



# COUNTY OF OCEAN

## DEPARTMENT OF PARKS & RECREATION

1198 Bandon Road, Toms River, NJ 08753

732-506-9090 FAX 732-270-9464

or Toll Free 1-877-OC-PARKS

[www.oceancountyparks.org](http://www.oceancountyparks.org)

### RULES & REGULATIONS FOR PICNIC AND PAVILION PERMITS

**ALL PICNIC RESERVATIONS FOR GROUP SIZES FROM 26 TO 600 PEOPLE ARE TAKEN ON A FIRST-COME, FIRST-SERVED BASIS. APPLICATIONS AND PAYMENT MUST BE SUBMITTED AT LEAST THREE (3) WEEKS BEFORE YOUR REQUESTED DATE**

#### Park Locations & Maximum Capacity (circle one)

A. Paul King County Park, Manahawkin	74
Wells Mills County Park, Waretown	99
Jakes Branch Co. Park, Beachwood	74
Stanley "Tip" Seaman Co. Park, Tuckerton	95
Ocean County Park, Lakewood	600

#### Pavilion Locations & Maximum Capacity

Berkeley Island County Park, Berkeley Twp.	130
Patriots' County Park, Jackson	80
Robert J. Miller Co. Airpark, Berkeley Twp.	100

PROHIBITED ITEMS	PATRON'S RESPONSIBILITY
<ul style="list-style-type: none"> <li>• Amplified music or loudspeakers to include bands, recorded music, DJ's or generators.</li> <li>• Poles, stakes, holes, tents, tarps or any shelters in the ground.</li> <li>• Carnival equipment, including moon bounce, inflatable slides, etc.</li> <li>• Propane-type grills, wood fires, bonfires</li> <li>• Horses or horse-and-carriages.</li> <li>• Operation of model planes, remote-controlled boats, drones etc.</li> <li>• Styrofoam products.</li> <li>• Roller skating or skateboarding is NOT permitted.</li> <li>• Decorations and/or balloons of any kind including water balloons</li> </ul>	<ul style="list-style-type: none"> <li>• Charcoal for grilling. Please <b>DO NOT</b> dispose of embers in the woods or trash under any circumstances.</li> <li>• Make sure that all fires are extinguished before leaving the park.</li> <li>• Check closing time of park and be ready to exit the park at closing time.</li> <li>• If applicable, outside caterers must meet all Health</li> <li>• Department and Fire code guidelines.</li> <li>• Clean up of all trash and use of proper containers.</li> <li>• <b>Any damage to park property or disregard of park rules and regulations will result in denial of future reservations.</b></li> </ul>

**THE PARKS DEPARTMENT WILL PROVIDE** a designated section for your picnic area marked with a sign bearing the name of your group.

**I HAVE READ THE ABOVE RULES & REGULATIONS AND AGREE TO ABIDE BY THE TERMS AND CONDITIONS LISTED ABOVE**

\_\_\_\_\_  
(Print Name) Responsible Party

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE RETURN THE SIGNED RULES & REGULATIONS, PICNIC RESERVATION FORM AND PAYMENT**

OCEAN COUNTY PARKS PICNIC REGISTRATION FORM

Park of Choice  
(From attached sheet) \_\_\_\_\_

ABSOLUTELY NO REFUNDS ON PICNIC RESERVATIONS - DATES ARE  
NON TRANSFERABLE

Picnic Date: \_\_\_\_\_  
(Day of Week, Month, Date, Year)

Name of Group or Company \_\_\_\_\_  
(This is what will appear on your picnic greeting sign)

E-Mail Address: \_\_\_\_\_

RESPONSIBLE PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Start time: \_\_\_\_\_ (No reservations prior to 9:00 a.m.) Max # of people attending: \_\_\_\_\_

Is picnic being catered: Yes or No If so, catering co. name and phone #:

Picnic Fees:

Up to 74 people:	\$25.00	up to 299 people:	\$85.00
Up to 149 People	\$55.00	up to 600 people:	\$110.00

**\*\*Picnics over 300 people require a Certificate of Insurance.**

**Optional Beer & Wine Permit with all picnic and pavilion reservations: \$35.00. This permit must be obtained at the time of picnic application. Requests for a beer/wine permits will not be taken at a later date. A Beer/Wine Permit Will Not Be Issued without proof of age of responsible person aged 21 and older. A copy of a valid driver's license with matching name and street address must accompany this application.**

*Pavilion Picnic Rentals are available at the following parks ONLY:*

**Berkeley Island County Park, Bayville. Capacity of Pavilion is 120. Fee: \$130.00**

Electricity is available for use at Berkeley Is. Co. Park Pavilion for coffee pots, etc. Water is also available. Large charcoal grill under pavilion for use.

**Patriots' County Park, Jackson. Capacity of Pavilion is 80. Fee: \$110.00.** Electricity and water are not available at this location. Two smaller grills available outside the Pavilion.

**RJ Miller County Park Fairground, Berkeley Township. Capacity of Pavilion is 100. Fee: \$110.00.**

Electricity, water and grills are not available at this site.

**DO NOT SEND OUT YOUR INVITATIONS UNTIL YOU RECEIVE CONFIRMATION FROM THIS OFFICE IN WRITING!**

Return this form, a **signed** copy of the Rules and Regulations, and payment to the above address. All checks, money orders need to be made payable to: **"County of Ocean"**. Name and address on the check **MUST** match name and address of the Responsible Person. Applications submitted without payment will be returned **unprocessed**.