

**BOLDED ITEMS ADDED AFTER MAILING**

1027 Hooper Avenue  
Toms River, New Jersey  
2:00 PM – 1<sup>st</sup> Floor, Building 7

- I. Call to Order/Flag Salute - Chairperson
- II. Open Public Meetings Act - Chairperson
- III. Roll Call – Chairperson
- IV. Adopt and Present the Resolution of Recognition for Employee of the Quarter – J. Hagendoorn

MOTION/ROLL CALL

- V. Presentation of Resolutions/Certificates of Recognition to Retiring Agency Board Employees

<u>Employee/Title</u>	<u>Years of Services</u>	<u>Retirement Date</u>
Pamela Kaywork, Secretarial Assistant	15	April 1, 2025
Renee Savage, Investigator	20	April 1, 2025

- VI. Approval of the Minutes of the 02/25/25 OCBSS Annual Reorganization Meeting - Chairperson  
Members Present: P. Hartney, B. A. Miles, S. Sternbach, R. Laureigh, L. Murtagh, A. Kern,  
Commissioner V. Haines

Members Absent: J. Byrnes, Commissioner F. Sadeghi, J. Sahradnik

**Vote by Members Present at 03/25/25 Meeting.**

MOTION / ROLL CALL

- VII. INFORMATIONAL REPORTS  
Employee Activity Report – Provided for Board

- VIII. CONSENT AGENDA  
A. MOTIONS

All matters listed below are considered routine and shall be enacted by one motion. Should any member of the Board or the Public seek separate discussion of any item, that item shall be removed and discussed separately.

- 1. Affirmative Action Statistical Report – Provided for Board
- 2. Monthly Report – Provided for Board

B. RESOLUTIONS

Authorization is requested for Director and/or Chairperson or Vice Chairperson to enter into contract with following entities/vendors. Contracts, where applicable, are subject to cancellation on 30 days notice and also subject to availability/appropriation annually of adequate funds to meet Board's obligations. Authorization also requested to accept funds, deposit funds into a bank account, when appropriate, disburse funds, and list for Board ratification.

- 1. Salary and Benefits Resolutions – (Provided for Board)
  - a. Salary Resolution
  - b. 2025 Salary and Benefits Resolutions for Exclude Staff  
Exclude ACFM Staff (Administrative, Clerical, Fiscal & Maintenance)
- 2. Pen & Ink Correction to the Transportation Assistance Program (TAP)  
Resolution 2024-12-17  
Incorrectly reads: Amount Requested: \$2,000.00  
Corrected to reflect: Amount Requested: \$2,500.00
- 3. Authorization to Enter into Professional Services Agreement for Departmental Hearing Officers for Major Disciplinary Matters  
Hearing Officers: Jerry Dasti, Esq. and Bonnie Peterson, Esq.  
Period of Agreement: 05/24/25 – 05/23/26  
Cost: \$125.00 per hour plus the following charges:  
Minimum of \$400 for Departmental Hearing / Photocopying charges of \$00.20 per page  
Total Compensation: Not to Exceed \$7,000.00 per Hearing Officer
- 4. Retired and Senior Volunteer Program – Insurance  
Vendor: CIMA (Corporate Insurance Management, Alexandria, Virginia)  
Period of Agreement: 07/01/25 – 06/30/26  
Cost: Not to exceed \$2,500.00  
Purpose: To Provide Insurance for RSVP Volunteers Mandated by the Corporation of National Service

5. Authorization to Extend Agreement for General Janitorial Services for Toms River and Manahawkin Offices  
Vendor: ACB Services, Inc.  
Period of Agreement: 07/01/2025 – 06/30/2026  
Cost: \$129,036.00  
Note: Subject to change based upon adjustments due to relocation and need
6. Authorization to Solicit Requests for Proposals for Armed Security Guard Services For Agency Buildings, Approval of Selection Review Committee Members and Selection Review Criteria  
Period of Agreement: 07/01/2025 – 06/30/2026 with option to modify/extend/terminate Services for up to an additional one-year period as needed
  - 1.) Appointment of Selection Review Committee consisting of:  
B. Wilkie, Esq., L. Okaly, Ass't Chief of Administrative Services, S. Sternbach
  - 2.) Approval of Selection Criteria – Mailed
7. Authorization to Extend Pest Control Service Agreement for Manahawkin  
Vendor: Ocean Pest Consultants  
Period of Agreement: 05/20/2025 – 05/19/2026  
Purpose: To treat occurrences of subject infestation  
Cost: \$350.00  
Note: Request to release this Resolution prior to formal adoption
8. Resolution to Ratify and Memorialize the Payment of Insurance Premiums to the Ocean County Insurance Fund Commission  
Period of Agreement: 01/01/2024 – 12/31/26 (year two (2) of three (3))  
Bill Fund Year: 01/01/2025 – 12/31/2025  
Cost: \$886,804.00  
Note: Request to release this Resolution prior to formal adoption
9. Authorization to Execute First Additional One Month Extension of Lease Agreement For Continued Occupancy of the Toms River Office Complex  
Vendor: The County of Ocean County  
Term: 04/01/2025 – 04/30/2025  
Cost: Rent and all other charges shall continue as were in effect on January 1, 2025  
Note: Request to release this Resolution prior to formal adoption
10. Authorization to Enter into One (1) Year Maintenance Agreements
  - a.) Vendor: COPYMASTER Company  
Item: One (1) Agency Date/Time Stamp Machine Tag #12131  
Period of Agreement: 05/05/2025 - 05/04/2026  
Cost: \$149.00 annually
  - b.) Vendor: COPYMASTER Company  
Item: One (1) Agency Date/Time Stamp Machine Tag #12757  
Period of Agreement: 05/15/2025 – 05/14/2026  
Cost: \$149.00 annually
  - c.) Vendor: COPYMASTER Company  
Item: One (1) Agency Date/Time Stamp Machine Tag #12761  
Period of Agreement: 06/06/2025 – 06/05/2026  
Cost: \$149.00 annually
11. Authorization to Enter into Contract with SHI
  - a.) Vendor: SHI International Corp.  
Item: Veeam Management Pack for Microsoft System Center  
Period of Agreement: 05/31/2025 – 05/30/2026  
Cost: \$7,628.94  
Purpose: Annual 24/7 Licensing and Maintenance for Veeam Network Backups  
Note: Request to release this Resolution prior to formal adoption
  - b.) Vendor: SHI International Corp.  
Item: DD6400 Data Backup Software  
Period of Agreement: TBD  
Cost: \$67,238.00  
Purpose: Replacement for end-of-life DD6300 Data Domain  
Note: Request to release this Resolution prior to formal adoption

12. Authorization to Enter into Contract with ePlus Technology, Inc.  
Vendor: ePlus Technology, Inc.  
Item: Cisco Duo Subscription Standard MFA with Basic Support  
Period of Agreement: 04/22/2025 – 04/21/2026  
Cost: \$639.13  
Purpose: Software subscription for the Cisco DUO Secure remote access to agency network  
Note: Request to release this Resolution prior to formal adoption
13. Authorization to Enter into Contract with Kintronics, Inc.  
Vendor: Kintronics, Inc.  
Item: Cloud Connection Subscription for Mobile panic buttons  
Period of Agreement: 05/1/2025 – 04/30/2026  
Cost: \$480.00  
Purpose: To maintain POM Personal Security Software Services for Mobile Outreach Unit.  
Note: Request to release this Resolution prior to formal adoption
14. Authorization to Enter into Contract with Insight Public Sector  
Vendor: Insight Public Sector  
Item: Oracle Database Support  
Period of Agreement: 05/24/2025 – 05/23/2026  
Cost: \$14,603.25  
Purpose: Provide Oracle Weblogic Suite License, Internet Application Server  
Note: Request to release this Resolution prior to formal adoption
15. Authorization to Solicit Quotes for Fire Sprinkler Inspection  
Period of Agreement: April 01, 2025 through June 30, 2025  
Purpose: Annual Fire Sprinkler inspection of our "wet systems" for 333 Haywood Road, Manahawkin, N.J.
16. Authorization to Dispose of Agency Equipment  
Authorization is requested to dispose and scrap agency inventory items that are damaged, obsolete, irreparable, and no longer needed for agency use: Navy Blue Chair with Arms and Wheels, Light Blue Chair with Arms and Wheels, Burgundy Chair with Arms and Wheels, DELL 20" Monitor, Xerox Printer 6510 Series, DELL 20" Monitor, DELL Keyboard, DELL 24" Monitor, HP M452dn Printer, APC UPS Battery Backup
17. Request for Resolutions of Recognition – (Provided at Board)
  - a. Child Abuse Prevention Month, April 2025
  - b. National Public Health Week, April 7, 2025 – April 13, 2025Note: Request to release these Resolutions prior to formal adoption.

C. MONTHLY BILLS

1. Abstention List;
2. Bill Lists Mailed to Board Members;
3. Bill Lists for ratification distributed at meeting

END OF CONSENT AGENDA – MOTION/ROLL CALL

- IX. For Information Only
- X. Comments from the Board
- XI. Comments from the Public (Public comments are permitted at this time and limited to five (5) minutes per speaker)
- XII. Resolution to Hold Executive Session
- XIII. Final Executive Matters for Action in Open Session
- XIV. Adjournment