

1027 HOOPER AVENUE
P. O. BOX 547
TOMS RIVER NJ 08754-0547
2:00 P.M. – 1st FLOOR, BUILDING 7
MULTIPURPOSE ROOM

- I. Call to Order/Flag Salute - Chairperson
- II. Open Public Meetings Act - Chairperson
- III. Roll Call - Chairperson
- IV. Adopt and Present Resolution of Recognition Employee of the Quarter -3rd Quarter - J. Hagendoorn
Motion / Roll Call

- V. Approval of the Minutes of the May 28, 2024 OCBSS Monthly Meeting - Chairperson
Members Present: P. Hartney, B. A. Miles, S. Sternbach, J. Byrnes, A. Kern, L. Murtagh, J. Sahradnik

Members Absent: R. Laureigh, B.J. Crea

Vote by Members Present at the May 28, 2024 Board Meeting
Motion / Roll Call

- VI. Informational Reports - Chairperson
 - A. Employment Activity Report – Provided at Board

- VII. CONSENT AGENDA
 - A. MOTIONS

All matters listed below are considered routine and shall be enacted by one motion. Should any member of the Board or the Public seek separate discussion of any item, that item shall be removed and discussed separately.

 1. Affirmative Action Statistical Report – Provided at Board
 2. Monthly Report – Provided at Board

 - B. RESOLUTIONS

Authorization is requested for Director and/or Chairperson or Vice Chairperson to implement the following resolutions and to enter into contract with following entities/vendors. Contracts, where applicable, are subject to cancellation on 30 days notice and are also subject to availability/ appropriation annually of adequate funds to meet Board’s obligations. Authorization is also requested to accept funds, deposit funds into a bank account, when appropriate, disburse funds, and list for Board ratification.

 1. Salary Resolution – Provided at Board

 2. Authorization to Continue Ongoing Affiliation Agreement
Vendor: Providence House Domestic Violence Services
Period of Agreement: Ongoing
Purpose: To agree to work cooperatively together and to accept appropriate referrals for service as necessary

 3. Authorization to Advertise for Requests for Qualifications and Approval of Selection Criteria for: Providers of Temporary Shelter, Counseling and Case Management Services for Victims of Domestic Violence

 4. Appointment of a Selection Review Committee to Evaluate the Responses to the Requests for Qualifications for Providers of Temporary Shelter, Counseling and Case Management Services for Victims of Domestic Violence
Appointees: Chaplain Barbara Miles, John Brady and Brian Wilkie, Esq.

 5. Authorization to Enter into Agreement for the Provision of Voluntary Long Term Disability Insurance for Agency Employees
Note: Certification of Declaration of Extraordinary Unspecifiable Services (EUS) – Mailed
Vendor: The Hartford
Period of Agreement: 07/01/24 – 06/30/26 (24 months)
Cost: Premiums are paid by employees through voluntary payroll deductions.
Rates guaranteed for 24 months

6. Hold Harmless Agreement with the Township of Lakewood
Purpose: Annual Boarding Home Festival for Friendship Corner
Location: Pine Park, Clarence Brown Pavilion
Date: 09/20/24 (Tentative)
Cost: - 0 -
 7. Authorization to Dispose of Quotes and Enter into Contract for Entertainment Services for Annual Boarding Home Festival
Vendor: Modern DJ (provided the lowest quote)
Date: September 20, 2024 (Tentative)
Cost: \$425.00
 8. Authorization to Enter into a One (1) Year Maintenance Agreement
Vendor: COPYMASTER Company
Period of Agreement: 08/04/24 - 08/03/25
Cost: \$142.00 annually
Purpose: One (1) Agency Date/Time Stamp Machine
 9. Authorization to Dispose of Agency Equipment
Authorization is requested to dispose of agency inventory items that are damaged, obsolete, irreparable, and no longer needed for agency use: Blue chair w/armrests no wheels, blue chair w/armrests w/wheels, light blue chair w/armrests w/wheels, blue chair w/armrests w/wheels, green chair w/armrests w/wheels, red chairs w/armrests w/wheels, blue chair w/armrests w/wheels, pink chair w/wheels, ADA ergonomic black chairs, green chair w/armrests w/wheels, gray chair w/armrests w/wheels, dark red chair w/armrests w/wheels, dark blue chair w/armrests w/wheels, green chair w/wheels, dark blue chairs w/wheels, dark red chairs w/wheels, light blue chair w/wheels, gray chairs w/wheels, light blue highchair, light blue chair, black small table, light grey chair w/armrests w/wheels, dark blue chairs w/armrests w/wheels, blue chair w/armrests w/wheels, red chairs w/wheels, red chair, light blue chair, green chair w/wheels
 10. Resolution of Recognition – Mailed
Recognition for Agency Employees Attaining 10, 15, 20, 25, and 30 or more years of service
Note: Request to release this Resolution prior to formal adoption
 11. Authorization to Enter into Contract for HappyFox Service Desk Software
Vendor: SHI International Corp.
Period of Agreement: 06/28/24 - 06/27/26
Cost: Ten (10) Agent Licenses at \$2,273.46 each, totaling \$22,734.60
Purpose: To procure HappyFox Service Desk for Agency Helpdesk Solutions that will provide support and streamline daily operations for Agency IT Helpdesk and Maintenance Unit
Note: Request to release this Resolution prior to formal adoption
- C. Monthly Bills
1. Abstention List;
 2. Bill Lists Mailed to Board Members;
 3. Bill Lists for ratification/distributed at meeting

End of Consent Agenda – Motion / Roll Call Vote

- VIII. For Your Information
- IX. Comments from the Board
- X. Comments from the Public - Public comments are permitted at this time and limited to five (5) minutes per speaker
- XI. Resolution to Hold Executive Session
- XII. Final Executive Matters for Action in Open Session
- XIII. Adjournment