting an outreach process to insure affirmative marketing of affordable housing units in accordance with the provisions of N.J.A.C. 5:80-26.15;
2. Soliciting, scheduling, conducting and following up on interviews with interested households;
3. Conducting interviews and obtaining sufficient documentation of gross income and assets upon which to base a determination of income eligibility for a low- or moderate-income unit;
4. Providing written notification to each applicant as to the determination of eligibility or non-eligibility;
5. Creating and maintaining a referral list of eligible applicant households living in the COAH region and eligible applicant households with members working in the COAH region where the units are located;
6. Employing a random selection process when referring households for certification to affordable units;
7. Furnishing to attorneys or closing agents forms of deed restrictions and mortgages for recording at the time of conveyance of title of each restricted unit;
8. Creating and maintaining a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded mortgage and note, as appropriate;
9. Instituting and maintaining an effective means of communicating information between owners and the administrative agent regarding the availability of restricted units for resale or rental;
10. Instituting and maintaining an effective means of communicating information to low- and moderate-income households regarding the availability of restricted units for resale or rental;
11. Reviewing and approving requests from owners of restricted units who wish to take out home equity loans or refinance during the term of their ownership;
12. Reviewing and approving requests to increase sales prices from owners of restricted units who wish to make capital improvements to the units that would affect the selling price, such authorizations to be limited to those improvements resulting in additional bedrooms or bathrooms and the cost of central air conditioning systems;
13. Processing requests and making determinations on requests by owners of restricted units for hardship waivers;
14. Communicating with lenders regarding foreclosures;

15. Ensuring the issuance of Continuing Certificates of Occupancy or certifications pursuant to N.J.A.C. 5:80-26.10;

16. Notifying the municipality of an owner's intent to sell a restricted unit;

17. Ensuring that the removal of the deed restrictions and cancellation of the mortgage note are effectuated and properly filed with the appropriate county's register of deeds or county clerk's office after the termination of the affordability controls in this subchapter for each restricted unit;

18. Providing annual reports to COAH as required; and

19. Such other responsibilities as may be necessary to carry out the provisions of this subchapter.

(b) The administrative agent shall create and shall publish in plain English, and in such other languages as may be appropriate to serving its client base, a written operating manual, as approved by COAH, setting forth procedures for administering such affordability controls, including procedures for long-term control of restricted units; for enforcing the covenants set forth in Appendices A, B, C, D and E of this subchapter, consistent with the provisions of N.J.A.C. 5:80-26.18; and for releasing restricted units promptly at the conclusion of applicable control periods. The administrative agent shall have authority to take all actions necessary and appropriate to carrying out its responsibilities hereunder. The operating manual shall have a separate and distinct chapter or section setting forth the process for identifying applicant households seeking certification to restricted units, for reviewing applicant household eligibility, and for certifying applicant households in accordance with the household certification and referral requirements set forth in N.J.A.C. 5:80-26.16.

1. Such process shall require that an applicant household be notified in writing of the results of its application for certification within 20 days of the administrative agent's determination thereof.

2. At the discretion of the administrative agent, such process may include either or both an outreach requirement and a face-to-face applicant interview process.

3. The administrative agent shall establish and maintain a ready database of applicant households as a referral source for certifications to restricted units, and shall establish written procedures to ensure that selection among applicant households be via the database, and in accordance with a uniformly applied random selection process and all applicable State and Federal laws relating to the confidentiality of applicant records.

(c) Except in the case of restricted units receiving UHORP or MONI funding, the municipality in which restricted units are located shall select one or more administrative agents for those units. A municipality itself (through a designated municipal employee, department, board, agency or committee) may elect to serve as the administrative agent for some or all restricted units in the municipality, or the municipality may select HAS or an experienced private entity approved by the Division, the Agency or COAH to serve as administrative agent for some or all restricted units in the municipality. HAS may delegate a portion or portions of its administrative agent duties to third parties, by written contract, provided that in such case HAS shall retain oversight and monitoring responsibilities, including, but not limited to, authority over enforcement policy and

actions and confidentiality of tenant/applicant data solicited for rent-up and certification purposes. When a municipality selects an experienced private entity to serve as administrative agent for specific restricted units, the administrative agent must be approved by the Division, if the restricted units are to receive funding under the Neighborhood Preservation Balanced Housing Program, or by COAH, if the restricted units are not to receive funding under the Neighborhood Preservation Balanced Housing Program but are to receive COAH credit. The foregoing approval by COAH or the Division is to be based on the private entity's demonstration of the ability to provide a continuing administrative responsibility for the length of the control period for the restricted units. The Agency shall select the administrative agents for restricted units receiving UHROP or MONI funding.

(d) In all cases where a municipality has selected HAS as its administrative agent, HAS and the municipality shall enter into a contract for the provision of housing affordability control services substantially in the form set forth in Appendix I.

(e) When reviewing a private entity to determine whether it should be designated as administrative agent, a municipality shall obtain and review the following and submit it to the Division, the Agency or COAH, as applicable, for approval:

1. Documentation which demonstrates that the private entity's purposes include the provision of housing services and housing counseling and the promotion of the principles underlying the Federal Fair Housing laws and that the private entity has knowledge of and familiarity with the New Jersey Fair Housing Act, P.L. 1985, c. 222 (N.J.S.A. 52:27D-301 et seq.) and its implementing rules;
2. Evidence of a history of successful management of restricted affordable housing units, particularly those produced as a result of the New Jersey Fair Housing Act or through a Mount Laurel court settlement;
3. Representations and warranties from the experienced private entity that, if the entity serves as administrative agent with respect to restricted units in which it has a pecuniary interest, the entity shall not allow the pecuniary interest to compromise in any way its administration of the controls set forth in this subchapter;
4. The draft contract between the municipality and the private entity serving as administrative agent;
5. Documentation of the private entity's capacity to undertake the duties of an administrative agent;
6. A statement of intent to attend continuing education opportunities on affordability controls and compliance monitoring when available; and
7. Such other relevant documents from a specific applicant as required by the municipality to justify approval as an administrative agent.

As to the administrative standards for the affirmative marketing of affordable units, UHAC states:

UHAC 5:80-26.15 Affirmative Marketing

(a) The affirmative marketing plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer or sponsor of affordable housing. The affirmative marketing plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the period of deed restriction.

(b) The administrative agent shall assure the affirmative marketing of affordable units. Municipalities may designate an experienced municipal staff person approved by COAH to be the administrative agent responsible for implementing the affirmative marketing plan. The administrative agent shall attend an affirmative marketing training program approved by COAH.

(c) If the municipality does not designate a municipal staff person, it shall contract with other experienced administrative agents approved by COAH to administer the affirmative marketing plan. Where a municipality contracts with another administrative agent to administer the affirmative marketing plan, the municipality shall appoint a housing officer who shall supervise the contracting administrative agent. In addition, where the contracting administrative agent is not responsible for the entire affirmative marketing plan, the municipality shall outline who or what municipal agent is responsible for the remaining portion of the affirmative marketing plan. The municipality shall also ensure that all original applicant and sales records of affordable units are returned to the municipality for reporting purposes and to aid with future resales. The municipality has the ultimate responsibility for the proper administration of the affirmative marketing program, including initial sales and rentals and resales and rentals.

(d) In implementing the affirmative marketing plan, administrative agents shall designate an experienced staff person approved by COAH to provide counseling services to low and moderate income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law. Alternatively, the administrative agent may contract with an experienced agency approved by COAH to provide such counseling services.

(e) The affirmative marketing plan shall provide the following information:

1. The name and address of the project;
2. The number of units, including the number of sales and/or rental units;
3. The price of sales and/or rental units;
4. The name of the sales agent and/or rental manager.
5. A description of the random selection method that will be used to select occupants of affordable housing.
6. Disclosure of required application fees.

(f) The affirmative marketing plan shall describe the media to be used in advertising and

publicizing the availability of housing. In developing the plan, the administrative agent shall consider the use of language translations. The plan shall include the following:

1. The names of specific newspapers of general circulation within the housing region;
2. The names of specific radio and television stations broadcasting throughout the housing region;
3. The names of other publications circulated within the housing region, such as neighborhood oriented weekly newspapers, religious publications and organizational newsletters;
4. The names of employers throughout the housing region that will be contacted to post advertisements and distribute flyers regarding available affordable housing;
5. The names of specific community and regional organizations that will aid in soliciting low and moderate income applicants. Such organizations may include non-profit, religious, governmental, fraternal, civic, and other organizations; and
6. Other advertising and outreach efforts to groups that are least likely to be reached by commercial media efforts.

(g) The affirmative marketing process for available affordable units shall begin at least four months prior to expected occupancy. In implementing the marketing program, the administrative agent shall undertake all of the following strategies:

1. Publication of one advertisement in a newspaper listed under N.J.A.C. 5:80-26.15(f)1;
2. Broadcast of one advertisement by a radio or television station listed above under N.J.A.C. 5:80-26.15(f)2; and
3. At least one additional regional marketing strategy using one of the sources listed above under (f)3 through 6 above.

(h) Such advertising and outreach shall take place during the first week of the marketing program and each month thereafter until all the units have been leased or sold. The advertisement shall include at least the following:

1. The location of the units;
2. Directions to the housing units;
3. A range of prices for the housing units;
4. The size, as measured in bedrooms, of the housing units;
5. The maximum income permitted to qualify for the housing units;
6. The location of applications for the housing units;
7. The business hours when interested households may obtain an application for a housing unit; and
8. Application fees, if any.

(i) Applications for affordable housing shall be available in several locations, including, at a minimum, the county administrative building and/or the county library for each county within the housing region; the municipal administrative building(s) and the municipal library in the municipality in which the units are located; and the developer's sales office. Applications shall be mailed to prospective applicants upon request.

(j) If the costs of advertising affordable units are to be a developer's responsibility, the

requirement shall be a condition of the municipal planning board or zoning board approval and required by ordinance.

As to the administrative standards of the enforcement of affordable housing controls, UHAC stipulates:

UHAC 5:80-26.18 Enforcement

(a) By accepting State funds for affordable housing purposes, or by submitting to the jurisdiction of COAH, a municipality shall be deemed to have delegated to its administrative agent the day-to-day responsibility for implementing practices and procedures designed to ensure effective compliance with the controls set forth in this subchapter. The municipality, however, shall retain the ultimate responsibility for ensuring effective compliance with this subchapter.

(b) The administrative agent's enforcement responsibility for implementing such practices

and procedures shall not be delegated or otherwise transferred to any other party, except to a successor administrative agent. Anything herein to the contrary notwithstanding, the Agency and DCA each may, in their discretion, contract with for-profit and nonprofit organizations to carry out delegated administrative agent functions, provided, however, that in any such case the Agency or DCA shall maintain primary responsibility for the delegated functions.

(c) The municipality shall:

1. Provide to the administrative agent the name, title and telephone number of the municipal official who shall be responsible for liaison with the administrative agent on all matters related to this subchapter;
2. Ensure that applicable local ordinances are not in conflict with, and enable efficient implementation of, this subchapter;
3. Retain or otherwise designate legal counsel for the purposes of representing any municipal entity acting as administrative agent and of enforcing the controls set forth in this subchapter;
4. Ensure that all restricted units are identified as affordable within the tax assessor's office and any municipal utility authority (MUA). The municipality and MUA shall promptly notify the administrative agent of a change in billing address, payment delinquency of two consecutive billing cycles, transfer of title, or institution of a writ of foreclosure on all affordable units; and
5. Provide all reasonable and necessary assistance in support of the administrative agent's efforts to ensure effective compliance with the controls set forth in this subchapter.

(d) Administrative agent practices and procedures shall include, but shall not necessarily be limited to, the following:

1. Securing from all developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the administrative agent;
2. Requiring that all certified applicants for restricted units execute a certificate substantially in the form, as applicable, of either the ownership or rental certificates set forth in Appendices J and K;

3. The posting annually in all rental properties, including two-family homes, of a notice as to the maximum permitted rent together with the telephone number of the administrative agent where complaints of excess rent can be made;

28

4. Annual mailings to all owners of affordable dwelling units, reminding them of the following notices and requirements:

i. If the unit is owner-occupied, that the unit may be resold only to a household that has been approved in advance and in writing by the administrative agent;

ii. That no sale of the unit shall be lawful, unless approved in advance and in writing by the administrative agent, and that no sale shall be for a consideration greater than [sic] regulated maximum permitted resale price, as determined by the administrative agent;

iii. That no refinancing, equity loan, secured letter of credit, or any other mortgage obligation or other debt secured by the unit may be incurred except as approved in advance and in writing by the administrative agent, and that at no time will the administrative agent approve any debt, if incurring the debt would make the total of all such debt exceed 95 percent of the then applicable maximum permitted resale price;

iv. That the owner of the unit shall at all times maintain the unit as his or her principal place of residence, which shall be defined as residing at the unit at least 260 days out of each calendar year;

v. That, except as set forth in N.J.A.C. 5:80-26.18(c)4vii, at no time shall the owner of the unit lease or rent the unit to any person or persons, except on a short-term hardship basis, as approved in advance and in writing by the administrative agent;

vi. That the maximum permitted rent chargeable to affordable tenants is as stated in the notice required to be posted in accordance with N.J.A.C. 5:80-26.18(d)3 of this subchapter, a copy of which shall be enclosed, and that copies of all leases for affordable rental units must be submitted annually to the administrative agent;

vii. If the affordable unit is a two-family home, that the owner shall lease the rental unit only to certified households approved in writing by the administrative agent, shall charge rent no greater than the maximum permitted rent as determined by the administrative agent, and shall submit for written approval of the administrative agent copies of all proposed leases prior to having them signed by any proposed tenant; and

viii. That no improvements may be made to any unit that would affect its bedroom configuration, except as provided in subsection (a) of N.J.A.C. 5:80-26.9(a) [sic], and in any event, that no improvement made to the unit will be taken into consideration to increase the maximum permitted resale price, except for improvements approved in advance and in writing by the administrative agent;

5. Securing annually from municipalities lists of all affordable housing units for which tax bills are mailed to absentee owners, and notifying all such owners that they must either move back to their unit or sell it;

29

6. Establishing a program for diverting unlawful rent payments to the municipality's affordable housing trust fund or other appropriate municipal fund approved by the

DCA. For purposes of this subsection, unlawful rent payments shall mean:

- i. All rent monies paid by a person who has not been duly certified in accordance with the provisions of N.J.A.C. 5:80-26.16;
- ii. All rent paid by a person or persons renting an ownership unit from an owner who has moved out of his or her unit illegally;
- iii. Rent paid by a lawful tenant in excess of amounts permitted by law; and

iv. Rent paid to an affordable owner who is claiming a hardship, when the owner has not received prior authorization from the administrative agent as is provided for under the provisions of N.J.A.C. 5:80-26.7(a); and

7. Establishing a rent-to-equity program, to be implemented in situations where an affordable owner has unlawfully rented out his or her unit, and where the tenant has entered into a tenancy without knowledge of its unlawful nature. Under such rent-to-equity program, the tenant, including the immediate family of such tenant, shall be given an opportunity to purchase the unit from the affordable owner, and the affordable owner shall be compelled to sell the unit to the tenant, with the total of all rent paid to the owner being credited to tenant as down payment money paid to the affordable owner. Anything herein to the contrary notwithstanding, any person offered a unit under such a rent to equity program must first be certified as eligible under the provisions of N.J.A.C. 5:80-26.16.

(e) Banks and other lending institutions are prohibited from issuing any loan secured by owner-occupied real property subject to the affordability controls set forth in this subchapter, if such loan would be in excess of amounts permitted by the restriction documents recorded in the deed or mortgage book in the county in which the property is located. Any loan issued in violation of this subsection shall be void as against public policy.

(f) The Agency, COAH and the DCA hereby reserve, for themselves and for each administrative agent appointed pursuant to this subchapter, all of the rights and remedies available at law and in equity for the enforcement of this subchapter.

X. POSSIBLE AREAS OF LOCAL IMPEDIMENTS AND CURES TO FAIR HOUSING CHOICE-GOVERNMENTAL AND NON-GOVERNMENTAL

IMPEDIMENT- Educate the public the regarding fair housing, the complaint process and local developments available for low and moderate-income citizens.

- The Township of Brick Township perhaps could advertise and publicize the availability of Fair and Affordable housing in the township byway of quarterly advertisements in local newspapers, public notices, a prominently displayed poster-board describing what rights every citizen has in obtaining fair housing and what affordable housing opportunity in town.

IMPEDIMENT- Discrimination in Mortgage Lending

- The Township of Brick Township in conjunction with a coalition of local lenders could collaborate with each other through working sessions to ensure that there are not issues of bias in lending and credit opportunity for those who qualify. NJHMFA "Live Where You Work Program"

IMPEDIMENT- Limited availability of New Section 8 Certificates

- Congress by way of the US Department of Housing and Urban Development (HUD) has NOT increased significantly the availability of Section 8 vouchers to assist very-low and low-income residents in obtaining vital subsidies in the payment of their rents. Recent modifications of the Section 8 program has the added nuance of making them 'Welfare to work vouchers' or 'Family Self Sufficiency vouchers adding yet more obstacles to those who would not qualify within the new special criteria for eligibility.

IMPEDIMENT- In-availability of mass transit

- The Township of Brick Township does not operate a mass transit system and utilizes the Ocean County Bus system which serves the populations along major arteries in the municipality. Brick Township intends to lobby for additional bus routes in other less served areas of the jurisdiction. Particularly routes which can provide transportation to areas of employment from low and moderate-income sectors of the municipality.

**Township of Brick
Community Development Block Grant Program**

**Limited English Proficiency (LEP)
&
Language Assistance Plan Policy (LAP)**

Prepared by: Township of Brick Division of Land Use and Planning

Date: September 24, 2018

Township of Brick LEP and LAP

I. Introduction

The Township of Brick is committed to ensuring equal access to its programs and services by all residents, regardless of primary language spoken. Title VI and Executive Order 13166 require recipients of federal financial assistance to take reasonable steps to ensure meaningful access to their programs and services by Limited English Proficient (LEP) persons. Persons who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English can be considered LEP persons.

On January 22, 2007, the U.S. Department of Housing and Urban Development (HUD) issued Final Guidance to recipients of HUD funding concerning compliance with the Title VI prohibition against national origin discrimination affecting LEP Persons. The Township of Brick utilized the “Language Access Assessment and Planning Tool for Federally conducted and Federally Assisted Programs” published on May 2011 by the Civil Rights Division of the U.S. Department of Justice to create its LEP and LAP documents. In addition this policy was based on HUD’s suggested four prong analysis which examines the 1) number of limited English proficiency persons served; 2) the frequency with which those persons come into contact with the services; 3) the nature and importance of the services provided; and 4) the costs to the Township of Brick. The Township will periodically review and update its LAP plan in order to ensure continued responsiveness to community needs and compliance with Title VI.

II. Policy Statement

It is the policy of the Township of Brick to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by the Community Development Block Grant programs. Such services will be focused on providing meaningful access to programs, services and/or benefits.

Any individual eligible for programs/services at the Township of Brick Division of Land Use and Planning, funded with U.S. Department of Housing and Urban Development

Township of Brick LEP and LAP

grants, who cannot speak, read, write, or understand the English Language at a level that permits them to interact effectively with Township staff has the following rights:

- A right to qualified interpreter services at no cost to them
- A right not to be required to rely on their minor children, other relatives, or friends as interpreters
- A right to file a grievance about the language access services provided them

Tara Paxton, Acting Director of the Community Development Block Grant Program and Fair Housing Officer is the agency's designated Equal Opportunity/Limited English Proficiency Coordinator. Mrs. Paxton will be available weekdays from 8:30am to 4:30pm to assist with the discrimination complaint resolution process.

III. Goals of the Language Assistance Plan

The goals of Brick's Language Assistance Plan include:

- To ensure meaningful access to Brick's Housing Rehabilitation, Fair Housing officer and public services programs by all eligible individuals regardless of primary language spoken.
- To ensure that all LEP individuals are made aware that Township of Brick will provide free oral interpretation services to facilitate their contacts with and participation in Brick programs
- To provide written translations of vital documents to LEP individuals in accordance with HUD's "safe harbor guidelines".
- To ensure that Township of Brick staff are aware of available language assistance services and how these services need to be used when serving LEP individuals
- To provide for periodic review and updating of language assistance plans and services in accordance with community needs.

Township of Brick LEP and LAP

IV. LEP Individuals who need language assistance

Township of Brick is becoming more diverse. According to the U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimate approximately 9.9% (7,050) of the Township’s population speaks another language other than English and 3.4% (3,220) of the population speaks English less than “Very Well”. The U.S. Department of Housing and Urban Development states that when a non-English speaking population is 5% of the total population and/or consists of 1000 individuals, then the entitlement must outreach to these populations in their native written languages. The Spanish speaking population in Brick and Other Indo-European Languages are nearing the 5% threshold individually and have individually exceeded the threshold of 1,000 as indicated by the Table provided below. Therefore the Township needs to outreach to Spanish Speaking individuals in their written native language. Such outreach includes the translation of vital documents to the native language. The Other Indo-European Languages is a more complex entity since it consists of various European languages such as French, German, and Italian.

Table 1: Population Estimates for Languages Spoken at Home

Language Spoken at Home for Population 5 years and Over		
Language Spoken	Estimate	Percent
English Only	64,383	90.1%
Languages other than English	7,050	9.9%
Speak English less than “Very Well”	2,440	3.4%
Spanish	3,220	4.5%
Speak English less than “Very Well”	1,196	37.1%
Other Indo-European languages	2,973	3.9%
Speak English less than “Very Well”	792	28.4%
Asian and Pacific Islander Languages	912	1.3%
Speak English less than “Very Well”	394	43.26%
Other Languages	125	0.2%
Speak English less than “Very Well”	58	46.4%

Source: U.S. Census Bureau, 2012-2016 5-Year American Community Survey
Prepared by: Brick Division of Land Use and Planning

Township of Brick LEP and LAP

Outreach to the Spanish speaking population has been conducted through the combined efforts of the Ocean County Consortium. The Township has prepared this plan and will continue to reach out to the Spanish speaking population and is closely monitoring those that are Asian and Indo-European decent. The percentage of residents that speak an Indo-European language is not yet above the 5 percent threshold. The problem with the Indo-European languages is that it includes almost every modern language today. There is no way for the Township to gauge which language it should target. The Asian population has not met the 5 percent threshold however the Asian population has grown significantly since the 2000 Census. In addition, the size of the group as a whole that speaks an Asian language is approaching 1,000 (912) individuals. The Township also does not have specifics as to which Asian language or if any Asian language warrants translation due to reaching the 1000 individual threshold.

The Township has not had instances where anyone from the limited English speaking clientele has needed assistance, however; we are preparing to assist this population in the most efficient and effective way possible.

V. Types of Assistance needed by LEP persons

The majority of contacts between Township of Brick and LEP persons may include meetings, written communications (email and formal correspondence) and phone calls. Interactions by applicants with Township of Brick may include contact during the application process for housing rehabilitation services and during the contract time period when work is being processed. Other interaction may involve filing housing complaints.

At this time Township of Brick has not encountered residents requiring Language assistance services while participating in the Township's Community Development Block Grant Program. Some of the Township's Subgrantees have encountered Township residents with limited English speaking skills and provide volunteers and staff members with bilingual skills to assist them.

The Township reviewed the various activities it funds and has concluded that the three vital services are providing public services, housing rehabilitation assistance and Fair Housing Officer

Page 5 of 13

Township of Brick LEP and LAP

services. The Township will offer translation and interpretation assistance to any of its non-profit service providers to ensure that housing, food, and other needed assistance is provided to any member of the Township community regardless of the ability to speak English. The Housing Rehabilitation Program and the Fair Housing Officer responsibilities are provided by the Township, and as such the Township has developed the following procedures for vital documents.

Contacts involve the exchange and review of printed materials, some of which may be considered “vital documents”. HUD’s Final Guidance defines vital documents as, “any document that is critical for ensuring meaningful access to the recipient’s major activities and programs by beneficiaries generally and LEP persons specifically.” The list of documents considered vital by Township of Brick includes the following for the Township Housing Rehabilitation Program and Fair Housing Officer Program as applicable:

- Language Identification Form
- Housing Rehabilitation Brochure
- Pre-application and Final application(s) for the Housing Rehabilitation Program
- Appointment Notices
- Contracts/Agreements
- Mortgage
- Note in Disclosure
- Grievance and Conference hearing notices and procedures
- Right of Rescission
- Lead Handouts
- Inspection notices and results
- Affordable Housing Compliant forms (HUD forms)

Township of Brick will periodically review and update this list to reflect those documents which are considered vital to applicants and/or residents. With respect to these vital documents, Township of Brick will maintain these documents in English and Spanish. Spanish has reached the “threshold” language for translation.

VI. Language Assistance to be Provided

In order to promote equal access to Township of Brick programs and services by LEP individuals, Township of Brick will implement the following array of language assistance services. Except where noted, all actions will be implemented immediately.

a) Identification of LEP persons and Notices

1. I Speak Cards

In order to help identify LEP individuals and determine the appropriate language assistance, Township of Brick will post and make available “I Speak Cards” at the front desk of the Township of Brick Community Development Offices. Applicants can use these cards to indicate their primary language. Township of Brick Community Development Offices will then make appropriate arrangements for interpretation services, generally using a telephone interpretation service (Language Line).

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

2. Telephone Interpretation

Township of Brick will provide free access to telephone interpretation services for all contacts with LEP individuals. Township of Brick will prominently post multi-lingual notices on the Township of Brick Community Development Office bulletin Board and on its website which indicate that free oral interpretation services are available upon request.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

3. Language Preferences of Residents and Applicants

Township of Brick will ask applicants and residents, through the use of its language identification form, to identify their primary language at initial application (for new applicants) and at recertification (for existing

Township of Brick LEP and LAP

residents/participants), and to identify their language preference for receiving written communications. The language identification form will ask the applicant, resident/participant if translations services are necessary. This information will be included in paper files and in the electronic record.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

b) Language Assistance Measures

- **Oral Interpretation**

- 1. Telephone Interpretation Services:**

Township of Brick will use the services of a professional telephone interpretation service whenever requested by an LEP individual and/or when an LEP person uses an I Speak Card to signify that they speak a non-English language. Township of Brick currently utilizes the services of Language Line a 24/7 language interpretation telephone line that services more than 170 languages.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

- 2. In Person Assistance:**

In limited instances where telephone interpretation services are determined insufficient to ensure meaningful access and at public hearings, Township of Brick will provide a qualified in-person interpretation service at no cost to the LEP individual through contracts with qualified and trained interpretations services. Due to the considerable expense involved in providing in-person assistance, Township of Brick will generally strive to use telephone assistance.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

Township of Brick LEP and LAP

3. Other Assistance:

LEP individuals will be informed that Township of Brick will provide them with free access to oral interpretation services via qualified, trained contractors as needed. If the LEP person does not wish to use the Township of Brick's free interpretation services, the LEP person may provide their own qualified interpreters at their own expense. Use of family members and friends, especially minor children, as interpreters will generally be discouraged. Exceptions may be made where the contact with the LEP person is of a routine nature, one that does not involve confidential matters, or significant/complex matters impacting the applicant or resident's housing status, rent payments, or lease compliance issues and the LEP person signs a release that indicates alternative services were offered and waived. Staff will be advised to be alert to the potential for any conflict of interest or competency issues that may arise from the involvement of family or friends. If staff have questions about the appropriateness of allowing family and friends as interpreters, they will consult with Brick's LEP Coordinator for guidance.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

- **Written Translation:**

Township of Brick will translate the vital documents listed in the most frequently used non-English Language: Spanish. This process will begin in October 2018 and is scheduled for completion by December 2018, contingent on costs and funding levels.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist callers.

Township of Brick LEP and LAP

- **Communication with LEP Telephone Callers:**

For callers to the Township of Brick Community Development Offices, Township of Brick will attempt to place a three-party (conference) to the oral interpretation telephone service to determine if the service is able to identify the language spoken and provide an interpreter.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist callers.

- **Communication with LEP Clients via Email:**

The Township of Brick Community Development Offices shall forward any email sent in non-English form to Language Line for official translation to English. Staff shall respond in English and forward response to Language Line for official translation back into the client's native language. Only after these steps have been complied with can the email response be sent back to the LEP client.

In addition, the Brick Community Development Offices have two clerks who are Spanish/English Bi-lingual and will assist applicants.

c) Staff Training and Coordination

Township of Brick will provide training on LEP awareness and required assistance actions under the Language Assistance Plan for employees. This will include:

- **Mandatory training:** A mandatory training will be scheduled for all employees to review the Language Assistance Plan elements, review new procedures related to the LAP, and to inform staff of their responsibilities relative to LEP persons. On an ongoing basis, periodic refresher training will be provided to staff who regularly interact with Community Development clients.

Township of Brick LEP and LAP

- **Records:** All Subgrantees and staff members shall maintain a log of LEP clients that were assisted. Such information should include the date, type of service given (translation or type of interpreter) and the language such assistance was provided in. Documentation will be forwarded to Township of Brick by the Subgrantees and maintained by the Township of Brick Community Development CDBG Staff.
- **LEP Coordinator:** Township of Brick will designate a staff member as LEP Coordinator, responsible for ongoing updating of the LEP analysis, addressing staff and public questions and issues related to LEP matters, and providing ongoing LEP training.

d) Providing Notice to LEP Persons

To ensure that LEP persons are aware of the language services available to them, Township of Brick will take the following actions:

- **Post LEP notices** in Township of Brick Community Development Bulletin Board and on Township of Brick website.
- **Partner with community agencies**
Township of Brick will contact local community agencies who work with LEP persons to:
 - i. Inform them of Township of Brick's policy regarding language services to LEP persons
 - ii. Offer assistance to those agencies that lack bi-lingual staff and/or services
 - iii. Solicit their assistance and cooperation in communicating Township of Brick's policies and providing assistance to LEP persons.

Township of Brick LEP and LAP

- **Incorporate Spanish** into Township of Brick outreach documents such as public notices. The Township also advertises in Latinos Unidos a monthly publication as well as the Asbury Park Press. Public Notices in the Asbury Park Press are provided in English and Spanish.

e) **Monitoring and updating the Language Assistance Plan**

Every Three years, as part of Township of Brick's annual plan process, the LAP will be reviewed and updated, if needed. The review will assess:

- Whether there have been any significant changes in the composition or language needs of the LEP population. This need will be based on the three year American Community Languages Spoken at Home compiled data and its analysis.
- A review to determine if additional vital documents require translation.
- A review of any issues or problems related to serving LEP persons which may have emerged during the past year; and
- Identification of any recommended actions to provide more responsible and effective language services
- The review process will facilitate public review and comment.

Township of Brick LEP and LAP

Definitions

Effective Communication – effective communication occurs when agency staff have taken necessary steps to make sure that a person who is LEP is given adequate information in his/her language to understand the services, benefits or the requirements for services or benefits offered by the Township of Brick Housing Rehabilitation and Fair Housing Officer positions.

Limited English Proficient (LEP) persons – persons who, as a result of national origin, do not speak English as their primary language and who have a limited ability to speak, read, write, or understand.

Title VI - Title VI of the Civil Rights Act of 1964 is the federal law that protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance.

Translation – The written transfer of a message from one language into another language.

Interpretation – The oral or spoken transfer of a message from one language into another language.

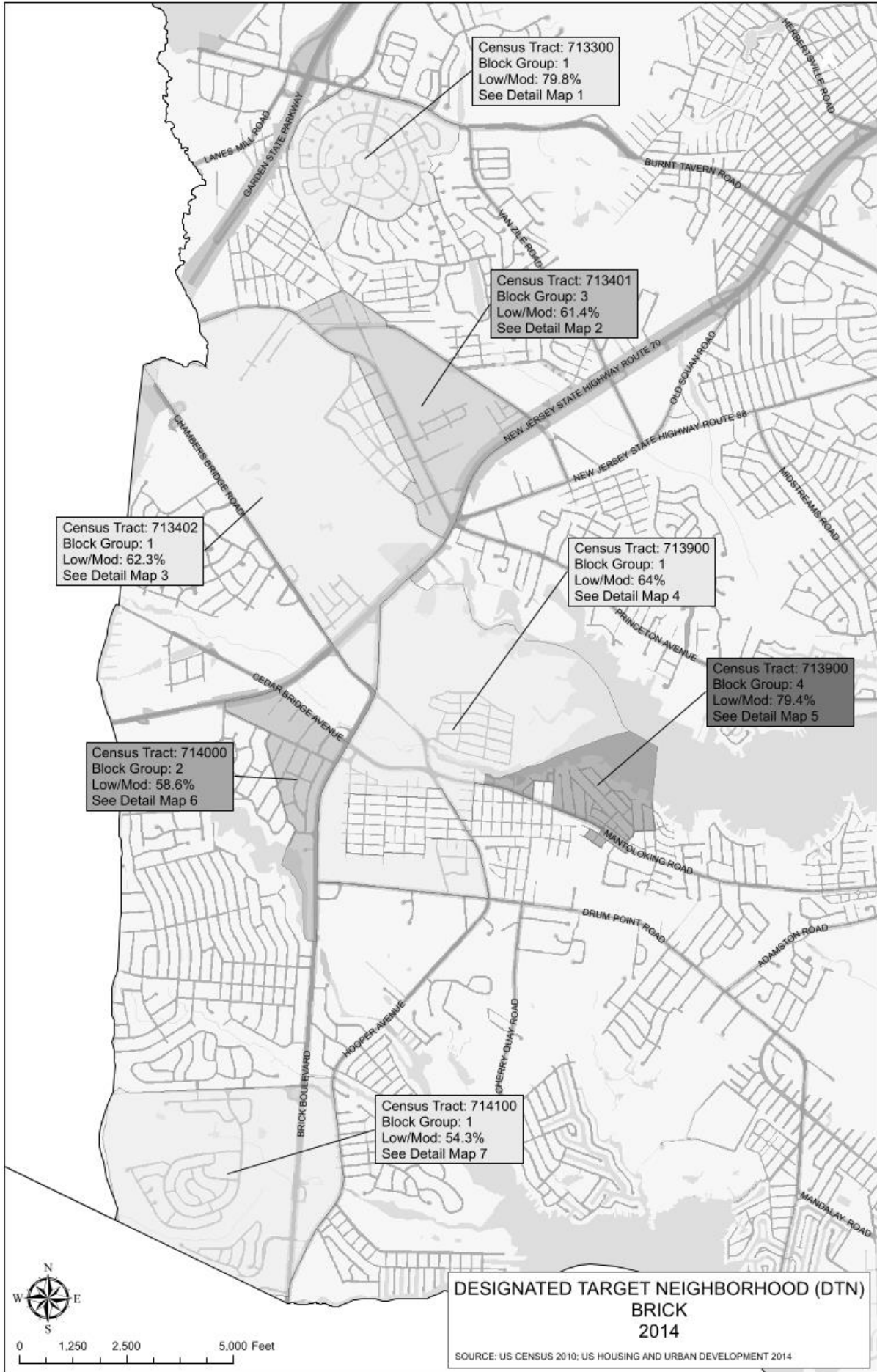
Bilingual – Individual who can speak more than one language fluently.

Vital Documents – forms or documents designed and utilized by Township of Brick that are critical for accessing federally funded services or benefits or are required by law.

Outreach Documents – Township of Brick designed documents utilized to provide information to the general public but targeting individuals who are eligible or may be eligible for Township of Brick programs.

Brick Township, Ocean County, NJ
2010 Census Blockgroups - CDBG Eligible Areas
ACS 2006-2010 Low/Mod Data









C
O





Detail Map 4
Census Tract: 713900
Block Group: 1
Low/Mod: 64%

DESIGNATED TARGET NEIGHBORHOOD (DTN)
BRICK
2014

SOURCE: US CENSUS 2010; US HOUSING AND URBAN DEVELOPMENT 2014







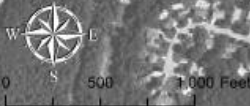
Detail Map 6
Census Tract: 714000
Block Group: 2
Low/Mod: 58.6%

DESIGNATED TARGET NEIGHBORHOOD (DTN)
BRICK
2014

SOURCE: US CENSUS 2010; US HOUSING AND URBAN DEVELOPMENT 2014



C
O



Detail Map 7
Census Tract: 714100
Block Group: 1
Low/Mod: 54.3%

DESIGNATED TARGET NEIGHBORHOOD (DTN)
BRICK
2014

SOURCE: US CENSUS 2010; US HOUSING AND URBAN DEVELOPMENT 2014

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**OCEAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
HOME PROGRAM
Meeting Schedule and Timeline
FY 2019 Action Plan**

MEETING	LOCATION	DATE	TIME
Action Plan Pre-Development Public Hearing	129 Hooper Ave., 2 nd Floor, Toms River Cafeteria	December 11, 2018 (Tuesday)	4:00 p.m.
CDBG Organization Meeting	129 Hooper Ave., 2 nd Floor, Toms River Cafeteria	December 11, 2018 (Tuesday)	6:00 p.m.
Project Status Update Letter Due to Ocean County	--	December 14, 2018 (Friday)	4:30 p.m.
FY 2019 CDBG APPLICATIONS DUE	--	February 15, 2019 (Friday)	4:00 p.m.
Regional Non-Profits/Public Service Sub-Committee	129 Hooper Ave., 1 st Floor, Toms River Planning Conference Room	March 5, 2019 (Tuesday)	10:00 a.m.
CDBG Steering Committee Meeting	129 Hooper Ave., 2 nd Floor, Toms River Cafeteria	March 5, 2019 (Tuesday)	6:00 p.m.
County Housing Advisory Committee (CHAC)	129 Hooper Ave., 1 st Floor, Toms River Planning Conference Room	March 7, 2019 (Thursday)	10:00 a.m.
Draft Action Plan Due from Brick, Lakewood, Toms River, & Jackson	--	March 15, 2019 (Friday)	4:30 p.m.
Project Eligibility Determination and CDBG Process	--	March 2019	--
30-Day Public Comment Period	--	March 18 – April 17, 2019	--
Action Plan Public Hearing	129 Hooper Ave., 2 nd Floor, Toms River Cafeteria	April 2, 2019 (Tuesday)	4:30 p.m.
Ocean County Board of Freeholders Pre-Board Meeting	101 Hooper Avenue, 3 rd Floor, Toms River Room 304	April 24, 2019 (Wednesday)	4:00 p.m.
Ocean County Board of Freeholders Board Meeting (Authorization to Submit to HUD)	101 Hooper Avenue, 1 st Floor, Toms River Freeholder Meeting Room	May 1, 2019 (Wednesday)	4:00 p.m.
Action Plan Submit to HUD	--	May 14, 2019 (Tuesday)	--
Consolidated Program Year Begins (CDBG & HOME)	--	July 1, 2019	--

REQUIREMENTS FOR MUNICIPALITIES

1st Municipal Public Hearing to be held no later than January 21, 2019 (Monday)

2nd Municipal Public Hearing to be held no later than February 11, 2019 (Monday)

Resolution appointing CDBG Representative due prior to March 5, 2019 (Tuesday)



TOWNSHIP OF BRICK
CITIZEN PARTICIPATION PLAN
FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM

January 2019

Township of Brick
Division of Land Use & Planning
401 Chambers Bridge Road
Brick, NJ 08723

Township of Brick
Citizen Participation Plan

Table of Contents

I.	Introduction.....	1
II.	Citizen Participation.....	2
	A. Citizen Participation Plan.....	2
	B. Consolidated Plan and Annual Action Plan.....	2
	C. Consolidated Annual Performance Evaluation Report.....	7
III.	Public Notice.....	8
	A. Public Notice Requirements.....	8
	B. "Adequate" Public Notice.....	8
	C. Forms of Public Notice.....	8
IV.	Public Hearings.....	9
V.	Public Access to Information.....	9
	A. Consolidated Plan Documents.....	9
	B. Availability of Consolidated Plan Documents.....	9
	C. Location of Documents.....	10
VI.	Technical Assistance.....	10
VII.	Comment and Complaint Procedures.....	10
VIII.	Accommodation of Persons with Special Needs.....	11
IX.	Anti-Displacement.....	11
X.	Citizen Participation Coordinator.....	11
	Glossary.....	12

I. Introduction

The Township of Brick is required by law to have a detailed Citizen Participation Plan, in particular Section 104(a) (2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6) . The Citizen Participation plan includes the Township's policies and procedures for public involvement in the Consolidated Plan process and the use of Community Development Block Grant (CDBG) funds. This Citizen Participation Plan must be available to the public.

Purpose

The law requires that the Township's Citizen Participation Plan both provide for and encourage public participation, emphasizing involvement by low and moderate-income persons—especially those living in low and moderate-income neighborhoods. The U.S. Department of Housing and Urban Development (HUD) requires the Township to take whatever actions are appropriate to encourage participation of minorities, non-English speaking persons, and persons with disabilities.

The Role of Low-Income Persons

U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program's primary purpose is to improve communities by providing: decent housing, living environments, and growing economic opportunities - all principally for low and moderate-income people.

Since the amount of federal CDBG funds that the City receives each year from HUD is based upon the level of both poverty and substandard housing conditions in Township of Brick Township, it is necessary that public participation genuinely involve low-moderate income residents who experience these conditions. Involvement by low-moderate income residents must take place at all stages of the process; including: identifying needs; setting priorities among these needs, deciding how much money should be allocated to each high-priority need, and suggesting the types of programs to meet high-priority needs; as well as, overseeing the way in which programs are carried out.

The Consolidated Plan Process

The policies and procedures in this Citizen Participation Plan relate to several stages of action mentioned in law or regulation. In general, these stages or events include:

1. Identification of housing and community development needs.
2. Preparation of a draft Five-Year Strategic Plan.
3. Formal Approval by elected officials of the Final Five-Year Strategic Plan.
4. Preparation of a draft use of funds for the upcoming year called the proposed Annual Action Plan, which must be in compliance with the Five-Year Strategic Plan.
5. Formal Approval by elected officials of the Annual Action Plan.
6. On occasion during the year, it might be necessary to change the use of the money already budgeted in an Annual Action Plan, or to change the priorities established in the Five-Year Strategic Plan. In that case a formal Substantial Amendment will be proposed, considered, and acted upon.
7. After a program year is complete a Consolidated Annual Performance and Evaluation Report (CAPER) must be drafted for public review and comment, and then forwarded to HUD.

II. CITIZEN PARTICIPATION

A. Citizen Participation Plan

The Citizen Participation Plan is designed to facilitate and encourage public participation in the Consolidated Plan process. In particular, the Citizen Participation Plan seeks to encourage the involvement of low and moderate-income persons.

Community Development Block Grant Program regulations calls for improved accountability of jurisdictions to the public. The Township of Brick will use the following procedures for the adoption and any subsequent changes to its Citizen Participation Plan:

Public notice in the Asbury Park Press newspaper, as well as notices at Town Hall and on the Township website will be provided seven (7) days in advance of a 30-day public comment period;

During the 30-day public review and comment period, the document will be available for review at the following locations:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library - Township of Brick Branch

Copies of the Document will be available to the public free of charge within five days of a request.

- ✓ An administrative public hearing will be held by the Township's Division of Land Use & Planning CDBG staff
- ✓ The Township Mayor adopts the Citizen Participation Plan, upon execution of SF242 documents contained in the Action Plan

Any change in the public participation process as outlined in this document will require an amendment to the Citizen Participation Plan. Any amendments will require the same steps as noted above: public notice, public review, a public hearing, and Execution by the Mayor.

B. Consolidated Plan and Annual Action Plan

The Consolidated Plan is a five-year plan that identifies the needs of low and moderate-income persons and areas of the Township and sets forth a five-year strategy to address those needs. The Action Plan identifies the specific needs to be addressed each year based on the priorities established in the Consolidated Plan's five-year strategy. The following steps outline the opportunities for public involvement in the Consolidated Plan and the Annual Action Plan

I. Preparation

In order to identify the needs of low and moderate-income persons and areas of the Township, priorities must be set in order to decide which needs should get more attention and more resources than other needs. In order to solicit community input, which is essential to determining these needs and priorities, the Township will:

Consult with local public agencies that assist low and moderate-income persons and areas, including Township Staff, State and federal agencies, neighboring local governments, regional agencies.

Consult with private agencies, including local non-profit service providers and advocates such as local health agencies, homeless service providers, non-profit housing developers, social service agencies (including those focusing on services to children, the elderly, persons with HIV/AIDS, persons with substance abuse problems, etc.)

Publicly notify and conduct a public meeting to solicit input on needs and priorities.

In addition, the Township will maintain an interested non-profits list and forward an application packet to the non-profit. All applications are reviewed for completeness, eligibility, and service specific information. Any interested non-profit agency may request to be added to the non-profit list at the following address:

Attention: CDBG
Township of Brick
Division of Land Use & Planning
401 Chambers Bridge Road
Brick, NJ 08723

All applications must include the following information in order to be eligible to receive CDBG funds:

- Name of Organization, contact person(s), brief history of the organization
- Name of Project and detailed description of project
- Documentation identifying the need for such a project
- Financial summary, including amount of CDBG funds requested and other resources to leverage CDBG funds, as well as potential uses of funds
- Objectives of project and intended beneficiaries
- If the organization is requesting CDBG funds from other jurisdictions for the same project, include information on amount requested and potential benefits for each jurisdiction.

Township staff will review the applications to determine eligibility of the projects. Township staff will evaluate the projects based on the benefits to low and moderate-income residents and low-moderate income areas. In addition, the feasibility of the project will also be reviewed. All Non-profit funding should be expended within a year from receiving an allocation from the Township. The selected projects will be recommended to the Township Administrator and Mayor for approval.

All approved projects will be incorporated into the Annual Action Plans. A 30-day review period will be publicly noticed for Draft Action Plans. The public has a 15 day comment period upon completion of the 30-day review period. A complete draft of the Consolidated Plan and/or Annual Action Plan will be made available to the public at the following locations.

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library - Township of Brick Branch

An administrative public hearing will be held after the release of the Annual Action Plan. If there is further demand for a follow-up meeting, another meeting may be scheduled after the 30 day review period is complete, but still within the 15 day comment period. All public hearings will be posted in the Legal section of the Asbury Park Press. In addition, the Spanish Speaking Newspaper Latinos Unidos will be utilized for non-English speaking residents. This Spanish speaking geared newspaper is sold in local ethnic markets. However, the newspaper is published monthly and notices must be published before the end of the month before the meeting is to occur.

2. Adoption

As noted, above the Township will provide several opportunities for citizen involvement in the Consolidated Plan process prior to adoption. These include:

- Published notice of a public meeting in the local newspaper, the Asbury Park Press (in both English and Spanish), and on the Township's website 14 days in advance of both public meetings.
- A public meeting on needs and priorities for the Consolidated Plan/Annual Action Plan.
- A public notice announcing the 30-day review and comment period.
- A public notice for the hearing on the Draft Consolidated Plan and/or Draft Annual Action Plan will be posted in the Asbury Park, Town Hall, and the Township's Website. The notice will list the locations where the document(s) will be available for review and the notice will be posted prior to the start of the comment period.

The Draft Consolidated Plan and/or Draft Annual Action Plan will be available at the following locations in Township of Brick Township:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library – Township of Brick Branch

The Draft consolidated Plan and/or Draft Annual Action Plan will be made accessible to persons with disabilities and Non-English Speaking persons upon request. In addition, a reasonable number of free copies will be provided to citizens or groups requesting copies of the document(s).

An administrative hearing will be held by the Township of Brick Township Division of Community Development CDBG staff prior to the execution for adoption of the Consolidated Plan and/or Annual Action Plan by the Mayor.

In preparing the Final Consolidated Plan and Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The final documents will have a section that presents all comments, plus explanations why any comments were not accepted.

At the end of the 30-day review and 15-Day comment period, the Township of Brick will consider adoption of the Consolidated Plan and Annual Action Plan. Adoption of the plan will occur upon the execution of the plan by the Township Mayor.

3. Amendments

The consolidated Plan or Annual Action Plan will be amended anytime there is: a change in one of the priorities presented on the HUD-required Priority Table; a change in the use of money to

any activity not mentioned in the Final Annual Action Plan; or a change in the purpose, location, scope, or beneficiaries of any activity (described more fully later). The public will be notified whenever there is a substantial amendment as defined below:

- ✓ A change in the use of CDBG funding, of more than 10 percent of the total grant amount, from one activity to another (i.e. "reprogramming" of CDBG funds).
- ✓ Funding of an activity type not described in the Annual Action Plan
- ✓ Changing the priorities contained in the Five Year Strategy of the Consolidated Plan.
- ✓ Increasing or reducing the amount allocated to an activity by more than 25 percent.

There must be reasonable notice of a proposed Substantial Amendment so that residents will have an opportunity to review and comment on it. Notice will be made according to the procedures described earlier in this Citizen Participation Plan, with the addition of the following procedures specifically for Substantial Amendments:

- There will be 7 days advance notice of and availability of a proposed Substantial Amendment before there is a public hearing about it.
- A written description of the proposed Substantial Amendment will be made available to the public at no cost within five working days of a request. Also, copies will be available at the locations indicated in this Citizen Participation Plan under "Public Access to Information"
- There will be a public hearing regarding the proposed Substantial Amendment. This public hearing will not take place until the public has had 30 days to review the proposed Substantial Amendment.
- The public hearing will be held no sooner than two weeks prior to submission to HUD.

In preparing a Final Substantial Amendment, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The Final Substantial Amendments will have a section that presents all comments, plus explanations why any comments were not accepted.

C. Consolidated Annual Performance Report

Every year, the Township of Brick must submit to HUD a Consolidated Annual Performance Evaluation Report (CAPER) within 90 days of the close of the program year. In general, the CAPER must describe how funds were actually used and the extent to which these funds were used for activities that benefited low and moderate-income people. The following steps outline the opportunities for public involvement in the CAPER:

Public notice will be made according to the procedures described later in this Citizen Participation Plan. The public notice will identify a 15 day public review and comment period for the CAPER. During the 15 Day review period, the document will be available for review at the following locations:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library - Township of Brick Branch

Careful consideration will be given to all written comments submitted by the public. These comments will be addressed in the CAPER.

The CAPER will be adopted upon approval by the Township Mayor.

III. PUBLIC NOTICE

A. **Public Notice Requirements**

There shall be advance public notice once a federally required document is available, such as the Proposed Annual Action Plan or Five-Year Consolidated Plan, any proposed Substantial Amendment to the Action Plan or Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

In addition, there shall be advance public notice of all public hearings and all public meetings related to the funds or planning process covered by this Citizen Participation Plan.

B. **"Adequate" Public Notice**

Adequate advance notice is "timely"; it is given with enough lead-time for the public to take informed action. The Township will provide 10 days notice at a minimum. The content of notices will give residents a clear understanding of the event being announced and shall also be provided in Spanish.

Public Notice shall be given Seven (7) days prior to the start of a 30-day document review period.

C. **Forms of Public Notice**

Township of Brick Township staff will ensure adequate advance notice of all public meetings and hearings. Adequate notice will include:

- ✓ Printing notices in the Asbury Park Press at least 10 days prior to the public meetings and hearings.
- ✓ Posting notices in the Township Municipal Complex
- ✓ Posting notices in community facilities located in low-moderate income areas (specifically vestibules of apartment complexes and community centers).
- ✓ Posting notices on the Township's website (www.bricktownship.net)
- ✓ Posting notices in Los Unidos (month prior to the meeting date, since this is not daily circulation paper)

PUBLIC HEARINGS

Public hearings are required by law in order to obtain the public's views, and to provide the public with the Township's responses to public questions and proposals.

The law requires public hearings at all stages of the process, including at least a hearing about community needs, a public hearing to review proposed uses of funds, and a public hearing to assess how funds were spent during the previous program year.

Public hearings will be held only after there has been adequate notice as described in the Public Notice part of this Citizen Participation Plan, 14 days prior to the public hearing. Public hearings will usually be held in the evening at a time convenient to most residents, especially those who might benefit from the use of funds. The Township of Brick will host all public hearings at 6:00pm.

Public hearings may be held at the Township of Brick Municipal Complex, which is centrally located and accessible by mass transit. The Final approval and adoption of the Annual Action Plan, Five-year Strategy, and CAPER will be conducted at the Township of Brick Municipal Complex. The Municipal Complex is accessible to people with disabilities, and provisions will be made for people with disabilities when requests are made at least five working days prior to the hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

IV. PUBLIC ACCESS TO INFORMATION

As required by law, the Township of Brick will provide the public with reasonable and timely access to information and records relating to the data or content of the Consolidated Plan, as well as the proposed, actual, and past use of funds covered by this Citizen Participation Plan. The Township will also provide reasonable public access to records about any uses of these funds during the previous five years.

Also, as required by law, the Township of Brick will provide the public with reasonable and timely access to local meetings relating to the proposed or actual use of funds.

A. Consolidated Plan Documents

Consolidated Plan documents include: the Annual Action Plans, the Five-Year Consolidated Plan, and Consolidated Annual Performance Evaluation (CAPER) as well as substantial amendments to either the Annual Action Plan or the Five-year Strategic Plan, Annual Performance Reports, and the Citizen Participation Plan.

B. Availability of Consolidated Plan Documents

In the spirit of encouraging public participation, copies of Consolidated Plan documents will be provided to the public at no cost and within one week of a request. These materials will be available in a form accessible to persons with disabilities, when requested.

C. Location of Documents

Consolidated Plan documents will also be available at the following locations during the respective review periods:

- ✓ Township of Brick Township Division of Land Use & Planning (401 Chambers Bridge Road, Township of Brick NJ 08753)
- ✓ Ocean County Library- Main Branch (301 Chambers Bridge, Township of Brick, NJ 08753)
- ✓ Ocean County Planning Department (129 Hooper Avenue, 1st floor, Township of Brick, NJ 08753)

Copies of final and draft versions of the documents are available at the Township of Brick Township Division of Land Use & Planning, located at 401 Chambers Bridge Road, Brick, NJ 08723.

V. TECHNICAL ASSISTANCE

Township staff will work with organizations and individuals representative of low and moderate-income people who are interested in submitting an application to obtain funding for an activity. All potential applicants for funding are encouraged to contact the Township staff for technical assistance before completing an application form.

Specifically, the Township of Brick will provide technical assistance to nonprofit organizations that serve low/moderate income persons. This technical assistance may include:

- ✓ Instructions/assistance on how to fill out forms/applications
- ✓ Conducting workshops to explain:
 1. The process for submitting proposals
 2. Federal and local requirements
- ✓ Providing comments and advice on the telephone or in meetings; and
- ✓ Reviewing and commenting on draft proposals.

The Township will also provide ongoing assistance to CDBG-funded agencies as needed to help them maintain their eligibility for full funding.

VI. COMMENT AND COMPLAINT PROCEDURES

The Township of Brick will provide a period of at least thirty (30 days) to receive comments on the draft Consolidated Plan and on any substantial amendments. The 30-day period may start on the date the document is available to the public. The Township must also provide public notice regarding the availability of documents and the dates of the 30-day comment period.

For performance reports, the Township will provide at least fifteen (15) days to receive public comments.

The Township will consider all comments received. The Township will respond to all complaints, in writing, within fifteen (15) days. All comments and responses will be attached to each document.

VII. ACCOMODATION OF PERSONS WITH SPECIAL NEEDS

The Township complies with the Americans with Disabilities Act, and will make accommodations for persons with special needs. Public hearings and the review of Consolidated Plan documents will be held at the Township Municipal Complex, which is accessible to people with disabilities. Additional provisions will be made for people with disabilities when requests are made at least five working days prior to a hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

VIII. DISPLACEMENT

If, as a result of a program activity, any residential displacement and relocation must occur, the Township of Brick ensures that it will develop an Anti-Displacement and Relocation Plan in connection with that project in accordance with federal regulations. Specifically, the Township will comply with the anti-displacement and relocation requirements of the Uniform Relocation Act and the Housing and Community Development Act of 1974, as amended, and implementing regulations of 24 CFR Part 42.

IX. CITIZEN PARTICIPATION COORDINATOR

The Township of Brick employs a Citizen Participation Coordinator. His responsibility is to ensure the Township's Community Development Block Grant complies with this Citizen Participation Plan. In addition, it is the responsibility of the Citizen Participation Coordinator to ensure that comments and complaints from the public are given careful consideration and addressed. The Township's Citizen Participation Coordinator is:

Tara B. Paxton, MPA, PP, AICP
Township of Brick Township
Division of Land Use & Planning
401 Chambers Bridge Road
Township of Brick, NJ 08723
tpaxton@townshipofbrick.net
732-262-4783 x 1344

GLOSSARY

Annual Action Plan:

This document allocates one year's funding (entitlement and program income) to specific projects and activities for the CDBG program. It is submitted to HUD 45 days prior to the start of the Township's fiscal year or no later than May 17th and is developed in accordance with federal regulations (24 CFR Part 91).

Program year:

The "program year" chosen by the Township of Brick is July 1st through June 30th, which is the same as the Township's fiscal year.

Citizen Participation Plan:

This plan is prepared to facilitate and encourage public participation and involvement in the Consolidated Plan process and the Township's CDBG program, especially by low and moderate-income persons. The plan identifies the public participation requirements as identified by federal regulations (24 CFR Part 91)

Community Development Block Grant (CDBG) Program:

This is a federal grants program administered by the U.S. Department of Housing and Urban Development (HUD). The program allocates money to eligible cities and counties throughout the nation to assist low and moderate-income households and neighborhoods. The grant program may be used for such activities as housing rehabilitation, affordable housing assistance, community services, and community development activities such as the construction or rehabilitation of community facilities and economic development.

Consolidated Annual Performance Evaluation Report (CAPER):

This document reports on the progress in carrying out the Consolidated Plan and Annual Action Plan. The report is prepared annually by the Township in accordance with federal regulations (24 CFR Part 91). It is due to HUD no later than 90 days after the end of the Township's fiscal year or September 28th.

Consolidated Plan:

This document serves as the Township's application for CDBG funds and sets forth the priorities and strategies to address the needs of primarily low and moderate-income persons and areas in the Township. It typically covers a five or three-year time period. It is submitted to HUD 45 days prior to the start of the Township's fiscal year or no later than May 17th and is developed in accordance with federal regulations (24 CFR Part 91).

Consolidated Plan Documents:

These include the Consolidated Plan, the Annual Action Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

Low and Moderate-Income Households:

These are household earning less than 80 percent of the area median income. They are broken down into the following income designations:

- **Extremely Low-Income:**
Households with income less than 30 percent of the area median family income, adjusted for household size.
- **Low-Income:**
Households with incomes between 31 and 50 percent of the area median family income, adjusted for household size.
- **Moderate-Income:**
Households with incomes between 51 and 80 percent of the area median family income, adjusted for household size.

Low and moderate-Income Neighborhood:

In general, this is defined as a census tract(s) or block group(s) where a minimum of 51 percent of the residents have low or moderate-incomes (i.e., not exceeding 80 percent of the area median family income).

Median Family Income (MFI):

HUD surveys major metropolitan areas annually to develop an index of median family income by household size. Most CDBG-funded activities and programs must benefit primarily the lower and moderate-income households.

Legal Notice
PUBLIC HEARING
DRAFT 2020-2025 CONSOLIDATED PLAN/2020 ACTION PLAN

TOWNSHIP OF BRICK
COMMUNITY DEVELOPMENT BLOCK GRANT

The Township of Brick has drafted a **2020-2025 CONSOLIDATED PLAN/FY 2020 ACTION PLAN** for the Community Development Block Grant Program. A public hearing will be held in accordance with the Township's adopted Citizen Participation Plan, which provides for and encourages citizen participation during the program's planning process. The Township is holding a public hearing to solicit public comments on the **2020-2025 CONSOLIDATED PLAN/FY 2020 ACTION PLAN**. The purpose of this meeting is to obtain citizen's views and questions to address housing and community development needs for the proposed activities for the planning period. The public hearing is scheduled for Wednesday, December 18th, 2019 at 6:00 pm in the Municipal Building located at 401 Chambers Bridge Road, Brick, NJ 08723. For more information, please see the Township's Community Development Block Grant Program web page <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/> or contact Tara B. Paxton at 732-262-1030 x 1327 or at tpaxton@bricktownship.net.

C:\Users\tpaxton\AppData\Local\Temp\NitroPDF\nitroSession15668\Township of Brick 2020-2025 Consolidated Plan-2020 Action Plan Pre-development Hearing Notice_2B25E534.doc

2020 TOWNSHIP OF BRICK

CDBG PUBLIC SERVICE GRANTS

FY20 CDBG Public Service Awards

Application for CDBG-Funded Public Service Activities

The Township of Brick, Division of Land Use & Planning, Community Development Program, is soliciting applications from qualified non-profit organizations interested in providing services that address one or more of the public service needs targeted in the township's **Community Development Block Grant (CDBG)** program.

Although not mandatory, it is strongly recommended to attend the pre-application meeting, which will be held:

January 29TH, 2020
 6:00 pm
 Township of Brick
 Municipal Complex
 401 Chambers Bridge Road
 Brick, NJ 08723
 Engineering Conference Room (Bottom Floor)

Scope of Work:

Under this program, CDBG funds may be used to provide public services (including labor, supplies, materials and other costs), provided the public service is:

- ∑ A new service; or
- ∑ A quantifiable increase in the level of a service

Targeted public service activities include, but are not limited to:

Youth Services	Fair housing activities	Qualified Veteran Services
Health care	Services for senior citizens	Transportation/Transit
Job training/job creation	Services for individuals with disabilities	Nutritional Programs
Literacy Programs	Services for homeless persons	Food Banks
Recreation programs	Drug abuse counseling and treatment	Mental Health Services
Education programs	Housing Counseling	Abused and Neglected Children Services
Public safety services	Services for Victims of Domestic Violence	Substance Abuse Services
Legal Services	Tenant/Landlord Counseling	

The completed application must address one or more of the targeted public service needs listed above and must serve low to moderate income persons in Township of Brick.

Funding Allocation:

Maximum funding available for any one organization is 15% of the annual CDBG allocation for the program year. The Township of Brick expects to receive approximately \$295,000 in CDBG funding for the 2020 Fiscal Year, so the amount allocated to Public Service Activities would be approximately \$44,000.

The selection process of applications for funding will be based upon an evaluation of the organizational capacity as well as written information provided in comparison to the needs outlined in the township's 5 year Consolidated Plan and Action Plans.

This solicitation is offered in accordance with federal and state requirements governing procurement of professional services. Accordingly, the Township of Brick reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses that no application received is either feasible, meets a local need, or serves eligible or intended beneficiaries.

Funding Timeline:

Application funding recommendations made by the selection committee will be forwarded to the Township Council for approval as part of the Annual Action Plan process. This process is finalized upon authorization of funding for the Action Plan from HUD. Once HUD approves the plan and funds are released, a funding agreement will be signed between the Township of Brick and the sub-recipient. Funding agreements will have an implementation timeline of 12-18 months from date of contract.

Reporting:

Agreements will include quarterly reporting requirements, a minimum of one site visit every six months, and a process that will discuss the possible cancellation of the contract should the Township of Brick judges the sub-recipient does not have the capacity to meet the implementation timeline and is not demonstrating compliance with contractual obligations in a timely manner.

Contractual Requirements:

Each grantee selected to receive funds is required to sign a sub recipient agreement with the township. No costs incurred prior to the execution of an agreement with the city are reimbursable. Under CDBG laws and regulations, certain requirements must be met in order to negotiate an agreement. These requirements include the following:

1. Applicants must demonstrate that they are a nonprofit organization or a governmental agency.
2. After an application is approved for funding, a contract will be prepared and sent by the township to the individual identified by the applicant as the authorized official for signature. The contract will specify the amount of the award, the period for which the project is approved, the contract term and administrative provisions. Special conditions attached to the award will also

be specified in the agreement. Grantees will be required to submit and file annual reports on expenditures, performance progress and objectives.

3. Each agency receiving CDBG funding from the Township is required to certify that it will conduct its business in compliance with the non-discrimination requirements of the Township, State and Federal governments, as applicable. Equal Opportunity in Employment policies will be required.
4. In the event of non-compliance, the agreement may be terminated or suspended in whole or in part.
5. All recipients will be required to comply with the federal government's audit requirements as described in OMB Circular A-133 (for HUD's programs, these requirements are codified at 24 CFR Part 84.) All recipients must have an annual audit.

Availability of Funds for Next Fiscal Year:

If funds are not allocated and available for the continuance of this contract, this contract may be terminated by the township at the end of the period for which funds are available. There is no implicit or explicit guarantee funding will be renewed. No liability shall accrue to the Township of Brick in the event this provision is exercised, and Township of Brick shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

Evaluation:

The staff and selection committee will evaluate applications and recommend those for an award based on the following criteria:

Activity Need & Justification	15 points
Cost Reasonableness & Effectiveness	15 points
Meeting the Needs of Our Community	20 points
Activity Management & Implementation	30 points
Experience & Past Performance	20 points

Application Guidelines:

Application Checklist:

- ∑ One (1) original completed Application (form attached), and two (2) additional copies
- ∑ Proposed Project Budget (form attached)
- ∑ Proof of IRS 501(c)3 status (if applicable)
- ∑ Copy of Most Recent Financial Audit
- ∑ Certifications signed by authorized official (form attached)

All applications must be postmarked by Friday, February 28th, 2020 or received via email or in person no later than 2 PM on Friday, February 28th, 2020.

Applicants are strongly encouraged but NOT REQUIRED to attend the Township of Brick CDBG Public Services Pre-Development Meeting on Wednesday, January 29th, 2020 at 6

pm in the Township of Brick Municipal Complex, 401 Chambers Bridge Road, Brick, NJ 08723 – Bottom Floor Engineering Conference Room.

All original applications will be date stamped. Late submissions will not be accepted.

Persons with disabilities may request reasonable accommodation. Requests should be made as early as possible to allow time to arrange the accommodations.

Submission Requirements:

- ∑ One (1) original and two (2) copies of the completed application packet, three copies total
- ∑ 8 ½ X 11 page format
- ∑ Single-sided only
- ∑ Please reference all additional "Attachments" in the application wherever applicable
- ∑ Or submitted electronically via email to cdbg@twp.brick.nj.us downloaded from the Township's website at:

<http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

Application Packet:

Please download the application form:

<http://www.bricktownship.net/wp-content/uploads/2019/02/CDBG-APPLICATION-FOR-PUBLIC-SERVICE-GROUP.pdf>

TOWNSHIP OF BRICK
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PUBLIC HEARING
FY 2020 FUNDING DRAFT ACTION PLAN CARES ACT AMENDMENT

AGENDA

July 27, 2020

6:00 PM

VIRTUAL MEETING VIA ZOOM

1. The Township of Brick expects to receive an allocation of \$177,866 in CDBG-CV funding. Funds will be used for rental assistance/homeless prevention, emergency shelter operations, food service/meal delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. CDBG FY 2020 funds will be used to support these programs. A full budget is available in the Substantial Amendment FY 2020 Action Plan.
2. This public hearing will be held in accordance with the Township's adopted Citizen Participation Plan, which provides for and encourages citizen participation during the program's planning process.
3. The purpose of this meeting is to obtain citizen's views and questions to address housing and community development needs and the development of proposed activities for FY 2020 AMENDMENT.
4. A copy of the FY 2020 Action Plan AMENDMENT will be available on the Township of Brick website at www.bricktownship.net and public comments can be mailed to Tara B. Paxton at 401 Chambers Bridge Road, Brick, NJ 08723 or emailed to tpaxton@bricktownship.net. The plan will be posted prior to the required submission to Ocean County on July 27th, 2020.
5. A 5 day comment period will be held to allow the public to comment on the draft plan beginning on July 27th, 2020 and ending July 31st, 2020.
6. At the end of the 5 day comment period, the Township may adopt the Action Plan Amendment.
7. Discussion of Proposed Projects in 2020 Action Plan AMENDMENT.
8. Public Comment
9. Adjournment

PUBLIC NOTICE

**PUBLIC HEARING AND 5-DAY COMMENT PERIOD ON SUBSTANTIAL AMENDMENTS
TO THE TOWNSHIP OF BRICK FY 2020 ANNUAL ACTION PLAN FOR THE HUD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The Township of Brick invites public comment on a Substantial Amendment to the Fiscal Year 2020 Annual Action Plan. The substantial amendment is available for review online at www.bricktownship.net or can be emailed upon request by calling 732-262-1039 or emailing CDBGProgram@bricktownship.net.

The Township of Brick will hold a virtual public hearing on Monday, July 27th, 2020 at 6 P.M. via ZOOM and have made the documents available for review on the Township's Community/Community Development Block Grant Page at www.bricktownship.net

These documents will be submitted to HUD as the FY 2020 Action Plan Amendment to incorporate the CARES ACT funding allocated to the Township of Brick.

For additional information about the meeting or to arrange for special accommodations or alternative document formats contact CDBGProgram@bricktownship.net.

The purpose of the hearing was to discuss the use of additional Community Development Block Grant (CDBG) program funds that have been allocated through the CARES Act to address the needs of the community to prevent the spread and mitigate economic impacts caused by COVID-19.

The Township of Brick expects to receive an allocation of \$177,866 in CDBG-CV funding. Funds will be used for rental assistance/homeless prevention, emergency shelter operations, food service/meal delivery, food pantries, personal protection equipment purchases, purchase of equipment to prevent, prepare for and respond to the Coronavirus (COVID-19) Pandemic. A full budget is available in the Substantial Amendment.

A 5-DAY COMMENT PERIOD, inviting the public to comment on the FY 2020 Action Plan Amendment will be held from July 27, 2020 through July 31, 2020.

Comments on the Substantial Amendment may be submitted by emailing comments to CDBGProgram@bricktownship.net. All comments must be received by 5 pm July 31st, 2020.

The Township of Brick intends to submit the Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) on or about August 31st, 2020.

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The Township of Brick has been fortunate to receive a special allocation of Community Development Block Grant and Emergency Solutions Grant Entitlement funds that will be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020, to respond to the growing effects of this historic public health crisis. The CARES Act will provide an additional \$177,866 in Community

Development Block Grant funds specifically aimed at addressing issues arising from the Coronavirus pandemic. These funds are commonly referred to as CDBG-CV funds. The U.S. Department of Housing and Urban Development (HUD) has waived some CDBG statutory requirements for grantees that will enable swift implementation of CDBG-CV grants. Below is link to the amended 2020 Action Plan for the Use of CDBG funds. This document details the activities that the Township is currently undertaking to address COVID-19 related issues with the funding.

Asbury Park Press Legal Department: Please publish for one day.

Send bill to : Township of Brick Finance Department

Attention: Jennifer Ingenito

Acct# ASB009478

401 Chambers Bridge Road, Brick, NJ 08723

If you have any questions, please contact: Tara Paxton @ 732-262-4783 Thank you.



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 2, 2020

The Honorable John Ducey
Mayor of Brick
401 Chambersbridge Road
Brick, NJ 08723-2807

Dear Mayor Ducey:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating \$2 billion based on the fiscal year 2020 CDBG formula. The remaining \$3 billion shall be allocated based on needs using best available data, in the following tranches: \$1 billion shall be allocated to States and insular areas within 45 days of enactment of the CARES Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is \$177,866.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's provisions, a Quick Guide to the CARES Act flexibilities and other provisions, and other resources to enable swift implementation of CDBG-CV grants. As these become available, they will be

www.hud.gov

espanol.hud.gov

posted on HUD's website and distributed to grantees. The Department will also support grantees with technical assistance.

As you develop your plan for the use of these grant funds, we encourage you to consider approaches that prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. You should coordinate with state and local health authorities before undertaking any activity to support state or local pandemic response. CDBG-CV grants will be subject to oversight, reporting, and requirements that each grantee have adequate procedures to prevent the duplication of benefits. HUD will provide guidance and technical assistance on DOB and regarding prevention of fraud, waste, and abuse and documenting the impact of this program for beneficiaries.

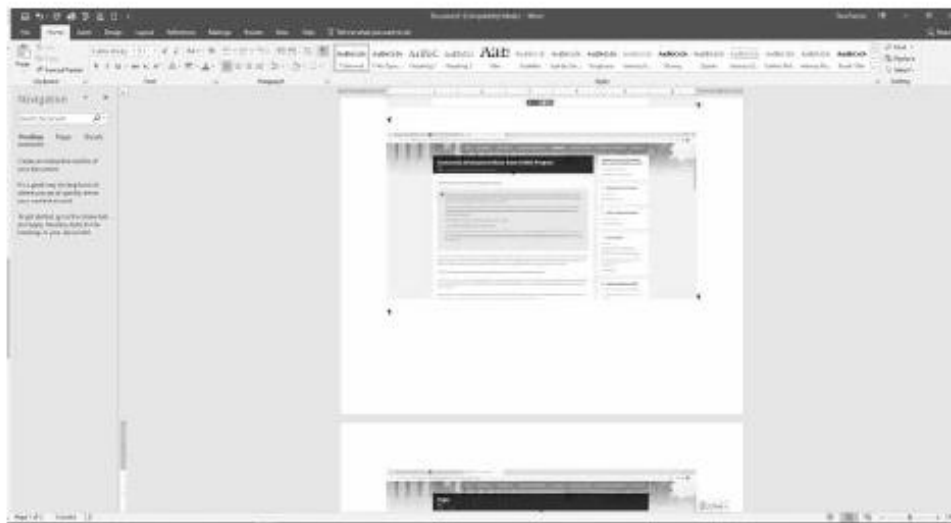
The Office of Community Planning and Development (CPD) is looking forward to working with you to successfully meet the urgent and complex challenges faced by our communities. If you or any member of your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,



John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development







TOWNSHIP OF BRICK

FY 2020 ACTION PLAN CDBG-CV CARES ACT AMENDMENT

The purpose of this amendment is to incorporate the Township of Brick's CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan

Prepared by:
Division of Land Use & Management
Community Development Block Grant Program
Tara B. Paxton, MPA, PP, AICP

July 21, 2020

TOWNSHIP OF BRICK

FY 2020 ACTION PLAN CDBG-CV CARES ACT AMENDMENT

The purpose of this amendment is to incorporate the Township of Brick's CDBG-CV CARES ACT allocation into the Fiscal Year 2020 Annual Action Plan.

On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick. This amendment prioritizes the pass-through of funds to Public Service Agencies as sub recipients of the grant to assist low-to-moderate income families in our community.

EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 91.200(C), 91.220(B)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (OCPD) requires the Township of Brick as a recipient of federal entitlement grant funds to develop an Action Plan annually that describes the Township's community development priorities and goals, based on an assessment of housing and community development needs, an analysis of housing and economic market conditions, and other available resources.

The Brick Township Community Development Block Grant (CDBG) program assists low- and moderate-income persons and families through its local housing rehabilitation program, local charity, other non-profits and public service groups sub recipient grants. The program has also assisted in the development of public facilities and infrastructure and in qualified neighborhoods, provided funds to create or retain affordable housing and eliminated barriers for people with disabilities. The program has been active in Brick Township since the early 1990's and has helped many residents of the jurisdiction in their housing, social services and community needs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Township of Brick's 2020 One-Year Action Plan coordinates all elements of community development including rehabilitation of housing, creation and retention of affordable housing, public facility reconstruction

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

2

OMB Control No: 2506-0117 (exp. 06/30/2018)

and development, public services and administration of these programs into a single plan utilizing Block Grant (CDBG) funds. The Ocean County Housing Consortium is the point of contact regarding the HOME Investment Partnerships Program and the Homeless Needs Assessment as the County has the resources and programs to address those needs. Brick and its residents in need are the beneficiaries of the County program and a regular participant of the Consortium.

The Action Plan sets forth the Township's plan to pursue the overall goals of the community development and planning programs of the Department of Housing and Urban Development (HUD). Those goals are:

- To provide decent affordable housing; and
- To establish and maintain a suitable living environment; and
- To expand economic development opportunities primarily for persons of low- to-moderate income; and
- To facilitate the maintenance and improvement of dwellings occupied by low- and moderate-income households; and
- To provide critical services to the homeless, disabled and those in the community unable to sustain themselves; and
- To improve and repair public infrastructure and public facilities that serve low- and moderate-income individuals

The Annual Action Plan serves the following functions:

- A planning document for the Township, based on a participatory process; and
- An application for federal funds to improve accessibility, affordability and suitability to decent housing, living environments and economic opportunities.

SUBSTANTIAL AMENDMENT: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects. In addition, the Township has a procedure for the monitoring of project activities and sub recipient awards. The following is a description of the types of monitoring performed by staff: Performance monitoring, Financial monitoring, Compliance with the Davis-Bacon Act, Environmental Review Compliance utilizing the HUD HEROS system, Federal and State program reporting, Federal Stimulus Job creation reporting and Minority Business Enterprise reporting.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

3

OMB Control No: 2506-0117 [exp. 06/30/2018]

Other Areas of Compliance: The Division of Land Use operates in accordance with the monitoring plan developed for CDBG programs under the most recent HUD monitoring, including an annual single audit in conformance with OMB Circular 133-A. The Township's Division of Land Use monitors all activities of the program on a regular basis.

Sub recipients Grants – Public Services: The past performance of the Sub recipients in the public service group has shown large numbers of individuals and families benefitting from the programs in contrast to the limited funding available to those nonprofits. We will continue to fund as many public service organizations as possible as the practice provides the most favorable cost benefit ratio of any program.

Housing Rehabilitation Program: The need for housing rehabilitation remains consistent in Brick and is growing more prevalent as the Township contains a significant amount of senior housing most of which is between 30 and 40 years old and in need of repairs. Many of the residents in these communities have aged in place, are on a fixed income and can no longer afford critical maintenance on their homes. Forty-three homes have been rehabilitated in the Township of Brick through the CDBG and Affordable Housing Rehabilitation Program and more are anticipated to be completed in the 2020 project year.

Public Facilities and Infrastructure Projects: In addition, infrastructure projects in qualified areas or improvements to public facilities have also benefitted the low-to-moderate income residents by improving living conditions and services. A large roadway repaving, rehabilitation and ADA improvement project was completed in 2018 in a qualified designated target area in the township. In addition, a public facility that houses the Disabled American Veterans received ADA upgrades to the entrance and parking lot.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The U.S. Department of Housing and Urban Development (HUD) requires an entitlement jurisdiction to provide for its citizen the participation in developing the Consolidated Plan. The Township of Brick's Citizen Participation Plan (CPP) largely centers on public hearings, public comment periods, and The County Housing Advisory Committee (CHAC) public meetings. To encourage citizen participation in this Consolidated Plan planning process, The Consortium holds two public hearings and the municipal members hold their own additional public hearings.

The public hearings provide an opportunity that include, but not limited to, a citizen, an advocacy group, and a government and industry representative to communicate his/her view and need to The Township of Brick. The first public hearing for the Consolidated plan/Action Plan Pre-Development Public Hearing was held on December 16, 2019 at 5pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing is a pre-development hearing that solicits commentary on the draft input of this 2020-2025 Consolidated Plan and 2020 Action Plan. The second public hearing is scheduled to be held on April 14, 2020 at 6 pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing solicits commentary on the information and data contained in the various sections of this 2020-2025 Consolidated Plan and 2020 Action Plan. In addition, the following public hearings were held by the Township of Brick: 1. Township of Brick Municipal Complex – 401

Chambers Bridge Road, Brick, NJ -Township of Brick - Five-Year Consolidated Plan/Action Plan Pre-Development Public Meeting - December 18, 2019@6pm and, 2. Public Services Pre-Application Meeting & Five-Year Consolidated Plan Public Meeting -January 29, 2020@6pm. Furthermore, the 5-Year Consolidated Plan/2020 Action Plan was also the subject of three additional meetings in each of the other municipalities including: Toms River Township 2nd floor Cafeteria, 129 Hooper Avenue on January 22, 2020 at 5pm, Jackson Township Library, 2 Jackson Drive, January 30, 2020, 6pm and Stafford Township Library, 120 N. Main Street, February 6, 2020 6pm.

The publication of each of these public hearings appears in a local newspaper, Asbury Park Press, and a Spanish language newspaper, Latino Unidos. The Township of Brick currently hosts a website that includes: an announcement about the two public hearings, the schedule meeting (s) and timeline for this 2020-2025 Consolidated Plan and 2020 Action Plan, as well as, the draft and final versions of this 2020-2025 Consolidated Plan and 2020 Action Plan. The draft version of the 2020-2025 Consolidated Plan and 2020 Action Plan are available to the public in a paper-format at the following County of Ocean Libraries: Brick, Jackson, Lakewood, Stafford, and Toms River.

A 30-day public comment period (March 25-April 24, 2020) provided a citizen, an advocacy group, and a government and industry representative the opportunity to solicit a comment on this 2020-2025 Consolidated Plan and 2020 Action Plan. The Township of Brick considers each comment, incorporates necessary changes to this 2020-2025 Consolidated Plan and 2020 Action Plan, and provides a response to the commentary received during the public comment period, if applicable. The U.S. Department of Housing and Urban Development (HUD) requests a submittal no later than the date May 15, 2020 for this 2020-2025 Consolidated Plan and 2020 Action Plan.

SUBSTANTIAL AMENDMENT: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at CDBGProgram@bricktownship.net.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick advertised and made available the Substantial Amendment for public comment from July 27th through July 31st, 2020. The Township held a virtual public hearing on July 27th, 2020 at 6pm. There were no participants at the virtual meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

SUBSTANTIAL AMENDMENT: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

5

OMB Control No: 2506-0117 (exp. 06/30/2018)

No Comments were received from the public at the County or Township Hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

No Comments were received from the public at the County or Township Hearings.

There were no comments from the public that were not accepted.

7. Summary

The Annual Action Plan is a comprehensive process which sets forth the reasons for and the levels of support for each project. In coordination with staff, Township administration, the Mayor's office, the Ocean County Consortium and the general public, the planning process endeavors to identify feasible objectives and match resources accordingly. True success can be achieved through the program when realistic planning objectives are matched with available funding to accomplish stated goals. The work involved in the development of the Annual Action Plan is that process.

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Tara B. Paxton, MPA, PP, AICP	Township of Brick - Division of Land Use & Planning

Table 1 – Responsible Agencies

Narrative

The Township of Brick, Division of Land Use & Planning is the point of contact and the Chief Administrative agency for the Brick Township HUD Community Development Block Grant (CDBG) program. The CDBG program is now headed by Township Planner, Tara B. Paxton, MPA, PP, AICP, through the Township’s Division of Land Use located in the Brick Township Municipal Building. The Program is also supported by additional staff including Finance Clerk, Jennifer Ingenito, Housing Rehabilitation Clerk, Betty Baptista, Sub-recipient Clerk, Lauren Helmstetter and two housing rehabilitation inspectors, Peter MacNamara (building inspector) and Pat Callahan (electrical inspector). In addition, the Township is responsible for coordinating all public facility projects, ensuring eligibility and verifying that the disbursement of public service program funds to Sub-recipients primarily assists very-low and low-moderate income persons in the community and carrying out the overall Administration of the Program, including annual reporting, monitoring and plan preparation.

Consolidated Plan Public Contact Information

The Program contacts include Tara B. Paxton, MPA, PP, AICP, Principal Planner, Township of Brick, 401 Chambers Bridge Road, Brick NJ 08723, Phone (732) 262-4783 x 1344 - email: tpaxton@bricktownship.net, Finance Clerk, Jennifer Ingenito at 732-262-1249 – email jingenito@bricktownship.net, Rehabilitation Program Contact, Betty Baptista at 732-262-1030 x 1327 – email: bbaptista@bricktownship.net and Sub-recipient Contact, Lauren Helmstetter at 732-262-1039 x 5312 – email: lhelmstetter@bricktownship.net

1. Introduction

The County of Ocean, on behalf of the Consortium and participating municipalities conducted significant consultations with citizens, municipal officials, non-profit agencies, public housing agencies, governmental agencies, and the Continuum of Care (CoC) in preparing their Action Plans. The County held many public input meetings attended by Brick representatives to facilitate development of the 2020 Action Plan and previous Action Plans. In addition, as previously noted, Brick has sought additional public input individually, holding its own public hearings. The County, the Township of Brick and key stakeholders recognize that strong collaboration is vital to ensuring community needs, and in particular, the needs of low-income communities, are addressed. The Township has also developed a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Ocean County Housing Consortium, together with the Ocean County Board of Freeholders, support many of the identical public service organizations that the Township of Brick endorses. These agencies benefit those in need, particularly those who are considered very low, low and moderate-income residents. Such groups include assistance to the frail elderly, youth services, domestic violence support organizations, persons with disabilities and veterans. The Township utilizes the Public Services Program to provide additional services to organizations that assist housing providers, government health, mental health and service agencies. These agencies provide services to senior citizens, individuals with disabilities, children and income qualified individuals including; nutrition, financial assistance for utility bills, housing costs, emergency repairs, domestic violence assistance, homelessness prevention, crisis counseling and intervention, transportation, children's services, counseling and mental health support. The website also provides links to sub recipients to coordinate collaboration to ensure services to provide opportunity for collaboration and continuation of services to those in need.

Through a collaborative relationship, Brick Township has worked with Ocean County Housing Consortium and its stated HUD programs and activities and has worked with the County to develop its long-term Consolidated Plan strategy and each of the One Year Action Plans with the advice and input of various concerned citizens and groups.

Brick has a Public Housing Authority that provides affordable housing to the elderly and those with disabilities. The Township does not support the Housing Authority with CDBG Funds. It should be noted that there are nearly 200 and possibly more than 300 U.S. H.U.D. Section 8 units that are managed through either

the Brick Housing Authority, Ocean County Division of Social Services and the New Jersey Department of Community Affairs that are located in the Township.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The County, on behalf of the Consortium and participating Municipalities such as Brick, has significantly increased its efforts towards coordination and collaboration across systems of care in an effort to serve the most “at-risk” residents including the homeless, those at-risk of becoming homeless, veterans, and unaccompanied youth.

The County has made progress in implementing the HUD mandate and national best practice of establishing a Regional Coordinated Assessment System. The stakeholders have adopted guiding principles and a common assessment tool that will allow a shared understanding of needs by service providers. Under the Action Plan, individuals and families will be referred to services based on the outcomes of a common assessment of needs, a mutual and comprehensive understanding of each program’s requirements, the target population served by each program, and the number of available beds and services. Once a homeless individual or family has accessed the system, they receive a variety of services designed to help find permanent housing, education, employment, and/or additional public assistance as needed. A variety of housing options are provided including transitional living, emergency shelter for single women and families, rapid re-housing, and affordable housing (based on unit availability).

Individuals and families also receive employment training, job search assistance, and assistance preparing for and taking the GED. Homeless children and youth (under 24 years of age) are provided with medical services. The Veterans Service Bureau offers supportive services to veterans and their families that focus on identifying Veterans Affairs (VA) benefits and additional public benefits such as housing counseling services, health care services.

The County of Ocean will utilize the Analysis of Impediments to Fair Housing Choice (AI) to identify where underserved populations are located and concentrated.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Ocean County Homelessness Prevention and Assistance Coalition (HAPC) is a voluntary association that provides information, services, and advocacy for and on behalf of Ocean County’s homeless population. HPAC works to ensure that people who experience homelessness or are at imminent risk of homelessness will have

access to community resources to resolve their immediate housing crisis and facilitate transition from homelessness to stability in permanent housing as rapidly as possible.

The Township, along with a number of its funded Public Service Entities coordinate with the County HPAC and Board of Social Services to direct those in need to the services most convenient and suitable to their situation. The Township of Brick does not receive ESG Funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The County and Township used all of its available resources to include all appropriate Agency Types. All contributing Agencies were consulted. Through its annually monitoring process, the Township of Brick meets with each Public Service Entity and provides a copy of the draft Action Plan for review and comment and invites these agency representatives to attend the public meetings.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Ocean County Homeless Prevention and Assistance Coalition (HPAC)	HPAC is a voluntary association that provides information, services and advocacy for and on behalf of Ocean County's homeless population. HPAC works to ensure that people who experience homelessness are directed to the CDBG funded entities within the County and Brick Township to take advantage of the resources they offer the homeless community.

Table 3 - Other local / regional / federal planning efforts

Narrative

The purposes of HPAC are:

- To provide information and engage with the homeless population of Ocean County to enhance their knowledge of available services and service providers.
- To serve as a forum to analyze and discuss emerging housing needs of the homeless population and those at imminent risk of homelessness in Ocean County.
- To support planning and development of services to meet prioritized needs of homeless individuals and those at-risk of homelessness in Ocean County.
- To develop and implement a coordinated community-based strategy for preventing homelessness when possible and rapidly rehousing those who become homeless in Ocean County through permanent

supportive housing solutions, stabilization of at-risk households, education and economic opportunities to promote self-sufficiency, and other mainstream and social services.

- To coordinate Ocean County's resources, including those of individual municipalities such as those offered in Brick, to effectively identify and address the needs of the county's homeless population. To create and maintain systemic approaches to addressing homelessness through collaboration with community and government organizations and liaison relations with statutorily created and other administrative or advisory boards, which are concerned with homeless services. To create and use data and performance measurement tools to evaluate and improve the county's and township's response to homelessness, particularly projects funding through the US Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program. To apply for funding from the US Department of Housing and Urban Development (HUD) under the Continuum of Care (CoC) Program and other

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The U.S. Department of Housing and Urban Development (HUD) requires an entitlement jurisdiction to provide for its citizen the participation in developing the Consolidated Plan. The Township of Brick's Citizen Participation Plan (CPP) largely centers on public hearings, public comment periods, and The County Housing Advisory Committee (CHAC) public meetings. To encourage citizen participation in this Consolidated Plan planning process, The Consortium holds two public hearings and the municipal members hold their own additional public hearings.

The public hearings provide an opportunity that include, but not limited to, a citizen, an advocacy group, and a government and industry representative to communicate his/her view and need to The Township of Brick. The first public hearing for the Consolidated plan/Action Plan Pre-Development Public Hearing was held on December 16, 2019 at 5pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing is a pre-development hearing that solicits commentary on the draft input of this 2020-2025 Consolidated Plan and 2020 Action Plan. The second public hearing is scheduled to be held on April 14, 2020 at 6 pm at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. This hearing solicits commentary on the information and data contained in the various sections of this 2020-2025 Consolidated Plan and 2020 Action Plan. In addition, the following public hearings were held by the Township of Brick: 1. Township of Brick Municipal Complex – 401 Chambers Bridge Road, Brick, NJ -Township of Brick - Five-Year Consolidated Plan/Action Plan Pre-Development Public Meeting - December 18, 2019@6pm and, 2. Public Services Pre-Application Meeting & Five-Year Consolidated Plan Public Meeting -January 29, 2020@6pm. Furthermore, the 5-Year Consolidated Plan/2020 Action Plan was also the subject of three additional meetings in each of the other municipalities including: Toms River Township 2nd floor Cafeteria, 129 Hooper Avenue on January 22, 2020 at 5pm, Jackson Township Library, 2 Jackson Drive, January 30, 2020, 6pm and Stafford Township Library, 120 N. Main Street, February 6, 2020 6pm.

The publication of each of these public hearings appears in a local newspaper, Asbury Park Press, and a Spanish language newspaper, Latino Unidos. The Township of Brick currently hosts a website that includes: an announcement about the two public hearings, the schedule meeting (s) and timeline for this 2020-2025 Consolidated Plan and 2020 Action Plan, as well as, the draft and final versions of this 2020-2025 Consolidated Plan and 2020 Action Plan. The draft version of the 2020-2025 Consolidated Plan and 2020 Action Plan are available to the public in a paper-format at the following County of Ocean Libraries: Brick, Jackson, Lakewood, Stafford, and Toms River.

A 30-day public comment period (March 25-April 24, 2020) provided a citizen, an advocacy group, and a government and industry representative the opportunity to solicit a comment on this 2020-2025 Consolidated Plan and 2020 Action Plan. The Township of Brick considers each comment, incorporates necessary changes to this 2020-2025 Consolidated Plan and 2020 Action Plan, and provides a response to the commentary received during the public comment period, if applicable. The U.S. Department of Housing and Urban Development (HUD) requests a submittal no later than the date May 15, 2020 for this 2020-2025 Consolidated Plan and 2020 Action Plan.

SUBSTANTIAL AMENDMENT: The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at CDBGProgram@bricktownship.net.

Virtual Hearing was held on July 2nd, 2020 at 6pm via ZOOM there were no participants. The invited and noticed attendance represented a broad range of service agencies, township officials and residents; however, no one attended the meeting and no comments were received via email during the 5-day public comment period. The Township never-the-less provided a brief presentation regarding the use of the CV funds.

The Plan could be downloaded and viewed from the Township of Brick Website at www.bricktownship.net. The Township of Brick held a second 5-day comment period and public hearing for the 2020 CARES ACT Amendment. The Township advertised and made available the Substantial Amendment for public comment from July 27th through July 31st, 2020. The Township held a virtual public hearing on July 27th, 2020 at 6pm. There were no participants at the virtual meeting. No public comments were received as of 5pm on July 31st, 2020.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
1	Public Hearing	County-wide	A public hearing was held on December 16, 2014 to solicit public input on the pre-development on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
2	Online Survey includes a paper-format	County-wide	An online survey was posted on the Planning Department's website December through January 18, 2020.	Over 700 responses were received. Summary results will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
3	Newspaper Ad	Non-English Speaking Specify other language: Spanish	An advertisement was placed in a Spanish language newspaper, Latino Unidos.	Not Applicable		Not Applicable

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
4	Newspaper Ad	County-wide	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press.	Not Applicable		Not Applicable
5	Public Meeting	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on December 4, 2014.			Not Applicable
6	Public Meeting	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on January 15, 2020.			Not Applicable
7	Online Survey includes a paper-format	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on March 26, 2020.			Not Applicable
8	Public Meeting	County-wide	A public hearing was held on April 14, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
9	Public Meeting	County-wide	A Board of Chosen Freeholders board meeting to adopt The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. The Ocean County Board of Chosen Freeholders meeting is May 6, 2020.		All comments were accepted.	Not Applicable
10	Public Meeting	County-wide	A public meeting was held on January 22, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
11	Public Meeting	Township of Lakewood	A public meeting was held on January 28, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. This meeting was conducted in the Township of Lakewood.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments accepted and reasons	URL (if not applicable)
12	Public Meeting	Township of Stafford	A public meeting was held on February 9, 2020 to solicit public input on The Township of Brick's 2020-2025 Consolidated Plan and 2020 Action Plan. This meeting was conducted in the Township of Stafford.	Summary comments will be included in the appendix of the final 2020-2025 Consolidated Plan and 2020 Action Plan.	All comments were accepted.	Not Applicable
13	Public Notice	Township of Brick	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 2, 2020 Public Hearing via ZOOM and the 5-day Comment Period.	N/A	N/A	https://www.njpublicnotices.com/Details.aspx?SID=aebfrpelfyqwdkunt2ycd4xz&ID=515301
14	Public Meeting	Township-Wide	A public hearing was held on July 2, 2020 to solicit public input on the Township of Brick's 2020-Annual Action Plan CARES ACT Amendment.	N/A	N/A	http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/
15	Public Notice	Township-Wide	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press advertising the July 27, 2020 Public Hearing via ZOOM and the 5-day Comment Period.	N/A	N/A	http://classifieds.app.com/category.php?ft=brick http://www.bricktownship.net/index.php/notices/public-notice/
16	Public Meeting	Township-Wide	A public hearing was held on July 27, 2020 to solicit public input on The Township of Brick's 2020-Annual Action Plan CARES ACT Amendment	N/A	N/A	http://www.bricktownship.net/index.php/events/2020-annual-action-plan-cdbg-cv/

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

Expected Resources

AP-15 EXPECTED RESOURCES - 91.420(B), 91.220(C)(1,2)

Introduction

The Community Development Block Grant (CDBG) program has anticipated resources that are outlined in the table below. The U.S. Department of Housing and Urban Development (HUD) allocates the funding available to the Township as an entitlement community for this 2020-2025 Consolidated Plan and 2020 Action Plan.

This 2020-2025 Consolidated Plan and 2020 Action Plan are not intended to confer any legal rights or entitlements on any persons, groups, or entities, including those named as intended recipients of funds or as program beneficiaries. The terms of this 2020-2025 Consolidated Plan and the 2020 Action Plan are subject to the amendment and to the effect of the applicable laws, regulations, and ordinances. Statements of numerical goals or outcomes are for the purpose of measuring the success of programs and policies and do not impose a legal obligation to achieve the intended results. Actual funding of particular programs and projects identified in this 2020-2025 Consolidated Plan and 2020 Action Plan are subject to the completion of various further actions, some of which involve discretionary determinations by The Township of Brick and others. These actions include a U.S. Department of Housing and Urban Development's (HUD) approval of this 2020-2025 Consolidated Plan and 2020 Action Plan; an appropriation by the United States Congress; a review and a determination under environmental and related laws; and a result of a bid and a contract process.

SUBSTANTIAL AMENDMENT: On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	302,355	2,000	300,000	604,355	12,000,000	CDBG funds will be used to support community development programming in low- and moderate-income neighborhoods. Programs include affordable housing development, housing preservation, public services for at risk populations and public improvement. Also, program income that is reinvested.
CDBG-CV	Federal	Admin, Planning, Public Services	\$177,866	0	0	0	0	CDBG-CV funds will be used to prevent, prepare for, and respond to the coronavirus (COVID-19).

Table 4 - Expected Resources -- Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

N/A

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land within the municipalities' jurisdiction will be improved through CDBG Funding for public facility and infrastructure projects to upgrade park facilities, ADA improvements and repair and upgrade roadways, drainage facilities and stormwater management to address flooding.

Discussion

N/A

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation - Single Unit Residential	2020	2024	Affordable Housing Non-Homeless Special Needs			CDBG: \$100,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
2	1.Public Services** 2.CDBG-CV Allocations will Provide an additional Resource	2020	2025 2020 2021	Homeless Non-Homeless Special Needs			CDBG: \$45,000 CDBG-CV \$177,866	1.Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted 2. Public Service activities to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic
3	Public Facility & Infrastructure Improvements	2020	2025	Non-Housing Community Development			CDBG: \$85,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20000 Persons Assisted
4	Planning & Administration	2020	2025				CDBG: \$60,000	
5	Affordable Housing Development	2020	2025	Affordable Housing			CDBG: \$10,000	Rental units constructed: 1 Household Housing Unit Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit

Table 5 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation - Single Unit Residential
	Goal Description	The Township of Brick proposes to continue the Housing Rehabilitation - Single Unit Residential program and anticipates rehabilitation of approximately 5 homes in the 2020 program year.
2	Goal Name	Public Services ** Including CDBG-CV Funds
	Goal Description	The Township of Brick proposes to continue providing Public Services through subrecipient agreements to non-profit and faith-based community support programs. The Township anticipates assisting up to 10,000 persons in the program year. CDBG-CV Funds will be utilized to pass through to Public Service Organizations to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The majority of the funds will be utilized for this goal as the 15% cap on pass funds to Public Service Agencies has been waived.
3	Goal Name	Public Facility & Infrastructure Improvements
	Goal Description	The Township of Brick anticipates conducting public facility and infrastructure improvements for public facility buildings, drainage, stormwater infrastructure and park facility upgrades.
4	Goal Name	Planning & Administration
	Goal Description	The Township of Brick will utilize up to the permitted 20% of annual grant allocation on planning and administration for staff salaries, publications, supplies, advertisements, training, travel, and workshops. CDBG-CV Funds (20%) will be utilized to administer CDBG-CV Public Services funds to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic.
5	Goal Name	Affordable Housing Development
	Goal Description	The Township of Brick anticipates utilizing funding to assist in the creation or rehabilitation of affordable housing units, for sale or rental.

Introduction

The U.S. Department of Housing and Urban Development's (HUD) Notice of Outcome Performance Measurement System offers three possible objectives for each activity. HUD's Office of Community Planning and Development (CPD) noted in its guidebook, CPD Performance Measurement Guidebook that the three possible objectives are based on the broad statutory purposes of the programs and include:

- **Creating Suitable Living Environments** – Relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues faced by low and moderate income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or health services
- **Providing Decent Housing** – This objective focuses on housing activities whose purpose is to meet individual family or community housing needs
- **Creating Economic Opportunities** – Applies to activities related to economic development, commercial revitalization, or job creation

The system outcome is closely aligned with the objective and helps to further refine the expected result of the objective that is sought. HUD narrowed this system to three outcomes that include:

- **Availability/Accessibility** – Applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities
- **Affordability** – Applies to activities that provide affordability in a variety of ways to low- and moderate-income people. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low income household
- **Sustainability** – Applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods

The allocation of funds for the following projects are closely aligned with the main housing and community development needs identified in the Needs Assessment and Housing Market Analysis of this 2020-2025 Consolidated Plan and aligned through input contributed by stakeholders and citizens who participated in the development of this 2020-2025 Consolidated Plan. The objectives and outcomes may be found in section AP-38 Project Summary for each proposed activity.

#	FY 2020 Action Plan Project Name
1	Housing Rehabilitation - Single-Unit Residential
2	Senior Transportation Services
3	24-Hour Crisis Hotline
4	Emergency Shelter & Assistance to Homeless Families with Children
5	Abused, Neglected, & Abandoned Children
6	Battered & Abused Spouses - Legal Advocay Program
7	Community Services - Meals on Wheels
8	Community Lunch Program
9	Emergency Subsistance Assistance
10	Vocational Support for Intellectually Disabled
11	Shelter for Victims of Domestic Violence
12	Youth Services - Scouting Program
13	Community Education and Counseling Services
14	Planning & Administration
15	Public Facility & Infrastructure Improvement
16	Affordable Housing

Table 6 – Project Information

#	CDBG-CV Substantial Amendment Project Name
17	CDBG CV - Services for Individuals with Disabilities
18	CDBG CV - Youth Services
19	CDBG CV - Senior Services - Transportation
20	CDBG CV - Safehouse Program - Battered & Abused Spouses
21	CDBG CV - Food/meals/Supplies/Services
22	CDBG CV - Emergency Shelter Services
23	CDBG CV - Homelessness Prevention
24	CDBG CV - Short Term Rent & Utilities Payments
25	CDBG CV - Rental Assistance
26	CDBG CV - Administration & Planning
27	CDBG CV - Senior Services - PPE

Table 7 A– Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are tentative and will be adjusted once grant awards are reviewed by Mayor's CDBG Committee for Public Services.

Applications for the CDBG-CV CARES ACT funds were announced by the Township and made available in May 2020. Applications were due on June 1, 2020. The Mayor's CDBG Committee for Public Services reviewed the applications and recommended them for funding.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

AP-38 PROJECT SUMMARY

Project Summary Information1	Project Name	Housing Rehabilitation - Single-Unit Residential
	Target Area	
	Goals Supported	Housing Rehabilitation - Single Unit Residential
	Needs Addressed	
	Funding	CDBG: \$100,000
	Description	Housing Rehabilitation of Single Family Residential Units for income qualified residents to bring properties up to code standards. This will be carried out through the in-house program as well as emergency assistance through subrecipients including Northern Ocean Habitat for Humanity and Hands for All programs.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Township proposes to benefit approximately 20 low and moderate income families from the proposed activities.
	Location Description	Various
	Planned Activities	Activities will be identified as applications are recieved by program staff.
2	Project Name	Senior Transportation Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$3,000
	Description	Caregiver Volunteers of Central Jersey: Senior Transportation Services will be provided through a subrecipient agreement to cover costs of transportation, supplies and salaries.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Public services to approximately 225 at risk senior citizens.
	Location Description	Services provided to residents throughout Brick Township.
	Planned Activities	
3	Project Name	24-Hour Crisis Hotline
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000

	Description	Contact of Ocean County: 24-Hour Crisis Hotline - cost of operations, supplies, overhead and salaries will be covered by this grant through a subrecipient agreement.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	783 calls were from the Township of Brick seeking housing/assistance and or counseling services.
	Location Description	Service throughout Ocean County, including Brick Township.
	Planned Activities	CONTACT of Ocean County requests funds for salaries of the Executive Director and Administrative Assistant. These positions support 80 + volunteers whom staff the crisis hotline, 24-hours/day, 365-days/year. Staff support includes coordinating volunteer, scheduling crisis line shifts, ensuring that telephone workers adhere to established standards, maintaining phone room records, and providing for upkeep and funding for the telephone center.
4	Project Name	Emergency Shelter & Assistance to Homeless Families with Children
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Interfaith Hospitality Network of Ocean County, Inc.: Emergency Shelter & Assistance to Homeless Families with Children will be provided through a subrecipient agreement that funds salaries, supplies and services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Network provided 2,662 overnight accommodations and 7,986 meals to 47 family members consisting of 20 adults and 27 children.
	Location Description	Services provided throughout Ocean County, including the Township of Brick.
	Planned Activities	Interfaith Hospitality Network of Ocean County requests funds to provide temporary shelter, meals, intensive case management and other needed services to homeless families with children in Ocean County to assist them in searching for permanent, affordable housing. Participating churches and members arrange for temporarily overnight sheltering in various church locations in the Township of Brick where families are provided a safe place to sleep, receive meals prepared with them by church member volunteers and homework assistance for children.
5	Project Name	Abused, Neglected, & Abandoned Children
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		23
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Funding	CDBG: \$3,000
	Description	Ocean's Harbor House: Abused, Neglected, & Abandoned Children - services will be provided through a subrecipient agreement to provide funding for salaries, supplies, and services to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Services were provided to approximately 1600 at risk youth for shelter and counseling services.
	Location Description	Throughout Ocean County
	Planned Activities	Ocean's Harbor House requests funding to provide a range of services to runaway, homeless, abused, neglected, and abandoned youth in Ocean County. These services include emergency shelter, transitional housing, food, clothing, crisis hotline and drop-in services, community education activities, mobile street outreach services, community satellite prevention initiatives, individual, group and family counseling, employment/vocational assistance, drug and alcohol assistance, peer leadership initiatives, after care and follow-up services, as well as case management and advocacy activities.
6	Project Name	Battered & Abused Spouses - Legal Advocacy Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Providence House: Battered & Abused Spouses - provide assistance to individuals at Brick Municipal Court. Services will be provided through a subrecipient agreement to cover salaries of counselor that provides counseling and legal advocacy for clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide 140 individuals assistance for domestic violence and abuse in Brick municipal court.
	Location Description	Brick Municipal Court - 401 Chambers Bridge Road, Brick, NJ 08723
	Planned Activities	Providence House provides a domestic violence counselor to offer a Legal Advocacy Program to address the safety concerns and unique needs that victims of family violence bring to the court system. Staff is present in the Brick Municipal Court to interview both parties and present recommendations before the judge.
7	Project Name	Community Services - Meals on Wheels
	Target Area	
	Goals Supported	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		24
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Needs Addressed	
	Funding	CDBG: \$7,000
	Description	Community Services - Meals on Wheels provides meals to home bound, disabled and senior citizens in the Township of Brick. Services will be provided through subrecipient agreement to fund rent, overhead, gas, supplies and/or salaries of those who provide this nutrition program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	330 senior and hombound disaced residents benefit from these acitivities in the Township of Brick.
	Location Description	Brick Senior Services and throught the Township of Brick.
	Planned Activities	Community Services - Meals on Wheels provides 100 senior citizens meals at the Brick Senior Center daily, 180 meals to homebound and disabled older adults monday-friday and 50 meals on weekends and holidays to homebound and disabled seniors who have no formal support network.
8	Project Name	Community Lunch Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$4,000
	Description	Church of the Visitation Community Lunch Program provides nutritious lunch each Wednesday to youth, elderly, homeless and homebound seniors. Services will be provided to fund a subrecipient agreement to cover the cost of food and supplies for the community lunch program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 youth, homeless, homebound are served lunch weekly.
	Location Description	Church of the Visitation - 755 Mantoloking Road, Brick, NJ 08723
Planned Activities	Volunteers shop, prepare and serve approximately 100 individuals a hot lunch each Wednesday at the Visitation Church.	
9	Project Name	Emergency Subsistance Assistance
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		25
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Description	St. Vincent DePaul Society - Church of the Epiphany provides emergency subsistence payments for those in need for utility or rent payments. Services will be provided through a subrecipient agreement to pay for the emergency subsistence payments.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 families are assisted from this subsistence payment activity.
	Location Description	Township-wide
	Planned Activities	The St. Vincent dePaul Society provides emergency subsistence payments to those in need of having their electric, gas or water/sewer utility shut off. In addition, they also assist when rent payemnts are needed.
10	Project Name	Vocational Support for Intellectually Disabled
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	ARC of Ocean County provides vocational skills training for individuals with intellectual disabilities. Services will be provided through a subrecipient agreement to fund salaries of staff who provide vocational training to clientele.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 24 individuals with intellectual disabilities will receive vocational training.
	Location Description	Township of Brick facility.
	Planned Activities	Provide vocational training to 24 individuals currently enrolled at the ARC Employment Center.
11	Project Name	Shelter for Victims of Domestic Violence
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	Dottie's House provides temporary shelter for victims of domestic violence including women and children. Counseling services are also provided as part of this grant project. Services will be provided through a subrecipient agreement to fund the salary of counselors.
	Target Date	6/30/2021
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		26
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 17 families including women and children will benefit from the counseling provided at this shelter.
	Location Description	Confidential
	Planned Activities	Counseling services will be provided through the Program Director, including therapy, tutos, art therapy, trauma therapy and life skills assistance.
12	Project Name	Youth Services - Scouting Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	Jersey Shore Council, Boy Scouts of America 'Campership' program to provide 15 full- or partial scholarships for underserved youth to participate in a summer camp program. Services will be provided through a subrecipient agreement to fund the salaries of the camp counselors and tuition scholarships.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	15 students will receive scholarship for camping program.
	Location Description	Brick residents will attend Boy Scout Camp at Joseph A. Citta Scout Reservation - 229 Brookville Road, Barnegat, NJ 08005
	Planned Activities	Grant funds will be utilized to fund salaries for souctin activities for low-moderate income camper scholarships.
13	Project Name	Community Education and Counseling Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	
	Funding	CDBG: \$2,000
	Description	True Vine Community Services - provides homeless shelter, counseling and group home services. Services will be provided through a subrecipient agreement to fund salaries and supplies.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	190 families
	Location Description	537 Lakehurst Road, Toms River, NJ - Group Home
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		27
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Planned Activities	Provide supplies, salary, utilities and/or office space for program support.
14	Project Name	Planning & Administration
	Target Area	
	Goals Supported	Planning & Administration
	Needs Addressed	
	Funding	CDBG: \$60,000
	Description	General Administration for salaries, mailings, publications, notices, conferences and travel.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	General Administration for salaries, mailings, publications, notices, conferences and travel.
15	Project Name	Public Facility & Infrastructure Improvement
	Target Area	Normandy Beach
	Goals Supported	Public Facility & Infrastructure Improvements
	Needs Addressed	
	Funding	CDBG: \$85,000
	Description	Improvements to Public Facilities including parks and infrastructure including roadways, drainage and stormwater improvements. Multiple projects and activities will be funded to improve ADA and stormwater infrastructure and roadway improvements at public facilities and parks. The two main activities that will be conducted during the 2020 project year, include the Windward Beach ADA improvement project and the planning and design of stormwater and roadway infrastructure in the Normandy Beach area of the Township.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Residents in the Township of Brick
	Location Description	Windward Beach Park & Normandy Beach stormwater improvement and roadway project.
	Planned Activities	Public facility improvements to upgrade ADA facilities at Windward Beach including construction and inspection. Design of stormwater and roadway improvements for Normandy Beach area.
	Project Name	Affordable Housing
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		28
OMB Control No: 2506-0117 [exp. 06/30/2018]		

16	Target Area	
	Goals Supported	Affordable Housing Development
	Needs Addressed	
	Funding	CDBG: \$10,000
	Description	Creation of affordable housing units. The Township will work with our Affordable Housing Agent, Homes Now, Inc. to rehabilitate market rate units to be converted to affordable units or participate in the construction of new affordable units in single-family or multi-family developments. Activities will potentially include the creation of veterans units.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds to rehabilitate affordable housing units or to contribute to the construction of new units.

CDBG-CV FY 2020 Action Plan Amendment Projects

17	Project Name	CDBG CV - Services for Individuals with Disabilities
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$10,000
	Description	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
	Location Description	73 Group Homes and Apartments in Ocean County, NJ for People with Disabilities

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

	Planned Activities	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.
18	Project Name	CDBG CV - Youth Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$3,250
	Description	The Jersey Shore Council is partnering with over 6 separate sponsoring organizations (churches, school Parent-Teacher Associations, etc.) to provide programming to more than 200 Brick children throughout the summer & fall of 2020. As we begin to relax restrictions and meet however, Jersey Shore Council will need to provide both virtual meeting spaces and specific Personal Protective Equipment to youth and adult leaders. We are asking for a grant of \$3,250.00 from the Community Development Block Grant Program to help subsidize the cost of providing these services to our families.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 Brick youth and adults will participate in Scouting Programs this fall. While not all youth participants are low or moderate income, no family is turned away from participating due to lack of financial ability. Assistance is provided to all families in need. Families are asked to fill out a financial assistance form, and are asked to provide proof of assistance through the free & reduced lunch program, or similar benefit.
	Location Description	Virtually
	Planned Activities	Through this grant, Jersey Shore Council will provide all youth and adult leaders with the following personal protective equipment: <ul style="list-style-type: none"> • 500 KN95 Masks for all youth and adult leaders (2-3 per person) • 2,500 disposable gloves (enough to cover all participants throughout the summer at each meeting) • 12 Digital Infrared Thermometers (2 per location) to quickly screen adult & youth participants for safety. • Virtual learning environment (e.g. Zoom) and training for adult leadership. <ul style="list-style-type: none"> o 500 Masks @ \$2.50 each = \$1,250 o 12 Digital Thermometers * \$75.00 = \$900 o 25 Boxes Disposable Gloves * \$10.00 = \$250 o Zoom Licenses & Training = \$850 Total Project Cost = \$3,250
19	Project Name	CDBG CV - Senior Services - Transportation
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

	Funding	CDBG-CV: \$4,000
	Description	Caregiver Volunteers has switched their face to face services to COVID-19 Response programming. Staff has been making calls to homebound Seniors, to offer reassurance and case management to identify gaps in their support networks that will put them at risk during the extended stay at home order. Through coordinating a system of partnerships with foodbanks, Ocean Ride, COAD, Ocean County Office of Senior Services, Brick Senior Services and Jersey Care, they are able to connect homebound seniors with no or limited supportive networks to food and transportation. Trained volunteers engage in weekly friendly phone calls to check in and catch up with these seniors. To address anticipated volunteers to reboot services, social media platforms are being used to offer on-line trainings.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	Various
	Planned Activities	Funds will be utilized to respond to needs that arise from clients who need services due to the Coronavirus pandemic. Program Supervisor, Director salaries and Reproduction and Printing costs will be funded through the CDBG CV funds.
20	Project Name	CDBG CV - Safehouse Program - Battered & Abused Spouses
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$4,680
	Description	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	3 families who are victims of domestic violence.
	Location Description	Confidential
	Planned Activities	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.
21	Project Name	CDBG CV - Food/meals/Supplies/Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

31

OMB Control No: 2506-0117 [exp. 06/30/2018]

	Funding	CDBG-CV: \$10,000
	Description	During the COVID-19 pandemic Homes Now, Inc.'s mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources, helping to assist them with any emergency home repairs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 low-moderate income families
	Location Description	Various locations in Brick
	Planned Activities	During the COVID-19 pandemic our mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources and helping to assist them with any emergency home repairs
22	Project Name	CDBG CV - Emergency Shelter Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$20,000
	Description	The interfaith Hospitality Network of Ocean County (IHNOG) has been supporting homeless families to find shelter each night with a network of faith-based organizations. In response to COVID-19, families that would stay temporarily at shelters had to be housed in semi-permanent facilities. IHNOG's staff substantially dedicated their administrative time and resources to altering its sheltering model from rotating among faith communities to securing shelters at a single location.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	14 homeless families
	Location Description	Various
	Planned Activities	IHNOG will utilize funding to support salary and administrative costs to provide semi-permanent housing to homeless families who are affected by the COVID-19 pandemic.
23	Project Name	CDBG CV - Homelessness Prevention
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		32
OMB Control No: 2506-0117 (exp. 06/30/2018)		

	Funding	CDBG-CV: \$32,505
	Description	Northern Ocean Habitat for Humanity have been affected by the COVID-19 Pandemic and has applied to secure funding to re-hire service workers including truck drivers, telephone operators and helpers for the Re-Store.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	N/A
	Planned Activities	Re-hiring of staff to support services that are needed to fulfill the mission to provide housing to low-income seniors, veterans and the disabled. The ReStore employees are truck drivers, telephone operators and helpers that work with clients to raise funds to support providing services.
24	Project Name	CDBG CV - Short Term Rent & Utilities Payments
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$25,000
	Description	Saint Vincent DePaul Society provides short term rental assistance, utility bill payments, mortgage payments for families who have been financially affected by the COVID-19 pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	15 low income minority families will benefit from this project.
	Location Description	Brick Twp.
Planned Activities	Funds will be utilized to supplement rent, mortgage and/or utility payments for families affected by the COVID-19 Pandemic.	
25	Project Name	CDBG CV - Rental Assistance
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$10,000
	Description	STEPS will provide tenant assistance and provide back rent payments to avoid eviction as the result of financial hardship related to the COVID-19 pandemic to prevent homelessness.
	Target Date	6/30/2021
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		33
OMB Control No: 2506-0117 [exp. 06/30/2018]		

	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	Residents in Brick Township
	Planned Activities	STEPS propose to utilize funding to support administrative costs and utilities and back rent for low-income renters.
26	Project Name	CDBG CV - Administration & Planning
	Target Area	
	Goals Supported	CDBG Program Administration
	Needs Addressed	CDBG Program Administration
	Funding	CDBG-CV: \$35,573
	Description	CDBG Staff will utilize up to 20% of the CDBG-CV funding to administer the program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Utilization of up to 20% of CDBG-CV Allocation for Administration of the Program.
27	Project Name	CDBG CV - Senior Services - PPE
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$22,858
	Description	Township of Brick Senior Services to purchase PPE and cleaning supplies and additional gasoline for providing outreach services to Seniors, Disabled, Veterans during COVID-19 Pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	3000 Seniors
	Location Description	Brick Township
	Planned Activities	Purchase of PPE for Senior Population, purchase of gas for senior services additional trips to homebound seniors.
FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment		34
OMB Control No: 2506-0117 [exp. 06/30/2018]		

Introduction

Brick Township has reached a major milestone in receiving "Substantive Certification" from the New Jersey Council on Affordable Housing which makes a strong commitment from a local standpoint of providing a fair share supply of affordable housing in the municipality.

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently. However, on the good news front; the local affordable housing agent/developer "Homes Now" has been very active in the completion of additional supportive housing in Brick. Please refer to the Affordable Housing discussions above regarding the recent addition of Affordable Housing mechanisms to the Township's Plans and Ordinances as a result to the recent Settlement Agreement.

Actions planned to address obstacles to meeting underserved needs

The Township recently worked with Homes Now, Inc. and Enable Inc. on two development projects to provide group homes for individuals who meet the very low and income guidelines at the Herbertsville Road and Drum Point road project sites. These group homes utilized HMFA and DDD funding, supplemented with the donation of land and use of the Township's Affordable Housing Trust Funds to provide two 4-bedroom group homes for individuals with developmental disabilities.

In addition, the Township provides funding through sub recipient agreements with Habitat for Humanity and Homes for All to rehabilitate income qualified single-family residential homes.

The Township refers residents in need of services not offered by the Program to the Township's Senior Services Office, Ocean County Board of Social Services, Ocean Inc, NJHMFA and the Township's Affordable Housing Agent, Homes Now Inc.

Actions planned to foster and maintain affordable housing

IMPEDIMENT- Educate the public regarding fair housing, the complaint process and local developments: The Township of Brick, through its Administrative Agent advertises and publicizes the availability of Fair and Affordable housing in the Township by way of advertisements in local newspapers, public notices, a prominently displayed poster-board describing what rights every citizen has in obtaining fair housing and existing affordable

housing opportunities in town. Postings at all public areas are encouraged. The Township will look to expand public outreach through the use of their popular social media sites.

IMPEDIMENT- Discrimination in Mortgage Lending: The Township of Brick, in conjunction with a coalition of local lenders, could collaborate with each other through working sessions to ensure that there are not issues of bias in lending and credit opportunity for those who qualify. NJHMFA "Live Where You Work Program" can be a guide.

IMPEDIMENT- Limited availability of New Section 8 Certificates: Congress, by way of the US Department of Housing and Urban Development (HUD), has NOT increased the availability of Section 8 vouchers to assist very-low and low-income residents in obtaining vital subsidies in the payment of their rents. Recent modifications of the Section 8 program have the added nuance of making them 'Welfare to work vouchers' or 'Family Self Sufficiency' vouchers adding yet more obstacles to those who would not qualify within the new special criteria for eligibility.

In 2011, the Township of Brick completed an Analysis of Impediments to Fair Housing that identified the following:

IMPEDIMENT- Availability of mass transit: The Township of Brick does not operate a mass transit system and utilizes the Ocean County Bus system (Ocean Ride) which serves the populations along major arteries in the municipality. Brick Township has been lobbying NJ Transit for additional bus routes in other less served areas of the jurisdiction. Ideally the Township would like to provide bus routes which can provide transportation to areas of employment from low- and moderate-income sectors of the municipality. Additionally, the Township has secured grants and capital funding for the purchase of ADA accessible busses to provide senior services transportation.

As required by the aforementioned Settlement Agreement, the Township is obligated to create new and maintain existing affordable housing according to strict performance and monitoring guidelines.

As of the writing of this Action Plan, the Township is in the midst of updating the 2011 Analysis of Impediments to Affordable Housing and producing a community-wide survey.

Actions planned to reduce lead-based paint hazards

Recognizing the danger of lead-based paint, lead-based paint regulations are part of the Township's housing rehabilitation program which takes a strong stance in ensuring that target units which are to receive funding assistance are free of lead-based paint.

The Township will continue to fulfill the requirements of HUD's lead regulations. The Township was part of a screening and referral program as established by the Ocean County Health Department some time ago. When the County Service is not available, the Township utilizes a private licensed contractor to inspect for lead paint

and provide a report identifying areas of concern. If a residence is found to be built prior to 1978 and there are young children present, or a non-senior household, the home is tested for lead based paint and if children are present they are referred (or strongly recommended) for testing at the OC Health Department.

Actions planned to reduce the number of poverty-level families

The following are often cited as major factors that contribute to poverty:

The Township has established goals and policies designed to improve the local economy and reduce the level of poverty within the community. This strategy is outlined in the following sections.

Self Sufficiency Programs

Brick Township does support job training and employment referral programs when possible through its support of local CDBG public service programs inclusive of those people with developmental disabilities or Veterans confronting those same issues. The Township also refers individuals to Programs supported by and available through the County.

Actions planned to develop institutional structure

Potential gaps in institutional structure that will be approached over the next five (5) year planning period include the following:

- Build upon the successes of the Brick Township Affordable Housing Plan as required by the NJ Council on Affordable Housing (COAH) and Ocean County Superior Court.
- Identify need for housing and/or service resources available for persons whose needs can be met through the funding availability of the CDBG or Ocean County HOME program.
- Look for additional match revenue and work with the government to ensure that current revenue remains available to meet needs.

Actions planned to enhance coordination between public and private housing and social service agencies

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently.

However, The Township is working to improve coordination between the public and private housing and social service agencies by developing a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community->

block-development-cdbg-grant-program/

The Township is also developing relationships with the dozen or so sub recipient public service agencies through its monitoring program; staff visit annually with the organizations and share information to better collaborate efforts of the program.

The Township will continue to explore available funding opportunities from federal, state and private resource to address the needs of the underserved and leverage resources across Township departments to better match resources to needs. The Township will improve communication between land use, planning, police, senior services, code enforcement and recreation departments to identify individuals for whom information can be related regarding the resources available for assistance.

The Township has also engaged bi-lingual staff that are available during working hours to communicate with non-English speaking qualified individuals regarding materials and resources that are available through the CDBG program.

Discussion

Brick Township, although not a selected member or recipient of the Federal or Countywide Continuum of Care Program, has taken it upon itself to provide services and job referral opportunities for persons and families who are homeless through the Ocean County Board of Social Services. According to Township planning and housing officials, the 2010 Census will be studied as to where specific areas of homelessness are in the community and are committed to developing programs and assistance for said population as follows:

- Find a reliable and constant stream of funding to support a stand-alone homeless service organization or facility. CDBG and/or HOME funds are not sufficient to support such a venture.
- Develop a collaborative relationship with nonprofits, County officials and other Ocean County municipalities and their representatives to target symptomatic problem areas which can be mitigated in the community that adds to the homeless issue.
- Prepare a dynamic and proactive approach for residents within a shelter to find employment, constant medical or psychological care and other services which individuals and families are not successful in finding without proper direct care and support.

If the above conditions are not met, such a homeless initiative cannot succeed on either a local or regional level.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

For the previous four Program Years and 2020 Program Year the Township has proposed a Housing Rehabilitation Project and Public Service Projects. Both of these Projects provide a 100% Low/Mod benefit. The Township updated the 2018 Action Plan to include Public Improvement and Infrastructure Projects. The 2020 Action Plan will also include Projects that are planned within a Designated Target Neighborhoods, public facilities or directly benefit and eligible population group.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	10,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

A limited number of project income repayments were received in 2018 (\$23,425.00). These funds will be utilized prior to the use of the FY2020 grant funds.

FY 2020 Annual Action Plan CDBG-CV CARES Act Amendment

39

OMB Control No: 2506-0117 [exp. 06/30/2018]



TOWNSHIP OF BRICK
CITIZEN PARTICIPATION PLAN
FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM

Amendment
April 24, 2020

Township of Brick
Division of Land Use & Planning
401 Chambers Bridge Road
Brick, NJ 08723

Township of Brick
Citizen Participation Plan

Table of Contents

I.	Introduction.....	3
II.	Citizen Participation.....	4
	A. Citizen Participation Plan.....	4
	B. Consolidated Plan and Annual Action Plan.....	4
	C. Consolidated Annual Performance Evaluation Report.....	7
III.	Public Notice.....	8
	A. Public Notice Requirements.....	8
	B. "Adequate" Public Notice.....	8
	C. Forms of Public Notice.....	8
IV.	Public Hearings.....	9
V.	Public Access to Information.....	9
	A. Consolidated Plan Documents.....	9
	B. Availability of Consolidated Plan Documents.....	9
	C. Location of Documents.....	10
VI.	Technical Assistance.....	10
VII.	Comment and Complaint Procedures.....	10
VIII.	Accommodation of Persons with Special Needs.....	11
IX.	Anti-Displacement.....	11
X.	Citizen Participation Coordinator.....	11
	Glossary.....	12

I. Introduction

The Township of Brick is required by law to have a detailed Citizen Participation Plan, in particular Section 104(a) (2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6). The Citizen Participation plan includes the Township's policies and procedures for public involvement in the Consolidated Plan process and the use of Community Development Block Grant (CDBG) funds. This Citizen Participation Plan must be available to the public.

Purpose

The law requires that the Township's Citizen Participation Plan both provide for and encourage public participation, emphasizing involvement by low and moderate-income persons—especially those living in low and moderate-income neighborhoods. The U.S. Department of Housing and Urban Development (HUD) requires the Township to take whatever actions are appropriate to encourage participation of minorities, non-English speaking persons, and persons with disabilities.

The Role of Low-Income Persons

U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program's primary purpose is to improve communities by providing: decent housing, living environments, and growing economic opportunities – all principally for low and moderate-income people.

Since the amount of federal CDBG funds that the City receives each year from HUD is based upon the level of both poverty and substandard housing conditions in Township of Brick Township, it is necessary that public participation genuinely involve low-moderate income residents who experience these conditions. Involvement by low-moderate income residents must take place at all stages of the process; including: identifying needs; setting priorities among these needs, deciding how much money should be allocated to each high-priority need, and suggesting the types of programs to meet high-priority needs; as well as, overseeing the way in which programs are carried out.

The Consolidated Plan Process

The policies and procedures in this Citizen Participation Plan relate to several stages of action mentioned in law or regulation. In general, these stages or events include:

1. Identification of housing and community development needs.
2. Preparation of a draft Five-Year Strategic Plan.
3. Formal Approval by elected officials of the Final Five-Year Strategic Plan.
4. Preparation of a draft use of funds for the upcoming year called the proposed Annual Action Plan, which must be in compliance with the Five-Year Strategic Plan.
5. Formal Approval by elected officials of the Annual Action Plan.
6. On occasion during the year, it might be necessary to change the use of the money already budgeted in an Annual Action Plan, or to change the priorities established in the Five-Year Strategic Plan. In that case a formal Substantial Amendment will be proposed, considered, and acted upon.
7. After a program year is complete a Consolidated Annual Performance and Evaluation Report (CAPER) must be drafted for public review and comment, and then forwarded to HUD.

II. CITIZEN PARTICIPATION

A. **Citizen Participation Plan**

The Citizen Participation Plan is designed to facilitate and encourage public participation in the Consolidated Plan process. In particular, the Citizen Participation Plan seeks to encourage the involvement of low and moderate-income persons.

Community Development Block Grant Program regulations calls for improved accountability of jurisdictions to the public. The Township of Brick will use the following procedures for the adoption and any subsequent changes to its Citizen Participation Plan:

Public notice in the Asbury Park Press newspaper, as well as notices at Town Hall and on the Township website will be provided seven (7) days in advance of a 30-day public comment period;

During the 30-day public review and comment period, the document will be available for review at the following locations:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library – Township of Brick Branch

Copies of the Document will be available to the public free of charge within five days of a request.

- ✓ An administrative public hearing will be held by the Township's Division of Land Use & Planning CDBG staff
- ✓ The Township Mayor adopts the Citizen Participation Plan, upon execution of SF242 documents contained in the Action Plan

Any change in the public participation process as outlined in this document will require an amendment to the Citizen Participation Plan. Any amendments will require the same steps as noted above: public notice, public review, a public hearing, and Execution by the Mayor.

For CDBG-CV Funding in response to the COVID-19 crisis: notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

B. **Consolidated Plan and Annual Action Plan**

The Consolidated Plan is a five-year plan that identifies the needs of low and moderate-income persons and areas of the Township and sets forth a five-year strategy to address those needs. The Action Plan identifies the specific needs to be addressed each year based on the priorities established in the Consolidated Plan's five-year strategy. The following steps outline the opportunities for public involvement in the Consolidated Plan and the Annual Action Plan

1. **Preparation**

In order to identify the needs of low and moderate-income persons and areas of the Township, priorities must be set in order to decide which needs should get more attention and more resources than other needs. In order to solicit community input, which is essential to determining these needs and priorities, the Township will:

Consult with local public agencies that assist low and moderate-income persons and areas, including Township Staff, State and federal agencies, neighboring local governments, regional agencies.

Consult with private agencies, including local non-profit service providers and advocates such as local health agencies, homeless service providers, non-profit housing developers, social service agencies (including those focusing on services to children, the elderly, persons with HIV/AIDS, persons with substance abuse problems, etc.)

Publicly notify and conduct a public meeting to solicit input on needs and priorities.

In addition, the Township will maintain an interested non-profits list and forward an application packet to the non-profit. All applications are reviewed for completeness, eligibility, and service specific information. Any interested non-profit agency may request to be added to the non-profit list at the following address:

Attention: CDBG
Township of Brick
Division of Land Use & Planning
401 Chambers Bridge Road
Brick, NJ 08723

All applications must include the following information in order to be eligible to receive CDBG funds:

- Name of Organization, contact person(s), brief history of the organization
- Name of Project and detailed description of project
- Documentation identifying the need for such a project
- Financial summary, including amount of CDBG funds requested and other resources to leverage CDBG funds, as well as potential uses of funds
- Objectives of project and intended beneficiaries
- If the organization is requesting CDBG funds from other jurisdictions for the same project, include information on amount requested and potential benefits for each jurisdiction.

Township staff will review the applications to determine eligibility of the projects. Township staff will evaluate the projects based on the benefits to low and moderate-income residents and low-moderate income areas. In addition, the feasibility of the project will also be reviewed. All Non-profit funding should be expended within a year from receiving an allocation from the Township. The selected projects will be recommended to the Township Administrator and Mayor for approval.

All approved projects will be incorporated into the Annual Action Plans. A 30-day review period will be publicly noticed for Draft Action Plans. The public has a 15 day comment period upon completion of the 30-day review period. A complete draft of the Consolidated Plan and/or Annual Action Plan will be made available to the public at the following locations.

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library – Township of Brick Branch

An administrative public hearing will be held after the release of the Annual Action Plan. If there is further demand for a follow-up meeting, another meeting may be scheduled after the 30 day

review period is complete, but still within the 15 day comment period. All public hearings will be posted in the Legal section of the Asbury Park Press. In addition, the Spanish Speaking Newspaper Latinos Unidos will be utilized for non-English speaking residents. This Spanish speaking geared newspaper is sold in local ethnic markets. However, the newspaper is published monthly and notices must be published before the end of the month before the meeting is to occur.

For CDBG-CV Funding in response to the COVID-19 crisis: notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

2. Adoption

As noted, above the Township will provide several opportunities for citizen involvement in the Consolidated Plan process prior to adoption. These include:

- Published notice of a public meeting in the local newspaper, the Asbury Park Press (in both English and Spanish), and on the Township's website 14 days in advance of both public meetings.
- A public meeting on needs and priorities for the Consolidated Plan/Annual Action Plan.
- A public notice announcing the 30-day review and comment period.
- A public notice for the hearing on the Draft Consolidated Plan and/or Draft Annual Action Plan will be posted in the Asbury Park, Town Hall, and the Township's Website. The notice will list the locations where the document(s) will be available for review and the notice will be posted prior to the start of the comment period.

The Draft Consolidated Plan and/or Draft Annual Action Plan will be available at the following locations in Township of Brick Township:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library - Township of Brick Branch

The Draft consolidated Plan and/or Draft Annual Action Plan will be made accessible to persons with disabilities and Non-English Speaking persons upon request. In addition, a reasonable number of free copies will be provided to citizens or groups requesting copies of the document(s).

An administrative hearing will be held by the Township of Brick Township Division of Community Development CDBG staff prior to the execution for adoption of the Consolidated Plan and/or Annual Action Plan by the Mayor.

In preparing the Final Consolidated Plan and Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The final documents will have a section that presents all comments, plus explanations why any comments were not accepted.

At the end of the 30-day review and 15-Day comment period, the Township of Brick will consider adoption of the Consolidated Plan and Annual Action Plan. Adoption of the plan will occur upon the execution of the plan by the Township Mayor.

For CDBG-CV Funding in response to the COVID-19 crisis: notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

3. Amendments

The consolidated Plan or Annual Action Plan will be amended anytime there is: a change in one of the priorities presented on the HUD-required Priority Table; a change in the use of money to any activity not mentioned in the Final Annual Action Plan; or a change in the purpose, location, scope, or beneficiaries of any activity (described more fully later). The public will be notified whenever there is a substantial amendment as defined below:

- ✓ A change in the use of CDBG funding, of more than 10 percent of the total grant amount, from one activity to another (i.e. "reprogramming" of CDBG funds).
- ✓ Funding of an activity type not described in the Annual Action Plan
- ✓ Changing the priorities contained in the Five Year Strategy of the Consolidated Plan.
- ✓ Increasing or reducing the amount allocated to an activity by more than 25 percent.

There must be reasonable notice of a proposed Substantial Amendment so that residents will have an opportunity to review and comment on it. Notice will be made according to the procedures described earlier in this Citizen Participation Plan, with the addition of the following procedures specifically for Substantial Amendments:

- There will be 7 days advance notice of and availability of a proposed Substantial Amendment before there is a public hearing about it.
- A written description of the proposed Substantial Amendment will be made available to the public at no cost within five working days of a request. Also, copies will be available at the locations indicated in this Citizen Participation Plan under "Public Access to Information"
- There will be a public hearing regarding the proposed Substantial Amendment. This public hearing will not take place until the public has had 30 days to review the proposed Substantial Amendment.
- The public hearing will be held no sooner than two weeks prior to submission to HUD.

In preparing a Final Substantial Amendment, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The Final Substantial Amendments will have a section that presents all comments, plus explanations why any comments were not accepted.

For CDBG-CV Funding in response to the COVID-19 crisis: notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

C. Consolidated Annual Performance Report

Every year, the Township of Brick must submit to HUD a Consolidated Annual Performance Evaluation Report (CAPER) within 90 days of the close of the program year. In general, the CAPER must describe how funds were actually used and the extent to which these funds were used for activities that benefited low and moderate-income people. The following steps outline the opportunities for public involvement in the CAPER:

Public notice will be made according to the procedures described later in this Citizen Participation Plan. The public notice will identify a 15 day public review and comment period for the CAPER. During the 15 Day review period, the document will be available for review at the following locations:

- ✓ Township of Brick Division of Community Development
- ✓ Ocean County Library – Township of Brick Branch

Careful consideration will be given to all written comments submitted by the public. These comments will be addressed in the CAPER.

The CAPER will be adopted upon approval by the Township Mayor.

III. PUBLIC NOTICE

A. **Public Notice Requirements**

There shall be advance public notice once a federally required document is available, such as the Proposed Annual Action Plan or Five-Year Consolidated Plan, any proposed Substantial Amendment to the Action Plan or Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

In addition, there shall be advance public notice of all public hearings and all public meetings related to the funds or planning process covered by this Citizen Participation Plan.

B. **“Adequate” Public Notice**

Adequate advance notice is “timely”; it is given with enough lead-time for the public to take informed action. The Township will provide 10 days notice at a minimum. The content of notices will give residents a clear understanding of the event being announced and shall also be provided in Spanish.

Public Notice shall be given Seven (7) days prior to the start of a 30-day document review period.

C. **Forms of Public Notice**

Township of Brick Township staff will ensure adequate advance notice of all public meetings and hearings. Adequate notice will include:

- ✓ Printing notices in the Asbury Park Press at least 10 days prior to the public meetings and hearings.
- ✓ Posting notices in the Township Municipal Complex
- ✓ Posting notices in community facilities located in low-moderate income areas (specifically vestibules of apartment complexes and community centers).
- ✓ Posting notices on the Township’s website (www.bricktownship.net)
- ✓ Posting notices in Los Unidos (month prior to the meeting date, since this is not daily circulation paper)

- D. **For CDBG-CV Funding in response to the COVID-19 crisis:** notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

PUBLIC HEARINGS

Public hearings are required by law in order to obtain the public's views, and to provide the public with the Township's responses to public questions and proposals.

The law requires public hearings at all stages of the process, including at least a hearing about community needs, a public hearing to review proposed uses of funds, and a public hearing to assess how funds were spent during the previous program year.

Public hearings will be held only after there has been adequate notice as described in the Public Notice part of this Citizen Participation Plan, 14 days prior to the public hearing. Public hearings will usually be held in the evening at a time convenient to most residents, especially those who might benefit from the use of funds. The Township of Brick will host all public hearings at 6:00pm.

Public hearings may be held at the Township of Brick Municipal Complex, which is centrally located and accessible by mass transit. The Final approval and adoption of the Annual Action Plan, Five-year Strategy, and CAPER will be conducted at the Township of Brick Municipal Complex. The Municipal Complex is accessible to people with disabilities, and provisions will be made for people with disabilities when requests are made at least five working days prior to the hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

For CDBG-CV Funding in response to the COVID-19 crisis, in-person public hearings are not required. Grantees may meet public hearing requirements with virtual public hearings if:

1) national/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and

2) virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

IV. PUBLIC ACCESS TO INFORMATION

As required by law, the Township of Brick will provide the public with reasonable and timely access to information and records relating to the data or content of the Consolidated Plan, as well as the proposed, actual, and past use of funds covered by this Citizen Participation Plan. The Township will also provide reasonable public access to records about any uses of these funds during the previous five years.

Also, as required by law, the Township of Brick will provide the public with reasonable and timely access to local meetings relating to the proposed or actual use of funds.

A. Consolidated Plan Documents

Consolidated Plan documents include: the Annual Action Plans, the Five-Year Consolidated Plan, and Consolidated Annual Performance Evaluation (CAPER) as well as substantial amendments to

either the Annual Action Plan or the Five-year Strategic Plan, Annual Performance Reports, and the Citizen Participation Plan.

B. Availability of Consolidated Plan Documents

In the spirit of encouraging public participation, copies of Consolidated Plan documents will be provided to the public at no cost and within one week of a request. These materials will be available in a form accessible to persons with disabilities, when requested.

C. Location of Documents

Consolidated Plan documents will also be available at the following locations during the respective review periods:

- ✓ Township of Brick Township Division of Land Use & Planning (401 Chambers Bridge Road, Township of Brick NJ 08753)
- ✓ Ocean County Library- Main Branch (301 Chambers Bridge, Township of Brick, NJ 08753)
- ✓ Ocean County Planning Department (129 Hooper Avenue, 1st floor, Township of Brick, NJ 08753)
- ✓ On the Township of Brick Website located at: <http://www.bricktownship.net/index.php/community-development-block-grant-cdbg-program/>

Copies of final and draft versions of the documents are available at the Township of Brick Township Division of Land Use & Planning, located at 401 Chambers Bridge Road, Brick, NJ 08723.

V. TECHNICAL ASSISTANCE

Township staff will work with organizations and individuals representative of low and moderate-income people who are interested in submitting an application to obtain funding for an activity. All potential applicants for funding are encouraged to contact the Township staff for technical assistance before completing an application form.

Specifically, the Township of Brick will provide technical assistance to nonprofit organizations that serve low/moderate income persons. This technical assistance may include:

- ✓ Instructions/assistance on how to fill out forms/applications
- ✓ Conducting workshops to explain:
 1. The process for submitting proposals
 2. Federal and local requirements
- ✓ Providing comments and advice on the telephone or in meetings; and
- ✓ Reviewing and commenting on draft proposals.

The Township will also provide ongoing assistance to CDBG-funded agencies as needed to help them maintain their eligibility for full funding.

VI. COMMENT AND COMPLAINT PROCEDURES

The Township of Brick will provide a period of at least thirty (30 days) to receive comments on the draft Consolidated Plan and on any substantial amendments. The 30-day period may start on the date the document is available to the public. The Township must also provide public notice regarding the availability of documents and the dates of the 30-day comment period.

For performance reports, the Township will provide at least fifteen (15) days to receive public comments.

The Township will consider all comments received. The Township will respond to all complaints, in writing, within fifteen (15) days. All comments and responses will be attached to each document.

For CDBG-CV Funding in response to the COVID-19 crisis: notice and reasonable opportunity to comment of no less than 5 days will be provided. The 5-day period runs concurrently for comments on the action plan amendment and amended citizen participation plans.

VII. ACCOMODATION OF PERSONS WITH SPECIAL NEEDS

The Township complies with the Americans with Disabilities Act, and will make accommodations for persons with special needs. Public hearings and the review of Consolidated Plan documents will be held at the Township Municipal Complex, which is accessible to people with disabilities. Additional provisions will be made for people with disabilities when requests are made at least five working days prior to a hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

VIII. DISPLACEMENT

If, as a result of a program activity, any residential displacement and relocation must occur, the Township of Brick ensures that it will develop an Anti-Displacement and Relocation Plan in connection with that project in accordance with federal regulations. Specifically, the Township will comply with the anti-displacement and relocation requirements of the Uniform Relocation Act and the Housing and Community Development Act of 1974, as amended, and implementing regulations of 24 CFR Part 42.

IX. CITIZEN PARTICIPATION COORDINATOR

The Township of Brick employs a Citizen Participation Coordinator. His responsibility is to ensure the Township's Community Development Block Grant complies with this Citizen Participation Plan. In addition, it is the responsibility of the Citizen Participation Coordinator to ensure that comments and complaints from the public are given careful consideration and addressed. The Township's Citizen Participation Coordinator is:

Tara B. Paxton, MPA, PP, AICP
Township of Brick Township
Division of Land Use & Planning
401 Chambers Bridge Road
Township of Brick, NJ 08723
tpaxton@townshipofbrick.net
732-262-4783 x 1344

GLOSSARY

Annual Action Plan:

This document allocates one year's funding (entitlement and program income) to specific projects and activities for the CDBG program. It is submitted to HUD 45 days prior to the start of the Township's fiscal year or no later than May 17th and is developed in accordance with federal regulations (24 CFR Part 91).

Program year:

The "program year" chosen by the Township of Brick is July 1st through June 30th, which is the same as the Township's fiscal year.

Citizen Participation Plan:

This plan is prepared to facilitate and encourage public participation and involvement in the Consolidated Plan process and the Township's CDBG program, especially by low and moderate-income persons. The plan identifies the public participation requirements as identified by federal regulations (24 CFR Part 91)

Community Development Block Grant (CDBG) Program:

This is a federal grants program administered by the U.S. Department of Housing and Urban Development (HUD). The program allocates money to eligible cities and counties throughout the nation to assist low and moderate-income households and neighborhoods. The grant program may be used for such activities as housing rehabilitation, affordable housing assistance, community services, and community development activities such as the construction or rehabilitation of community facilities and economic development.

Consolidated Annual Performance Evaluation Report (CAPER):

This document reports on the progress in carrying out the Consolidated Plan and Annual Action Plan. The report is prepared annually by the Township in accordance with federal regulations (24 CFR Part 91). It is due to HUD no later than 90 days after the end of the Township's fiscal year or September 28th.

Consolidated Plan:

This document serves as the Township's application for CDBG funds and sets forth the priorities and strategies to address the needs of primarily low and moderate-income persons and areas in the Township. It typically covers a five or three-year time period. It is submitted to HUD 45 days prior to the start of the Township's fiscal year or no later than May 17th and is developed in accordance with federal regulations (24 CFR Part 91).

Consolidated Plan Documents:

These include the Consolidated Plan, the Annual Action Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

Low and Moderate-Income Households:

These are household earning less than 80 percent of the area median income. They are broken down into the following income designations:

- **Extremely Low-Income:**
Households with income less than 30 percent of the area median family income, adjusted for household size.
- **Low-Income:**
Households with incomes between 31 and 50 percent of the area median family income, adjusted for household size.
- **Moderate-Income:**
Households with incomes between 51 and 80 percent of the area median family income, adjusted for household size.

Low and moderate-Income Neighborhood:

In general, this is defined as a census tract(s) or block group(s) where a minimum of 51 percent of the residents have low or moderate-incomes (i.e., not exceeding 80 percent of the area median family income).

Median Family Income (MFI):

HUD surveys major metropolitan areas annually to develop an index of median family income by household size. Most CDBG-funded activities and programs must benefit primarily the lower and moderate-income households.

Appendix - Alternate/Local Data Sources

Sort order	Type	Data Source Name	List the name of the organization or individual who originated the data set.	Provide a brief summary of the data set.	What was the purpose for developing this data set?	Provide the year (and optionally month, or month and day) for when the data was collected.	Briefly describe the methodology for the data collection.	Describe the total population from which the sample was taken.	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?	What time period (provide the year, and optionally month and day) is covered by this data set?	What is the status of the data set (complete, in progress, or planned)?
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